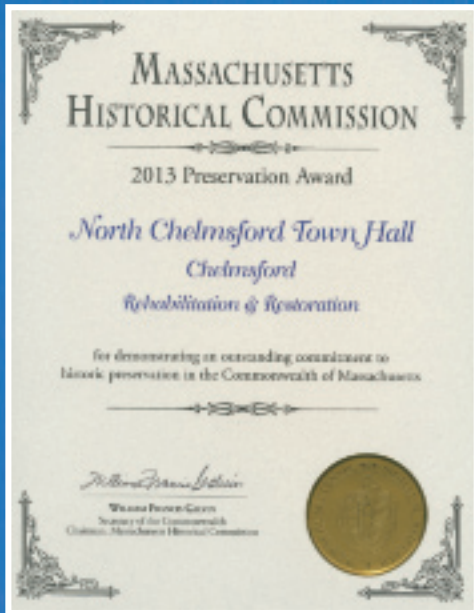


# TOWN OF CHELMSFORD

## ANNUAL TOWN REPORT • FISCAL 2013

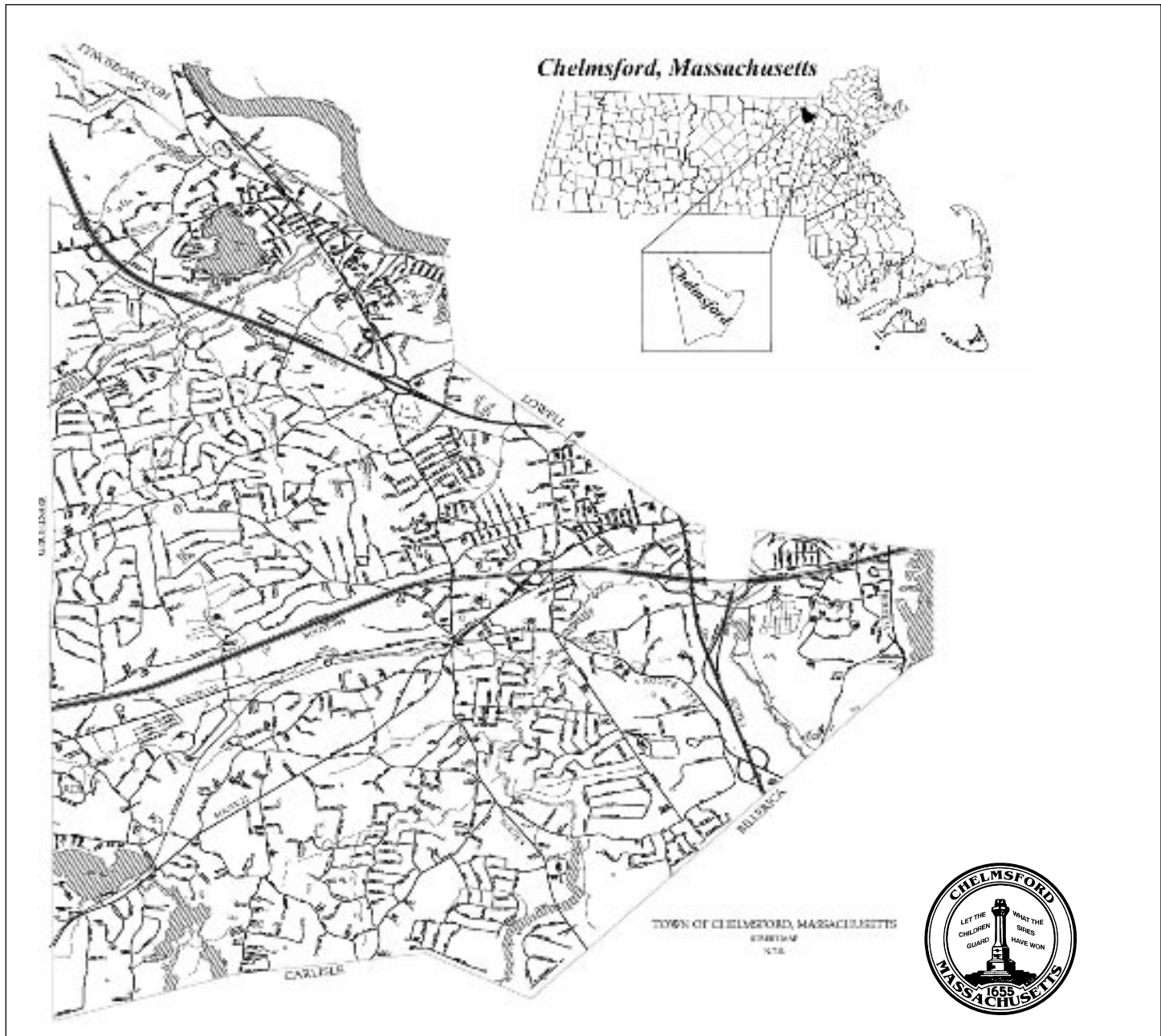




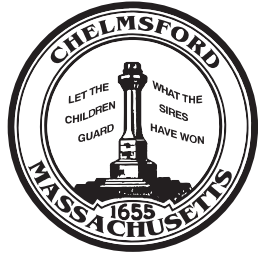
# Community Profile & Map

## 2013 Quick Facts

Incorporated:	May 1655	Total Housing Units:	13,807
Type Of Government:	Board Of Selectmen	Total Households:	13,483
	Town Manager	Avg. Family Income:	\$104,647
	Representative Town Meeting	Avg. Single Family Home Value:	\$322,380
County:	Middlesex	Tax Rate Per \$1000:	\$17.95 (Single Rate)
Land Area:	22.54 Sq. Miles	Avg. Single Family Tax Bill:	\$6,119
Public Road Miles:	230	FY 2013 Operating Budget:	\$110,551,161
Total Population:	33,802	Websites:	<a href="http://www.townofchelmsford.us">www.townofchelmsford.us</a>
Registered Voters as of 12/31/2012:	23,971		<a href="http://www.chelmsfordnow.com">www.chelmsfordnow.com</a>



# TOWN OF CHELMSFORD



## ANNUAL TOWN REPORT FISCAL 2013

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#### **Meeting Schedules**

Board of Selectmen	Town Offices 7 PM alt. Monday
School Committee	230 North Road 7 PM alt. Tuesday
Planning Board	Town Offices 7 PM 2nd & 4th Wednesday

*Schedules are subject to change. To confirm all meetings, visit the Town's Official website at [www.townofchelmsford.us](http://www.townofchelmsford.us) or please call the Town Clerk's Office at (978) 250-5205.*



# Town Administration

## Elected Officials *Town Clerk's Listing as of April 2, 2013*

---

### BOARD OF SELECTMEN – 3 year Term

---

- 2014 James M. Lane, Jr., Clerk  
290 Old Westford Road
- 2015 George R. Dixon, Jr., Chairman  
15 Edgelawn Drive
- 2015 Pat Wojtas  
24 Elm Street
- 2016 Matt Hanson, Vice Chairman  
16 Wedgewood Drive
- 2013 Janet Askenburg  
185 Westford Street

---

### BOARD OF HEALTH – 3 year Term

---

- 2014 Peter Dulchinos, Chairman  
17 Spaulding Road
- 2015 Ann Marie Roark, Vice Chairman  
9 Natalie Road
- 2016 Eric Kaplan  
33 Bartlett Street

---

### CEMETERY COMMISSION – 3 year Term

---

- 2014 Thomas A. St. Germain  
16 Galloway Road
- 2015 Valerie Peterson  
6 Laredo Drive
- 2016 Gerald L. Hardy, Chairperson  
6 Lynn Avenue

---

### CONSTABLE – 3 year Term

---

- 2016 William E. Spence  
91 Billerica Road

---

### HOUSING AUTHORITY – 5 year Term

---

- 2015 Denise Marcaurette, Vice Chairperson  
7 Whippletree Road
- 2016 Georgiana C. Mueller, Treasurer  
114 Riverneck Road
- 2017 Gail F. Beaudoin, Chairperson  
8 Buckman Drive
- 2018 Mary E. St. Hilaire, Assistant Treasurer  
212 Dalton Road
- 2018 Michael Murray, Governor's Appointment  
201 Acton Road

---

### LIBRARY TRUSTEES – 3 year Term

---

- 2014 Margaret E. Marshall, Chair  
2 Draycoach Drive
- 2014 Pamela D. Davies  
29 Washington Street
- 2015 C. Thomas Christiano  
6 Drew Circle
- 2015 Carol L. Sneden  
4 Laredo Drive
- 2016 David M. Braslau, Treasurer  
99 High Street
- 2016 Lisa E. Daigle, Secretary  
21 Amble Road

---

### MODERATOR – 3 year Term

---

- 2014 Richard E. DeFreitas  
61 Saint Andrews Way



## Elected Officials *Town Clerk's Listing as of April 2, 2013*

### PLANNING BOARD – 3 year Term Associate, 2 year term

- 2014 Ann McGuigan  
5 Anns Way
- 2014 Michael N. Raisbeck  
85 High Street
- 2015 Jeffery Apostolakes, Associate  
17 Queen Street
- 2015 Robert P. Joyce  
103 Turnpike Road
- 2015 Colleen Stansfield  
5 Field Street
- 2015 S. George Zaharoolis  
191 Princeton Street
- 2016 Henry Parlee, Jr., Associate  
135 Pine Hill Road
- 2016 Edmond N. Roux  
4 Wiggin Street

### SCHOOL COMMITTEE – 3 year Term

- 2014 Michael L. Rigney, Chairman  
3 Sunset Avenue
- 2014 W. Allen Thomas, Jr.  
374 Littleton Road
- 2015 Nicholas A. DeSilvio  
4 Coach Road
- 2016 Evelyn S. Thoren, Vice Chair  
18 Pinewood Road
- 2016 Barbara J. Skaar, Secretary  
13 Overlook Drive



**BOARD OF SELECTMEN**



**PLANNING BOARD**



**SCHOOL COMMITTEE**



# Town Administration

## Town Meeting Representatives

The legislative body of the Town of Chelmsford is a Representative Town Meeting consisting of elected representatives from nine precincts who are elected for a three year term.

A more detailed listing of all Town Meeting Representatives, including Term Expirations and contact information can be found on the Town's official website at [www.townofchelmsford.us](http://www.townofchelmsford.us) or by contacting the Town Clerk's Office at 978-250-5205

The list is current as of the April 2013 Election.

### Precinct 1

Kathryn Brough	2014
Peggy Dunn	2014
Cynthia J. Kaplan	2014
Jon H. Kurland	2014
Frances T. McDougall	2014
Kathleen A. Tubridy	2014

Samuel P. Chase	2015
Marian D. Currier	2015
Patricia E. Dzuris	2015
Robert P. Joyce	2015
Ann B. McGuigan	2015
James B. Pinder	2015

Nancy K. Araway	2016
Matthew Hanson	2016
Karen I. Kowalski	2016
Laura C. McGuigan	2016
Michael N. Raisbeck	2016
Joseph D. Ready	2016

### Precinct 2

Stephanie M. Bush	2014
Bruce H. Clark	2014
Maria G. Karafelis	2014
Laura A. Lee	2014
Laura A. Merrill	2014
Jean S. Whiting	2014

David Dubinsky	2015
Bernadette Gilet	2015
George L. Merrill	2015
Janet E. Murphy	2015
M. Janice Spence	2015
Judith A. Metz <sup>1</sup>	2015

William F. Dalton	2016
David M. Irvine	2016
Delores E. Miller	2016
Kenneth J. Tassi	2016
John W. Thompson	2016
Karen A. Thorp-Dussourd	2016

### Precinct 3

John E. Abbott	2014
Richard J. Day	2014
Peter Klenk	2014
Nancy J. Knight	2014
Ruth E. Monahan	2014
S. George Zaharoolis	2014

Pamela L. Armstrong	2015
George R. Dixon, Jr	2015
David W. Hadley	2015
Harold I. Matzkin	2015
Jaclyn D. Matzkin	2015
Michael F. McCall	2015

H. Steve Flynn	2016
Richard Grove	2016
Elizabeth Logan	2016
Brian J. MacPhee	2016
Jeffrey A. Miller	2016
Elizabeth A. Twombly	2016

### Precinct 4

Mary Jane Comeau	2014
Linda A. Jones	2014
Stephen J. Maffetone	2014
Billy L. Martin	2014
Dennis P. Sheehan	2014
Daniel J. Sullivan, III	2014

Henry A. Houle	2015
Brian P. Latina	2015
Helen A. Manahan	2015
Sheila E. Pichette	2015
Elizabeth M. Ripsom	2015
George A. Ripsom, Sr.	2015

James H. Comeau	2016
Kirk D. Marshall	2016
Kevin Martin	2016
Brenda Plunkett	2016
John T. Plunkett IV	2016
Carl Sterling, Jr.	2016

<sup>1</sup> Appointed by Precinct Reps, replaced Charles Wojtas, moved



## Town Meeting Representatives

### Precinct 5

Carol A. Kelly-Suleski	2014
Marc R. Morency	2014
Cheryl M. Perkins	2014
Christopher A. Rose	2014
Edward J. Suleski, Jr.	2014
Glenn R. Thoren	2014

Nicholas A. DeSilvio	2015
Louis Marino	2015
W. Allen Thomas, Jr.	2015
Evelyn S. Thoren	2015
Karen D. Uttecht	2015
Patricia Wojtas	2015

Beverly A. Barrett	2016
Susan E. Carter	2016
Eliane C. Consalvo	2016
Philip M. Eliopoulos	2016
Edwin Paul Eriksen	2016
Thomas R. Fall	2016

### Precinct 6

Deirdre M. Connolly	2014
Deborah L. Dery	2014
Roy W. Earley	2014
Neal M. Lerer	2014
David J. McLachlan	2014
Joshua J. Abbott	2014

Janet G. Dubner	2015
Mary E. Frantz	2015
Marianne J. Paresky	2015
Michael L. Rigney	2015
Colleen A. Stansfield	2015
Eric Stansfield	2015

Joanne M. Anderson	2016
Matthew T. Cilento	2016
Jeffrey A. Hardy	2016
William Harvey III	2016
Jeremiah Mead	2016
Kenneth R. Skelly	2016

### Precinct 7

Mark HP Dolat	2014
Katherine H. Duffet	2014
Paul F. Gleason	2014
Clare L. Jeannotte	2014
Gail C. Kruglak	2014
Caroline M. Lynch	2014

Leonard W. Doolan, III	2015
Stratos G. Dukakis	2015
James M. Lane, Jr.	2015
Jodi L. O'Neill	2015
Donna L. Parlee	2015
Henry G. Parlee, Jr.	2015

Judith Carven	2016
Paul J. Haverty	2016
Linda Lowell	2016
Geoffrey J. Lucente	2016
Kevin E. Porter	2016
Andrew V. Silinsh	2016

### Precinct 8

Michael F. Curran	2014
Alexander W. Gervais	2014
Ralph J. Hulslander, Jr.	2014
Thomas E. Moran	2014
Leonard A. Olenchak, Jr.	2014
Samuel Poulten	2014

Daniel Burke <sup>2</sup>	2015
Carol C. Cleven	2015
Dennis J. Ready	2015
Robert S. Russo, Jr.	2015
Angelo J. Taranto	2015
Mary E. Tiano	2015

Karen M. DeDonato	2016
Christopher T. Garrahan, III	2016
Patricia F. Magnell	2016
William A. Nolan	2016
James P. Spiller	2016
William Wagner	2016

<sup>2</sup> Appointed by Precinct Reps, replaced Walter Cleven, deceased

### Precinct 9

Francis J. Barre	2014
Susan I. Dandaraw	2014
Ann Dolat	2014
Danielle B. Evans	2014
James L. Hickey	2014
James W. Young	2014

Jeff C. Apostolakes	2015
C. Thomas Christiano	2015
Nancy E. Donahue	2015
Rebecca J. Gore	2015
Susan B. Graves	2015
Matthew McNamara	2015

Curtis Barton	2016
Ednah Copenhaver	2016
William Griffin	2016
Jerry Loew	2016
LeighAnn P. Sciacca	2016
Charles Wojtas	2016



# Town Administration

## Appointed Officials

### ADA Coordinator

Ralph Hickey 6/30/2014

### Accountant

Darlene Lussier  
Joan Fleury, Assistant

### Agricultural Commission

Philip Jones 6/30/2014  
John Swenson 6/30/2014  
Glenn Kohl 6/30/2015  
Charles Wojtas 6/30/2015  
Henry Parlee 6/30/2016

### Animal Control Officer

Erik Merrill

### Animal Inspector

Erik Merrill 4/30/2014

### Appeals, Board of

Joel Luna 6/30/2014  
Brian Reidy, Alt. 6/30/2014  
Leonard Richards, Jr. 6/30/2014  
John R. Blake, Jr. 6/30/2015  
Mark Carota 6/30/2015  
Walter Chagnon, Alt. 6/30/2016  
Paul Haverty 6/30/2016  
Charles Wojtas, Alt. 6/30/2016

### Arts and Technology Education Fund

Frank Tiano, Superintendent  
Beverly Barrett 6/30/2014  
Evelyn Thoren 6/30/2014  
Patricia Dzuris 6/30/2015  
Angelo Taranto 6/30/2015  
Jeffery Porzio 6/30/2015  
Kirk Marshall 6/30/2016  
Carrie Meikle 6/30/2016  
Colleen Stansfield 6/30/2016

### Assessors, Board of

Francis T. Reen, Jr., Chief Assessor  
Elissa Flanagan Magnant 6/30/2014  
John Duffet 6/30/2015  
Samuel Chase 6/30/2016

### Bicycle and Pedestrian Advisory Committee

Henry Parlee, Jr. 4/1/2014  
James Kelsey 6/30/2014  
Karen Taylor 6/30/2014  
J. Michael Garvin 6/30/2015  
Thomas Gazda 6/30/2015  
Carol Grueneich 6/30/2015  
Melinda Goodick 6/30/2016  
Michael Koziel 6/30/2016  
Janice Ruell 6/30/2016

### Building Inspector

Martin Allan, Local Inspector  
Mark Dupell, Commissioner

### Cable Access Foundation

John Sousa, Jr.  
Scott Glidden 6/30/2014

### Capital Plan Committee

Darlene Lussier  
John B. Sousa, Jr. 6/30/2014  
Dennis Bak 6/30/2014  
John Morrison 4/1/2014  
Nicolas DeSilvio 4/1/2014  
Carmen Christiano 4/1/2014

### Cemetery Commission

David Boyle  
Thomas St Germain 4/1/2014  
Valerie Peterson 4/1/2015  
Gerald Hardy 4/1/2016

### Center for the Arts Advisory Committee

Kathy Cryan-Hicks 6/30/2014  
Susan Gates 6/30/2014  
Katherine Harbison 6/30/2014  
Andrew Rega 6/30/2014  
Mary Woodward 6/30/2014  
Dacey Zouzias 6/30/2014

### Center Village Master Plan Committee

Peggy Dunn 6/30/2014  
John Handley 6/30/2014  
Kathleen Howe 6/30/2014  
James M. Lane, Jr. 6/30/2014

Ann McGuigan 6/30/2014  
Brian Milisci 6/30/2014  
Jonathan Moore 6/30/2014

### CIVIC Committee

Francis McDougall 6/30/2014  
Patricia Wojtas 6/30/2014  
Matthew Hanson 6/30/2015  
Pamela Landi 6/30/2015  
Maureen McKeown 6/30/2016  
Kathleen O'Brien 6/30/2016

### Community Action Program Committee

Patricia Dzuris 6/30/2014  
Adam Felzani 6/30/2014  
Thomas Groves 6/30/2014  
Alan Hamwey 6/30/2014  
Beverly Koltookian 6/30/2014  
Ameena Langford 6/30/2014  
Carl Silvia 6/30/2014  
Joanne E. Stanway 6/30/2014

### Community Development

Evan Belansky

### Community Preservation Fund Committee

Evan Belansky  
Christopher Garrahan 4/1/2014  
David Hedison  
James M. Lane, Jr. 4/1/2014  
Gary Persichetti  
Linda Prescott 4/1/2014  
Colleen Stansfield 4/1/2014  
Rebecca Markey 6/30/2014  
Robert Morse 6/30/2014

### Conservation Commission

Allison LeFlore, Conservation Agent  
Cori Rose 6/30/2014  
John F. Souza 6/30/2014  
Christopher Garrahan 6/30/2015  
W Robert Greenwood 6/30/2015  
William Vines 6/30/2015  
Marc Gibbs 6/30/2016  
David McLachlan 6/30/2016





## Appointed Officials

### Constable

William Spence 4/1/2014

### Constable Deputies

Jean Blodget 12/31/2013  
 Thomas Buntel 12/31/2013  
 Fred Correia 12/31/2013  
 Judith Goffin 12/31/2013  
 Kieran Lennon 12/31/2013  
 John MacGilvary 12/31/2013  
 John Pelletier 12/31/2013  
 Kevin Whippen 12/31/2013

### Council on Aging

Debra Siriani, Director  
 Shannon Anderson 6/30/2014  
 Janet Lovely 6/30/2014  
 Denise Marcaurelle 6/30/2014  
 Joseph Bellone 6/30/2015  
 Edward Madden 6/30/2015  
 Edward Madden 6/30/2015  
 Gail Beaudoin 6/30/2016  
 H. Steven Flynn 6/30/2016

### Cultural Council

Kathy Cryan-Hicks 6/30/2014  
 David Lapierre 6/30/2014  
 Elizabeth Broderick 6/30/2015  
 Beatriz DesLoges 6/30/2015  
 Bruce Magnuson 6/30/2015  
 Lisbeth Peterson 6/30/2015  
 Barbara Reilly 6/30/2015

### Department of Public Works

Joseph Eriksen  
 Lawrence Ferreira  
 Edward Jamros  
 Gary Persichetti

### Disabilities, Commission on

John Duggan 6/30/2014  
 Sandra Knight 6/30/2014  
 Jospeh O'Neil 6/30/2014  
 Stephanie Bush 6/30/2015  
 Francis Gilroy 6/30/2015  
 Douglas MacArthur 6/30/2015  
 Anne Smith 6/30/2015  
 William Favreau 6/30/2016  
 Leonard Olenchak 6/30/2016

### Economic Development

#### Commission

Brad Marmo 6/30/2014  
 David Morey 6/30/2014  
 Laura Schweizer 6/30/2014  
 Anthony Delpapa 6/30/2015  
 Michael Kowalyk 6/30/2015  
 Peter Dulchinos 6/30/2016  
 Brendan Gill 6/30/2016  
 Joseph Ready 6/30/2016

#### Electrical Inspector

Dennis Kane, Jr.

#### Emergency Management

John Abbott  
 Edwin Paul Eriksen  
 Stephen Maffetone  
 William Ohm  
 Richard Russo  
 John Villare

#### Energy Conservation

##### Committee

Kathleen Canavan, Facilities Mgr.  
 Gary Persichetti, DPW Director  
 Gary Krauch 6/30/2014  
 Richard Russo 6/30/2014  
 Robert Andrews 6/30/2015  
 George Kaliviotis 6/30/2015  
 Interpret Singh 6/30/2016

#### Fence Viewer

Gary Persichetti 6/30/2014

#### Finance Committee

Sasha Bonakdar 6/30/2014  
 Roy Treible 6/30/2014  
 Patricia Garvin 6/30/2015  
 Sheila Pichette 6/30/2015  
 Stratos Dukakis 6/30/2016  
 Thomas Gilroy 6/30/2016

#### Finance Director

John Sousa, Jr.

### Fire Department

Chief Michael Curran  
 Deputy Chief Michael Donahue

### Fourth of July Parade

#### Committee

James Cullen 7/31/2013  
 Janet Granata 7/31/2013  
 Henry Hamelin 7/31/2013  
 Jeffrey Hardy 7/31/2013  
 Kathy Kelley 7/31/2013  
 Charles Marcella 7/31/2013  
 Lynn Marcella 7/31/2013  
 Richard McLaughlin 7/31/2013  
 Brian Reidy 7/31/2013  
 Rick Romano 7/31/2013  
 Arline Wood 7/31/2013

### Great Brook State Park

#### Advisory Board

Harold Matzkin 6/30/2014

#### Hazardous Waste Coordinator

Richard Day 6/30/2014

#### Historic District Commission

Cynthia Acheson 6/30/2014  
 John Handley 6/30/2014  
 Patrick Wood 6/30/2014  
 Charles Emerson 6/30/2015  
 Kathleen Howe 6/30/2015  
 Anne-Lise Sexton 6/30/2015  
 Brenda Lovering 6/30/2016  
 Dennis Ready 6/30/2016

#### Historical Commission

Laura Lee 6/30/2014  
 William Nolan 6/30/2014  
 Lynne D'Errico 6/30/2015  
 Frederic Merriam 6/30/2015  
 Linda Prescott 6/30/2015  
 George Merrill 6/30/2016  
 Deborah Taverna 6/30/2016

#### Holiday Decoration Committee

Patricia Dzuris 12/31/2013  
 Erik Merrill 12/31/2013  
 Vivian Merrill 12/31/2013  
 Santiago Rios 12/31/2013  
 Colleen Stansfield 12/31/2013



# Town Administration

## Appointed Officials

### Housing Advisory Board

George R. Dixon, Jr.	6/30/2014
Connie Donahue	6/30/2014
John Edward	6/30/2015
Paul Haverty	6/30/2014
Colleen Stansfield	4/1/2014
Deborah Taverna	6/30/2014

### IT Capital Advisory Committee

Melissa Andrews	6/30/2014
Gregory Piper	6/30/2014

### Local Emergency Planning Committee

Evan G. Belansky	6/30/2014
Michael Curran	6/30/2014
Richard Day	6/30/2014
Michael Donoghue	6/30/2014
James F. Murphy	6/30/2014
Gary Persichetti	6/30/2014
Susan Rosa	6/30/2014

### Lowell Regional Transit Authority

George R. Dixon, Jr.	4/1/2014
----------------------	----------

### Master Plan Implementation Steering Committee

Walter Chagnon	4/1/2014
Robert C. Morse	4/1/2014
Linda Prescott	4/1/2014
Michael Raisbeck	4/1/2014
S. George Zaharoolis	4/1/2014
Danielle B. Evans	6/30/2014
David J. McLachlan	6/30/2014
Patricia Wojtas	6/30/2014

### Merrimack Valley Housing Consortium

Evan G. Belansky
David J. Hedison
Patricia Wojtas

### Middlesex Canal Commission

Douglas Chandler	6/30/2014
Peggy Dunn	6/30/2014
William E. Gerber	6/30/2014

### Military Community Covenant Task Force

James Curley	6/30/2014
Brian Fredricksson	6/30/2014
Patricia Wojtas	6/30/2014
Eliane C. Consalvo	6/30/2015
Lisa Devine	6/30/2015

### Nashoba Valley Tech High School District

Judith Klimkiewicz, Superintendent	
Samuel Poulten	3/31/2014
Ralph J Hulslander, Jr	3/31/2015
Maria G. Karafelis	3/31/2016
Donald P. Ayer	3/31/2016

### Northern Middlesex Council of Governments (NMCOG)

Matthew Hanson	4/1/2014
S. George Zaharoolis	4/1/2014

### North Town Hall Advisory Committee

Paul Harrington	6/30/2014
Laura Lee	6/30/2014
John Salyards	6/30/2014
John Thompson	6/30/2014
Karen Thorp-Dussord	6/30/2014
Steven Roberts	6/30/2015
Donna Salyards	6/30/2015

### Permanent Building Committee

Gail Kruglak	
Gary Persichetti	
Dave Duane	6/30/2014
Joseph Greene, Alt	6/30/2014
Daniel Morse	6/30/2014
Kathleen E. Howe	6/30/2015
Patrick J. Maloney	6/30/2015
Eric Johnson	6/30/2016
Steven Roberts	6/30/2016

### Personnel Board

David W. Morey	6/30/2014
Anneke Wade	6/30/2014
Daniel J. Ahern	6/30/2015
Dianne Bordini	6/30/2015
Ellen DiPasquale	6/30/2015

### Personnel Coordinator

Jeanne Parziale

### Plumbing Inspector

Kenneth Kleynen

### Police Department

Chief James F. Murphy  
Deputy Chief James Spinney

### Public Celebrations Committee

Patricia E. Dzuris	6/30/2014
Robert Kelley	6/30/2014
Lois Kelley	6/30/2014
Leonard A. Olenchak, Jr.	6/30/2014

### Recycling Committee

Jennifer Almeida	
Tracy Clifford	6/30/2014
Mark Gallagher	6/30/2014
Rebecca Gore	6/30/2014
Marion Hamblett	6/30/2014
Nancy W. Kaelin	6/30/2014
Jeanette Moreau	6/30/2014
Santiago Rios	6/30/2014

### Recycling & Solid Waste Coordinator

Nicholas Parlee

### Registrars, Board of

Onorina Z. Maloney	
Cynthia Acheson	
Matthew Dulchinos	6/30/2013
Michael F. McCall	6/30/2014
Thomas R. Fall	6/30/2015

### Sealer of Weights and Measures

David Tilton

### Sexual Harrassment Grievance Officer

Kathleen McWilliams	6/30/2014
Jeanne Parziale	6/30/2014
John B. Sousa, Jr.	6/30/2014
Frank Tiano	6/30/2014



## Appointed Officials

### Sign Advisory Committee

Henry R. Hamelin	6/30/2014
Philip Jones	6/30/2015
Frances T. McDougall	6/30/2015

### Synthetic Recreational Fields Committee

Janet Askenburg	6/30/2014
Nicholas DeSilvio	6/30/2014
George R. Dixon, Jr.	6/30/2014
Matthew Hanson	6/30/2014
Gary Persichetti	6/30/2014
Frank Tiano	6/30/2014

### TREE Committee

Anna Mullane	6/30/2013
John Coppinger	6/30/2013
Andrew Silinish	6/30/2014
Nicole Geada	6/30/2015
Cathy Jewell	6/30/2015
James Martin	6/30/2016

### Town Clerk

Onorina Z. Maloney  
Thaddeus Soulé, Assistant

### Town Counsel

Kopelman & Paige  
John Giorgio, Esq. 6/30/2014

### Town Engineer

Steve Jahnle

### Town Manager

Paul E. Cohen

### Town Treasurer/Tax Collector

John B. Sousa, Jr.  
Kim Pease, Assistant

### Veterans Agent

Regina B. Jackson



### Vinal Square Strategic Action Plan Committee

John Crane	6/30/2014
George R. Dixon, Jr.	6/30/2014
Ryan Donaher	6/30/2014
William Gilet, Jr.	6/30/2014
Robert Joyce	6/30/2014
Laura Lee	6/30/2014
Karen Mahoney	6/30/2014

### Zoning Bylaw Review Committee

Joanne M. Anderson  
Susan E. Carter  
Paul Haverty  
James M. Lane, Jr.  
Edmond N. Roux  
Colleen A. Stansfield



## Board of Selectmen

*Matthew Hanson, Chairman*



To the Residents of Chelmsford:

The accomplishments of the Town of Chelmsford in Fiscal Year 2013 have been significant and numerous. The Town has undertaken efforts to improve infrastructure, volunteerism, public safety and financial stability. These efforts were made possible through partnerships between town employees, town volunteers and various state agencies and programs.

Town Meeting authorized the Board of Selectmen to petition the general court for special legislation entitled "An Act Authorizing the Town of Chelmsford to Continue the Employment of Fire Chief Michael Curran." This special legislation was ultimately enacted, allowing the Fire Chief to continue employment for up to two years while the Fire Station Headquarters building is being constructed.

The Board of Selectmen created a Center Village Master Plan Committee which is utilizing town volunteers and Community Preservation Fund moneys to develop a Center Village Master Plan. The Board of Selectmen also established a Vinal Square Strategic Action Plan Committee which will lead the way towards new revitalization efforts for Vinal Square.

The Board of Selectmen also established a Community Involvement and Volunteerism in Chelmsford (CIVIC) Committee. The CIVIC Committee is tasked with undertaking efforts to increase volunteerism and civic engagement, recognizing and acknowledging volunteers, and soliciting donations. The Board of Selectmen supported the use of Community Preservation Fund money to help fund the creation of Community Housing on a 8.64-acre parcel of land located at 261-267 Littleton Road. The Town also utilized multiple funding sources, including Community Preservation Fund and over \$500,000 in private fundraising to install synthetic turf playing surfaces at the McCarthy Middle School the Chelmsford High School Stadium.

The Board of Selectmen also supported the transfer the control of 66 acres of land off of Swain Rd to the Conservation Commission, effective July 1, 2016. This was ultimately voted on and approved by Town Meeting. The Board of Selectmen and Town Meeting also supported the creation of a Chelmsford Dog Park at 54 Richardson Rd. This project was ultimately made possible by the Chelmsford Dog associations terrific fundraising and grant writing efforts. Members of the Board of Selectmen participated in Darkness to Light training sessions. These sessions are provided by town



## Board of Selectmen

employees, trained as facilitators, on a regular basis to educate employees and community members on child sexual abuse awareness and intervention.

Chelmsford's historic purple beech tree on the common, planted in 1891, was cut down this year due to public safety reasons. The Chelmsford Tree Committee was tasked with distributing salvageable pieces of the tree to woodworkers and other community members interested in holding onto these pieces of the town's history.

While the loss of the purple beech tree had an impact on the image of our town's center, many residents were happy to see the completion of phase 1 of the Underground Utility Project which placed hundreds of yard of utility wires in the town's center underground. The town has also started planning Phase 2 of this project.

The Board of Selectmen and Town Meeting have continued to support funding of the town's Other Post Employee Benefit (OPEB) liability trust fund, including the transfer of these funds to the State Retirement Benefits Trust Fund for an increased return on investment.

The Energy Conservation Committee and the Board of Selectmen supported an Energy Services Contract agreement with Johnson Controls for an \$18 Million project. This project has already begun to bring energy improvements to town buildings, including lighting upgrades, boiler replacements, and the installation of solar photovoltaic displays. The Williamsburg Condominium Association asked the Board of Selectmen to support a Massachusetts Emergency Management Association Hazard Mitigation Grant for their association. This grant application

was supported by the Board of Selectmen and ultimately recommended for funding by MEMA. This grant project will help the Williamsburg community rebuild the crumbling riverbank that currently abuts their property.

I would like to recognize the hard work and leadership of the former Board of Selectmen Chairman Jon H. Kurland. Chairman Kurland led the Board during the planning and implementation phases of many projects completed during this fiscal year.

Chelmsford is made a fantastic community to live in thanks to the many town employees, volunteers and committee members who work tirelessly to improve our community every day. I would like to recognize each and every one of these individuals and thank them for their contributions to our Town.

Matthew Hanson  
Chairman



*Patricia Wojtas, George R. Dixon, Jr., Matthew Hanson,  
James M. Lane, Jr., Janet Askenberg.*



## Town Manager

*Paul E. Cohen*



Fiscal Year 2013 should be remembered as a year of considerable progress by the Town of Chelmsford during a period of slow economic growth. The Town made considerable investments in open space acquisitions and its capital infrastructure with the opportunity of low interest rates and a favorable bidding climate. Chelmsford also set aside funding to begin to address its Other Post Employment Benefit (OPEB) and other unfunded obligations. The Town's property tax assessment was significantly below the Proposition 2 ½ levy limit for the first time in over a decade.

The renovated historic Town Hall was officially opened to the community on July 3rd as part of the Independence Day celebrations. The facility serves as the home of the Chelmsford Center for the Arts and continues to be a gathering point for civic events. The renovated North Town Hall had a soft opening on August 14 and a ribbon cutting ceremony on September 14. The facility is known as the Chelmsford Community Center. These projects were

funded via the Community Preservation Fund property tax surcharge. Historic restoration work has also been completed on the Town Clock, the 1802 School House, and the Middlesex Canal Toll House.

In addition to the aforementioned work on the historic structures around the town common, work on the first phase of the underground utility project neared completion. The utility poles have been removed from around the town common. Unfortunately, the condition of the Purple Beech Tree that was planted on the town common in 1891 became unsafe. It was felled on November 29, 2012. The Tree Committee and the Chelmsford Garden Club hosted a dedication ceremony for a bench made out of the tree trunk on June 24, 2013.

The Department of Public Works opened its new headquarters at 9 Alpha Road on June 21, 2013. The former Old Mother Hubbard dog food distribution center has been converted into a facility that houses all of the DPW divisions. The Permanent Building Committee oversaw this project that was completed on time and on budget. Future phases to incorporate vehicle maintenance wash and fuel bays, and other related work remain.

The Permanent Building Committee also oversaw the beginning of the site work for the new Fire Department headquarters facility that is being constructed adjacent to the Town Offices at 50 Billerica Road. The fire department facility is scheduled to be completed in September 2014. The Committee also brought to completion of the Byam School roof replacement and the installation of new windows at Chelmsford High School.

A volunteer committee led the way to fundraise and promote the installation of synthetic turf fields at Chelmsford High School Simonian Stadium and at the McCarthy Middle School.



## Town Manager

This \$3.1M project, which includes a new track at the McCarthy Middle School field, began in June and is scheduled to be completed in September. Private fundraising is contributing \$500,000 toward this project.

Chelmsford also demonstrated its ability as a green community. Town Meeting approved an \$18M energy management performance contract. The solar panel installations at many of the school sites, along with the Town's solar net metering project at Bolton Orchards, will result in all of the Town's electricity consumption coming from solar energy. This project also includes the replacement of the Town's 2,000 sodium vapor streetlights with LED energy-efficient fixtures, unit ventilators at school properties, other lighting retrofits and controls, new boilers, weatherization, insulation, and other system upgrades. The Town also was selected as a Solarize Massachusetts community. This program offers discounted solar energy systems to residential homeowners.

The Town acquired the 30-acre Sheehan Farm located off of Pine Hill Road and Galloway Road with Community Preservation Funds. A permanent agricultural preservation restriction will be placed upon the property. This farm, along with the Town's Sunny Meadow Farm and the Wotton Street parcels, results in the Town being the largest agricultural landowner in the community. These properties preserve a quality of life in the town and serve as a link to the Town's agricultural history.

At the 2012 Fall Annual Town Meeting, the Town continued its sound financial management practices. The sum of \$1M was appropriated into an Other Post-Employment Benefits liability trust fund to begin to meet the Town's unfunded retiree health care obligation. The Town also set aside \$480K to fully fund the accrued liability for compensated absences for employees that are due upon retirement. The

Town made an effort to reduce the property tax burden upon residents by not using \$1M in allowable capacity under the provisions of Proposition 2 ½.

Other items of note in Fiscal Year 2013 include the Town's appropriation of \$2.1M in Community Preservation Funds to support the Chelmsford Housing Authority's proposed 115-unit affordable housing project on Littleton Road, the creation of a master plan and grant applications for the rehabilitation of Varney Playground, the designation of the 66-acre Oak Hill parcel for conservation purposes, approval of the creation of a dog park at 54 Richardson Road, and an update to the Town's website.

Town officials responded to the challenges listed above, along with the demands from Hurricane Sandy, heavy winter snowfall, and the 3rd rainiest June on record. Chelmsford did well in Fiscal Year 2013. Working together, the officials and residents of Chelmsford have met the challenges of the past fiscal year and are prepared to meet the opportunities that will arise in the future.

Paul E. Cohen  
Town Manager



## Town Administration

### Finance Department

*John Sousa, Jr., Finance Director, Treasurer & Collector*



*Treasurer's Office: Kim Pease, Bonnie Steadman, John Sousa, Cathy MacArthur, Christine Wedge*

Our financial position continued to show signs of gradual improvement in FY2013. Assessed valuation (AV) declined slightly by 0.8% in FY13 to \$4.47 billion indicating that real estate prices were close to reaching a market bottom. Market value remained strong at \$130,000 per capita. Our tax base remains diverse with the 10 largest taxpayers accounting for less than 4% of total AV. Income levels remained strong with median household income equal to 151% of the national level. Chelmsford's unemployment rate at the end of FY13 increased by 0.6% to 6.1% from one year ago but remained below the statewide unemployment rate of 7.4%.

In April 2013, Town Meeting approved the appropriation of \$240,133 from the Reserve Fund for the final close-out and financing of two MSBA Green Repair projects: the High School window replacement and Byam School roof replacement. FY13 operating budget savings of \$264,725 in the areas of Benefits & Insurance, Public Works, and Municipal Facilities were transferred to other areas of the budget to fully offset unforeseen expenses totaling \$264,725. Benefits and Insurance costs decreased with fewer injured on duty and unemployment claims as well as lower Medicare supplement plan premiums due to the Town's adoption of Municipal Health Insurance Reform. Unforeseen

expenses arose due to the cost of two special Senatorial elections, emergency demolition of the function room at the Chelmsford Country Club golf course, and for Veterans Benefits as greater numbers of veterans returned home from military operations in the Middle East and sought financial assistance.

State Aid, the Town's second largest source of revenue, increased by approximately 4% in FY13 after declining four consecutive years. Local sources of revenue remained strong. The Town collected 98.2% of FY13 real estate and personal property taxes. Local receipt collections of \$8.35M included two non-recurring revenue sources: \$374,663 of FEMA reimbursement for October 2011 storm damage and \$237,488 of premiums received from the sale of bonds.

The Town closed FY13 with an unassigned general fund balance of \$8.89M or 7.4% of total general fund expenditures, a decrease of nearly \$2.86M from the prior year. Our total fund balance was \$11.3M at the end of FY13, a decrease of \$2.39M from the previous year. As a measure of liquidity, total fund balance of \$11.3M equaled 9.5% of total general fund expenditures. Free cash was certified at \$3,361,463.

General Stabilization reserves equaled \$7.96M or 7.6% of budgeted operating revenues at the end of FY12. Following approval of a \$1.5M withdrawal to fund Public Works facility improvements on Alpha Road and the transfer in of \$535,323 of free cash by Town Meeting vote in October 2012, the Stabilization Fund balance closed FY13 at \$7.01M, or approximately 6.5% of budgeted operating revenues. This is slightly below the midpoint of our Town Financial Policy which requires cash reserves be maintained between 5% to 10% of general operating revenues.





## Finance Department

Town Meeting appropriated the remaining free cash for the following purposes: \$1.0M to the OPEB Liability Trust Fund, \$480,210 to the newly established Compensated Absences Trust Fund, \$438,322 to the Sewer Construction Stabilization Fund, and \$907,608 to reduce the property tax rate.

During Fall 2012, the Town took fiscally responsible steps to address two long-term liabilities. First, Town Meeting authorized the transfer of all OPEB Trust assets to the Commonwealth's State Retiree Benefits Trust investment pool which is invested in PRIT (Pension Reserves Investment Trust) Fund. This provides the Town with access to a well-diversified \$53B fund with a solid thirty year history that is expected to generate higher investment returns over the long term time horizon for OPEB Trust assets. Interested readers may access further information on PRIT at [www.mapension.com](http://www.mapension.com).

Second, Town Meeting voted to create and fully fund a Compensated Absences Trust in accordance with new enabling legislation. This action fully funded the liability for 50 long-term, grandfathered employees eligible to receive sick leave buy-back compensation upon separation and eliminated the funding of this benefit through annual appropriation in the general operating budget.

Standard and Poor's considers the Town's overall debt burden low at \$2,000 per capita after deducting sewer debt self-support through betterments and user charges. Amortization of existing debt is rapid with nearly 76% of principal being retired within 10 years. Debt service expenditures remain manageable with total debt service charges of \$13.16M amounting to 12.3% of FY13 total expenditures or 10.0% of total expenditures net of betterment-funded sewer debt.

The Town issued \$1,717,488 of General Obligation Bonds in April for the following purposes: \$932,488 to finance the second phase of the FY13 Capital Budget and \$785,000 to finance half the cost for the Sheehan Farm, which was acquired to preserve open space. The Sheehan Farm bonds will be repaid through the Community Preservation Fund. A \$3,335,000 refunding bond was also issued to refinance an earlier 2004 Sewer Construction bond at lower market interest rates. This action will save the Town \$457,143 of interest costs over the next eleven fiscal years.

Prior to the sale of our bonds in April 2013, Standard and Poors (S&P) affirmed the Town's bond rating at AA with a Stable Outlook. Analysts noted that the Town continues to achieve favorable operating performance and growth in reserves. The Town reported net operating surpluses in four of the past five audited years. S&P considers the Town's financial management practices "Strong" under its Financial Management Assessment (FMA) methodology. The FMA Assessment considers our financial policies and practices which include: multi-year revenue and expenditure forecasts, long-term capital improvement plan as well as formal policies for the management of investments, debt, and reserves.

I would like to express my appreciation to our Treasurer/Collector's Office staff which includes: Kim Pease, Asst. Treasurer, Christine Wedge, Asst. Collector, Bonnie Steadman, Principal Clerk, and Cathy McArthur, Principal Clerk for their dedication and efforts throughout the year. A note of appreciation is also extended to Frances Carvalho, Senior Volunteer for her assistance during peak tax collection periods.



# Town Administration

## Finance Committee

*Patrice Garvin, Chairperson*



*Sheila Pichette, Patrice Garvin, Sasha Bonakdar, Stratos Dukakis, Roy Trieble,*

The Finance Committee is composed of seven members who are appointed by the Town Moderator to staggered three year terms. The Committee is the arm of Town Meeting; its primary mission is to study and make recommendations on the town budget and warrant articles that are to be considered by Town Meeting Representatives at the April and October town meeting, as well as any Special Town Meetings.

Each Finance Committee member is assigned as a liaison to town departments and boards. Committee liaisons meet individually with department heads to review department budget requests prior to a meeting with the full Committee where the department head is given the opportunity to present the proposed budget and respond to questions and concerns raised by Committee members. The Town Manager also presents his proposed budget and capital improvement plan along with his budget message and supporting documents to the Finance Committee. Based on its deliberations, the Finance Committee makes a recommendation to Town Meeting Representatives on the budget warrant articles.

The Finance Committee also assigns a liaison

to the Capital Planning Committee and other major capital project committees. The liaison is responsible for keeping the Committee informed about a project's progress and financial status. The Finance Committee also meets with petitioners, proponents and other interested parties with respect to any other warrant articles that have a financial implication. During the course of the year, the Committee also regularly monitors the town's financial situation.

FY12 saw long time member Mary Frantz depart from the committee. Mary had a deep historical knowledge of the Town and will be missed. The finance committee welcomed Patrick Kimera, who replace Timothy Mcilvenna. Roy Trieble, Sheila Pichette, Sasha Bonakdar and Strat Dukakis continue on the committee.

The committee would like to thank clerk Pamela Morrison, who with much effort keeps the committees records up to date, as well as her meticulous work on the warrant book. The finance committee is also served by Town Manager Paul Cohen and his dedicated and professional staff.

### *Finance Committee Members*

Patrice Garvin, Chair

Sheila Pichette, Vice Chair

Sasha Bonakdar

Stratos Dukakis

Thomas Gilroy

Patrick Kimera

Roy Trieble



## Assessing Division

*Frank Reen, Assessor*

The Board is responsible for the full and fair market valuation of the approximate 13,900 real and personal property parcels within the community as of January 1st of the fiscal year. It has been the policy of the Assessors to review the valuations annually in order to maintain accurate and current assessments; a summary of the analysis is reviewed by the Department of Revenue and is critical to the certification of the tax rate.

The real estate valuations through calendar year 2011 demonstrated that the residential real estate market was flat overall; although some residential segments showed signs of recovery. The commercial/industrial market fell by 2.7% due to increased vacancy rates. The tax rate for the fiscal year rose from \$17.49 in FY2012 to \$17.95 for FY2013. In addition, the Board is responsible for the administration of the 38,500 excise bills issued through several commitments annually by the Registry of Motor Vehicles.

The Board of Assessor's and the Assessing Office say goodbye to Board member Kevin Sullivan. Kevin had served as an Assessor for seven years and was a valued member of the Board. His insights and advice during his time with the Board undoubtedly saved the Town money, but more significantly, his clear thinking and uncommon ability to arrive at then central point of an issue was most appreciated.

While wishing Kevin well, the Board and assessing staff welcome Elissa Magnant to the Board. Elise is an attorney with an established law practice here in Chelmsford. The Assessing staff and the Board look forward to working with Elise in the upcoming year. Myself and Board members, Samuel Chase and John Duffett, wish to thank the staff of the Assessor's office for

all their hard work and dedication through these trying economic times. The work done by the staff is completed timely and accurately while maintaining the excellent service the public has come to expect. Particular thanks go to Nancy Maher, Elaine McBride, Kathryn Bianchi, all of whom are invaluable to the operation of the Assessors office. Additionally, the work performed by our senior worker, Elaine Myers, cannot be overstated; her efforts are an integral part of the overall success of the office.

### *Board of Assessors*

Samuel P. Chase, Chair

John Duffett

Elissa Flanagan Magnant

Frank Reen, Assessor



# Town Administration

## Finance Department

Darlene Lussier, Town Accountant

GOVERNMENTAL FUNDS BALANCE SHEET			
JUNE 30, 2013			
ASSETS:	GENERAL	SEWER BETTERMENT FUNDS	COMMUNITY PRESERVATION FUND
CASH AND SHORT-TERM INVESTMENTS	\$9,084,447	\$1,647,172	
INVESTMENTS	\$6,452,279	\$15,001,585	\$2,322,136
RECEIVABLES:			
PROPERTY TAXES; NET	\$2,460,309		\$7,027
EXCISES	\$402,580		
DEPARTMENTAL AND OTHER	\$8,365	\$4,376,698	
INTERGOVERNMENTAL			
OTHER ASSETS	\$357		
<i>TOTAL ASSETS</i>	\$18,408,337	\$21,025,455	\$2,329,163
<b>LIABILITIES AND FUND BALANCES:</b>			
LIABILITIES:	<u>\$1,380,910</u>		<u>\$13,617</u>
WARRANTS PAYABLE	\$65,411		\$121,895
ACCRUED LIABILITIES			<u>\$204,573</u>
DEFERRED REVENUES	\$553,668		
TAX REFUNDS PAYABLE	\$2,477,652	\$4,376,698	\$7,027
NOTES PAYABLE	<u>\$137,000</u>		
OTHER LIABILITIES	\$96,288		
<i>TOTAL LIABILITIES</i>	\$4,710,929	\$4,376,698	\$347,112
<b>FUND BALANCES:</b>			
NONSPENDABLE			
RESTRICTED	\$638,699	\$16,648,757	\$1,982,051
COMMITTED	\$8,089,582		
ASSIGNED	\$955,086		
UNASSIGNED	\$4,014,041		
<i>TOTAL FUND BALANCES</i>	\$13,697,408	\$16,648,757	\$1,982,051
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$18,408,337</b>	<b>\$21,025,455</b>	<b>\$2,329,163</b>



**Finance Department**  
*Accounting*

<b>GOVERNMENTAL FUNDS BALANCE SHEET</b>		
<b>JUNE 30, 2013</b>		
<b>ASSETS:</b>	<b>NONMAJOR GOVERNMENTAL FUNDS</b>	<b>TOTAL GOVERNMENTAL FUNDS</b>
CASH AND SHORT-TERM INVESTMENTS	\$9,262,546	\$19,994,165
INVESTMENTS	\$2,198,781	\$25,974,781
RECEIVABLES:		
PROPERTY TAXES; NET		\$2,467,336
EXCISES		\$402,580
DEPARTMENTAL AND OTHER		\$4,385,063
INTERGOVERNMENTAL	\$77,579	\$77,579
OTHER ASSETS		\$357
<b>TOTAL ASSETS</b>	<b>\$11,538,906</b>	<b>\$53,301,861</b>
<b>LIABILITIES AND FUND BALANCES:</b>		
LIABILITIES:	\$510,714	\$1,905,241
WARRANTS PAYABLE	\$311,064	\$498,370
ACCRUED LIABILITIES	\$41,785	\$246,358
DEFERRED REVENUES		\$553,668
TAX REFUNDS PAYABLE	\$77,579	\$6,938,956
NOTES PAYABLE		\$137,000
OTHER LIABILITIES		\$96,288
<b>TOTAL LIABILITIES</b>	<b>\$941,142</b>	<b>\$10,375,881</b>
<b>FUND BALANCES:</b>		
NONSPENDABLE	\$3,253,258	\$3,253,258
RESTRICTED	\$7,896,169	\$27,165,676
COMMITTED	\$4,990	\$8,094,572
ASSIGNED		\$955,086
UNASSIGNED	(\$556,653)	\$3,457,388
<b>TOTAL FUND BALANCES</b>	<b>\$10,597,764</b>	<b>\$42,925,980</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$11,538,906</b>	<b>\$53,301,861</b>



# Town Administration

## Human Resources

*Jeanne Parziale, Director of Human Resources*

### MISSION STATEMENT:

To attract and retain a qualified workforce, to maintain fair and equitable personnel policies and to promote a safe, healthy work environment.

### RECRUITMENT:

The Town of Chelmsford is committed to attracting, maintaining and retaining a knowledgeable and effective workforce. Human Resources processed 45 new employee hires, 7 retirements, 19 terminations and 1 death. Sadly, Jeff Taylor, a Facilities employee, passed on 9/30/12.

### PERSONNEL BOARD MEMBERS:

Ellen DiPasquale, Chair

Dianne Bordini

Anneke Wade

David Morey

Daniel Ahern, Non-Union Employee Representative

### BENEFIT/WELLNESS:

*Healthy Chelmsford: A community partnership striving to help improve health, well being and quality of life.*

The annual Town Benefits fair was held on April 25h. This marks the start of the annual open enrollment period from May1-31 and allows for employees and retirees to meet with vendors one on one to discuss health, dental and life insurance benefit coverage and enrollment options. The Town contracts with Massachusetts Inter-local Insurance Association (MIIA) Health Trust to offer Blue Cross and Blue Shield to employees and retirees.

### LABOR/EMPLOYEE RELATIONS:

Negotiations are ongoing with our Union groups as current collective bargaining agreements will expire on 6/30/13.

### RETIREMENTS

Ellsworth	Margaret	COA	12/28/2012
Durkin	James	Fire	07/27/2012
Long	John	Hwy	11/05/2012
Gamache	Joseph	Police	03/31/2013
Ubele	Scott	Police	05/31/2013
Merrill	Leslie	Fire	07/27/2012
Rivard	Rick	Fire	10/17/2012
Maleski	John	COA	04/16/2013



## Human Resources

### WORKERS' COMPENSATION:

Human Resources processed 30 claims of work-related injury.

Breakdown as follows:

Total School: 14      Lost Time: 0

Total Town: 7      Lost Time: 1

### UNEMPLOYMENT

The Town expended \$354,359.62 in unemployment costs during FY2013 for both Town and School operations.

### HEALTH INSURANCE – JUNE 2013 ENROLLMENT

Blue Care Elect PPO			
	Town	School	Retirees
Individual:	1	6	52
Family:	5	11	17

Network Blue Options HMO			
	Town	School	Retiree
Individual:	73	124	75
Family:	124	256	70

Managed Blue for Seniors:	91
Medex:	526

Submitted by: Jeanne Parziale, Human Resources Director





# Town Administration

## Town Employee Payroll

### Accounting

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Fleury	Joan	\$44,984.24	\$0.00	\$44,984.24
Lussier	Darlene	\$81,799.28	\$2,454.80	\$84,254.08
McCarthy	Kimberly	\$56,178.74	\$1,685.98	\$57,864.72
Morgan	Diane Marie	\$42,560.76	\$1,781.25	\$44,342.01

### ADA Coordinator

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Hickey	Ralph	\$1,500.00	\$0.00	\$1,500.00

### Assessor

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Bianchi	Kathryn	\$56,178.69	\$1,685.98	\$57,864.67
Maher	Nancy	\$49,663.10	\$2,980.34	\$52,643.44
Mcbride	Elaine	\$45,930.01	\$3,000.00	\$48,930.01
Reen	Frank	\$81,349.50	\$2,441.82	\$83,791.32

### Board Of Health

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Day	Richard	\$89,826.66	\$5,390.62	\$95,217.28
Masiello	Mark	\$53,471.80	\$0.00	\$53,471.80
McCaul	Carole	\$33,855.36	\$0.00	\$33,855.36
Rosa	Susan	\$58,963.85	\$737.39	\$59,701.24

### Building Inspector

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Allan	Martin	\$28,518.22	\$3,600.00	\$32,118.22
Baron	Amy	\$46,291.77	\$1,500.00	\$47,791.77
Dupell	Mark	\$79,379.02	\$3,600.00	\$82,979.02
Kane	Dennis	\$38,396.05	\$5,304.20	\$43,700.25
Kleynen	Kenneth	\$38,396.04	\$5,304.20	\$43,700.24
Morash	Donald	\$2,500.00	\$0.00	\$2,500.00
Wetherbee	Peter	\$2,500.00	\$0.00	\$2,500.00

### Community Development

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Belansky	Evan	\$85,104.31	\$0.00	\$85,104.31
Murphy	Janet	\$48,033.93	\$1,500.00	\$49,533.93





## Town Employee Payroll

### Conservation

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
LeFlore	Alison	\$43,616.39	\$0.00	\$43,616.39

### DPW/Cemetery

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Boudreau	Audie	\$804.06	\$2,437.50	\$3,241.56
Boyle	David	\$62,010.97	\$10,911.55	\$72,922.52
Caires	Jorge	\$2,518.36	\$0.00	\$2,518.36
Caires	Patrick	\$55,739.56	\$15,924.89	\$71,664.45
DeFreitas	Jorge	\$46,884.53	\$10,742.50	\$57,627.03
Levesque	James	\$19,101.96	\$2,612.47	\$21,714.43
Silva	Andrew	\$30,629.86	\$4,381.78	\$35,011.64
Silva	MaryAnn	\$13,582.34	\$0.00	\$13,582.34

### DPW/Engineering

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Cote	Joyce	\$46,832.34	\$144.15	\$46,976.49
Jahnle	Stephen	\$88,602.92	\$14,808.95	\$103,411.87
Ludwig	Scott	\$66,779.33	\$1,978.43	\$68,757.76
Persichetti	Gary	\$119,099.14	\$3,576.18	\$122,675.32

### DPW/Facilities

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Buntel	Thomas	\$55,707.28	\$6,929.97	\$62,637.25
Callahan	David	\$61,230.16	\$2,946.90	\$64,177.06
Canavan	Kathleen	\$8,469.91	\$0.00	\$8,469.91
Cincevich	Nickolas Jr.	\$49,451.74	\$5,718.72	\$55,170.46
Demers	Joseph	\$37,794.40	\$2,800.35	\$40,594.75
Dipersio	Jason	\$46,555.61	\$1,185.46	\$47,741.07
Faulkner	Adam	\$44,879.66	\$773.52	\$45,653.18
Luce	Richard	\$38,280.16	\$768.74	\$39,048.90
Milotte	Roger	\$47,507.88	\$3,449.69	\$50,957.57
Miscovitch	Russell	\$25,888.09	\$1,516.18	\$27,404.27
Pelkey	Rodney	\$43,916.25	\$4,097.45	\$48,013.70
Ralls	Joseph	\$50,387.22	\$1,060.40	\$51,447.62
Smith	Sharon	\$45,660.86	\$0.00	\$45,660.86
Taylor	Jeffrey	\$12,956.72	\$12,632.23	\$25,588.95
Van Landeghem	Stephen	\$47,183.74	\$4,176.73	\$51,360.47



# Town Administration

## Town Employee Payroll

### DPW/Highway

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Beaulieu	Gary	\$5,635.00	\$0.00	\$5,635.00
Ciardi	Peter	\$44,971.49	\$13,484.61	\$58,456.10
Dean	Julie Anne	\$42,560.79	\$2,893.03	\$45,453.82
Eacrett	David	\$44,958.27	\$11,010.95	\$55,969.22
Edwards	Bryan	\$47,650.88	\$9,198.26	\$56,849.14
Eriksen	Joseph	\$77,593.40	\$49,226.90	\$126,820.30
Ferreira	Lawrence	\$93,479.04	\$37,140.94	\$130,619.98
Ferreira	John	\$6,317.50	\$0.00	\$6,317.50
Greenwood	Dennis	\$53,157.32	\$38,701.94	\$91,859.26
Guilmette	John	\$44,936.67	\$11,931.79	\$56,868.46
Irvine	David	\$51,561.66	\$15,292.35	\$66,854.01
Jensen	Richard	\$53,423.66	\$23,081.78	\$76,505.44
Knight	James	\$51,867.31	\$14,182.49	\$66,049.80
Leczynski	Keith	\$44,609.78	\$16,219.34	\$60,829.12
Long	John	\$34,260.80	\$19,995.56	\$54,256.36
Luther	Alexander	\$27,933.78	\$10,013.81	\$37,947.59
Malone	Richard	\$44,958.26	\$15,450.73	\$60,408.99
Mckennedy	Richard	\$29,712.63	\$9,171.68	\$38,884.31
Pacheco	David	\$44,958.29	\$24,114.77	\$69,073.06
Palmer	David	\$46,307.30	\$23,909.38	\$70,216.68
Ryan	Thomas	\$45,931.81	\$19,683.72	\$65,615.53
Silva	David	\$51,078.41	\$16,030.53	\$67,108.94
Sittler	Darryl	\$29,055.43	\$10,193.17	\$39,248.60
Tyler	David	\$51,867.33	\$19,999.51	\$71,866.84

### DPW/Maintenance

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Larivee	Robert	\$155.16	\$0.00	\$155.16
Smith	Glenn	\$4,350.60	\$0.00	\$4,350.60

### DPW/Parks

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Jamros	Edward	\$57,593.98	\$4,460.67	\$62,054.65



## Town Employee Payroll

### DPW/Sewer

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Belkas	Daniel	\$78,026.61	\$17,593.72	\$95,620.33
Boyer	Sharon	\$41,496.02	\$375.00	\$41,871.02
Calandrella	Mary	\$8,857.77	\$2,615.19	\$11,472.96
Ciccone	Frank	\$65,641.51	\$17,018.08	\$82,659.59
Dascoli	Gary	\$53,471.80	\$3,200.79	\$56,672.59
Gendron	Shane	\$50,895.30	\$5,463.47	\$56,358.77
Kobelenz	John	\$12,288.90	\$3,300.00	\$15,588.90
Moran	Neil	\$30,151.83	\$2,100.24	\$32,252.07
Oczkowski	Joseph	\$60,954.39	\$12,114.69	\$73,069.08
Rowsell	Richard	\$66,779.36	\$2,903.41	\$69,682.77
Scomis	Brian	\$49,654.05	\$2,493.36	\$52,147.41
Silva	Robert	\$66,779.36	\$2,963.18	\$69,742.54
Vosnakis	Michael	\$92,176.04	\$9,666.04	\$101,842.08

### DPW/Solid Waste & Recycling

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Parlee	Nicholas	\$18,963.93	\$165.49	\$19,129.42

### Fire Department

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Abbott	Joshua	\$53,184.49	\$26,591.94	\$79,776.43
Amundson	William	\$53,184.49	\$23,830.24	\$77,014.73
Bacon	William	\$53,184.49	\$11,737.34	\$64,921.83
Benjamin	Kristen	\$10,804.14	\$0.00	\$10,804.14
Bennett	William	\$53,184.49	\$23,762.48	\$76,946.97
Boisseau	Edward	\$53,184.45	\$18,763.33	\$71,947.78
Boudreau	A. Evan	\$38,440.76	\$12,401.57	\$50,842.33
Brothers	Christopher	\$53,184.49	\$9,453.04	\$62,637.53
Brothers	Michael	\$46,242.69	\$17,340.64	\$63,583.33
Brothers	Thomas	\$53,184.50	\$27,618.30	\$80,802.80
Byam	Erik	\$35,659.09	\$5,208.60	\$40,867.69
Campbell	Corin	\$13,460.25	\$1,317.17	\$14,777.42
Cancellia	Jeffrey	\$53,184.49	\$25,938.46	\$79,122.95
Casey	Edward	\$39,502.44	\$11,163.67	\$50,666.11
Chiasson	Michael	\$53,184.48	\$19,228.57	\$72,413.05
Clarke	Kevin	\$53,184.49	\$21,485.82	\$74,670.31
Corey	Daniel	\$53,184.49	\$13,250.89	\$66,435.38



# Town Administration

## Town Employee Payroll

### Fire Department

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Curran	Michael	\$119,165.93	\$16,978.96	\$136,144.89
Daley	Patrick	\$39,757.01	\$11,265.51	\$51,022.52
Donoghue	Michael	\$92,355.42	\$12,518.13	\$104,873.55
Donovan	Bruce	\$67,668.41	\$29,370.91	\$97,039.32
Ducharme	Michael	\$53,184.49	\$19,379.18	\$72,563.67
Durkin	James	\$5,842.17	\$70,812.38	\$76,654.55
Fader	Frank	\$59,895.15	\$18,787.01	\$78,682.16
Foster	Jesse	\$53,184.49	\$16,080.04	\$69,264.53
Funaro	Daniel	\$69,205.86	\$27,121.61	\$96,327.47
Gardner	Robert	\$53,184.49	\$18,704.49	\$71,888.98
Griffin	Anna	\$48,042.94	\$3,000.00	\$51,042.94
Hadley	David	\$53,184.48	\$25,542.81	\$78,727.29
Houle	David	\$35,659.09	\$5,057.57	\$40,716.66
Houle	Henry	\$69,205.84	\$37,059.00	\$106,264.84
Houle	Ryan	\$53,184.48	\$25,789.02	\$78,973.50
Keohane	William	\$53,184.51	\$22,094.36	\$75,278.87
Kivlan	John	\$53,184.50	\$36,146.05	\$89,330.55
Koutsoufis	Daniel	\$53,184.48	\$13,511.29	\$66,695.77
Leczynski	Cynthia	\$53,184.49	\$12,161.93	\$65,346.42
Lindsay	Keith	\$51,723.07	\$15,554.83	\$67,277.90
Maher	David	\$39,502.42	\$11,511.49	\$51,013.91
Maher	Michael	\$53,184.47	\$16,587.79	\$69,772.26
Manley	Daniel	\$69,205.86	\$34,478.57	\$103,684.43
Manley	Leo	\$53,184.48	\$11,526.51	\$64,710.99
Merrill	Leslie	\$4,489.69	\$29,780.15	\$34,269.84
Micu	Andrew	\$35,659.09	\$7,745.95	\$43,405.04
Moody	Jason	\$52,989.63	\$9,858.58	\$62,848.21
Nelson	Michael	\$53,184.50	\$28,326.62	\$81,511.12
O'Brien	Kevin	\$73,526.73	\$29,770.99	\$103,297.72
Pare	Marc	\$73,526.74	\$30,115.60	\$103,642.34
Peterson	Donald	\$51,956.90	\$15,313.66	\$67,270.56
Phelan	Casey	\$53,184.50	\$15,733.50	\$68,918.00
Prak	Chhunly	\$38,440.79	\$7,749.72	\$46,190.51
Reid	John	\$53,184.49	\$22,739.21	\$75,923.70
Rivard	Rick	\$21,283.75	\$52,012.17	\$73,295.92
Robinson	John	\$53,184.50	\$24,759.70	\$77,944.20
Ryan	Gary	\$92,544.46	\$19,101.54	\$111,646.00
Ryan	George	\$53,184.50	\$19,256.41	\$72,440.91
Sacco	Michelle	\$39,502.42	\$11,793.54	\$51,295.96



## Town Employee Payroll

### Fire Department

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Schellbach	William	\$53,184.48	\$21,623.06	\$74,807.54
Segnini	Gregory	\$39,502.43	\$14,808.67	\$54,311.10
Shanahan	Timothy	\$53,184.49	\$17,301.03	\$70,485.52
Sheehy	Kevin	\$53,184.48	\$20,520.94	\$73,705.42
Sparks	Gregory	\$35,659.09	\$5,107.92	\$40,767.01
Turner	Jason	\$39,502.42	\$13,614.92	\$53,117.34
Turner	Joshua	\$35,659.09	\$5,323.26	\$40,982.35
Ubele	Daniel	\$53,184.47	\$24,885.61	\$78,070.08
Walsh	Garrett	\$44,518.71	\$12,229.60	\$56,748.31
Young	Michael	\$53,184.49	\$12,987.60	\$66,172.09

### Library

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Barry	Alison	\$10,997.42	\$2,102.91	\$13,100.33
Bhat	Supriya	\$21,851.19	\$382.50	\$22,233.69
Caporizzo	Marilyn	\$209.86	\$218.71	\$428.57
Carey	Marilyn	\$1,410.50	\$0.00	\$1,410.50
Carlson	Alyce	\$73.73	\$0.00	\$73.73
Chagnon	Sally	\$15,123.32	\$1,814.48	\$16,937.80
Cohen	Maxwell	\$34,616.85	\$548.00	\$35,164.85
Colvin	Sharon	\$53,545.37	\$1,899.67	\$55,445.04
Cowgill	Michael	\$11,773.62	\$1,161.91	\$12,935.53
Cronin	Alycia	\$17,911.85	\$0.00	\$17,911.85
Crowley	Celeste	\$32,426.87	\$2,500.00	\$34,926.87
Cryan-Hicks	Kathryn	\$66,779.33	\$4,008.24	\$70,787.57
Deshmukh	Rachana	\$232.50	\$0.00	\$232.50
Dick	Stephanie	\$360.00	\$0.00	\$360.00
Dobi	Ellen	\$9,342.01	\$1,184.51	\$10,526.52
Earley	Alexander	\$2,504.88	\$0.00	\$2,504.88
Evans	Glynis	\$38,092.18	\$3,808.50	\$41,900.68
Foley	Erin	\$388.74	\$0.00	\$388.74
Foley	Maureen	\$67,564.18	\$2,524.00	\$70,088.18
Frassa	Diane	\$23,533.23	\$1,050.98	\$24,584.21
Gadgil	Mrudula	\$1,177.50	\$0.00	\$1,177.50
Gadgil	Trupti	\$29,663.87	\$896.02	\$30,559.89
Grant	Andrea	\$31,003.72	\$2,178.97	\$33,182.69
Grant	Kayla	\$1,266.75	\$80.43	\$1,347.18



# Town Administration

## Town Employee Payroll

### Library

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Groves	Eric	\$19,583.82	\$3,820.74	\$23,404.56
Grovers	Cindy	\$31.09	\$0.00	\$31.09
Hays	Luke	\$565.50	\$0.00	\$565.50
Herrmann	Elizabeth	\$95,855.09	\$2,876.20	\$98,731.29
Herzog	Brian	\$57,907.61	\$374.50	\$58,282.11
Jackson	Mary Ellen	\$674.25	\$0.00	\$674.25
King	William	\$14,503.34	\$0.00	\$14,503.34
Lagle	Joshua	\$3,592.44	\$321.72	\$3,914.16
Leal	Aldevino	\$45,679.01	\$5,047.61	\$50,726.62
Lessard	Deborah	\$38,245.04	\$6,005.02	\$44,250.06
Lipomi	Louis	\$14,602.62	\$1,626.67	\$16,229.29
Longchamp	Charlene	\$27,411.70	\$2,667.60	\$30,079.30
Longchamp	Jeremy	\$1,522.50	\$0.00	\$1,522.50
Ludwig	Samantha	\$362.50	\$0.00	\$362.50
Lustiber	Graham	\$4,789.51	\$0.00	\$4,789.51
Maffetone	Donna	\$27,011.81	\$1,500.00	\$28,511.81
Mcnamara	Kyra	\$743.13	\$0.00	\$743.13
Michaud	Martha	\$310.90	\$125.44	\$436.34
Morrison	Barbara	\$77,457.20	\$2,324.16	\$79,781.36
Morrissey	Deborah	\$14,045.94	\$80.43	\$14,126.37
Myott	Samantha	\$10,920.17	\$1,618.12	\$12,538.29
O'Rourke	James	\$194.37	\$100.54	\$294.91
Rager	Nancy	\$57,593.98	\$3,456.28	\$61,050.26
Rankin	Bonnie	\$23,995.39	\$1,160.00	\$25,155.39
Reidt	David	\$2,238.60	\$100.54	\$2,339.14
Robinson	Linda	\$4,196.20	\$1,404.06	\$5,600.26
Roche-Helmes	Christine	\$34,050.63	\$6,297.47	\$40,348.10
Russo	Maria	\$986.00	\$0.00	\$986.00
Sharbrough	Christine	\$34,080.30	\$146.00	\$34,226.30
Small	Hailey	\$906.25	\$0.00	\$906.25
Stack	L Catherine	\$22,421.19	\$1,720.64	\$24,141.83
Suero	Tatiana	\$1,500.75	\$0.00	\$1,500.75
Sylvia	Thomas	\$3,570.91	\$1,603.89	\$5,174.80
Tierney	Laura	\$186.55	\$0.00	\$186.55
Turcotte	Danielle	\$816.46	\$0.00	\$816.46
Turcotte	Darlene	\$60.32	\$0.00	\$60.32
Turcotte	Vickie	\$60,207.65	\$1,648.00	\$61,855.65
Walsh	Eileen	\$31,190.19	\$2,470.18	\$33,660.37



# Town Employee Payroll

## Library

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Webb	Linda	\$99.00	\$0.00	\$99.00
Wetherell	Nicole	\$1,998.75	\$0.00	\$1,998.75
Wetherell	Brian	\$1,261.50	\$0.00	\$1,261.50
Zisch	Heidi	\$4,334.36	\$1,005.91	\$5,340.27

## MIS

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Lutter	Edward	\$81,349.53	\$406.97	\$81,756.50

## Personnel

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Parziale	Jeanne	\$77,443.02	\$4,260.94	\$81,703.96

## Police/Animal Control

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Merrill	Erik	\$44,984.29	\$138.46	\$45,122.75

## Police/Auxiliary

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Bellemare	Ryan	\$16,754.66	\$596.32	\$17,350.98
Borges	Carlos	\$400.80	\$0.00	\$400.80
Caissie	Edward	\$1,102.20	\$0.00	\$1,102.20
Cambell	Daniel	\$1,102.20	\$0.00	\$1,102.20
Cassella	Michael	\$400.80	\$0.00	\$400.80
Cote	Robert	\$359.51	\$0.00	\$359.51
Dolins	Robert	\$400.80	\$0.00	\$400.80
Goyette	Richard	\$200.40	\$0.00	\$200.40
Jones	Brian	\$1,252.50	\$400.80	\$1,653.30
Linstad	Roland	\$19,253.63	\$1,511.81	\$20,765.44
McGeown	John	\$5,693.65	\$475.95	\$6,169.60
Melanson	Charles	\$601.20	\$0.00	\$601.20
Philbrick	Roy	\$200.40	\$0.00	\$200.40
Ravanis	Peter	\$400.80	\$0.00	\$400.80
Rider	Christopher	\$400.80	\$0.00	\$400.80
Ronan	Kevin	\$0.00	\$400.80	\$400.80
Rooney	E Michael	\$19,430.62	\$1,728.45	\$21,159.07
Woessner	Ernest	\$4,058.10	\$200.40	\$4,258.50



# Town Administration

## Town Employee Payroll

### Police

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Ahern	Daniel	\$89,826.66	\$57,963.75	\$147,790.41
Ahern	Todd	\$65,135.64	\$67,239.17	\$132,374.81
Barry	Todd	\$48,442.91	\$3,354.99	\$51,797.90
Beaudoin	Gail	\$65,135.60	\$53,849.27	\$118,984.87
Bellissimo	Anthony	\$50,388.48	\$66,195.36	\$116,583.84
Bellissimo	Jennifer	\$51,704.82	\$27,254.10	\$78,958.92
Bennett	Kathleen	\$43,523.61	\$1,616.74	\$45,140.35
Bernier	Jeffrey	\$65,135.67	\$49,965.89	\$115,101.56
Blodgett	Jeff	\$51,704.81	\$51,266.19	\$102,971.00
Bourke	Timothy	\$51,704.79	\$24,264.28	\$75,969.07
Brady	Shawn	\$15,930.00	\$1,620.00	\$17,550.00
Brewer	Shawn	\$42,146.28	\$16,676.79	\$58,823.07
Brown	Robert	\$35,311.77	\$30,297.98	\$65,609.75
Callahan	Ryan	\$32,651.97	\$6,609.75	\$39,261.72
Carlo	William	\$51,704.88	\$58,119.94	\$109,824.82
Cooper	Paul	\$66,656.11	\$59,699.14	\$126,355.25
DeFreitas	David	\$46,398.17	\$20,883.24	\$67,281.41
Demers	Richard	\$46,219.69	\$17,876.01	\$64,095.70
Desmond	Lisa	\$42,146.29	\$12,439.14	\$54,585.43
Doole	Steven	\$51,704.80	\$6,861.54	\$58,566.34
Dube	Philip	\$65,135.62	\$77,395.26	\$142,530.88
Fredericks	Stephen	\$65,032.35	\$80,931.91	\$145,964.26
Gamache	Joseph	\$49,352.78	\$38,328.99	\$87,681.77
Goffin	John	\$51,704.71	\$32,713.37	\$84,418.08
Goguen	Daniel	\$51,704.78	\$16,130.05	\$67,834.83
Goode	Francis	\$65,135.64	\$64,029.31	\$129,164.95
Goode	Timothy	\$46,379.08	\$5,416.25	\$51,795.33
Hall	Sandra	\$45,833.45	\$1,579.56	\$47,413.01
Hannagan	Gary	\$65,135.62	\$56,767.56	\$121,903.18
Hanscom	Jason	\$54,959.17	\$65,160.26	\$120,119.43
Hawkins	Steven	\$50,966.63	\$45,406.29	\$96,372.92
Kelleher	Dennis	\$43,117.84	\$31,629.81	\$74,747.65
Koch	Carl	\$43,388.29	\$1,022.40	\$44,410.69
Landry	Nathan	\$15,930.00	\$1,620.00	\$17,550.00
Leo	David	\$51,704.78	\$65,076.67	\$116,781.45
MacKenzie	David	\$51,704.73	\$53,436.10	\$105,140.83
McGeown	Peter	\$51,704.70	\$10,157.44	\$61,862.14
Meehan	Kenneth	\$35,295.30	\$23,887.93	\$59,183.23





# Town Employee Payroll

## Police

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Mullen	Brian	\$52,582.89	\$39,943.99	\$92,526.88
Murphy	James	\$121,567.11	\$37,693.04	\$159,260.15
Murphy	Robert James	\$51,704.72	\$60,277.47	\$111,982.19
Poor	Jason	\$50,991.26	\$48,472.63	\$99,463.89
Poor	John	\$42,146.29	\$12,576.20	\$54,722.49
Proulx	Kevin	\$43,841.45	\$31,327.44	\$75,168.89
Quinn	Edward	\$65,135.66	\$72,676.66	\$137,812.32
Reed	Kyle	\$15,930.00	\$2,025.00	\$17,955.00
Reid	Daniel	\$51,704.74	\$44,077.27	\$95,782.01
Richard	Brian	\$51,704.79	\$30,316.47	\$82,021.26
Richardson	Paul	\$51,704.77	\$39,742.43	\$91,447.20
Roark	John	\$89,826.67	\$46,565.47	\$136,392.14
Seminatore	Christian	\$46,398.18	\$13,290.67	\$59,688.85
Silva	Ashley	\$15,930.00	\$1,620.00	\$17,550.00
Smith	Edward	\$89,826.66	\$66,089.84	\$155,916.50
Spence	Colin	\$89,826.66	\$71,701.21	\$161,527.87
Spinazola	Anthony	\$51,704.73	\$21,238.17	\$72,942.90
Spinney	James	\$91,011.77	\$62,527.54	\$153,539.31
Srebnick	Michelle	\$42,987.78	\$75.20	\$43,062.98
Sullivan	Daniel	\$51,704.69	\$48,332.04	\$100,036.73
Tays	Jonathan	\$51,704.79	\$22,809.52	\$74,514.31
Teehan	Francis	\$51,704.73	\$46,263.83	\$97,968.56
Tyros	George	\$51,704.80	\$36,960.49	\$88,665.29
Tyros	Rebecca	\$51,704.82	\$26,353.93	\$78,058.75
Ubele	Brian	\$33,935.83	\$21,675.83	\$55,611.66
Ubele	Scott	\$100,347.30	\$59,561.31	\$159,908.61
Vaughan	William	\$46,398.19	\$8,862.05	\$55,260.24
Walsh	Craig	\$51,704.71	\$45,187.04	\$96,891.75
White	Gary	\$51,704.81	\$6,668.67	\$58,373.48
Zaher	Christopher	\$51,704.72	\$46,843.79	\$98,548.51
Ziminsky	Nicholas	\$51,003.54	\$32,813.37	\$83,816.91



# Town Administration

## Town Employee Payroll

### Recording Secretary

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Merrill	Vivian	\$6,506.74	\$0.00	\$6,506.74
Moore	Michael	\$395.45	\$0.00	\$395.45
Morrison	Pamela	\$2,698.30	\$0.00	\$2,698.30

### Senior Center

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Bischoff	Nicholina	\$660.28	\$0.00	\$660.28
Burns	Patricia	\$8,020.57	\$0.00	\$8,020.57
Butler	Dianne	\$22,745.28	\$0.00	\$22,745.28
Butler	Jeannine	\$17,208.95	\$0.00	\$17,208.95
Chaput	Betty	\$7,890.57	\$0.00	\$7,890.57
Dear	Elena	\$29,898.67	\$1,507.77	\$31,406.44
DeGrazia	Donald	\$1,026.88	\$0.00	\$1,026.88
Desrosiers	Linda	\$46,623.48	\$3,115.28	\$49,738.76
Dupuis	Rita	\$1,241.65	\$0.00	\$1,241.65
Dussault	Natalie	\$21,281.76	\$63.60	\$21,345.36
Ellsworth	Margaret	\$10,282.98	\$1,288.43	\$11,571.41
Esperanza	Alfred	\$5,850.69	\$0.00	\$5,850.69
Evans	Phyllis	\$730.79	\$0.00	\$730.79
Fader	Linnea	\$47,970.80	\$3,000.00	\$50,970.80
Harrow	Stephen	\$1,947.07	\$0.00	\$1,947.07
Hobbs	Donna	\$603.15	\$2,117.43	\$2,720.58
Hulen	David	\$355.79	\$76.93	\$432.72
Lamy	Tina	\$36,706.30	\$2,246.84	\$38,953.14
Liakos	Arthur	\$14,263.08	\$282.89	\$14,545.97
Maleski	John	\$42,531.21	\$4,917.27	\$47,448.48
McTeague	Michael	\$5,638.21	\$0.00	\$5,638.21
Mellor	Martin	\$128.22	\$0.00	\$128.22
Normandy	Colleen	\$43,614.82	\$280.06	\$43,894.88
Priest	Lorraine	\$13,556.95	\$191.33	\$13,748.28
Rios	Santiago	\$24,886.53	\$6,686.83	\$31,573.36
Ruvido	Anthony	\$1,965.52	\$0.00	\$1,965.52
Shaw	Jennifer	\$29,796.89	\$88.39	\$29,885.28
Siriani	Debra	\$60,509.62	\$0.00	\$60,509.62
Tessier	Robert	\$833.40	\$0.00	\$833.40
Westcott	Mary	\$102.57	\$0.00	\$102.57



## Town Employee Payroll

### Telemedia

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Heinrich	Kurt	\$10,707.32	\$481.82	\$11,189.14
Pedulla	Peter	\$54,780.00	\$1,644.88	\$56,424.88
Peterson	Thomas	\$66,779.37	\$14,262.64	\$81,042.01
Scott	Matthew	\$95,855.19	\$5,752.40	\$101,607.59
Silvia	Daniel	\$41,771.98	\$0.00	\$41,771.98
Tari	Villu	\$59,023.08	\$2,657.02	\$61,680.10

### Town Clerk

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Almeida	Jennifer	\$37,234.56	\$4,795.55	\$42,030.11
Fall	Thomas	\$500.00	\$0.00	\$500.00
Gilet	Bernadette	\$43,644.71	\$8,184.71	\$51,829.42
Maloney	Onorina	\$71,926.91	\$1,000.00	\$72,926.91
Pierce	Nancyellen	\$4,855.50	\$0.00	\$4,855.50
Soule	Thaddeus	\$53,443.83	\$4,505.65	\$57,949.48
Dulchinos	Matthew	\$500.00	\$0.00	\$500.00
McCall	Michael	\$500.00	\$0.00	\$500.00

### Town Manager

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Dzuris	Patricia	\$57,583.44	\$0.00	\$57,583.44
Belden	Debra	\$10,978.27	\$2,772.01	\$13,750.28
Cohen	Paul	\$151,560.41	\$7,200.00	\$158,760.41
Currier	Marian	\$62,344.36	\$4,277.28	\$66,621.64

### Treasurer

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
McArthur	Catherine	\$39,446.16	\$0.00	\$39,446.16
Pease	Kim	\$54,808.58	\$0.00	\$54,808.58
Sousa	John	\$101,707.27	\$0.00	\$101,707.27
Steadman	Bonnie	\$44,772.85	\$1,500.00	\$46,272.85
Wedge	Christine	\$52,167.58	\$0.00	\$52,167.58

### Veteran's Agent

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Jackson	Regina	\$57,593.95	\$2,592.22	\$60,186.17



# School Employee Payroll

## Byam Elementary School

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Adler	Deborah	\$0.00	\$150.00	\$150.00
Allard	Donna	\$66,314.64	\$300.00	\$66,614.64
Arora	Anupama	\$54,893.58	\$0.00	\$54,893.58
Babson	Kristin	\$70,806.14	\$1,785.10	\$72,591.24
Barrett	Beverly	\$23,624.25	\$20.00	\$23,644.25
Bentley	Alison	\$18,577.44	\$10.00	\$18,587.44
Bergeron	Katelyn	\$67,947.10	\$3,875.30	\$71,822.40
Blumberg	Jane	\$70,806.14	\$600.00	\$71,406.14
Burgess	Catherine	\$70,806.14	\$1,602.06	\$72,408.20
Callahan	Meghan	\$16,232.40	\$717.92	\$16,950.32
Camacho	Deborah	\$18,960.48	\$674.92	\$19,635.40
Carney	David	\$16,944.90	\$642.68	\$17,587.58
Carson	Sarah	\$69,348.86	\$600.00	\$69,948.86
Castonguay	Mary	\$17,515.32	\$1,598.92	\$19,114.24
Cella	Allison	\$18,577.44	\$2,180.63	\$20,758.07
Cormack-O'Donnell	Marie	\$70,806.14	\$1,111.00	\$71,917.14
Daley	Alexandra	\$16,608.06	\$1,591.24	\$18,199.30
Day	Cathy	\$70,806.14	\$747.76	\$71,553.90
Deady	Jennifer	\$5,053.41	\$356.53	\$5,409.94
DeCaprio	Marsha	\$16,232.40	\$717.92	\$16,950.32
Demary	Jaclyn	\$15,496.38	\$1,263.86	\$16,760.24
Dillman	Susan	\$21,137.42	\$20.00	\$21,157.42
Dossin	Anne	\$32,395.94	\$4,746.00	\$37,141.94
Dufresne	Tara	\$6,902.88	\$90.80	\$6,993.68
Fottler	Melody	\$7,292.82	\$220.27	\$7,513.09
Gaudino	Diane	\$18,288.72	\$20.00	\$18,308.72
Gesualdi	Dawn	\$63,632.94	\$1,611.00	\$65,243.94
Goff	Michael	\$16,793.40	\$9,981.04	\$26,774.44
Goldstein	Jennifer	\$60,491.97	\$395.99	\$60,887.96
Gridley	Melissa	\$60,887.86	\$1,111.00	\$61,998.86
Hicks	Meghanne	\$66,379.12	\$0.00	\$66,379.12
Hogan	Meghan	\$67,947.10	\$840.00	\$68,787.10
Joos	Darleen	\$74,837.35	\$300.00	\$75,137.35
Joyce	Alana	\$15,496.38	\$909.76	\$16,406.14
Kalantari	Taline	\$15,496.38	\$709.76	\$16,206.14
Kehoe	Terry	\$16,750.80	\$717.92	\$17,468.72



## School Employee Payroll

### Byam Elementary School *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Klix	Roberta	\$57,722.24	\$1,221.78	\$58,944.02
Krafsig	Jennifer	\$69,348.86	\$3,491.60	\$72,840.46
LaFortune	Joshua	\$49,359.48	\$0.00	\$49,359.48
Lally	Erin	\$26,335.05	\$49.28	\$26,384.33
LaRose-York	Renee	\$63,632.94	\$0.00	\$63,632.94
Legg	Janet	\$0.00	\$1,115.00	\$1,115.00
Leroux	Bonnie	\$15,188.94	\$11,011.40	\$26,200.34
Macarthur	Dawn	\$7,193.55	\$108.40	\$7,301.95
Macdonald	Carol	\$16,793.40	\$741.92	\$17,535.32
Madden	Barbara	\$19,058.64	\$877.00	\$19,935.64
Maguire	Elen	\$55,393.80	\$1,111.00	\$56,504.80
Marchant	Kristina	\$52,647.94	\$9,934.86	\$62,582.80
Marinero	Linda	\$7,442.82	\$94.18	\$7,537.00
McElroy-Yeider	Courtney	\$39,120.48	\$986.22	\$40,106.70
Meadows	Jennifer	\$16,778.05	\$430.70	\$17,208.75
Merrill	Shannon	\$69,348.86	\$0.00	\$69,348.86
Mesite	Dawn	\$66,379.12	\$1,519.02	\$67,898.14
Morasse	Nichole	\$60,887.86	\$0.00	\$60,887.86
Murphy	Stella	\$11,992.89	\$2,807.19	\$14,800.08
North-Hayes	Mary	\$15,130.53	\$1,017.20	\$16,147.73
Pappafagos	Margaret	\$70,806.33	\$2,847.00	\$73,653.33
Paroyian	Emma	\$7,443.90	\$276.37	\$7,720.27
Penney	Sherri	\$52,647.94	\$6,476.90	\$59,124.84
Quinn	Patricia	\$70,806.14	\$1,111.00	\$71,917.14
Rathje	Patricia	\$7,292.46	\$119.12	\$7,411.58
Regan	Amy	\$45,498.48	\$0.00	\$45,498.48
Riley	Monica	\$16,342.44	\$20.00	\$16,362.44
Rivard	Amanda	\$16,232.40	\$717.92	\$16,950.32
Sapienza	Kimberly	\$17,784.28	\$6,045.00	\$23,829.28
Streeter	Kristy	\$67,266.49	\$360.00	\$67,626.49
Stuart	Dianne	\$17,784.28	\$867.00	\$18,651.28
Sullivan	Lauren	\$63,632.94	\$0.00	\$63,632.94
Suslovitch	Keri	\$16,417.32	\$726.08	\$17,143.40
Thomas-Boyle	Lisa	\$70,806.14	\$120.00	\$70,926.14
Tiches	Renee	\$70,592.62	\$3,049.52	\$73,642.14
Wynn	Debbie	\$9,357.62	\$443.92	\$9,801.54



# Town Administration

## School Employee Payroll

### Center Elementary School

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Alves	Madalena	\$74,837.18	\$300.00	\$75,137.18
Andricopoulos	Geraldine	\$13,594.66	\$1,747.18	\$15,341.84
Aquavella	Lori	\$7,001.50	\$22.09	\$7,023.59
Barrett	Erica	\$44,404.18	\$1,200.00	\$45,604.18
Buckley	Sarah	\$47,152.28	\$1,579.10	\$48,731.38
Caffelle	Mary	\$32,395.94	\$878.98	\$33,274.92
Carter	Kathleen	\$70,806.14	\$221.66	\$71,027.80
Conklin	Katelyn	\$9,917.22	\$311.72	\$10,228.94
Cotter	Dianne	\$70,806.14	\$0.00	\$70,806.14
Crowell	Eileen	\$66,314.44	\$4,880.92	\$71,195.36
Cunningham	Alicia	\$70,806.14	\$0.00	\$70,806.14
Danieli	Elizabeth	\$13,899.24	\$10.00	\$13,909.24
Darwin	Lisa	\$17,425.16	\$99.40	\$17,524.56
Dooley	Susan	\$70,806.14	\$1,111.00	\$71,917.14
Dufault	Abbie	\$63,632.94	\$1,471.00	\$65,103.94
Errgong-Weider	Megan	\$60,887.86	\$2,565.00	\$63,452.86
Fahey	Paula	\$17,425.16	\$10.00	\$17,435.16
Fahy	Kathy	\$70,806.14	\$0.00	\$70,806.14
Fay	Elizabeth	\$18,143.58	\$702.31	\$18,845.89
Fritz	Janet	\$75,958.12	\$0.00	\$75,958.12
Fyten	Ann Marie	\$7,193.55	\$243.95	\$7,437.50
Graff	Patricia	\$7,442.82	\$10.00	\$7,452.82
Henry-Cole	Sally	\$73,156.52	\$10,714.12	\$83,870.64
Hill	Kimberly	\$17,425.16	\$10.00	\$17,435.16
Hill	Linda	\$16,232.40	\$717.92	\$16,950.32
Knight	Barbara	\$60,887.86	\$1,509.51	\$62,397.37
Konitzer	Michele	\$6,612.52	\$20.00	\$6,632.52
L'Abbe	Jeffrey	\$70,806.14	\$4,162.48	\$74,968.62
Lablonde	Mary Ann	\$7,517.64	\$12,434.65	\$19,952.29
Lallas	Catherine	\$66,379.12	\$0.00	\$66,379.12
Larrabee	Terrie	\$23,153.03	\$7,492.20	\$30,645.23
Leblanc	Julie	\$46,681.90	\$0.00	\$46,681.90
Lefebvre	Kim	\$18,577.44	\$1,561.14	\$20,138.58
Lomicka	Barbara	\$17,515.32	\$1,341.92	\$18,857.24
Mackinnon	Susan	\$70,806.33	\$300.00	\$71,106.33
Malone	Rebecca	\$8,116.20	\$455.78	\$8,571.98



# School Employee Payroll

## Center Elementary School *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Mara	Kimberly	\$69,348.86	\$0.00	\$69,348.86
Marcotte	Sharon	\$17,603.80	\$10.00	\$17,613.80
Marenghi	Roberta	\$70,806.14	\$0.00	\$70,806.14
Marmo	Andrea	\$67,947.10	\$0.00	\$67,947.10
McCartin	Sally	\$17,035.10	\$10.00	\$17,045.10
McCaul	Linda	\$9,281.75	\$336.81	\$9,618.56
McElhinney	Donna	\$7,593.18	\$310.00	\$7,903.18
McGowan-Gump	Margaret	\$5,935.96	\$16,869.24	\$22,805.20
McTeague	Jan	\$74,837.18	\$12,703.58	\$87,540.76
Miner	Susan	\$17,425.16	\$867.00	\$18,292.16
Olson	Kristen	\$70,806.14	\$7,441.56	\$78,247.70
Olsson	Maryellen	\$52,647.94	\$3,283.32	\$55,931.26
Palmer	Alyson	\$42,483.72	\$0.00	\$42,483.72
Pierce-Clarke	Kari	\$70,806.14	\$9,295.85	\$80,101.99
Popkin	Janis	\$15,676.81	\$10.00	\$15,686.81
Raymond	Christopher	\$95,599.92	\$0.00	\$95,599.92
Reid	Ashley	\$3,304.98	\$0.00	\$3,304.98
Reinemann	Michelle	\$70,806.14	\$1,111.00	\$71,917.14
Remick	Jessica	\$63,632.94	\$609.51	\$64,242.45
Rollins	Jo Anne	\$70,806.14	\$1,736.00	\$72,542.14
Ross-Myers	Deborah	\$15,188.94	\$1,217.20	\$16,406.14
Rossmann	Kathy	\$61,089.32	\$508.76	\$61,598.08
Santabarbara	Susan	\$70,806.14	\$1,940.10	\$72,746.24
Spellissey	Judy	\$17,784.28	\$10.00	\$17,794.28
Sullivan	Lynn	\$18,577.44	\$210.00	\$18,787.44
Trager	Stacie	\$42,053.23	\$166.31	\$42,219.54
Trainor	Deborah	\$18,960.48	\$10.00	\$18,970.48
Trudel	Cynthia	\$16,041.66	\$730.76	\$16,772.42
Twomey	Patrick	\$15,496.38	\$909.76	\$16,406.14
White	Denise	\$73,156.52	\$120.00	\$73,276.52
Winters	Monica	\$70,806.14	\$3,836.00	\$74,642.14
Wood	Christine	\$16,055.67	\$3,178.61	\$19,234.28
Young	Eileen	\$34,213.68	\$1,550.00	\$35,763.68



# School Employee Payroll

## Central Office

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Argenziano	Jeffrey	\$39,703.04	\$0.00	\$39,703.04
Battle	Bernard	\$12,000.04	\$0.00	\$12,000.04
Boucher	Donna	\$44,873.06	\$6,750.00	\$51,623.06
Canale	Robyn	\$4,892.30	\$0.00	\$4,892.30
Chang	Charles	\$39,817.71	\$4,571.67	\$44,389.38
Daly	Christine	\$35,459.70	\$77.46	\$35,537.16
Demont	Mary	\$45,006.28	\$0.00	\$45,006.28
Dorai	Shirley	\$42,150.94	\$0.00	\$42,150.94
Dowd	Angela	\$2,688.00	\$0.00	\$2,688.00
Fiore	Anne Marie	\$104,403.83	\$96.15	\$104,499.98
Foster	Deanna	\$60,913.06	\$0.00	\$60,913.06
Gennaro	Jane	\$50,319.73	\$160.77	\$50,480.50
Guertin	Anala	\$0.00	\$15,976.56	\$15,976.56
Hartery	Martha	\$28,702.05	\$73.30	\$28,775.35
Heffernan	Lisa	\$44,598.06	\$0.00	\$44,598.06
Johnson	Wayne	\$41,335.06	\$0.00	\$41,335.06
Johnston	Patricia	\$43,777.67	\$2,008.15	\$45,785.82
Mahoney	Catherine	\$4,887.50	\$0.00	\$4,887.50
Martinez	Flavia	\$83,000.06	\$0.00	\$83,000.06
McWilliams	Kathleen	\$117,312.08	\$0.00	\$117,312.08
Mercier	Katherine	\$46,968.40	\$3,225.45	\$50,193.85
Minutolo	John	\$39,703.04	\$0.00	\$39,703.04
Normandin	Steven	\$19,380.76	\$576.74	\$19,957.50
O'Rourke	William	\$83,211.96	\$0.00	\$83,211.96
Phillips	Deborah	\$46,829.20	\$1,875.44	\$48,704.64
Rigoli	Pamela	\$51,953.30	\$192.31	\$52,145.61
Rodriguez	Kristan	\$121,500.08	\$2,500.00	\$124,000.08
Salomaa	Joanne Fagan	\$22,479.73	\$282.50	\$22,762.23
Tiano	Frank	\$155,000.04	\$5,000.00	\$160,000.04
Villeneuve	Judith	\$42,966.04	\$1,500.00	\$44,466.04

## Chips Program

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Baskin	Cheryl	\$8,880.88	\$0.00	\$8,880.88
Berry	Abby	\$70,806.14	\$1,200.00	\$72,006.14
Branco	David	\$18,739.15	\$15,477.73	\$34,216.88





## School Employee Payroll

### Chips Program *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Burke	Gwendolyn	\$17,744.99	\$210.00	\$17,954.99
Burns	Faye	\$18,525.46	\$1,067.00	\$19,592.46
Copp	Lynn	\$52,647.94	\$2,016.00	\$54,663.94
Crowell	Cheryl	\$66,314.64	\$0.00	\$66,314.64
Dicroce	Jody	\$19,351.50	\$210.00	\$19,561.50
Donabedian	Aline	\$87,573.22	\$345.08	\$87,918.30
Dunbar	Denise	\$18,525.46	\$1,024.16	\$19,549.62
Elboughali	Aicha	\$8,939.18	\$867.52	\$9,806.70
Forty	Mary Ellen	\$70,806.14	\$1,200.00	\$72,006.14
Gardner	Julie	\$52,125.54	\$0.00	\$52,125.54
Hansen	Lynn	\$17,951.01	\$210.00	\$18,161.01
Heck	Deirdre	\$10,398.88	\$719.84	\$11,118.72
Henning	Amelia	\$17,310.65	\$938.20	\$18,248.85
Hoar	Susan	\$17,544.87	\$1,067.00	\$18,611.87
Joyce	Frances	\$18,525.46	\$1,147.75	\$19,673.21
Kelly	Cynthia	\$20,540.52	\$555.17	\$21,095.69
Kulis	Lori	\$67,947.12	\$0.00	\$67,947.12
Morehouse	Nicole	\$12,743.54	\$20.00	\$12,763.54
Murray	Kay	\$17,544.87	\$568.40	\$18,113.27
Nicolosi	Lauren	\$44,404.18	\$4,727.52	\$49,131.70
Nutt	Tammie	\$53,840.32	\$387.95	\$54,228.27
O'donnell	Leslie	\$18,525.46	\$210.00	\$18,735.46
O'neill	Deborah	\$18,151.14	\$1,067.00	\$19,218.14
Ruszkowski	Wendy	\$17,101.42	\$1,812.50	\$18,913.92
Saranich	Kara	\$94,435.12	\$0.00	\$94,435.12
Scott	Lauren	\$21,046.00	\$3,696.07	\$24,742.07
Slavich	Donna	\$19,750.50	\$1,436.54	\$21,187.04
Treat	Alexis	\$13,869.80	\$0.00	\$13,869.80
Weaver-Morris	Lisa	\$40,543.70	\$411.72	\$40,955.42
Workman	Suzanne	\$18,899.59	\$960.00	\$19,859.59

### Community Education

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Adams	Alexandra	\$0.00	\$1,082.50	\$1,082.50
Adams	Robyn	\$38,789.48	\$8,244.76	\$47,034.24
Aronian	Michael	\$0.00	\$133.88	\$133.88



## School Employee Payroll

### Community Education *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Baker	Lisa	\$0.00	\$1,810.28	\$1,810.28
Baker	Maureen	\$0.00	\$660.00	\$660.00
Bean	Ramona	\$35,086.08	\$173.54	\$35,259.62
Becotte	Amanda	\$0.00	\$2,667.18	\$2,667.18
Bossi	Derek	\$0.00	\$1,374.75	\$1,374.75
Bottomley	Alexander	\$0.00	\$672.13	\$672.13
Boucher	Jessica	\$0.00	\$1,210.13	\$1,210.13
Brodie	Sandra	\$15,021.64	\$1,912.03	\$16,933.67
Byam	Noella	\$0.00	\$9,778.85	\$9,778.85
Carroll	Kathleen	\$0.00	\$15,251.88	\$15,251.88
Cassista	Gerard	\$0.00	\$88.00	\$88.00
Cohan	Taylor	\$0.00	\$3,258.52	\$3,258.52
Creegan	Sarah	\$0.00	\$11,015.30	\$11,015.30
Dewitt	Allison	\$0.00	\$2,477.14	\$2,477.14
Dewitt	Julianne	\$0.00	\$412.00	\$412.00
Dillon	Amanda Rose	\$0.00	\$5,680.47	\$5,680.47
Dillon	Linda	\$19,527.22	\$2,639.79	\$22,167.01
Doherty	Paul	\$0.00	\$6,222.72	\$6,222.72
Duffett	Albert	\$0.00	\$1,884.00	\$1,884.00
Ellis	Ruthann	\$0.00	\$4,807.54	\$4,807.54
Fahey	Laura	\$0.00	\$1,146.75	\$1,146.75
Fahy	Michael	\$0.00	\$3,831.42	\$3,831.42
Flanagan	Marion	\$0.00	\$1,962.04	\$1,962.04
Fortunato	Peter	\$0.00	\$1,884.00	\$1,884.00
Frantiska	Joseph	\$0.00	\$539.00	\$539.00
Gagnon	Courtney	\$0.00	\$4,166.00	\$4,166.00
Gauthier	Stephanie	\$24,404.53	\$17,519.24	\$41,923.77
Groves	Jean	\$32,324.65	\$199.19	\$32,523.84
Heath	Erin	\$0.00	\$7,230.28	\$7,230.28
Hill	Judith	\$0.00	\$3,234.25	\$3,234.25
Hoey	Beth	\$0.00	\$8,097.48	\$8,097.48
Hogan	Anarose	\$0.00	\$1,678.78	\$1,678.78
Iarossi	Betty Ann	\$9,114.59	\$150.00	\$9,264.59
Jasinski	Kristin	\$0.00	\$216.80	\$216.80
Kaminski-Donaher	Kim	\$0.00	\$352.00	\$352.00
Kelts	Sylvia	\$0.00	\$6,812.94	\$6,812.94



## School Employee Payroll

### Community Education *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Kinney	Alicia	\$0.00	\$3,393.50	\$3,393.50
Kinney	Keith	\$0.00	\$6,025.08	\$6,025.08
Kinney	Sarah	\$35,086.08	\$68.54	\$35,154.62
Koethe	Dale	\$0.00	\$1,320.00	\$1,320.00
Kotsios	Maria	\$0.00	\$2,198.13	\$2,198.13
Lamarche	Lisa	\$21,826.71	\$43.23	\$21,869.94
Langell	Lori-Ann	\$32,324.65	\$199.19	\$32,523.84
Leavitt	Renatta	\$0.00	\$6,795.75	\$6,795.75
Leavitt	Terri	\$0.00	\$4,753.34	\$4,753.34
Lefebvre	Alicia	\$0.00	\$640.75	\$640.75
Lenington Martin	Karen	\$49,980.81	\$0.00	\$49,980.81
Leonard	Shannon	\$0.00	\$3,077.50	\$3,077.50
Lospennato	Alice	\$0.00	\$2,471.52	\$2,471.52
Luce	Danielle	\$0.00	\$1,884.00	\$1,884.00
Lynch	Sean	\$0.00	\$1,023.00	\$1,023.00
Macdonald	Angus	\$0.00	\$1,884.00	\$1,884.00
Macleod	Lauren	\$13,397.76	\$814.53	\$14,212.29
Marion	Richard	\$0.00	\$7,265.36	\$7,265.36
Martin	Christen	\$1,713.60	\$4,614.08	\$6,327.68
Martin	Courtney	\$0.00	\$586.00	\$586.00
Martinec	Alyssa	\$0.00	\$541.88	\$541.88
Martinec	Natalie	\$0.00	\$9,497.91	\$9,497.91
Mayotte	Caroline	\$0.00	\$1,115.64	\$1,115.64
McCartin	Janice	\$19,262.16	\$12,895.50	\$32,157.66
McNeill	Allison	\$0.00	\$1,538.64	\$1,538.64
Moll	Robert	\$0.00	\$1,056.00	\$1,056.00
Moores	Jane	\$0.00	\$1,915.20	\$1,915.20
Morrissey	Henrietta	\$18,873.01	\$11,182.10	\$30,055.11
Morrissey	Kerry	\$0.00	\$1,541.49	\$1,541.49
Morrissey	Kristin	\$0.00	\$1,243.32	\$1,243.32
O'donnell	Karen	\$0.00	\$2,395.64	\$2,395.64
O'neill	Tia	\$0.00	\$2,829.24	\$2,829.24
O'shea	John	\$0.00	\$2,121.00	\$2,121.00
Patno	Sara	\$0.00	\$9,696.38	\$9,696.38
Pearce	Jack	\$0.00	\$1,302.50	\$1,302.50
Phelan	Jayne	\$0.00	\$16,502.75	\$16,502.75



# Town Administration

## School Employee Payroll

### Community Education *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Piccirilli	Madison	\$0.00	\$475.00	\$475.00
Pierce	Corey	\$0.00	\$737.12	\$737.12
Pilat	Carol	\$0.00	\$1,712.75	\$1,712.75
Quinn	Therese	\$0.00	\$1,320.00	\$1,320.00
Rotondi	Katrina	\$0.00	\$1,518.00	\$1,518.00
Senes	Renee	\$0.00	\$176.00	\$176.00
Sheehan	Karen	\$12,290.40	\$0.00	\$12,290.40
Shore	Amanda	\$0.00	\$3,159.54	\$3,159.54
Silva	Marie	\$24,404.53	\$1,370.14	\$25,774.67
Silvia	Cornelia	\$80,084.52	\$0.00	\$80,084.52
Simard	Courtney	\$0.00	\$3,897.39	\$3,897.39
Simard	Kristin	\$0.00	\$3,049.50	\$3,049.50
Smith	Mariel	\$0.00	\$93.50	\$93.50
Stewart	Elizabeth	\$0.00	\$88.00	\$88.00
Sullivan	Marcia	\$0.00	\$88.00	\$88.00
Sullivan	Steven	\$0.00	\$825.00	\$825.00
Sundstrom	Arianna	\$0.00	\$2,164.50	\$2,164.50
Sweet	Jennifer	\$0.00	\$5,682.00	\$5,682.00
Themistocles	Karen	\$0.00	\$942.00	\$942.00
Trudel	Suzanne	\$18,585.09	\$5,983.59	\$24,568.68
Turner	Joan	\$0.00	\$1,661.00	\$1,661.00
Upton	Sarabeth	\$0.00	\$1,840.15	\$1,840.15
Valdinocci	Patricia	\$24,462.62	\$121.47	\$24,584.09
Vogler	Shannon	\$0.00	\$1,083.50	\$1,083.50
Warren	Jenna	\$0.00	\$477.79	\$477.79
Westland	Linda	\$35,112.00	\$145.00	\$35,257.00
Wren	Edward	\$0.00	\$880.00	\$880.00
Zabierek	Judith	\$0.00	\$9,544.62	\$9,544.62



## School Employee Payroll

### Custodial Staff

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Gisetto	Louis	\$42,540.16	\$0.00	\$42,540.16
Bass	Andrew	\$298.00	\$0.00	\$298.00
Conti-Clark	Heather	\$20.00	\$0.00	\$20.00
Daley	Sarah	\$120.00	\$0.00	\$120.00
Glovin	Jacob	\$580.00	\$0.00	\$580.00
Hirsch	Adam	\$816.00	\$0.00	\$816.00
Jewell	Christopher	\$173.00	\$0.00	\$173.00
Kauffman	Brennan	\$534.00	\$0.00	\$534.00
Latina	James	\$247.50	\$0.00	\$247.50
Martineau	Tia	\$1,152.00	\$0.00	\$1,152.00
Parayian	Alex	\$360.00	\$0.00	\$360.00
Potter	Timothy	\$148.00	\$0.00	\$148.00
Robertson	Craig	\$504.00	\$0.00	\$504.00
Straeffer	Zachary	\$1,395.00	\$0.00	\$1,395.00
Williams	Eric	\$765.00	\$0.00	\$765.00
Wright	Brian	\$594.32	\$0.00	\$594.32

### District Wide Staff

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Andros	Christopher	\$0.00	\$2,496.00	\$2,496.00
Barrett	Elizabeth	\$14,969.92	\$0.00	\$14,969.92
Bates	Donna	\$90,768.66	\$1,165.00	\$91,933.66
Beatrice	Anthony	\$0.00	\$555.00	\$555.00
Bernazani	Michael	\$0.00	\$3,256.00	\$3,256.00
Brooks	Bradley	\$104,000.00	\$0.00	\$104,000.00
Byam	Krista	\$0.00	\$6,216.74	\$6,216.74
Callahan	John	\$0.00	\$3,409.00	\$3,409.00
Calnan	Kristen	\$0.00	\$9,470.00	\$9,470.00
Codorniz	Helena	\$2,589.75	\$0.00	\$2,589.75
Cogliano	Lisa	\$0.00	\$270.00	\$270.00
Crane	Brian	\$0.00	\$6,471.00	\$6,471.00
Dea	Elaine	\$0.00	\$743.49	\$743.49
Defillippo	Dana	\$0.00	\$4,783.00	\$4,783.00
Devincent	Mary	\$37.02	\$6,442.17	\$6,479.19
Diaz	Lisa	\$90,812.34	\$0.00	\$90,812.34
Didier	Jorie	\$0.00	\$1,394.00	\$1,394.00



# School Employee Payroll

## District Wide Staff *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Dodge	Kenneth	\$0.00	\$2,151.00	\$2,151.00
Doherty	Patricia	\$87,573.22	\$0.00	\$87,573.22
Donovan	Andrea	\$0.00	\$2,240.00	\$2,240.00
Donovan	Brenda	\$0.00	\$130.00	\$130.00
Dossin	Emily	\$0.00	\$459.68	\$459.68
Duffy	Kathleen	\$0.00	\$390.00	\$390.00
Duggan	Bryan	\$0.00	\$4,828.00	\$4,828.00
Erickson	Sherrill	\$0.00	\$7,791.00	\$7,791.00
Fei	David	\$0.00	\$2,735.00	\$2,735.00
Fletcher	Jason	\$0.00	\$4,725.00	\$4,725.00
Fredette	Carol	\$0.00	\$50,920.19	\$50,920.19
Genereux	Alyssa	\$1,141.00	\$0.00	\$1,141.00
Gervais	Paula	\$2,963.25	\$0.00	\$2,963.25
Giusto	Rene	\$56.25	\$0.00	\$56.25
Gray	Patricia	\$0.00	\$3,409.00	\$3,409.00
Hansbury	Ashley	\$0.00	\$7,774.00	\$7,774.00
Hart	Michelle	\$0.00	\$1,980.00	\$1,980.00
Hartshorn	Curtis	\$0.00	\$1,387.00	\$1,387.00
Higgins	Erin	\$749.25	\$0.00	\$749.25
Huguet	Alessandra	\$49,899.50	\$3,205.20	\$53,104.70
Hulett	Elizabeth	\$0.00	\$249.32	\$249.32
Jumani	Preeti	\$33.75	\$0.00	\$33.75
Kaelin	Nancy	\$0.00	\$98.72	\$98.72
Keefe	Linda	\$0.00	\$1,587.12	\$1,587.12
Kinnett	Harriet	\$0.00	\$4,782.00	\$4,782.00
Kinnett	Kathrine	\$0.00	\$2,735.00	\$2,735.00
Lamson	Karin	\$4,420.00	\$0.00	\$4,420.00
Latham	Lyn	\$0.00	\$390.00	\$390.00
Linnehan	Michael	\$0.00	\$450.00	\$450.00
Loew	Catherine	\$37,076.97	\$664.92	\$37,741.89
Lynch	Claire	\$105.00	\$0.00	\$105.00
MacDonald	Gregory	\$0.00	\$8,333.00	\$8,333.00
MacDonald	Stephen	\$263.50	\$0.00	\$263.50
MacLauchlan	Nancy	\$0.00	\$1,449.96	\$1,449.96
MacLaughlin	Linda	\$480.00	\$0.00	\$480.00
Marinaro	Anne	\$0.00	\$4,783.00	\$4,783.00



# School Employee Payroll

## District Wide Staff *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Marshall	Margaret	\$11,078.74	\$750.00	\$11,828.74
McCabe	Patrick	\$0.00	\$2,481.00	\$2,481.00
McCall	Carrie	\$66,314.44	\$0.00	\$66,314.44
McGrath	Michael	\$0.00	\$6,780.00	\$6,780.00
Mead	Craig	\$0.00	\$1,432.00	\$1,432.00
MEEK	Cindy	\$60.75	\$0.00	\$60.75
Micol	Charles	\$0.00	\$6,780.00	\$6,780.00
O'Brien	James	\$0.00	\$1,460.00	\$1,460.00
Orchard	Kathryn	\$0.00	\$4,616.00	\$4,616.00
Palumbo	Ann	\$0.00	\$3,419.00	\$3,419.00
Peluso	Kathleen	\$0.00	\$1,541.25	\$1,541.25
Perry	Danielle	\$0.00	\$200.00	\$200.00
Peterson	Samantha	\$0.00	\$3,608.00	\$3,608.00
Politi	Shannon	\$0.00	\$4,650.00	\$4,650.00
Ralls	Kathleen	\$0.00	\$7,881.00	\$7,881.00
Randolph	Theresa	\$32,917.50	\$57.50	\$32,975.00
Rapone	Leonard	\$0.00	\$11,752.00	\$11,752.00
Rowe	Leonard	\$0.00	\$6,780.00	\$6,780.00
Rowe	Samantha	\$0.00	\$2,151.00	\$2,151.00
Ryan	Cory	\$0.00	\$2,151.00	\$2,151.00
Ryan	Joseph	\$0.00	\$6,398.00	\$6,398.00
Santos	Michelle	\$41,275.92	\$2,380.20	\$43,656.12
Sousa	Joseph	\$0.00	\$4,167.00	\$4,167.00
Thomas	Judith	\$0.00	\$1,560.00	\$1,560.00
Trahan	Scott	\$0.00	\$4,828.00	\$4,828.00
Tunstall	Christine	\$0.00	\$1,594.74	\$1,594.74
Turley	Ruth	\$0.00	\$1,806.80	\$1,806.80
Velazquez	Jeremy	\$0.00	\$3,419.00	\$3,419.00
Viglione	Brian	\$0.00	\$4,113.00	\$4,113.00
Warshafsky	Daniel	\$0.00	\$4,113.00	\$4,113.00
Weisenbloom	Suzanne	\$0.00	\$2,572.68	\$2,572.68
Whalen	Paula	\$34,976.97	\$5,660.69	\$40,637.66
Zachry	Shirley	\$66,314.44	\$1,247.38	\$67,561.82



# School Employee Payroll

## Food Service

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Agostino	Melanie	\$9,160.63	\$79.94	\$9,240.57
Barbosa	Donna	\$8,748.43	\$379.15	\$9,127.58
Chau	Thuc Kinh	\$9,580.76	\$0.00	\$9,580.76
Hedlund	Eleanor	\$1,687.50	\$0.00	\$1,687.50
Leclair	Annemarie	\$256.50	\$0.00	\$256.50
Makara	Heather	\$8,428.65	\$0.00	\$8,428.65
Morgan	John	\$0.00	\$7,069.37	\$7,069.37
Mota	Stephanie	\$366.75	\$0.00	\$366.75
Nebalski	Joanne	\$37,020.40	\$0.00	\$37,020.40
Nolan	Melissa	\$8,800.57	\$0.00	\$8,800.57
O'Brien	Joan	\$7,315.82	\$0.00	\$7,315.82
Perry	Donna	\$9,549.80	\$200.00	\$9,749.80
Perry	Rose	\$1,768.50	\$0.00	\$1,768.50
Peterson	Marygail	\$8,917.94	\$0.00	\$8,917.94
Repoza	Michelle	\$8,653.10	\$200.00	\$8,853.10
Smith	Shirley	\$760.50	\$0.00	\$760.50
Taylor	Susan	\$36,244.44	\$0.00	\$36,244.44
Tays	Kelly	\$8,837.61	\$69.19	\$8,906.80
Winn	Ann	\$135.00	\$0.00	\$135.00
Wright	Heather	\$1,471.50	\$0.00	\$1,471.50

## Harrington Elementary School

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Abbott	Kathleen	\$17,515.33	\$741.92	\$18,257.25
Aker	Amy	\$66,314.44	\$750.00	\$67,064.44
Armagost	Wendy	\$2,186.79	\$0.00	\$2,186.79
Ashdown	Lisa	\$63,632.94	\$0.00	\$63,632.94
Beaudin	Bonnie	\$7,329.51	\$3,643.75	\$10,973.26
Bevington	Dianne	\$13,531.15	\$1,987.30	\$15,518.45
Blake	Sarah	\$16,401.48	\$717.92	\$17,119.40
Boyle	Barbara	\$66,314.44	\$0.00	\$66,314.44
Brown	E Diane	\$70,806.14	\$1,736.00	\$72,542.14
Carey	Janet	\$60,887.96	\$0.00	\$60,887.96
Cassels	Kathleen	\$16,232.40	\$717.92	\$16,950.32
Clapp	Susan	\$17,154.36	\$741.92	\$17,896.28
Cloutier	Debra	\$6,357.66	\$0.00	\$6,357.66





# School Employee Payroll

## Harrington Elementary School *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Coddaire	Elizabeth	\$52,134.43	\$0.00	\$52,134.43
Cole	Ian	\$7,637.58	\$10,250.70	\$17,888.28
Coolidge	Martha	\$73,156.52	\$9,750.72	\$82,907.24
Defreitas	Barbara	\$23,153.02	\$272.50	\$23,425.52
Dobski	Amy	\$70,806.14	\$125.00	\$70,931.14
Dowd	Renee	\$17,101.66	\$10.00	\$17,111.66
Drew	Kelli	\$6,987.54	\$20.00	\$7,007.54
Gambon	Susan	\$60,887.86	\$0.00	\$60,887.86
Gareri	Michelle	\$31,537.16	\$20.00	\$31,557.16
Gerossie	Stacey	\$9,037.43	\$0.00	\$9,037.43
Gilbert	Stacy	\$70,806.14	\$1,111.00	\$71,917.14
Graber	Amanda	\$9,596.64	\$1,951.86	\$11,548.50
Graham	Kristen	\$70,806.14	\$0.00	\$70,806.14
Hobby	Audrey	\$7,292.36	\$1,543.67	\$8,836.03
Hoffman	Janet	\$70,806.14	\$2,431.00	\$73,237.14
Imbriaco	Andrea	\$58,140.67	\$0.00	\$58,140.67
Kingston	Tammy Lee	\$16,417.32	\$726.08	\$17,143.40
Kivi	Tanya	\$74,837.18	\$450.00	\$75,287.18
Kowalik	Jessica	\$60,887.86	\$1,761.00	\$62,648.86
Labossiere	Carolyn	\$66,314.44	\$1,883.76	\$68,198.20
LaCava	Michael	\$96,000.06	\$0.00	\$96,000.06
LaFlamme	Kathleen	\$17,515.32	\$8,629.73	\$26,145.05
Larivee	Carole	\$73,156.52	\$2,605.00	\$75,761.52
Leblanc	Debra	\$7,142.10	\$20.00	\$7,162.10
Legare	Susan	\$49,094.09	\$3,111.04	\$52,205.13
Maher	H Lisa	\$18,143.58	\$8,203.42	\$26,347.00
Martin	Kristin	\$73,156.52	\$0.00	\$73,156.52
Mathews	Beth-Ann	\$60,887.86	\$2,555.92	\$63,443.78
Mccormack	Susan	\$17,425.16	\$10.00	\$17,435.16
Mcmeniman	Pamela	\$70,806.14	\$2,311.00	\$73,117.14
Medina	June	\$17,425.16	\$10.00	\$17,435.16
Misherfi	Kathleen	\$7,001.82	\$20.00	\$7,021.82
O'Brien	Brenda	\$70,806.14	\$2,486.00	\$73,292.14
O'Shea	Anne	\$73,156.52	\$0.00	\$73,156.52
Omobono	Donna	\$70,806.14	\$600.00	\$71,406.14
Otto	Susan	\$17,784.28	\$10.00	\$17,794.28



# School Employee Payroll

## Harrington Elementary School *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Ozanian	Anne	\$6,150.00	\$0.00	\$6,150.00
Price	Cynthia	\$18,143.58	\$5,156.31	\$23,299.89
Prussack	Amy	\$73,156.52	\$900.00	\$74,056.52
Quinn-Harrahy	Nancy	\$61,887.82	\$0.00	\$61,887.82
Rosa	Theresa	\$16,232.40	\$717.92	\$16,950.32
Rubin	Lynn	\$58,140.67	\$1,250.00	\$59,390.67
Sawyer	Elizabeth	\$70,806.14	\$2,967.00	\$73,773.14
Sykes	Jean	\$65,654.39	\$0.00	\$65,654.39
Trainor	Tara	\$73,156.52	\$1,369.02	\$74,525.54
Tredeau	Mary	\$16,793.40	\$741.92	\$17,535.32
Visniewski	Gale	\$66,314.44	\$2,605.00	\$68,919.44
Wurtzler	Steve	\$70,806.14	\$1,111.00	\$71,917.14

## High School

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Aboelsaad	Dawn	\$28,041.19	\$1,200.00	\$29,241.19
Acheson	Brian	\$59,341.18	\$2,665.00	\$62,006.18
Acheson	Cynthia	\$21,292.99	\$807.31	\$22,100.30
Antetomaso	Mary	\$58,140.56	\$0.00	\$58,140.56
Arena	Nancy	\$73,156.65	\$2,250.00	\$75,406.65
Arrington	Erica	\$70,298.10	\$1,108.50	\$71,406.60
Aylward	James	\$70,806.14	\$8,316.56	\$79,122.70
Baker	Kara	\$800.63	\$560.44	\$1,361.07
Baraldi	Jennifer	\$26,021.30	\$20.00	\$26,041.30
Bartos	Matthew	\$74,837.18	\$1,968.00	\$76,805.18
Beyranevand	Matthew	\$86,505.26	\$500.00	\$87,005.26
Bickel	Meredith	\$125.00	\$4,667.00	\$4,792.00
Blagg	Joshua	\$88,640.92	\$0.00	\$88,640.92
Blagg	Karen	\$69,348.86	\$1,200.00	\$70,548.86
Blakley	Margaret	\$63,632.94	\$3,730.00	\$67,362.94
Boermeester	Diane	\$30,011.74	\$693.73	\$30,705.47
Boudreau	Debra	\$71,958.52	\$105.00	\$72,063.52
Branco	Kevin	\$0.00	\$6,780.00	\$6,780.00
Briand Arnold	Claire	\$175.00	\$0.00	\$175.00
Brown	Christopher	\$67,947.10	\$1,140.00	\$69,087.10
Brown	William	\$16,458.75	\$4,824.10	\$21,282.85



# School Employee Payroll

## High School *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Bruell	Carol	\$73,156.53	\$16,635.00	\$89,791.53
Brunt	Mairin	\$42,766.98	\$2,145.50	\$44,912.48
Brutti	Nancy	\$73,156.52	\$1,736.00	\$74,892.52
Burland	Jason	\$49,899.50	\$8,952.59	\$58,852.09
Burns	Jaclyn	\$40,035.22	\$2,764.90	\$42,800.12
Byam	Nina	\$59,153.92	\$6,546.92	\$65,700.84
Caliri	Charles	\$119,999.89	\$0.00	\$119,999.89
Carpenito	Samuel	\$42,219.54	\$1,357.16	\$43,576.70
Carter	Maureen	\$18,525.47	\$10.00	\$18,535.47
Chagnon	Katharine	\$42,966.04	\$1,735.00	\$44,701.04
Charbonnier	Sharon	\$85,438.60	\$0.00	\$85,438.60
Cochran	Lauren	\$73,156.52	\$4,742.00	\$77,898.52
Coddaire	Phillip	\$0.00	\$2,988.00	\$2,988.00
Cogliano	Diane	\$70,806.14	\$0.00	\$70,806.14
Cole	Benjamin	\$70,806.14	\$6,247.00	\$77,053.14
Collins	Debra	\$73,156.52	\$1,140.00	\$74,296.52
Colliton	Karen	\$16,633.16	\$2,189.82	\$18,822.98
Comeau	Kate	\$54,836.97	\$3,112.00	\$57,948.97
Comminos	Cyrus	\$125.00	\$0.00	\$125.00
Cormack	Ashley	\$39,963.90	\$400.00	\$40,363.90
Coughlin	Kathleen	\$70,806.14	\$3,704.00	\$74,510.14
Courtemanche	Steven	\$74,837.35	\$3,399.00	\$78,236.35
Craig-Bray	Laura	\$37,979.06	\$0.00	\$37,979.06
Crupi	Concetta	\$18,151.14	\$10.00	\$18,161.14
Dascoli	Bridget	\$16,727.00	\$747.00	\$17,474.00
Deignan	Susan	\$18,151.14	\$867.00	\$19,018.14
Desousa	Anthony	\$70,806.14	\$920.00	\$71,726.14
Devaney	Maura	\$66,314.44	\$6,831.00	\$73,145.44
Dibble	Matthew	\$66,314.44	\$5,209.00	\$71,523.44
Dicenso	Elena	\$52,647.94	\$438.84	\$53,086.78
Diggs	Valerie	\$86,505.26	\$0.00	\$86,505.26
Dirienzo	Eileen	\$17,608.37	\$1,232.75	\$18,841.12
Divincenzo	Sandra	\$125.00	\$0.00	\$125.00
Doak	Jennifer	\$70,806.14	\$2,098.00	\$72,904.14
Doherty	Jeffrey	\$92,930.02	\$0.00	\$92,930.02
Donovan	Philip	\$105.00	\$0.00	\$105.00



# School Employee Payroll

## High School *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Doukaszewicz	Roberta	\$26,520.56	\$770.00	\$27,290.56
Doulamis	Katherine	\$70,806.33	\$1,198.00	\$72,004.33
Durkin	Julie	\$47,152.28	\$0.00	\$47,152.28
Eastman	Margaret	\$17,869.11	\$772.00	\$18,641.11
Emanouil	Catherine	\$36,700.50	\$380.75	\$37,081.25
Fall	Andrew	\$53,691.52	\$4,140.00	\$57,831.52
Fanning	Michael	\$74,168.15	\$284.00	\$74,452.15
Farren	Marianne	\$18,151.14	\$10.00	\$18,161.14
Foisy	Jennifer	\$32,410.00	\$175.00	\$32,585.00
Foley	Donna	\$31,579.00	\$1,192.46	\$32,771.46
Fugate	Shawntel	\$44,404.36	\$0.00	\$44,404.36
Gaffney	Leah	\$70,806.14	\$2,781.95	\$73,588.09
Gagnon	Bette	\$73,156.52	\$1,736.00	\$74,892.52
Galante	Heather	\$92,974.78	\$1,165.00	\$94,139.78
Gauthier	Susan	\$73,156.52	\$2,021.00	\$75,177.52
Gioumbakis	Elias	\$42,953.20	\$11,350.59	\$54,303.79
Graham	Rebecca	\$32,111.90	\$2,303.00	\$34,414.90
Greene	Jeremy	\$70,806.14	\$4,106.00	\$74,912.14
Greenfield	Douglas	\$70,806.14	\$0.00	\$70,806.14
Griffey	Jennifer	\$47,152.35	\$1,958.00	\$49,110.35
Hall	Linda	\$0.00	\$1,949.00	\$1,949.00
Hanek	Bailey	\$0.00	\$2,216.40	\$2,216.40
Hardy	Mary	\$5,925.81	\$20.00	\$5,945.81
Hart	Daniel	\$42,953.33	\$0.00	\$42,953.33
Haywood	Debora	\$70,806.14	\$3,247.00	\$74,053.14
Hirsch	Linda	\$86,547.50	\$500.00	\$87,047.50
Holleran	Jeffrey	\$66,379.12	\$0.00	\$66,379.12
Holt	Christopher	\$17,869.11	\$21,059.38	\$38,928.49
Hoover	Eric	\$70,806.14	\$4,303.00	\$75,109.14
Hunt	Ilyssa	\$70,806.14	\$1,380.00	\$72,186.14
Iovino-Cincevich	Susan	\$22,623.42	\$1,090.68	\$23,714.10
Joyce	Deborah	\$73,156.52	\$1,883.76	\$75,040.28
Karangioze	Teresa	\$74,837.18	\$150.00	\$74,987.18
Kaverud	Kristina	\$63,195.02	\$1,438.00	\$64,633.02
Kelley	Laurie	\$16,685.80	\$20.00	\$16,705.80
Kendall	Madolyn	\$16,660.14	\$327.44	\$16,987.58



## School Employee Payroll

### High School *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Kender	Michelle	\$58,140.56	\$11,619.14	\$69,759.70
Kiernan-Bell	Nancy	\$70,806.14	\$6,850.00	\$77,656.14
King	John	\$70,806.33	\$8,183.00	\$78,989.33
Kittredge	John	\$90,812.34	\$1,004.00	\$91,816.34
Kobrenski	Rebecca	\$69,348.86	\$2,048.00	\$71,396.86
Laflamme	Kathryn	\$70,806.14	\$1,110.00	\$71,916.14
Lagrange	Donna	\$70,806.33	\$0.00	\$70,806.33
Lang	John	\$0.00	\$9,244.00	\$9,244.00
Lannan	Marie	\$18,525.46	\$10.00	\$18,535.46
Leary	Tammy	\$12,987.32	\$0.00	\$12,987.32
Leduc	Elizabeth	\$125.00	\$0.00	\$125.00
Lemire	Robert	\$0.00	\$17,928.25	\$17,928.25
Leslie Peluso	Kathleen	\$17,493.11	\$772.00	\$18,265.11
Lima	Christine	\$61,878.81	\$2,440.00	\$64,318.81
Lindquist	Elizabeth	\$42,953.20	\$0.00	\$42,953.20
Lindstrom	Carolyn	\$18,209.29	\$2,031.17	\$20,240.46
Loiselle	Elizabeth	\$73,156.52	\$4,024.00	\$77,180.52
Lotto	Margery	\$18,245.11	\$1,962.16	\$20,207.27
MacDonald	David	\$1,925.00	\$0.00	\$1,925.00
Marshall	Erin	\$45,500.90	\$278.00	\$45,778.90
Marshall	Michael	\$67,947.10	\$12,275.00	\$80,222.10
McIntyre	Zachary	\$58,140.56	\$4,065.90	\$62,206.46
McIvor	Merrie	\$70,806.14	\$0.00	\$70,806.14
McLaughlin	Renee	\$6,202.35	\$10.00	\$6,212.35
McManus	Jennifer	\$70,806.33	\$70.00	\$70,876.33
Mendonza	Phyllis	\$14,418.76	\$358.56	\$14,777.32
Merrill	Kristen	\$27,999.93	\$0.00	\$27,999.93
Mian	Aamina	\$18,476.25	\$141.93	\$18,618.18
Moreau	Kelley	\$9,325.66	\$20.00	\$9,345.66
Moreau	Scott	\$87,573.22	\$0.00	\$87,573.22
Morris	Jonathan	\$67,947.10	\$17,676.12	\$85,623.22
Mousseau	Derek	\$66,379.12	\$6,552.74	\$72,931.86
Murphy	James	\$70,806.14	\$0.00	\$70,806.14
Murphy	Joan	\$70,806.14	\$450.00	\$71,256.14
Murphy	Maryrose	\$18,955.63	\$87.44	\$19,043.07
Murray	Susan	\$5,015.31	\$10.00	\$5,025.31



# School Employee Payroll

## High School *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Nahas	Elizabeth	\$70,806.33	\$2,330.00	\$73,136.33
Nordengren	Rebecca	\$125.00	\$0.00	\$125.00
Novak	Katie	\$73,100.72	\$5,928.00	\$79,028.72
O'Bryant	Anne	\$0.00	\$35,948.28	\$35,948.28
O'Keefe	Michael	\$66,314.44	\$7,280.50	\$73,594.94
O'Neal	Mariclare	\$45,127.04	\$335.00	\$45,462.04
O'Sullivan	John	\$70,298.10	\$1,100.00	\$71,398.10
Pally	Stephanie	\$55,393.80	\$6,274.00	\$61,667.80
Parato	Lisa	\$62,265.47	\$1,050.00	\$63,315.47
Parato	Michael	\$69,348.86	\$5,143.00	\$74,491.86
Parsons	Ryan	\$46,985.28	\$3,927.87	\$50,913.15
Pasquale	Andrew	\$70,806.14	\$2,605.00	\$73,411.14
Pecora	John	\$70,806.14	\$14,150.38	\$84,956.52
Pelland	Denise	\$18,525.46	\$10.00	\$18,535.46
Perruccio	Glynnis	\$66,314.64	\$0.00	\$66,314.64
Perry	Leah	\$16,957.01	\$358.56	\$17,315.57
Pisco	Joseph	\$14,534.75	\$20.00	\$14,554.75
Pitman Brown	Paula	\$66,314.44	\$3,472.00	\$69,786.44
Pratt Herman	Jennifer	\$66,314.44	\$1,888.00	\$68,202.44
Queenan	Michlyn	\$70,806.14	\$3,803.00	\$74,609.14
Quinn	Stephanie	\$85,438.60	\$0.00	\$85,438.60
Reilly	Carol	\$45,498.48	\$0.00	\$45,498.48
Rich	Bruce	\$66,314.44	\$26,391.00	\$92,705.44
Richter	Daniel	\$47,152.28	\$9,329.00	\$56,481.28
Rick	Elizabeth	\$35,727.00	\$85.25	\$35,812.25
Rines	Gail	\$0.00	\$32,215.22	\$32,215.22
Rivard	Donna	\$17,854.21	\$786.90	\$18,641.11
Roberts	Patricia	\$67,947.10	\$0.00	\$67,947.10
Robillard	Scott	\$70,806.14	\$0.00	\$70,806.14
Rodgers	Carol	\$26,520.56	\$20.00	\$26,540.56
Rodman	Ilene Anne	\$74,347.28	\$335.00	\$74,682.28
Rondina	Carl	\$70,806.14	\$10,758.00	\$81,564.14
Rosa	Daniel	\$75,958.12	\$0.00	\$75,958.12
Russo	Ann	\$10,319.58	\$3,414.50	\$13,734.08
Russo	Robert	\$70,806.14	\$15,281.00	\$86,087.14
Ryan	Michael	\$125.00	\$0.00	\$125.00



## School Employee Payroll

### High School *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Sanders	Clayton	\$44,404.36	\$0.00	\$44,404.36
Sandholm	Cynthia	\$73,156.53	\$438.80	\$73,595.33
Scarfo	Kerry Ann	\$18,476.25	\$1,130.47	\$19,606.72
Schulman	Lauren	\$52,647.94	\$953.67	\$53,601.61
Scott	Gordon	\$70,806.14	\$16,348.38	\$87,154.52
Sexauer	Matthew	\$63,457.16	\$7,756.00	\$71,213.16
Shea	Michael	\$70,806.14	\$3,003.00	\$73,809.14
Sheehan	Judith	\$73,156.52	\$750.00	\$73,906.52
Sheeks	Linda	\$15,496.37	\$709.76	\$16,206.13
Sherwood	Ralph	\$73,950.27	\$7,429.00	\$81,379.27
Shupe	Andrew	\$64,858.01	\$17,236.44	\$82,094.45
Silk	Lindsey	\$42,089.38	\$6,771.00	\$48,860.38
Silva	Patricia	\$11,821.62	\$19.29	\$11,840.91
Simes	Kathryn	\$73,168.28	\$0.00	\$73,168.28
Siragusa	Anthony	\$70,806.14	\$3,803.00	\$74,609.14
Sloan	Michele	\$70,806.14	\$30.00	\$70,836.14
Smith	Marian	\$58,140.56	\$1,898.00	\$60,038.56
Sousa	Thomas	\$70,806.14	\$11,471.00	\$82,277.14
Spaulding	Cheryl	\$8,156.50	\$318.29	\$8,474.79
Spiller	Suzanne	\$70,806.14	\$0.00	\$70,806.14
Staveley	Jonathan	\$70,806.14	\$0.00	\$70,806.14
Steeves	David	\$73,156.52	\$15,360.00	\$88,516.52
Straeffer	Judith	\$21,442.95	\$922.40	\$22,365.35
Sullivan	Kathryn	\$73,156.52	\$1,410.00	\$74,566.52
Sullivan	Katelyn	\$16,142.15	\$738.50	\$16,880.65
Sweeney	Marilyn	\$86,505.26	\$0.00	\$86,505.26
Swierzbin	Anna	\$31,579.00	\$2,092.35	\$33,671.35
Taha	Barbara	\$66,314.44	\$13,957.75	\$80,272.19
Tanini	Linda	\$63,228.97	\$0.00	\$63,228.97
Thomas	Bruce	\$900.00	\$0.00	\$900.00
Tonrey	Cynthia	\$125.00	\$0.00	\$125.00
True	Kristen	\$17,822.19	\$5,600.00	\$23,422.19
Tucker	Beverly	\$125.00	\$0.00	\$125.00
Tylenda	Jessica	\$69,349.00	\$658.20	\$70,007.20
Tyrrell	Katherine	\$44,404.18	\$554.10	\$44,958.28
Urban	Claire	\$21,172.29	\$1,187.32	\$22,359.61



# School Employee Payroll

## High School *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Van Blarcom	Ian	\$63,632.94	\$3,362.00	\$66,994.94
Varga	Erik	\$50,959.84	\$3,465.00	\$54,424.84
Vitale	Craig	\$48,230.24	\$6,982.00	\$55,212.24
Walters	Debra	\$10,307.69	\$0.00	\$10,307.69
Washburn	Jane	\$105.00	\$0.00	\$105.00
Whittlesey	Christina	\$85,438.60	\$3,027.00	\$88,465.60
Wholey	Katie	\$16,302.06	\$330.71	\$16,632.77
Wickham	Lucas	\$50,959.84	\$900.00	\$51,859.84
Wilcox-Harris	Susan	\$18,476.25	\$59.21	\$18,535.46
Williams	Daniel	\$40,035.22	\$2,884.90	\$42,920.12
Wilson	Mary	\$18,151.14	\$10.00	\$18,161.14
Witte	Matthew	\$67,947.10	\$0.00	\$67,947.10
Wright	Thomas	\$87,667.06	\$500.00	\$88,167.06
Young	Christine	\$125.00	\$0.00	\$125.00
Zaremba	Michele	\$16,908.75	\$20.00	\$16,928.75
Zieba	Cheryl	\$0.00	\$18,856.50	\$18,856.50
Ziel	Nancy	\$70,806.14	\$4,467.90	\$75,274.04
Zimmerman	Kathleen Dempse	\$73,156.52	\$0.00	\$73,156.52
Zopes	Peter	\$68,728.86	\$1,978.00	\$70,706.86
Zukowski	David	\$16,300.83	\$1,526.00	\$17,826.83

## McCarthy Middle School

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Asselin	Robert	\$58,140.56	\$2,455.50	\$60,596.06
Athanas	Dorothea	\$60,887.86	\$346.14	\$61,234.00
Avila	Linda	\$17,784.28	\$10.00	\$17,794.28
Babon	Wendy	\$73,156.52	\$3,115.00	\$76,271.52
Baillargeon	Danielle	\$69,348.86	\$591.04	\$69,939.90
Belanger	Nancy	\$87,667.06	\$0.00	\$87,667.06
Bellinghieri	Amy	\$0.00	\$2,150.00	\$2,150.00
Berube	Benjamin	\$55,393.80	\$0.00	\$55,393.80
Bibber-Deltrecco	Caroline	\$73,156.52	\$2,847.00	\$76,003.52
Bongiorno	Elaine	\$8,507.86	\$10.00	\$8,517.86
Bonnar	Roslyn	\$67,947.39	\$3,515.00	\$71,462.39
Brockmyre-Martin	Mary	\$69,348.86	\$3,138.00	\$72,486.86
Browning	Kristen	\$0.00	\$125.00	\$125.00





## School Employee Payroll

### McCarthy Middle School *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Caruso	Paul	\$60,887.86	\$0.00	\$60,887.86
Chamberlain	Kathryn	\$73,156.52	\$7,213.92	\$80,370.44
Chase	Candace	\$73,156.52	\$4,163.00	\$77,319.52
Chemaly	Jeffrey	\$17,425.16	\$1,587.53	\$19,012.69
Connell	Gailann	\$8,683.30	\$2,823.12	\$11,506.42
Connelly	Darlene	\$17,035.10	\$377.75	\$17,412.85
Cormier	Kelly	\$70,806.14	\$0.00	\$70,806.14
Crocker	Catherine	\$17,784.28	\$10.00	\$17,794.28
Cummings	Elaine	\$22,703.65	\$1,855.06	\$24,558.71
Curran	Lisa	\$70,806.15	\$420.56	\$71,226.71
Daigle	Denise	\$66,314.44	\$2,975.00	\$69,289.44
Darland	Timothy	\$66,314.44	\$1,798.00	\$68,112.44
De Young	Leslie	\$18,937.41	\$1,975.81	\$20,913.22
DeSilvio	Christine	\$8,507.94	\$10.00	\$8,517.94
Devito	Kathryn	\$68,599.46	\$2,482.90	\$71,082.36
Dipinto	Jena	\$0.00	\$10,620.00	\$10,620.00
Doherty	Robin	\$7,607.32	\$131.51	\$7,738.83
Donovan	Kristin	\$8,168.78	\$20.00	\$8,188.78
Driscoll	Kelley	\$17,784.28	\$773.63	\$18,557.91
Dyment	Barry	\$66,314.44	\$1,736.00	\$68,050.44
Epstein	Shelley Lynn	\$73,156.52	\$1,574.50	\$74,731.02
Farley	Diana	\$8,509.10	\$20.00	\$8,529.10
Farley	Rosemary	\$66,314.44	\$76.92	\$66,391.36
Felzani	Adam	\$70,298.10	\$911.26	\$71,209.36
Flanagan	Jennifer	\$5,392.54	\$1,736.00	\$7,128.54
Gadbois	Veronica	\$67,947.10	\$512.80	\$68,459.90
Gallagher	Thomas	\$66,314.44	\$5,851.00	\$72,165.44
Germain	Tracey	\$68,207.26	\$8,228.62	\$76,435.88
Giglio	Sharon	\$73,156.52	\$1,315.50	\$74,472.02
Gilmore	Andrew	\$47,152.28	\$360.00	\$47,512.28
Grady	Paula	\$66,314.44	\$4,076.00	\$70,390.44
Graham	Patrick	\$70,806.14	\$0.00	\$70,806.14
Green	William	\$66,379.32	\$618.58	\$66,997.90
Guerra	William	\$30,201.22	\$980.73	\$31,181.95
Harvey	Christie	\$70,806.14	\$1,265.50	\$72,071.64
Herlihy	Jodie	\$17,784.28	\$3,130.61	\$20,914.89



# School Employee Payroll

## McCarthy Middle School *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Higgins	Joyce	\$12,658.30	\$1,100.91	\$13,759.21
Holland	Kelley	\$16,947.74	\$177.56	\$17,125.30
Houle	Karen	\$8,110.11	\$10.00	\$8,120.11
Hunt	Jamie	\$13,025.03	\$229.70	\$13,254.73
Johnson	Barbara	\$35,858.39	\$555.50	\$36,413.89
Johnson	Sheila	\$8,376.57	\$10.00	\$8,386.57
Kamitian	Daniel	\$6,607.56	\$2,286.75	\$8,894.31
Kalabokis	Joanne	\$45,498.67	\$0.00	\$45,498.67
Kelly-Suleski	Carol	\$66,314.44	\$975.50	\$67,289.94
Kiley	Sarah	\$66,314.44	\$1,898.00	\$68,212.44
Klick	Caitlin	\$63,632.94	\$718.44	\$64,351.38
Komperda	Jennifer	\$70,806.14	\$0.00	\$70,806.14
Kordash	Diane	\$8,053.36	\$20.00	\$8,073.36
Lacasse	Allison	\$58,140.56	\$3,323.28	\$61,463.84
Lanouette	Catherine	\$59,153.92	\$3,376.00	\$62,529.92
Liljegren	Steven	\$75,958.12	\$0.00	\$75,958.12
Livingston	Shaun	\$52,647.94	\$599.00	\$53,246.94
Lococo	Karen	\$70,806.14	\$915.50	\$71,721.64
Lucente	Kathryn	\$60,426.56	\$360.00	\$60,786.56
Lyons	Kristen	\$65,620.81	\$1,357.31	\$66,978.12
Macphee	Jennifer	\$69,348.86	\$0.00	\$69,348.86
Maher	Glenn	\$60,887.96	\$0.00	\$60,887.96
Mannion	Ida	\$25,940.10	\$2,174.74	\$28,114.84
Markham	Jill	\$14,369.22	\$404.30	\$14,773.52
Martin	Donna	\$91,269.90	\$664.92	\$91,934.82
Martin	Michelle	\$13,728.00	\$1,335.86	\$15,063.86
Martin	Sandra	\$7,887.32	\$20.00	\$7,907.32
Martines	Laurie	\$70,806.14	\$1,957.16	\$72,763.30
Mascia	Lynne	\$52,647.94	\$110.82	\$52,758.76
McCarthy	Jacqueline	\$66,208.08	\$171.04	\$66,379.12
McMahon	Melissa	\$55,393.80	\$1,797.00	\$57,190.80
McPhee	Kurt	\$105,499.94	\$0.00	\$105,499.94
Meaney	Danielle	\$52,647.94	\$360.00	\$53,007.94
Mejia	Andrea	\$67,947.10	\$5,265.50	\$73,212.60
Miller	Lucas	\$0.00	\$3,780.00	\$3,780.00
Morgan	Renee	\$66,379.12	\$599.00	\$66,978.12



## School Employee Payroll

### McCarthy Middle School *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Moriarty	Mary	\$73,156.52	\$2,535.50	\$75,692.02
Murray	Pamela	\$73,156.52	\$360.00	\$73,516.52
O'Neil	Leslie	\$7,952.88	\$250.00	\$8,202.88
Ottman	Rachel	\$70,806.14	\$555.50	\$71,361.64
Panagiotakos	Christine	\$73,156.52	\$2,400.92	\$75,557.44
Pindara	Charlene	\$33,345.20	\$80.90	\$33,426.10
Pivonka	Sharon	\$17,154.36	\$741.92	\$17,896.28
Regan	Susan	\$55,393.80	\$840.00	\$56,233.80
Richardson	Jodi	\$70,806.33	\$3,789.00	\$74,595.33
Robbat	Linda	\$70,806.14	\$0.00	\$70,806.14
Sargent	Joseph	\$66,314.44	\$5,088.00	\$71,402.44
Scheinbart	Carol	\$64,875.20	\$2,613.84	\$67,489.04
Schille	Jayne	\$0.00	\$74.04	\$74.04
Seero	Elyse	\$21,109.76	\$0.00	\$21,109.76
Sementelli	Kathy	\$17,784.28	\$2,144.91	\$19,929.19
Sherlock	John	\$70,806.14	\$4,391.26	\$75,197.40
Skaff	Lisa Ann	\$70,806.14	\$969.51	\$71,775.65
Skelton	Mary	\$70,806.33	\$300.00	\$71,106.33
Slocum	Susan	\$73,156.52	\$2,820.50	\$75,977.02
Soraghan	Brian	\$40,835.39	\$192.94	\$41,028.33
Stafford	Maria	\$17,784.28	\$2,485.84	\$20,270.12
Stuart	Patricia	\$18,143.58	\$10.00	\$18,153.58
Sullivan	Eric	\$42,767.06	\$1,994.50	\$44,761.56
Sullivan	Susan	\$28,560.52	\$73.70	\$28,634.22
Sykes	Russell	\$17,784.28	\$10.00	\$17,794.28
Taranto	Janice	\$43,407.26	\$2,265.00	\$45,672.26
Venugopal	Devi	\$47,152.28	\$2,298.00	\$49,450.28
Vining	Jessica	\$74,837.18	\$1,154.50	\$75,991.68
Wagner	Michelle	\$16,232.40	\$717.92	\$16,950.32
Wesson	Deborah	\$28,322.42	\$683.39	\$29,005.81
Wetherell	Nancy	\$16,581.36	\$717.92	\$17,299.28
Witkum	Victoria	\$70,672.69	\$1,244.45	\$71,917.14
Wright	Sean	\$47,010.14	\$2,682.00	\$49,692.14
Yates-Scott	Suzanne	\$70,806.14	\$599.00	\$71,405.14
Zouzas	Hariklia	\$16,232.40	\$1,337.49	\$17,569.89
Zwart	Renee	\$17,055.72	\$741.92	\$17,797.64



# School Employee Payroll

## Parker Middle School

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Adler	Anita	\$70,806.33	\$600.00	\$71,406.33
Asquith	Brendan	\$60,887.96	\$360.00	\$61,247.96
Aylward	Jennifer	\$70,806.14	\$1,260.58	\$72,066.72
Bain	Jaclyn	\$52,299.86	\$0.00	\$52,299.86
Barricelli	Roberta	\$60,887.86	\$1,625.96	\$62,513.82
Beaulieu	Annemarie	\$8,374.88	\$126.20	\$8,501.08
Bice	Rosalie	\$7,020.02	\$556.90	\$7,576.92
Boczenowski	Debra	\$73,156.65	\$1,151.00	\$74,307.65
Briand	Kimberly	\$70,806.14	\$600.00	\$71,406.14
Bruyn	Peter	\$70,806.14	\$1,710.00	\$72,516.14
Casey	Laura	\$69,348.86	\$300.00	\$69,648.86
Clemente	Elaine	\$73,156.52	\$1,861.00	\$75,017.52
Cody	Tracey	\$44,404.18	\$600.00	\$45,004.18
Cohan	Marcia	\$17,784.29	\$10.00	\$17,794.29
Comins	Carol	\$73,156.65	\$4,085.00	\$77,241.65
Cormier	Margaret	\$6,867.79	\$10.00	\$6,877.79
Cramer	Virginia	\$70,806.14	\$1,830.00	\$72,636.14
Crowley	Diane	\$446.04	\$446.04	\$892.08
Dalton	Amanda	\$44,404.18	\$360.00	\$44,764.18
Day	Sandra	\$60,887.86	\$1,696.69	\$62,584.55
Dechiara	Karen	\$8,157.81	\$76.14	\$8,233.95
Dedinsky	Elaine	\$16,163.28	\$787.04	\$16,950.32
Denson	Michele	\$63,632.94	\$661.96	\$64,294.90
Dingwell	Lorinda	\$60,887.86	\$0.00	\$60,887.86
Downs	Leah	\$4,528.62	\$26.19	\$4,554.81
Fabbri	Nancy	\$70,582.14	\$0.00	\$70,582.14
Flores	Nichole	\$14,710.65	\$775.50	\$15,486.15
Frenette	Mary	\$17,784.28	\$7,827.42	\$25,611.70
Fuller	Lisa	\$1,915.31	\$0.00	\$1,915.31
Gardner	Ann	\$28,560.52	\$46.58	\$28,607.10
Gaughan	Nicole	\$6,182.34	\$212.54	\$6,394.88
Gillies	Kimberly	\$17,784.28	\$4,405.38	\$22,189.66
Giordano	Lauren	\$42,219.54	\$0.00	\$42,219.54
Gleanson-Tada	Marie	\$74,837.18	\$1,699.00	\$76,536.18
Gray	Ronald	\$34,213.92	\$0.00	\$34,213.92
Grove	Nancy	\$74,837.18	\$2,135.92	\$76,973.10



# School Employee Payroll

## Parker Middle School *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Grudinski	Jane	\$17,784.28	\$10.00	\$17,794.28
Hahn	Kara	\$60,887.86	\$300.00	\$61,187.86
Harris	Katherine	\$57,868.54	\$1,200.00	\$59,068.54
Havener	Lynn	\$16,232.40	\$2,516.32	\$18,748.72
Husted	Nancy	\$21,476.64	\$0.00	\$21,476.64
Jowett	Linda	\$66,314.44	\$9,734.00	\$76,048.44
Kadaras	Joan	\$70,806.14	\$1,198.00	\$72,004.14
Kamenides	Lisa	\$59,153.92	\$50.48	\$59,204.40
Kennedy	Jean	\$73,156.65	\$0.00	\$73,156.65
Keohane	Therese	\$70,806.14	\$4,038.84	\$74,844.98
Kish	Sheila	\$55,393.80	\$554.10	\$55,947.90
Leonard	Nicole	\$59,944.64	\$555.50	\$60,500.14
Linsner	Eric	\$66,314.44	\$8,135.00	\$74,449.44
Loiselle	Susan	\$34,276.20	\$5,988.15	\$40,264.35
Lynam	Jennifer	\$1,404.96	\$0.00	\$1,404.96
Macaloney	Justine	\$46,199.67	\$0.00	\$46,199.67
Macisaac	Melissa	\$44,404.18	\$0.00	\$44,404.18
Macpherson	Janet	\$12,254.35	\$50.65	\$12,305.00
Magnuson	Rebecca	\$67,947.10	\$3,123.00	\$71,070.10
Maiellano	Cathleen	\$14,571.65	\$0.00	\$14,571.65
Mangan	Julie	\$44,404.18	\$4,550.00	\$48,954.18
Mason	Marcy	\$991.20	\$123.90	\$1,115.10
Mayotte	Barbara	\$64,857.80	\$1,710.00	\$66,567.80
Mcauliffe	Daniel	\$70,806.33	\$1,411.00	\$72,217.33
Mccarthy	Garrett	\$56,424.72	\$7,685.20	\$64,109.92
Mcclure	Stephen	\$70,806.14	\$1,111.00	\$71,917.14
Mead	Laura	\$63,194.84	\$599.00	\$63,793.84
Modica	Joanna	\$60,704.18	\$1,203.68	\$61,907.86
Morton	Lisa	\$70,806.14	\$0.00	\$70,806.14
Nichols	Linda	\$0.00	\$19,957.25	\$19,957.25
O'brien Inz	Susan	\$75,958.12	\$0.00	\$75,958.12
O'gorman	Mary	\$70,806.14	\$2,091.00	\$72,897.14
Paczkowski	Annemarie	\$54,357.80	\$255.00	\$54,612.80
Parks	Angela	\$70,806.14	\$599.00	\$71,405.14
Parks	Jeffery	\$102,000.08	\$0.00	\$102,000.08
Paul	Lynn	\$16,843.06	\$10.00	\$16,853.06



# School Employee Payroll

## Parker Middle School *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Persichetti	Margaret	\$6,788.89	\$10.00	\$6,798.89
Prees	Holly	\$5,661.17	\$100.17	\$5,761.34
Provost	Guy	\$69,348.86	\$0.00	\$69,348.86
Quinn	Karen	\$15,265.80	\$327.44	\$15,593.24
Reynolds	Melissa	\$8,319.58	\$20.00	\$8,339.58
Robey	Helen	\$5,183.55	\$10.00	\$5,193.55
Robinson	Deborah	\$17,425.16	\$1,131.81	\$18,556.97
Rourke	Elaine	\$18,143.58	\$702.31	\$18,845.89
Salmon	Jennifer	\$67,947.10	\$664.92	\$68,612.02
Sayers	Autumn	\$58,140.56	\$3,942.00	\$62,082.56
Sexton	Elizabeth	\$68,728.86	\$0.00	\$68,728.86
Simon	Steven	\$42,766.98	\$443.28	\$43,210.26
Souza	Mark	\$88,777.00	\$0.00	\$88,777.00
St.sauveur	Sheila	\$73,156.52	\$0.00	\$73,156.52
Stuart	Jennifer	\$4,667.11	\$250.00	\$4,917.11
Suleski	Michael	\$73,156.52	\$1,471.00	\$74,627.52
Sullivan	Michael	\$37,030.66	\$0.00	\$37,030.66
Szablak	Linda	\$63,633.01	\$480.00	\$64,113.01
Taylor	Donna	\$18,143.58	\$10.00	\$18,153.58
Taylor	Lisa	\$17,784.28	\$10.00	\$17,794.28
Terrio	Jovita	\$8,570.22	\$46.19	\$8,616.41
Tevepaugh	Lindsay	\$12,646.76	\$1,029.82	\$13,676.58
Thorp-Dussourd	Karen	\$17,035.10	\$3,240.00	\$20,275.10
Weick	Dena	\$70,806.14	\$250.00	\$71,056.14
Wing	Paul	\$57,659.56	\$1,560.00	\$59,219.56
Zambrano	Fanny	\$38,584.18	\$0.00	\$38,584.18

## South Row Elementary School

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Aronian	Nancy	\$17,784.28	\$14,109.00	\$31,893.28
Bacon	Phyllis	\$18,143.58	\$1,559.31	\$19,702.89
Baptiste	Heather	\$55,393.80	\$0.00	\$55,393.80
Berg	Barbara	\$67,947.10	\$0.00	\$67,947.10
Boshar	Kelly	\$10,264.15	\$449.99	\$10,714.14
Bossi	Maureen	\$9,313.92	\$5,267.00	\$14,580.92
Brennan	Jill	\$6,822.27	\$31.97	\$6,854.24



## School Employee Payroll

### South Row Elementary School *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Brennan	Vicki	\$17,784.28	\$19,027.85	\$36,812.13
Burlamachi	Elizabeth	\$16,232.40	\$717.92	\$16,950.32
Campbell	Denise	\$23,616.08	\$10.00	\$23,626.08
Clapper	Christen	\$7,483.44	\$55.23	\$7,538.67
Clauson	Vera	\$18,187.47	\$1,088.00	\$19,275.47
Conley	Barbara	\$53,691.52	\$0.00	\$53,691.52
Connolly	Elaine	\$70,806.14	\$0.00	\$70,806.14
Craig	Anne	\$70,806.14	\$0.00	\$70,806.14
Cristantiello	Jane	\$48,544.14	\$3,352.72	\$51,896.86
Donoghue	Robin	\$9,410.37	\$250.00	\$9,660.37
Driscoll	Terry	\$49,359.48	\$0.00	\$49,359.48
Dubray	Deborah	\$70,806.14	\$4,948.46	\$75,754.60
Eastman	Jennifer	\$69,348.86	\$1,111.00	\$70,459.86
Engel	Shannon	\$69,348.86	\$0.00	\$69,348.86
Frasca	Stacy	\$61,887.82	\$120.00	\$62,007.82
Fratu	Deborah	\$17,515.32	\$1,598.92	\$19,114.24
Gaphardt	Kathy	\$0.00	\$19,664.25	\$19,664.25
Gould	Lorraine	\$70,806.14	\$0.00	\$70,806.14
Hamilton	Loretta	\$17,784.28	\$4,073.25	\$21,857.53
Hamilton	Patricia	\$70,806.14	\$0.00	\$70,806.14
Hannigan	Irene	\$0.00	\$44,851.40	\$44,851.40
Heater	Jennifer	\$4,834.92	\$370.46	\$5,205.38
Hodgkins	Judy	\$60,887.86	\$0.00	\$60,887.86
Hogan	Sarah	\$69,348.86	\$863.00	\$70,211.86
Jennings	Rochelle	\$1,798.32	\$254.88	\$2,053.20
Kenney	Robyn	\$70,806.14	\$2,016.00	\$72,822.14
Kilcoyne	Karen	\$0.00	\$19,088.25	\$19,088.25
Koresky	Leslie	\$17,784.28	\$10.00	\$17,794.28
Krauch	Martha	\$70,806.14	\$1,711.00	\$72,517.14
Macallister	Marybeth	\$47,152.28	\$0.00	\$47,152.28
Mahoney	Carol	\$66,314.44	\$3,716.00	\$70,030.44
Mccann	Kellie	\$15,496.38	\$709.76	\$16,206.14
Mcdermott	Lori Lynch	\$70,806.14	\$1,665.10	\$72,471.24
McMahon	Molly	\$91,999.96	\$0.00	\$91,999.96
Murray	Elaine	\$3,504.48	\$627.92	\$4,132.40
Parks	Paula	\$3,384.27	\$0.00	\$3,384.27



# Town Administration

## School Employee Payroll

### South Row Elementary School *(continued)*

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
Perry	Kimberly	\$892.08	\$95.58	\$987.66
Reidy	Diane	\$16,202.07	\$453.15	\$16,655.22
Rich	Linda	\$75,958.12	\$0.00	\$75,958.12
Ruggiero	Margaret	\$6,929.64	\$20.00	\$6,949.64
Ruhmann	Michelle	\$70,806.14	\$2,418.27	\$73,224.41
Sanborn	Jennifer	\$55,393.80	\$3,096.44	\$58,490.24
Shanahan	Sandra	\$6,265.68	\$599.11	\$6,864.79
Small	Rebecca	\$17,425.16	\$10.00	\$17,435.16
Stack	Jennifer	\$15,188.94	\$2,543.84	\$17,732.78
Stagnone	Anne	\$70,806.14	\$0.00	\$70,806.14
Stover	Jennifer	\$109.17	\$0.00	\$109.17
Sullivan	Peggy	\$32,395.94	\$123.18	\$32,519.12
Swan	Kimberly	\$69,348.86	\$2,516.00	\$71,864.86
Thompson	Susan	\$70,806.14	\$1,986.00	\$72,792.14
Tice	Lisa	\$68,702.98	\$1,842.68	\$70,545.66
Todd	Mary	\$50,959.84	\$1,111.00	\$52,070.84
Trudel	Paulette	\$17,784.28	\$210.00	\$17,994.28
Vaccaro	Kayla	\$0.00	\$1,099.89	\$1,099.89
Vasquez	Audra	\$69,348.86	\$1,219.02	\$70,567.88
Warren	Sally	\$22,263.15	\$10.00	\$22,273.15
Winterson	Denise	\$73,156.52	\$3,716.00	\$76,872.52
Woods	Kimberly	\$3,787.68	\$201.95	\$3,989.63





## Town Clerk Onorina Z. Maloney

The Office of the Town Clerk turned over the following amounts to the Town and State Treasuries as of June 30, 2013:

Dog Licenses and late fees	\$64,097.00
General Fees	\$30,471.75
Fish & Game Fees	\$67.40
Other Department Revenue	\$5,456.00
Permits	\$3,160.00
Marihuana & Smoking Fines	\$800.00
Total revenue collected from July 1, 2012 to June 30, 2013*	\$104,052.15

*\*Note that this number is calculated based on the fiscal year to align with the Finance Department reports and is a departure from previously reported calendar year figures.*

### STAFF

During Fiscal Year 2013, the Office of the Town Clerk welcomed Jennifer Almeida as the Elections Coordinator and Thaddeus J. Soulé as the Assistant Town Clerk. Ms. Almeida joins our team after leading Chelmsford's Recycling and Solid Waste Division for eight years. She is an acclaimed family law attorney who practiced in Boston for many years while raising a beautiful family here in Chelmsford. Her achievement of making Chelmsford a greener community with more recycling is outstanding and I hope that this translates to making the Clerk's Office greener as well. I look forward to the talent she brings to the office and the creative collaborations to come.

Mr. Soulé comes to the Clerk's Office after serving as the Chelmsford Conservation Agent/Planner in the Community Development Department for three and half years. He is a law student who enjoys exploring nature and walking in many of Chelmsford's conservation reservations. I appreciate Thad's critical eye toward improving systems and streamlining office functions for the future needs of an adaptive Clerk's Office.

Bernadette (Bernie) Gilet, Principal Clerk and Assistant Registrar, led the pack this past year to ensure that dogs in Chelmsford have up-to-date rabies vaccinations and are properly licensed by improving communication with dog owners. This included issuing 3,707 dog licenses and 4 kennel licenses. Ms. Gilet worked diligently on multiple projects to organize business certificates, update forms, and provide superior customer service to the general public.

The Clerk team is fortunate to have volunteers who keep the Clerk's Office moving forward.

Volunteers have helped to file census forms, organize voter registration cards, work elections, and continually help out where needed. We are truly wowed by our volunteers' altruism and cannot thank them enough. Mrs. Nancy Grippo, the Volunteer Coordinator for the Tax Rebate Program, magically matches departments with her pool of talented workers. Grateful thanks go Alma Rigazio, Frances McDougall, Deborah Perciballi, Gail Desmarais, Eileen Macdonald and Marcia Grattan. The Clerk's office would not be able to accomplish many of its projects without these incredibly talented and dedicated individuals. We are humbled each and every day by our volunteers, as they remind us what selfless servant leadership is all about.

### ELECTIONS

During the fiscal year beginning July 1, 2012 through June 30, 2013, five elections were executed: The State Primary on September 6, 2012, The State (Presidential) Election on November 6, 2012, the Annual Town Election on April 2, 2013, Special Senate State Primary on April 30, 2013 and the Special Senate State Election on June 25, 2013. For the voter's convenience, the office offered extended hours for absentee voting on Saturday, November 3, 2012. From January 1, 2012 to December 31, 2012, the office processed 2,385 voter registrations 3,553 absentee ballot applications



## Town Clerk

and conducted 9 election worker training classes. We anticipate receiving new election computers for voter registration the next fiscal year and look forward to the technological advancement of future elections.

### OPEN MEETING LAW

The Town Clerk's Office bid adieu to the beloved "Betty Board" located outside the Town Offices in January 2013. In accordance with M.G.L. c. 30A, Chelmsford utilizes the approved alternative open meeting posting method whereby meeting agendas are posted on the official bulletin board located outside the Clerk's Office and online via the Town's Website. The Clerk's Office now accepts meeting agendas submitted by email. Boards and committees are also able to reserve meeting spaces in the Town Offices via the website using an online facilities module. The website links meeting agendas with meeting minutes; permitting everyone to review the activities of local boards and committees with greater convenience.

### TOWN MEETINGS

The October 2012 Fall Annual Town Meeting commenced on October 15, 2012 and ran for two sessions. The Town also conducted a Special Town Meeting which was held on October 15, 2012. The April 2013 Spring Annual Town Meeting commenced on April 29, 2013 and ran for four sessions. Town Meeting continues to benefit from its investment of the voting devices as these technological marvels speed the process of voting while providing total transparency to the electorate.

### VITAL STATISTICS

The Town Clerk's office, acting as the Town's Register of Vital Records, recorded the following statistics as of December 31, 2102:

Births	347
Marriage Intentions	141
Marriages	133
Deaths	344

### INITIATIVES

During Fiscal Year 2013, the Town Clerk's office completed a significant portion of filing approximately 25,000± voter registration cards alphabetically by last name. The next step will be to remove deleted voters and organize the cards into a single filing cabinet.

Another major initiative was the creation of the Community Leadership through Education, Responsibility, and Kindness (CLERK) Internship Program that started with one intern, Shawn Mok, in 2012 and successfully ballooned into a competitive program of approximately four to six interns per season. The Town Clerk's Office mentors interns interested in government, business administration, political science, history, law, archival studies, social work, communications, and many other disciplines. The CLERK Internship Program is a year-round opportunity for high school students, college students, post graduates, and professionals to gain valuable experience working in local government. The Program is modeled on citizen and servant leadership, where interns gain professional skills while contributing to Chelmsford's local government as active participants and community representatives.

Other initiatives include filing paper records in accordance with the Commonwealth's Municipal Records Retention Manual in order to create a logical system of records retention based on state-mandated time frames. This assists in answering requests for records by making the most frequently requested information accessible and ultimately streamlines records storage.

Goals we anticipate accomplishing in FY 2014: applying for a comprehensive Historic Documents Restoration and Preservation Project; reorganization of our annual census records and our voter registration cards; encourage more youth to volunteer and participate in town government; increase timely dog licensing and review our data management systems.

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## Board of Registrars

In an effort to best serve the taxpayers, members of the Town Clerk's Office stay current on the complexities and demands of running a professional office, thereby attending conferences and network with peers. This includes active membership in the New England Association of City and Town Clerks, as well as the New England Municipal Clerk's Institute and Academy. The Town Clerk serves as Vice-President of the Middlesex Town and City Clerks Association and as Co-Chair of the Massachusetts Town Clerks Association Education Committee.

Special thanks to Town Manager, Paul Cohen for his work and dedication to making the Town Offices a superb place to serve the citizens of Chelmsford.

Sincerely,

Onorina Z. Maloney, Town Clerk

Support Team:

Jennifer V. Almeida, Voter Registration Coordinator

Bernadette Gilet, Principal Clerk

Thaddeus J. Soulé, Assistant Town Clerk

<b>Matthew G. Dulchinos, Chairman</b> <b>Thomas R. Fall</b> <b>Michael F. McCall</b> <b>Onorina Z. Maloney Ex Officio</b>										
Voting Strength as of December 31, 2012 Enrolled Voters (figures inc inactive votes)										
PRECINCTS	1	2	3	4	5	6	7	8	9	TOTAL
DEMOCRATS	605	718	634	579	590	715	601	626	598	5,666
REPUBLICANS	363	302	339	324	334	372	399	332	369	3,134
UNENROLLED	1,717	1,530	1,645	1,523	1,679	1,740	1,754	1,684	1,777	15,049
LIBERTARIAN	10	9	7	7	6	8	6	3	9	65
GREEN RAINBOW	5	3	2	3	4	3	3	4	0	27
INTERDE. 3RD PARY	0	0	0	1	0	0	1	0	0	2
REFORM	0	0	0	0	0	0	0	1	0	1
SOCIALIST	0	0	0	0	0	0	0	0	1	1
GREEN PARTY USA	0	0	0	0	1	0	1	0	2	4
CONSERVATIVE	0	0	0	0	0	0	0	0	2	2
AMERICAN IND.T PARTY	0	0	1	0	1	0	0	2	0	4
MA INDEPENDENT PARTY	3	4	0	2	0	1	1	3	1	15
PIRATE	0	1	0	0	0	0	0	0	0	1
<b>TOTAL</b>	<b>2,703</b>	<b>2,567</b>	<b>2,628</b>	<b>2,439</b>	<b>2,615</b>	<b>2,839</b>	<b>2,766</b>	<b>27,655</b>	<b>2759</b>	<b>23,971</b>



## Board of Registrars

The Board of Registrars, as directed by State and Federal Election Laws and by the Secretary of State, provides the opportunity for the voters of the Town of Chelmsford to have a voice in their government through participation in the democratic process. The success of the democratic process requires the Board of Registrars to conduct fair, transparent elections that accurately reflect the intent of the electorate. To achieve this objective, the Registrars have two primary functions: register voters and conduct and certify elections.

The Board of Registrars through the Town Clerk's Office, offers a comprehensive year round program of voter registration and voter outreach. Using the statewide Central Voter Registration System (VRIS) database, the Registrars and the Office of the Town Clerk: determine the eligibility of voters; maintain the voter registration records and street file database; process absentee ballot applications; certify candidate nomination petitions and proposed town meeting articles; and provide public voter/census information, access to electronic lists of registered voters, and absentee applicants.

Election logistics also include: recruiting and training election officers; testing election equipment; overseeing polling places and absentee voting; preparing ballots; providing information to the public; compiling election returns; and posting unofficial election results on the Town's website on election night. In addition, the Office of the Town Clerk receives audits, and provides public access to candidates' campaign contribution and expenditure reports.

All Chelmsford voters who are US citizens, who attain the age of 18 by the election date, and register to vote by the voter registration deadline, are eligible to vote. Registering to vote has become a very convenient process. Eligible residents may register to vote in person at the Town Clerk's Office during business hours Monday – Friday from 8:30 am to 4 pm. Or, a mail-in voter registration form may be requested by calling the Clerk's Office. Voter registration applications are also available online by visiting the Secretary of State's website.

The Registrars and Town Clerk perform additional functions that include: developing voter information lists; creating policies and procedures to comply with federal and state laws; responding to public inquiries;

and receiving suggestions and feedback from voters, campaigns, candidates, elected officials, and the press.

The Town Clerk and the Board of Registrars, wish to thank the team of 200+ election officers, without whom elections would not be possible. Grateful thanks go out to all personnel for their untiring dedication and assistance during our election cycles.

Chelmsford is comprised of nine voting precincts, which are located at the following locations:	
Precincts 1 and 9:	Town Offices Building Gymnasium 50 Billerica Rd.
Precincts 2 and 3:	Harrington School Gymnasium 120 Richardson Rd
Precincts 4 and 6:	Westlands School Gymnasium 170 Dalton Rd.
Precinct 5:	Byam School Gymnasium 25 Maple Rd.
Precincts 7 and 8:	McCarthy Middle School Gymnasium 250 North Rd.

Count of all residents as of December 31, 2012				
Precinct Number	Active	Inactive	Non-Voter	Grand Total
1	2,575	128	926	3,629
2	2,365	202	957	3,524
3	2,504	124	1,000	3,628
4	2,335	104	1,073	3,512
5	2,487	128	1,041	3,656
6	2,713	126	1,088	3,927
7	2,699	67	960	3,726
8	2,566	89	1,033	3,688
9	2,660	99	1,032	3,791
Total:	22,904	1,067	9,110	33,081

Respectfully submitted by the Board of Registrars,

Onorina Z. Maloney, Town Clerk  
 Mathew Dulchinos, Chairman  
 Thomas R. Fall  
 Michael McCall



## Special Town Meeting October 15, 2012

The October 15, 2012 Special Town Meeting was called to order at 7:30 pm by Town Moderator Richard D. DeFreitas. There were 131 Town Meeting Representatives in attendance which satisfied the quorum of 82 representatives.

### **ARTICLE 1:**

Town Manager, Paul E. Cohen moves that the Town authorize the Board of Selectmen to acquire by purchase, gift, eminent domain, or otherwise, three parcels of land containing 30 acres, more or less, in total, one parcel which is bordered by Pine Hill Road and Galloway Road, shown as Lot 1 on Assessor's Map 99, Block 370, and more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 8080, Page 65, another parcel which is bordered by Pine Hill Road, shown as Lot 20 on Assessor's Map 90, Block 370, and more fully described in a deed recorded with said Registry of Deeds in Book 7672, Page 271, and another parcel which is bordered by Pine Hill Road, shown as Lot 2 on Assessor's Map 99, Block 370, and more fully described in a deed recorded with said Registry of Deeds in Book 6802, Page 115, said parcels to be held for the purpose of open space, including, without limitation, for agricultural purposes; to authorize the Board of Selectmen to convey a perpetual restriction in said parcels that meets the requirements of G.L. Chapter 184, Section 31, as required by M.G.L. Chapter 44B, Section 12 (a), as amended, and that said restriction may be granted to any organization qualified and willing to hold such a restriction in accordance with G.L. Chapter 44B; and further to appropriate a total of \$1,570,000 to fund said acquisition, including related appraisal, survey, and legal costs, and other costs incidental and related thereto; and to meet said appropriation, transfer \$785,000 from the Community Preservation Fund Reserve for Expenditures Account and borrow \$785,000 pursuant to General Laws Chapter 44B, Section 11 or Chapter 44, Sections 7 or 8, or any other enabling authority, with the expectation that while any bonds or notes issued hereunder would be general obligations of the Town, amounts required to repay the principal and interest on such bonds or notes would be repaid from the Community Preservation Fund; and authorize the Town Treasurer with the approval of the Board of Selectmen to issue bonds and notes therefor; and further authorize the Board of Selectmen to take all actions necessary to acquire said parcels.

Finance Committee recommends approval of Article 1  
Board of Selectmen recommends approval of Article 1

Brian Latina, Precinct 4, offered a 'friendly' amendment to Article 1. The amendment proposed to strike the words: "including, without limitation" and by substituting the words: "limited in the deed"

The electronic devices registered the following votes on the motion to amend:

**YES: 86; NO: 54; Abstentions: 3**

*Amendment carries by majority vote*

When it came time to take the vote on the main motion, as amended, there were technical difficulties with the electronic voting devices. Therefore the body voted using their tickets, on the motion under Article 1, as amended.

*Main motion under Article 1, as amended, carries by 2/3 vote by the showing of pink tickets; and as declared by the Moderator.*

The October 15, 2012 Special Town Meeting dissolved on Monday, October 15, 2012 at 8:42pm.

Onorina Z. Maloney  
Town Clerk



## Fall 2012 Annual Town Meeting

October 15, 2012

The first session of the October 15, 2012 Fall Annual Town Meeting was called to order at 8:44 pm by Town Moderator Richard D. DeFreitas. The Moderator asked for all to rise for a brief moment of silence to honor Walter Cleven who passed away on September 4, 2012. There were 143 Town Meeting Representatives in attendance which satisfied the quorum of 82.

### ARTICLE 1:

Board of Selectmen Chair Jon H. Kurland moves that the Town hear reports of the Town Officers and Committees.

Body unanimously approved to hear reports. Various reports were presented.

### ARTICLE 2:

Town Manager Paul E. Cohen moves that the Town transfer from Free Cash the sum of \$438,322 to the Sewer Construction Stabilization Fund.

Finance Committee recommends approval of Article 2. Board of Selectmen recommends approval of Article 2.

The electronic devices recorded the following votes: **YES: 142; NO: 1; Abstentions: 0**  
*Motion under Article 2 carries by 2/3 vote*

### ARTICLE 3:

Town Manager Paul E. Cohen moves that the Town transfer from Free Cash the sum of \$1,000,000 to the Other Post Employment Benefits Liability Trust Fund; and further, that the Town authorize the Town Treasurer to invest with the State Retiree Benefits Trust Fund any and all funds that have been, and in the future be, appropriated for the purpose of meeting the Town's funding requirements for Other Post Employment Benefits, and that the Town authorize the Town Treasurer, with the approval of the Board of Selectmen, to execute all agreements and other instruments necessary in connection therewith.

Mary Frantz, Finance Committee Chair, offered to amend the motion by striking the words: "the sum of \$1,000,000" and by substituting the words: "the sum of \$1,613,568"

On the motion to amend, the electronic devices recorded the following votes:

**YES: 47; NO: 95; Abstentions: 0**

*Motion to amend fails.*

The electronic devices recorded the following votes: **YES: 129; NO: 7; Abstentions: 0**  
*Motion under Article 3 carries by majority vote.*

### ARTICLE 4:

Town Manager Paul E. Cohen moves that the Town accept the provisions of Massachusetts General Laws Chapter 40, Section 13D to establish a reserve fund for the future payment of accrued liabilities for compensated absences due any employee or full-time officer of the Town upon the termination of the employee's or full-time officer's employment; authorize the Town Manager to authorize payments from said fund, and transfer from Free Cash the sum of \$480,210 to said fund.

Finance Committee recommends approval of Article 4. Board of Selectmen recommends approval of Article 4.

The electronic devices recorded the following votes: **YES: 137; NO: 5; Abstentions: 0**  
*Motion under Article 4 carries by majority vote.*

### ARTICLE 5:

Town Manager Paul E. Cohen moves that the Town transfer from Free Cash the sum of \$535,323 to the General Stabilization Fund.

Finance Committee recommends approval of Article 5. Board of Selectmen recommends approval of Article 5.

The electronic devices recorded the following votes: **YES: 136; NO: 1; Abstentions: 1**  
*Motion under Article 5 carries by 2/3 vote*



# Fall 2012 Annual Town Meeting

## October 15, 2012

**ARTICLE 6:**

Town Manager Paul E. Cohen moves e that Town transfer the sum of \$29,000 from Special Revenue to the School Department, said funding coming from E-Rate reimbursements.

Finance Committee recommends approval of Article 6. Board of Selectmen recommends approval of Article 6.

The electronic devices recorded the following votes: **YES: 139; NO: 3; Abstentions: 0**  
*Motion under Article 6 carries by carries by majority vote.*

**ARTICLE 7:**

Town Manager Paul E. Cohen moves that the Town amend the Fiscal Year 2013 operating budget voted under Article 4 of the Annual Town Meeting held on April 30, 2012 as follows:

- Increase Line Item #3 Chelmsford Public Schools Expenses: \$209,040
- Increase Line Item #5 Public Safety Personnel Services: \$83,867
- Decrease Line Item #17 Benefits & Insurance: \$15,000
- Decrease Line Item #18 Non-Excluded Debt & Interest: \$83,867

and that the Town transfer from Free Cash the sum of \$907,608 to defray Town charges for the fiscal year period July 1, 2012 to June 30, 2013.

Finance Committee recommends approval of Article 7. Board of Selectmen recommends approval of Article 7.

The electronic devices recorded the following votes: **YES: 123; NO: 17; Abstentions: 2**  
*Motion under Article 7 carries by majority vote*

**ARTICLE 8:**

Town Manager Paul E. Cohen moves that the Town transfer the sum of \$25,000 from the Sale of Graves and Lots to the Cemetery Improvement and Development fund.

Finance Committee recommends approval of Article 8. Board of Selectmen recommends approval of Article 8.

The electronic devices recorded the following votes: **YES: 142; NO: 0; Abstentions: 0**  
*Motion under Article 8 carries by unanimous consent*

**ARTICLE 9:**

Selectman James M. Lane, Jr. moves that the Town rescind the unexpended appropriations of \$8,900 voted under Article 7 of the Warrant for the October 19, 2009 Fall Annual Town Meeting from the Community Preservation Fund Historical Reserve for the exterior restoration of the Garrison House and \$13,164 voted under Article 8 of the Warrant for the October 19, 2009 Fall Annual Town Meeting from the Community Preservation Fund Historical Reserve for the exterior restoration of the Fiske Barn, and to return said unexpended funds to the Community Preservation Fund Historical Reserve.

Finance Committee recommends approval of Article 9. Board of Selectmen recommends approval of Article 9.

The electronic devices recorded the following votes: **YES: 136; NO: 0; Abstentions: 0**  
*Motion under Article 9 carries by unanimous consent*

The first session of the 2012 Fall Annual Town Meeting adjourned until Thursday October 18, 2012 at 7:30 pm. Meeting adjourned at 10:48 pm.



# Town Administration

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## Fall 2012 Annual Town Meeting October 18, 2012 - Second Session

The second adjourned session of the October 15, 2012 Fall Annual Town Meeting was called to order at 7:40 pm by Town Moderator Richard D. DeFreitas. Mr. Moderator led the body to the Pledge of Allegiance. There were 129 Town Meeting Representatives in attendance which satisfied the quorum of 82.

### **ARTICLE 10:**

Town Manager Paul E. Cohen moves that the Town authorize the Board of Selectmen to acquire by purchase, gift, eminent domain, or otherwise, a parcel of land containing 41,506 square-feet, more or less, bordered by Acton Road, shown as Lot 35 on Assessors Map 109, Block 421, and more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 6341, Page 232, said parcel to be held for open space purposes, including, without limitation, for agricultural purposes; to authorize the Board of Selectmen to convey a perpetual restriction in said parcel that meets the requirements of G.L. Chapter 184, Section 31, as required by M.G.L. Chapter 44B, Section 12 (a), as amended, and that said restriction may be granted to any organization qualified and willing to hold such a restriction in accordance with G.L. Chapter 44B; and further to transfer \$195,000 from the Community Preservation Fund Reserve for Expenditures Account to fund said acquisition, including related appraisal, survey, and legal costs, and other costs incidental and related thereto; and further authorize the Board of Selectmen to take all actions necessary to acquire said parcel.

Finance Committee recommends approval of Article 10. Board of Selectmen recommends Approval of article 10.

The electronic devices recorded the following votes: **YES: 128; NO: 0; Abstentions: 6**  
*Motion under Article 10 carries by unanimous consent.*

### **ARTICLE 11:**

Town Manager Paul E. Cohen moves that the Town authorize the Board of Selectmen to petition the General Court for special legislation entitled, "An Act Authorizing the Town of Chelmsford to Continue the Employment of Fire Chief Michael Curran" as set forth below, provided however that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court; and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

#### AN ACT AUTHORIZING THE TOWN OF CHELMSFORD TO CONTINUE THE EMPLOYMENT OF FIRE CHIEF MICHAEL CURRAN

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. Notwithstanding any general or special law to the contrary, Michael Curran, chief of the fire department of the town of Chelmsford may continue to serve in such position until June 30, 2015, until the date of his retirement, or until the date he is relieved of his duties by the town manager, whichever occurs first; provided, however, that he is mentally and physically capable of performing the duties of his office. The Board of Selectmen may, at its own expense, require that Michael Curran be examined by an impartial physician designated by them to determine such capability. No further deductions shall be made from the regular compensation of Michael Curran under chapter 32 of the General Laws for any service subsequent to July 18, 2013, and upon retirement, he shall receive a superannuation retirement allowance equal to that which he would have been entitled had he





## Fall 2012 Annual Town Meeting

### October 18, 2012 - Second Session

retired on his date.

SECTION 2. This act shall take effect upon its passage.

Finance Committee recommends approval of Article 11. Board of Selectmen recommends approval of Article 11.

The electronic devices recorded the following votes: **YES: 132; NO: 2; Abstentions: 2**  
*Motion under Article 11 carries by majority vote*

#### **ARTICLE 12:**

Conservation Commission Chairman Christopher Garrahan moves that the Town transfer the care, custody, management, and control of the Town-owned parcel of land located at 9 Sierra Drive (Map 118, Block 415, Lot 12) and described in a deed recorded with the Middlesex North District Registry of Deeds in Book 4992, Page 36 from the Board of Selectmen and/or any other board or officer currently having custody thereof for the purposes for which they are presently held to the Conservation Commission for conservation and open space purposes under M.G.L. c.40 §8C.

Finance Committee recommends approval of Article 12. Board of Selectmen recommends approval of Article 12.

The electronic devices recorded the following votes: **YES: 136 NO: 0; Abstentions: 1**  
*Motion under Article 12 carries by unanimous consent*

#### **ARTICLE 13:**

Town Manager Paul E. Cohen moves that the Town accept Ward Way as a public way, as heretofore laid out by the Board of Selectmen and shown as "Ward Way" on a plan entitled "Roadway Layout Plan Ward Way Chelmsford, MA.," dated August 22, 2012, prepared by P.M. Flaherty Associates Inc., on file with the Town

Clerk, and authorize the Board of Selectmen to acquire, by gift, purchase, and/or eminent domain, permanent easement to use said roadway for all public ways are used in the Town of Chelmsford, any drainage, access, and/or utility easements related thereto, and any utilities located therein.

Finance Committee recommends approval of Article 13. Board of Selectmen recommends approval of Article 13.

The electronic devices recorded the following votes: **YES: 107; NO: 25; Abstentions: 5**  
*Motion under Article 13 carries by 2/3 vote.*

#### **ARTICLE 14:**

Board of Selectmen Chair Jon H. Kurland moves that the Town authorize the Board of Selectmen to acquire a drainage easement by purchase, gift, eminent domain, or otherwise, on property located in the Town of Chelmsford, Massachusetts on Old Westford Road from Davis Road to the intersection of Graniteville Road and Old Westford Road as identified as Lot 1 on Assessor's Map 38, Block 129, which easement is shown more particularly on a plan on file in the Town Clerk's Office.

Finance Committee recommends approval of Article 14. Board of Selectmen recommends approval of Article 14.

The electronic devices recorded the following votes: **YES: 109; NO: 24; Abstentions: 2**  
*Motion under Article 14 carries by majority vote*

#### **ARTICLE 15:**

Town Manager Paul E. Cohen moves that the Town vote in accordance with the provisions of Massachusetts General Laws Chapter 140, Section 139, as amended by Chapter 193 of the Acts of 2012, to establish the following license fees for dogs effective on January 1, 2013:



Fall 2012 Annual Town Meeting
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Spayed or Neutered Dogs: \$15.00
Intact Dogs: \$20.00

Finance Committee recommends approval of Article 15. Board of Selectmen recommends approval of Article 15.

The electronic devices recorded the following votes: YES: 123; NO: 12; Abstentions: 0
Motion under Article 15 carries by majority vote

ARTICLE 16:

Planning Board Chair Colleen A. Stansfield moves that the Town amend the Town Code, Chapter 195, "Zoning Bylaw", for purposes of amending section 195-7, "Home Occupations", by deleting the language shown in strikethrough and adding the language shown as underlining, as follows:

§ 195-7 Home occupations.

A. Home occupations as of right. Businesses or professions incidental to and customarily associated with the principal residential use of premises may be engaged in as an accessory use by a resident of that dwelling; provided, however, that all of the following conditions shall be satisfied:

(1) The occupation or profession shall be carried on wholly within the principal building or within a building or other structure accessory thereto which has been in existence at least five years, without extension thereof.

(2) Not more than 25% of the combined gross floor area, not to exceed a maximum of 750 gross sq. ft., of the residence and any qualified accessory structures shall be used in the home occupation. The gross sq. ft. shall be calculated based upon sq. ft. that is principally used for the home occupation. Common areas to both the residence and the home occupation within the principal structure shall not be included in this calculation. In calculating gross floor area for the purposes of a home occupation, the provisions

of this section shall prevail over those in Section 195-108.

(3) No person not a member of the household shall be employed on site in the home occupation.

(4) The home occupation shall not serve clients, customers, pupils, salespersons or the like on the premises. The home occupation shall conduct on-site business transactions only on an appointment basis. An on-site business transaction is defined as a physical presence on the premise consisting of an exchange or transfer of goods, services or funds between the household member of the home occupation and not more than a client, customer, pupil, or the like at a time. A client, customer or pupil may consist of more than one person taking part in a single transaction. Business transactions may occur from 8 am to 8 pm, Monday through Saturday. Electronic, audio or video communications do not qualify as an on-site "business transaction" for the purpose of this section.

(5) There shall be no sign or exterior display, no exterior storage of materials and no other exterior indication (including but not limited to noise, smoke, dust, odor, vibrations) of the home occupation or other variation from the residential character of the premises, including but not limited to alterations to utility services (which may not be increased beyond that which is required for residential structures of similar size).

(6) No use, generation, or storage or disposal of medical, biological, toxic or hazardous materials in quantities greater than associated with normal household use shall be permitted.

(7) Traffic generated shall not exceed volumes normally expected in a residential neighborhood.

(8) No more than one (1) commercial motor vehicle, not to exceed 14,000 pounds gross vehicle weight rating, may be parked in the driveway.



## Fall 2012 Annual Town Meeting October 18, 2012 - Second Session

(9) By-right home occupations include, but are not limited to, the following.

i. professional office: any generally accepted professional or office type occupation, including but not limited to accountants, appraisers, architects, engineers, attorneys, real estate broker, contractors, insurance brokers, mortgage brokers, financial advisors;

ii. Instructional Service: educational tutoring or lessons such as music, art, cooking;

iii. Home artisan: including but not limited to artist studios, dress making, engraving, sewing, tailor, woodworking and horticulture;

iv. Small item repair: including but not limited to locksmith, watch repair, small hand tool repair, shoe repair.

(10) By-right home occupations may display a two (2) sq. ft. unlighted sign affixed either to the principal or accessory structure.

(11) By right home occupations shall be required to apply for a Business Certificate with the Town Clerk.

B. Home occupations by special permit. All non as-of-right Businesses or professions that are incidental to and customarily associated with the principal residential use of premises may be engaged in as an accessory use by a resident of that dwelling upon the issuance of a special permit by the Board of Appeals; provided, however, that all of the following conditions shall be satisfied:

(1) All of the requirements of Subsection A(1), (2) and ~~(7)~~ (5) unless noted below.

(2) Not more than one person not a member of the household shall perform work on the premise at any time. be employed in the home occupation.

(3) An unlighted sign of not more than three square feet in area may be permitted. The visibility of exterior storage of materials and other exterior indications of the home occupation, or

other variation from the residential character of the premises, shall be minimized through screening and other appropriate devices.

(4) Motor Vehicles Parking for the business, employees, clients, customers, pupils, salespersons or the like generated by the home-occupation shall be provided by accommodated off street parking, within an existing paved driveway, other than in a required front yard, and shall not occupy more than 20% of the lot area. In granting a special permit, the Board may consider the use of on-street parking if it finds that the neighborhood will not be adversely impacted.

(5) The use, generation, or storage or disposal of toxic or hazardous materials in quantities greater than associated with normal household use shall be subject to design requirements to protect against discharge to the environment and compliance with state regulations and approval from the Chelmsford Fire Department.

(6) Any commercial motor vehicle exceeding the standards in Section 195-7.A (8) and any trailer shall require a special permit and:

i. The motor vehicles shall not be heavy construction equipment/apparatus;

ii. The motor vehicles are not loaded in whole or part with toxic, noxious, flammable, dangerous or offensive materials or liquids.

(7) The use, generation, storage and disposal of medical or biological waste, as defined in Mass 105 CMR 480.00 shall be prohibited.

### C. Special Permits by the Zoning Board

(1) A special permit may be issued to waive any provision of sections A and B above.

(2) A special permit may only be granted to the current homeowner and shall not be transferable upon the sale of the property.

### Explanation

*This article seeks a comprehensive update to the existing home occupations bylaw. The proposed*



## Fall 2012 Annual Town Meeting October 18, 2012 - Second Session

update serves to better protect residential areas from adverse impacts of activities associated with home occupations, allows residents to utilize their homes as a work place and a source of livelihood under certain circumstances and conditions and will ensure that home occupations are compatible with the neighborhoods in which they are located.

Finance Committee makes no recommendation on Article 16. Board of Selectmen recommends approval of Article 16. Planning Board recommends approval of Article 16.

Motion to indefinitely postpone. On the motion to indefinitely postpone Article 16, the electronic devices recorded the following votes: **YES: 111; NO: 16; Abstentions: 4** Motion to indefinitely postpone Article 16 carries by majority vote.

### ARTICLE 17:

Planning Board Chair Colleen A. Stansfield moves that the Town amend the Town Code, Chapter 195, "Zoning Bylaw", for purposes of amending section 195-108, "Word Usage and Definitions", specifically the definition of "Boardinghouse", by deleting the language shown in strikethrough and adding the language shown as underlining, as follows:

#### BOARDINGHOUSE

A building, ~~whether residential or commercial or any part thereof~~ in which lodging is provided by the owner or operator to more than four boarders. The boarding house must provide for shared / common facilities consisting of either bathing or cooking and therefore shall not contain individual dwelling units consisting of complete living facilities. Meals may or may not be provided. A dwelling unit where more than four unrelated individuals rent ~~a dwelling unit~~, it shall be considered a boardinghouse. A boarding house shall not be deemed a multi-family dwelling.

#### Explanation

This article seeks to revise the existing definition by clearly distinguishing a boardinghouse from a multi-family dwelling.

Finance Committee has no recommendation on Article 17. Board of Selectmen recommends approval of Article 17. Planning Board recommends approval of Article 17.

The electronic devices recorded the following votes: **YES: 119; NO: 6; Abstentions: 3** Motion under Article 17 carries by 2/3 vote

### ARTICLE 18:

Planning Board Chair Colleen A. Stansfield moves that the Town amend the Town Code, Chapter 195, "Zoning Bylaw", for purposes of amending section 195-19, "Size of Parking Spaces", by deleting the language shown in strikethrough and adding the language shown as underlining, as follows:

§ 195-19 Size of parking spaces.

[Amended 10-21-1999 ATM by Art. 29]

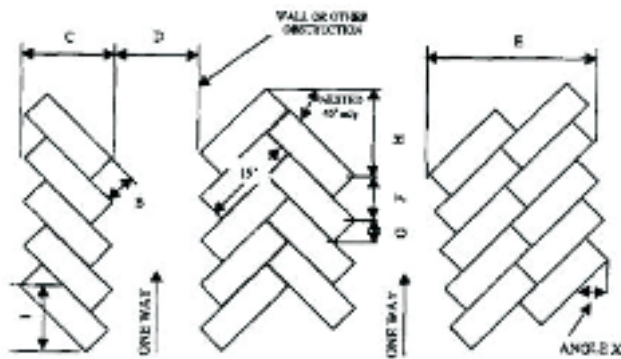
The area of the parking lot shall be determined by the following table:

Angle	Stall and Aisle Dimensions (feet)								
	X	B	C	D	E	F	G	H	I
30	<u>9.0</u>	<u>17.3</u>	11.0	<u>26.8</u>	<u>18.0</u>	<u>4.5</u>	23.8	<u>16.4</u>	
	8.5	16.9		26.4	17.0	4.3		16.5	
45	<u>9.0</u>	<u>19.8</u>	<u>13.0</u>	<u>33.2</u>	<u>12.8</u>	<u>6.4</u>	19.4	13.4	
	8.5	19.4	13.5	32.9	12.0	6.0			
60	<u>9.0</u>	<u>21.0</u>	<u>18.0</u>	<u>37.4</u>	<u>10.5</u>	<u>7.8</u>	13.8	9.5	
	8.5	20.7	18.5	37.2	9.8	7.4			
70	<u>9.0</u>	<u>20.9</u>	<u>19.0</u>	<u>38.8</u>	<u>9.6</u>	<u>8.5</u>	9.4	6.5	
	8.5	20.8	19.5	38.6	9.0	8.0			
80	<u>9.0</u>	<u>20.3</u>	24.0	<u>39.0</u>	<u>9.1</u>	<u>8.8</u>	4.8	3.3	
	8.5	20.2		38.9	8.6	8.4			
90	<u>9.0</u>	19.0	<u>24.0</u>	38.0	<u>9.0</u>	<u>9.0</u>	0.0	0.0	
	8.5		27.0		8.5	8.5			



# Fall 2012 Annual Town Meeting

## October 18, 2012 - Second Session



**Explanation**

*This article seeks to update the existing parking and aisle dimensions to reflect current industry standards.*

Finance Committee has no recommendation on Article 18. Board of Selectmen recommends approval of Article 18. Planning Board recommends approval Article 18.

The recording devices registered the following votes: **YES: 117; NO: 5; Abstentions: 0**  
*Motion under Article 18 carries by 2/3 vote.*

**ARTICLE 19:**

Planning Board Chair Colleen A. Stansfield moves that the Town amend the Town Code, Chapter 195, "Zoning Bylaw", for purposes of amending section 195-104, "Site Plan Review", sub-section E (4), by deleting the language shown in strikethrough and adding the language shown as underlining, as follows:

195-104.E.(4) The site plan shall be accompanied by drainage calculations stamped by a registered professional engineer. The stormwater system Storm drainage design shall must conform to the current Mass Department of Environmental Protection Stormwater Policy. See section 2.6 of the Planning Board Site Plan and Special Permit Regulations for further criteria. Town of Chelmsford subdivision regulations.

Editor's Note: See Ch. 202, Subdivision of Land.

**Explanation:**

This article seeks to update the regulatory references related to stormwater management to reflect current industry standards.

Finance Committee has no recommendation on Article 19. Board of Selectmen recommends Article 19. Planning Board recommends Article 19.

The recording devices registered the following votes: **YES: 116; NO: 2; Abstentions: 1**  
*Motion under Article 19 carries by 2/3 vote*

The second session of the 2012 Fall Annual Town Meeting dissolved on Thursday, October 18, 2012 at 10:35 pm.

Onorina Z. Maloney  
 Town Clerk



## Spring 2013 Annual Town Meeting

April 29, 2013

The first session of the April 29, 2013 Spring Annual Town Meeting was called to order at 7:30 pm by Town Moderator Richard D. DeFreitas. There were 135 Town Meeting Representatives in attendance which satisfied the quorum requirement of 82. Town Meeting is also broadcast live by Chelmsford TeleMedia on Channel CTM-GOV (Comcast 99 Verizon 37).

### ARTICLE 1:

Board of Selectmen Chair Matthew Hanson, moves that the Town hear reports of the Town Officers and Committees. Body unanimously approved to hear reports. Reports were heard by the body.

### ARTICLE 2:

Town Manager Paul Cohen, moves that the Town amend the action taken under Articles 6 and 7 of the Fall Annual Town Meeting held on October 18, 2010, and under Article 12 of the Spring Annual Town Meeting held on April 30, 2012 regarding the replacement of the roof at the Byam Elementary School and the replacement of windows at Chelmsford High School by transferring \$67,098 from the Finance Committee Reserve Fund for the replacement of the roof at the Byam Elementary School and transferring \$173,035 from the Finance Committee Reserve Fund for the replacement of windows at Chelmsford High School.

Finance Committee recommends Article 2. Board of Selectmen recommends Article 2. School Committee has no recommendation on Article 2.

When the body was ready to vote on Article 2, there were technical difficulties with the voting devices. Therefore the vote was taken by show of tickets.

*Motion under Article 2 carried as declared by the Moderator.*

### ARTICLE 3:

Town Manager Paul Cohen I move that the Town amend the Fiscal Year 2013 operating budget voted under Article 4 of the Spring Annual Town Meeting held on April 30, 2012, and amended under Article 7 of the Fall Annual Town Meeting held on October 15, 2012 by transferring from the following budget Line Items::

#8	Department of Public Works Expenses	\$100,000
#9	Municipal Facilities Personnel Services	\$45,000
#17	Benefits & Insurance Expenses	\$219,725

to the following budget Line Items:

#1	Municipal Administration Personnel Services	\$10,000
#2	Municipal Administration Expenses	\$73,000
#7	Department of Public Works Personnel Services	\$45,000
#10	Municipal Facilities Expenses	\$52,000
#14	Community Services Expenses	\$65,000
#16	Library Expenses	\$19,725

Finance Committee recommends approval of Article 3. Board of Selectmen recommends approval of Article 3.

The recording devices registered the following votes: **YES: 150; NO: 2; Abstentions: 1.**  
*Motion under Article 3 carried.*

### ARTICLE 4:

Town Manager Paul Cohen moves that the Town raise and appropriate \$103,694,588; and transfer \$6,000 from the Wetlands Protection Act Revolving Fund; \$2,425,284 from the Sewer Betterment Fund; \$498,451 from Sewer User Revenue; and \$132,006 from the Childcare



# Spring 2013 Annual Town Meeting

## April 29, 2013

Revolving Fund to defray Town charges for the fiscal period July 1, 2013 to June 30, 2014 according to the following line items:

Municipal Administration	
1. Personnel Services:	\$1,661,360
2. Expenses:	\$1,055,248
Chelmsford School Department	
3. Expenses:	\$49,259,443
Nashoba Valley Technical High School	
4. Assessment:	\$2,187,180
Public Safety	
5. Personnel Services:	\$10,035,353
6. Expenses:	\$1,146,322
Public Works	
7. Personnel Services:	\$1,635,982
8. Expenses:	\$3,349,489
8A. Snow and Ice Removal:	\$1,143,500
Municipal Facilities	
9. Personnel Services:	\$705,614
10. Expenses:	\$532,560
Cemetery Commission	
11. Personnel Services:	\$259,848
12. Expenses:	\$43,585
Community Services	
13. Personnel Services:	\$560,544
14. Expenses:	\$372,850
Library	
15. Personnel Services:	\$1,279,658
16. Expenses:	\$415,921
Benefits and Insurance	
17. Expenses:	\$17,935,089
Debt & Interest	
18. Non-Excluded:	\$5,119,790
19. Betterment - Funded:	\$2,425,284
20. Excluded:	\$5,631,709

Finance Committee recommends Article 4. Board of Selectmen recommends Article 4. School Committee approves budget as presented

The recording devices registered the following votes: **YES: 92; NO: 50; Abstentions: 3.**  
*Motion under Article 4 carried.*

Thomas Fall, Precinct 5, moved to adjourn the meeting until Thursday, May 2, 2013 at 7:30 pm. stating that the following day, Tuesday, April 30, 2013, the US Senate Special State Primary was to take place and numerous Town Meeting Representatives are also election workers.

The first session of the April 29, 2013 Spring Annual Town meeting adjourned at 9:53 pm.

Onorina Z. Maloney  
Town Clerk



# Town Administration

## Spring 2013 Annual Town Meeting May 2, 2013 - Second Session

The second session of the 2013 Spring Annual Town Meeting was called to order at 7:30 pm by Town Moderator Richard D. DeFreitas on Thursday, May 2, 2013. There were 122 Town Meeting Representatives in attendance which satisfied the quorum requirement of 82.

### **ARTICLE 5:**

Town Manager Paul Cohen moves that the Town appropriate the following sums to operate the Sewer Enterprise for Fiscal Year 2014:

Personnel Services:	\$ 857,085
Expenses:	\$2,561,905
Total:	\$3,418,990

and that \$3,334,630 be raised from Sewer Enterprise revenues and \$84,360 be transferred from Sewer Enterprise Fund Free Cash.

Finance Committee recommends approval of Article 5. Board of Selectmen recommends approval of Article 5.

The recording devices registered the following votes: **YES: 133; NO: 0; Abstentions: 1.** *Motion under Article 5 carries by unanimous consent.*

### **ARTICLE 6:**

Town Manager Paul Cohen moves that the Town appropriate \$15,000 in expenses to operate the Golf Course Enterprise for Fiscal Year 2014 and that \$15,000 be raised from Golf Course Enterprise revenues.

Finance Committee recommends approval of Article 6, Board of Selectmen recommends approval of Article 6

The voting devices registered the following votes: **YES: 138; NO: 0; Abstentions: 0.** *Motion under Article 6 carries by unanimous consent*

### **ARTICLE 7:**

Town Manager Paul Cohen moves that the Town raise and appropriate \$400,000 to be used as a Reserve Fund at the discretion of the Finance Committee for Fiscal Year 2014, as provided in General Laws Chapter 40, Section 6.

Finance Committee recommends approval of Article 7. Board of Selectmen recommends approval of Article 7.

Robert Joyce, Precinct 1, moved to amend Article 7 by striking the number \$400,000 and by substituting the number \$200, 00.

The recording devices registered the following votes on the motion to amend:

**YES: 34; NO: 101; Abstentions: 3.** *Motion to amend the main motion under Article 7 fails*

The recording devices registered the following votes: **YES: 120; NO: 17; Abstentions: 1.** *Motion under Article 7 carries*

### **ARTICLE 8:**

Town Manager Paul Cohen moves that the Town postpone the consideration of Article 8 until after the consideration of Article 34. *Motion to postpone consideration of Article 8 carries by unanimous consent*

### **ARTICLE 9:**

Town Manager Paul Cohen moves that the Town authorize revolving funds under Massachusetts General Law, Chapter 44, Section 53E ½ for the following departments in Fiscal Year 2014 with expenditures from said funds shall be limited to a certain sum as specified during Fiscal Year 2014:

- Town Clerk: The receipts to be credited to the fund shall be from the collection of fees from rabies clinic, pound and adoption fees. The Town Clerk shall be authorized to spend





# Spring 2013 Annual Town Meeting

## May 2, 2013 - Second Session

money from the fund for the purpose of providing improvements associated with the dog pound and programs and expenses associated with the licensing of animals. Expenditures from the program shall be limited to \$10,000 during Fiscal Year 2014.

- Council on Aging: The receipts to be credited to the fund shall be from the collection of fees from the implementation of a Senior Trip Program. The Council on Aging shall be authorized to spend money from the fund for the purpose of providing transportation necessary for implementing a Senior Trip Program. Expenditures from the Senior Trip program revolving fund shall be limited to \$300,000 during Fiscal Year 2014.

- Council on Aging: The receipts to be credited to the fund shall be from the collection of fees from the implementation of a Senior Respite Care Program. The Council on Aging shall be authorized to spend money from the fund for the purpose of providing personnel and expenditures for implementing a Senior Respite Care Program. Expenditures from the Senior Respite Care Program revolving fund shall be limited to \$300,000 during Fiscal Year 2014.

- Police Department: The receipts to be credited to the fund shall be from the collection of fees from the sale of used police cruisers. The Police Department shall be authorized to spend money from the fund for the purpose of purchasing communication equipment for newly acquired police cruisers. Expenditures from the Police Cruiser revolving fund shall be limited to \$20,000 during Fiscal Year 2014.

- Inspection Department: The receipts to be credited to the fund shall be from the collection of fees from the Sealer of Weights and Measures. The Inspection Department shall be authorized to spend money from the fund for the purpose of administering the services of the Sealer of Weights and Measures. Expenditures

from the Weights and Measures revolving fund shall be limited to \$9,000 during Fiscal Year 2014. Finance Committee recommends approval of Article 9, Board of Selectmen recommends approval of Article 9

The recording devices registered the following votes: **YES: 140; NO: 0; Abstentions: 0.**  
*Motion under Article 9 carries by unanimous consent*



### **ARTICLE 10:**

Town Manager Paul Cohen moves that the Town appropriate \$3,353,545 for the following capital projects:



# Town Administration

## Spring 2013 Annual Town Meeting

May 2, 2013 - Second Session

FY2014 PROPOSED CAPITAL BUDGET		
Department /Location	Project	Expenditure
Information Technology		
	Core Switch	\$90,000
	<i>Information Technology Subtotal</i>	<i>\$90,000</i>
General Government		
	GIS-Based Permit Software	\$85,000
	<i>General Government Subtotal</i>	<i>\$85,000</i>
Fire		
	Replace Fire Engine 7	\$460,000
	<i>Public Safety Subtotal</i>	<i>\$460,000</i>
Public Works		
	Drainage Improvements	\$100,000
	Sidewalk Construction	\$200,000
	Roadway Improvements	\$250,000
Cemetery		
	Compact Tractor/Backhoe	\$25,000
	<i>Public Works Subtotal</i>	<i>\$575,000</i>
General Government Facilities		
	Town Offices – Fire Suppression System	\$300,000
	<i>General Government Facilities Subtotal</i>	<i>\$300,000</i>
Byam School		
	Gymnasium Upgrade	\$100,250
Harrington School		
	Gymnasium Upgrade	\$44,250
McCarthy Middle School		
	Latex/Rubberized Track	\$597,670
	Plumbing Upgrades	\$451,375
	<i>School Facilities Subtotal</i>	<i>\$1,193,545</i>
School -Technology		
	21st Century Classroom (incl. whiteboards)	\$75,000
	Wireless Initiative	\$180,000
	POE/VOIP Phones	\$195,000
	CHS Computer Graphics Lab	\$105,000
	Security Cameras	\$95,000
	<i>School Technology Subtotal</i>	<i>\$650,000</i>
<b>CAPITAL PROJECTS TOTAL</b>		<b>\$3,353,545</b>

That to meet this appropriation that the Town transfer \$161,000 from unexpended bond proceeds under Article 19 of the Annual Town Meeting of April 29, 2002 which is no longer needed to complete the project for which it was initially borrowed; transfer \$137,000 from unexpended bond proceeds under Article 1 of the Special Town Meeting of November 29, 2010 which is no longer needed to complete the project for which it was initially borrowed; transfer \$4,151.52 from unexpended bond proceeds under Article 7 of the Annual Town Meeting of April 26, 2010 which is no longer needed to complete the project for which it was initially borrowed; transfer \$48,503.19 from unexpended bond proceeds under Article 8 of the Annual Town Meeting of April 25, 2011 which is no longer needed to complete the project for which it was initially borrowed; transfer \$4,081.94 from unexpended bond proceeds under Article 9 of the Annual Town Meeting of April 30, 2012 which is no longer needed to complete the project for which it was initially borrowed; and that the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$2,998,808 under Chapter 44 of the General Laws or any other enabling authority; that the Board of Selectmen is authorized to contract for and expend any federal or state aid available for the projects; and that the Town Manager is authorized to take any other action necessary or convenient to carry out these projects. Finance Committee recommends approval of Article 10, Board of Selectmen recommends approval of Article 10

Robert Joyce, Precinct 1, moved to amend the motion under Article 10 by dividing the question for purposes of questions and discussion.

The recording devices registered the following votes on the motion to amend: **YES: 27; NO: 112; Abstentions: 3.**  
*Motion to amend the main motion under Article 10 fails to carry*



# Spring 2013 Annual Town Meeting

## May 2, 2013 - Second Session

At 8:37 pm, the recording devices registered the following votes on the main motion under Article 10: **YES: 139; NO: 7; Abstentions: 1.**  
*Motion under Article 10 carries by 2/3 vote*

Matthew Hanson, moved to take action on Article 18 after Article 12

The recording devices registered the following votes: **YES: 130; NO: 8; Abstentions: 2.**  
*Motion to take action on Article 18 after Article 12 carried*

**ARTICLE 11:**

Town Manager Paul Cohen moves that the Town transfer \$50,000 from the Sale of Graves and Lots to the Cemetery Improvement and Development fund.

Finance Committee recommends approval of Article 11. Board of Selectmen recommends approval of Article 11.

The recording devices registered the following votes: **YES: 139; NO: 0; Abstentions: 0.**  
*Motion under Article 11 carries by unanimous consent*

**ARTICLE 12:**

Board of Selectmen Representative to the Community Preservation Committee, James M. Lane, Jr. moves that the Town hear and act on the report of the Community Preservation Committee on the Fiscal Year 2014 Community Preservation budget;  
 and further that the Town:  
 Reserve for future appropriation amounts from FY2014 Community Preservation Fund revenues as recommended by the Community Preservation Committee:

- (1) \$105,000 for the acquisition, creation and preservation of open space,
- (2) \$105,000 for the acquisition and preservation

of historic resources,  
 (3) \$105,000 for the creation, preservation and support of community housing;  
 (4) \$270,000 for the Community Preservation Fund FY2013 Budgeted Reserve.

All other monies in the Community Preservation Fund shall remain undesignated until further recommendations by the Community Preservation Committee and action thereon by the Town Meeting;

Appropriate from FY2014 Community Preservation Fund revenues the sum of \$50,000 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2014;

and, Appropriate \$95,700 from the Community Preservation Fund Open Space Reserve, \$105,000 from the Community Preservation Fund Historic Preservation Reserve, and \$375,200 from the Community Preservation Fund Budgeted Reserve for the payment of Fiscal Year 2014 debt service.

Finance Committee recommends approval of Article 12, Board of Selectmen recommends approval of Article 12

The recording devices registered the following votes: **YES: 140; NO: 4; Abstentions: 1.**  
*Motion under Article 12 carries*

**ARTICLE 18:**

Town Manager Paul Cohen moves that the Town appropriate \$2,000,000 for the rehabilitation of the recreational fields, including the installation of synthetic turf playing surfaces, located at the McCarthy Middle School and at the Chelmsford High School Simonian Stadium, including the payment of all costs incidental or related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$800,000 under Chapter 44 of the General Laws and \$1,200,000 under



## Spring 2013 Annual Town Meeting May 2, 2013 - Second Session

Chapter 44B of the General Laws, or any other enabling authority; that the Board of Selectmen, School Committee, and Town Manager are authorized to contract for and expend any federal or state aid available for the project; and that the Board of Selectmen, School Committee, and Town Manager are authorized to take any other action necessary or convenient to carry out this project; provided, however, that no Community Preservation Funds be expended on the acquisition of artificial turf for athletic fields..

William Griffin, Precinct 9, moved to increase the latitude of questions from 2 to 4 questions.  
*Motion to increase the number of questions from 2 to 4 carried by show of pink tickets.*

Finance Committee recommends approval of Article 18. Board of Selectmen recommends approval of Article 18. School Committee recommends approval of Article 18.

Christopher Rose, Precinct 5 moved to limit debate to one hour  
*Motion to limit debate to one hour carried.*  
*Debate will stop at 11:14 pm*

Samuel Poulten, Precinct 8 moved the question.

Motion to move the question needs a 2/3 vote. The recording devices registered the following votes: **YES: 91; NO: 49; Abstentions: 4.**  
*Motion to move the question failed*

Following further discussion, there was another motion to move the question Motion to move the question needs a 2/3 vote. The recording devices registered the following votes:  
**YES: 115; NO: 24; Abstentions: 1.**  
*Motion to move the question carries by 2/3 vote*

At 10:30 pm, the recording devices registered the following votes: **YES: 128; NO: 13; Abstentions: 7.**  
*Motion under Article 18 carries by 2/3 vote.*

### ARTICLE 13:

Board of Selectmen Representative to the Community Preservation Committee James M. Lane, Jr. moves that the Town rescind the unexpended appropriations under the following town meeting warrant articles:

- \$1,678 voted under Article 12 of the Warrant for the October 21, 2002 Fall Annual Town Meeting from the Community Preservation Fund Open Space Preservation Reserve for the purpose of improving and restoring the Lime Quarry Reservation parking area;
- \$10,835 voted under Article 24 of the Warrant for the April 28, 2003 Spring Annual Town Meeting from the Community Preservation Fund Open Space Preservation Reserve for the creation of a parking area for and improvements to the Conservation Commission's Red Wing Farm;
- \$306,938 voted under Article 8 of the Warrant for the October 18, 2010 Fall Annual Town Meeting from the Community Preservation Fund Community Housing Reserve and the Community Preservation Fund General Reserve for the creation of Community Housing at 86 Richardson Road;
- \$62,500 voted under Article 14 of the Warrant for the April 30, 2007 Spring Annual Town Meeting from the Community Preservation Fund Housing Reserve for the purpose of "buying down" to an affordable rate existing housing units; and to return said unexpended funds to the Community Preservation Fund.

Finance Committee recommends Article 13. Board of Selectmen recommends Article 13.

The recording devices registered the following votes: **YES: 136; NO: 1; Abstentions: 2.**  
*Motion under Article 13 carries*



# Spring 2013 Annual Town Meeting

## May 6, 2013 - Third Session

**ARTICLE 14:**

Board of Selectmen Representative to the Community Preservation Committee, James M. Lane, Jr. moves that the Town appropriate \$50,000 from the Community Preservation Fund General Reserve for the rehabilitation and restoration of land for recreational use, including the replacement of playground equipment and other capital improvements to the land or the facilities thereon which make the land or the related facilities more functional for their intended recreational use.

Finance Committee recommends approval of Article 14, Board of Selectmen recommends approval of Article 14

The recording devices registered the following votes: **YES: 139; NO: 4; Abstentions: 1.**  
*Motion under Article 14 carries*

**ARTICLE 15:**

Conservation Commission Chair Christopher T Garrahan moves that the Town appropriate \$15,000 from the Community Preservation Fund General Reserve for open space purposes for the restoration and expansion of the parking lot located at Red Wing Farm.

Finance Committee recommends approval of Article 15. Board of Selectmen recommends approval of Article 15.

The recording devices registered the following votes: **YES: 137; NO: 4; Abstentions: 0.**  
*Motion under Article 15 carries*

**ARTICLE 16:**

Board of Selectmen Chair Matthew J. Hanson moves that the Town appropriate \$30,000 from the Community Preservation Fund General Reserve for historic preservation purposes to be expended by the Board of Selectmen for consulting services related to the development of

a center village master plan.

Finance Committee recommends approval of Article 16, Board of Selectmen recommends approval of Article 16

The recording devices registered the following votes: **YES: 125; NO: 13; Abstentions: 0.**  
*Motion under Article 16 carries*

William Griffin moved to adjourn until Monday, May 6, 2013 at 7 pm. The second session of the 2013 Spring Annual Town Meeting adjourned at 11:09 pm.

**2013 SPRING ANNUAL TOWN MEETING  
May 6, 2013 – Third Session**

The third session of the 2013 Spring Annual Town Meeting was called to order at 7:00 pm by Moderator Richard DeFreitas. There were 100 Town Meeting Representatives present which satisfied the quorum requirement of 82.

Matthew Hanson and Sheila Pichette presented an award to Mary Frantz. Ms. Frantz has served the Town of Chelmsford in many capacities such as being a member of the School Committee, School Building Committee and League of Women’s Voters. Ms. Frantz served the Finance Committee from 1998 to 2013 and has a Town Meeting Representative since 2013. The Body and all those present gave Ms. Frantz an enthusiastic round of applause and a standing ovation.

**ARTICLE 17:**

Board of Selectmen Representative to the Community Preservation Committee, James M. Lane, Jr. moves that the Town appropriate \$2,181,000 for the creation of Community Housing on an 8.64-acre parcel of land located at 261 – 267 Littleton Road, including the payment of all costs incidental or related thereto; that to meet this appropriation the Town appropriate



## Spring 2013 Annual Town Meeting

May 6, 2013 - Third Session

\$418,243 from the Community Preservation Fund Housing Reserve, appropriate \$275,804 from the Community Preservation Fund General Reserve, and the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$1,486,953 under Chapters 44 and 44B, or any other enabling authority; that the Board of Selectmen and Town Manager are authorized to contract for and expend any federal or state aid available for the project, to enter into a grant agreement, and to acquire an affordable housing restriction on the property; and that the Board of Selectmen and Town Manager are authorized to take any other action necessary or convenient to carry out this project.

David Hedison, Executive Director of the Chelmsford Housing Authority, stated that this site was presented as a possible location for building. Chelmsford Woods LLC., will be the owner and 70% of the units will be set aside as affordable.

Motion to move the question. *Motion to move the question carried by 2/3 vote as declared by the Moderator.*

Finance Committee recommends approval of Article 17. Board of Selectmen recommends approval of Article 17.

At 8:21 pm, the recording devices registered the following votes:

**YES: 137; NO: 9; Abstentions: 0.**

*Motion under Article 17 carries by 2/3 vote.*

### **ARTICLE 19:**

Town Manager Paul Cohen moves that the Town appropriate \$18,126,336 for the purpose of making energy and water conservation and similar improvements to Town-owned properties, including the costs of consulting services, audits, plans, documents, cost estimates, bidding services and all related expenses incidental thereto and necessary in connection therewith,

said sum to be expended by and under the direction of the Town Manager; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$18,126,336 under Chapter 44 of the General Laws or any other enabling authority; that the School Committee, Board of Selectmen, Superintendent of Schools, Town Manager, or any other agency of the Town is authorized to contract for any federal or state aid available for the project; and that the School Committee, Board of Selectmen, Superintendent of Schools, Town Manager, or any other agency of the Town are authorized to take any other action necessary or convenient to carry out this project.

Finance Committee voted 4-3 to recommend approval of Article 19. Board of Selectmen voted 4-1 to recommend approval of Article 19. School Committee recommends approval of Article 19.

Samuel Poulten, Precinct 8, moved the question. Mr. Moderator called for the recording devices to determine the motion on moving the question: **YES: 79; NO: 63; Abstentions: 0.** *Motion to move the question fails.*

Debate continues.

Richard Day, Precinct 3 moved the question. Motion to move the question carried by 2/3 vote by show of tickets as declared by the Moderator.

The body was now ready to vote on Article 19.

At 9:59 pm, the recording devices registered the following votes:

**YES: 117; NO: 28; Abstentions: 0.**

*Motion under Article 19 carries by 2/3 vote*

Karen Uttecht moved to limit the question and answer period to 15 minutes. Motion was defeated by show of tickets as declared by the Moderator.

### **ARTICLE 20:**

Town Manager Paul Cohen moves that the Town transfer from the Fiscal Year 2013 Operating



# Spring 2013 Annual Town Meeting

## May 6, 2013 - Third Session

Budget Line Item #17 Benefits and Insurance Expenses the sum of \$350,000 for the repair, reconstruction, or replacement of the Town-owned golf course clubhouse facility located at the Chelmsford Country Club, 66 Park Road, identified by the Board of Assessors as Map 118, Block 429, Parcel 1, including the payment of all costs incidental or related thereto; and that the Board of Selectmen and the Town Manager is authorized to take any other action necessary or convenient to carry out this project.

Finance Committee recommends approval of Article 20. Board of Selectmen recommends approval of Article 20.

The recording devices registered the following votes: **YES: 135; NO: 6; Abstentions: 0.**  
*Motion under Article 20 carries by majority vote*

Motion from the floor to take action on Article 23.  
*Motion to take action on Article 23 carries.*

### **ARTICLE 23:**

Board of Selectmen Chair Matthew J. Hanson moves that the Town transfer the care, custody, management and control of a portion of a Town-owned parcel of land described in a plan on file in the Town Clerk's Office entitled "Chelmsford Dog Park" dated February 21, 2013, located at 54 Richardson Road, identified by the Board of Assessors as Map 26, Block 93, Parcel 1, from the Board of Selectmen and/or any other board or officer for the purposes for which they are presently held to the Board of Selectmen for use as a dog park.

Finance Committee recommends approval of Article 23. Board of Selectmen recommends approval of Article 23.

The voting devices recorded the following votes: **YES: 134; NO: 3; Abstentions: 0.**  
*Motion under Article 23 carries by 2/3 vote*

### **ARTICLE 21:**

Board of Selectmen Chair Matthew J. Hanson, moves that the Town

(1) transfer the care, custody, management and control of the Town-owned parcel of land, containing 66.37 acres, more or less, located off of Swain Road, identified by the Board of Assessors as Map 11, Block 4, Lot 1 and recorded at the Middlesex Registry of Deeds in Book 9111, Page 130 from the Board of Selectmen for general municipal purposes to the Board of Selectmen for conservation purposes for the period ending June 30, 2016;

(2) transfer the care, custody, management and control of the Town-owned parcel of land, containing 66.37 acres, more or less, located off of Swain Road, identified by the Board of Assessors as Map 11, Block 4, Lot 1 and recorded at the Middlesex Registry of Deeds in Book 9111, Page 130 from the Board of Selectmen for conservation purposes to the Conservation Commission, effective July 1, 2016;

(3) authorize the Board of Selectmen and/or the Conservation Commission, as the case may be, to convey a conservation restriction in said parcel to the Chelmsford Land Conservation Trust or another non-profit organization with a charter to preserve and protect open space in perpetuity or for a lesser term of no fewer than thirty (30) years.

Finance Committee recommends approval of Article 21. Board of Selectmen recommends approval of Article 21.

The voting devices registered the following votes: **YES: 132; NO: 2; Abstentions: 0.**  
*Motion under Article 21 carries by 2/3 vote.*

### **ARTICLE 22:**

Board of Selectmen Chair Matthew J. Hanson moves the Town transfer the care, custody, management and control of the Town-owned parcels of land described below from the Board of Selectmen and/or any other board or officer for



# Town Administration

## Spring 2013 Annual Town Meeting May 6, 2013 - Third Session

the purposes for which they are presently held to the Conservation Commission for conservation and open space purposes under G.L. c. 40, § 8C:

Address	Map-Block-Lot	Deed Reference	Approx. Acreage
Off New Fletcher St.	63-275-1	24525/64	7.97
Off New Fletcher St.	63-275-2	24525/64	1.77
Off Riverneck Rd.	64-275-11	24732/183	0.12
Orleans St.	64-275-21	24732/183	0.16

Finance Committee recommends approval of Article 22. Board of Selectmen recommends approval of Article 22.

The voting devices registered the following votes: **YES: 132; NO: 0; Abstentions: 0.**  
*Motion under Article 22 carries by unanimous consent*

Mr. Moderator indicated that he had a standing motion to waive the reading of Article 24. Motion carried by showing of tickets.

### **ARTICLE 24:**

Planning Board Chair Ann McGuigan moves that that the Town amend the Town Code, Chapter 195, "Zoning Bylaw", for Article XX Terminology § 195-108 Word usage and definitions for purposes of adopting a new definition for Medical Marijuana Treatment Center as follows:

Medical Marijuana Treatment Center – shall mean a not-for-profit entity, as defined and further regulated by Massachusetts law only, registered under State law, that consists of

any of the following either individually or in combination: acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies. This use shall not be eligible as a "Non-exempt Agricultural Use" or as a "Non-Exempt Educational Use", per the Use Table. and to amend the Town Code, Chapter 195, "Zoning Bylaw", for Article III, Use Regulation Schedule, Table 1, for purposes of adopting new use regulations for Medical Marijuana Treatment Center as follows:

### 35. Medical Marijuana Treatment Center

RA	RB	RC	RM	CA	CB	CC	CD	IA	CV	IS	RMH	CX	P	OS
N	N	N	N	N	N	N	N	PB	N	PB	N	N	N	N

Finance Committee makes no recommendation on Article 24. Board of Selectmen recommends approval of Article 24. Planning Board recommends approval of Article 24.

The voting devices registered the following votes: **YES: 120; NO: 10; Abstentions: 0.**  
*Motion under Article 24 carries by 2/3 vote*

William Griffin, Precinct 9, moved to adjourn until Thursday May 9 at 7:30 pm. Motion to adjourn carries. The third session of the 2013 Spring Annual Town Meeting adjourned at 11:03 pm.





## Spring 2013 Annual Town Meeting

### *May 9, 2013 - Fourth and Final Session*

The fourth and final session of the 2013 Spring Annual Town Meeting was called to order at 7:30 pm by Moderator Richard DeFreitas. Mr. Moderator covered the procedures for motions and announced that applications are still being accepted for the opening on the Finance Committee.

There were 105 Town Meeting Representatives were present which satisfied the quorum requirement of 82.

Tonight's meeting will begin with Article 25.

**ARTICLE 25:**

Planning Board Chair Ann McGuigan moves that the Town amend the Town's Zoning Bylaw by adding a new Section 195-8.5, TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS, that would provide as follows, and further to amend the Table of Contents to add Section 195-8.5, "Temporary Moratorium on Medical Marijuana Treatment Centers:"

**Section 195-8.5. PURPOSE**

By vote at the State election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health is required to issue regulations regarding implementation within 120 days of the law's effective date. Currently under the Zoning Bylaw, a Medical Marijuana Treatment Center is a permitted use in the Town of Chelmsford and any regulations promulgated by the State Department of Public Health are expected to provide guidance to the Town in regulating medical marijuana, including Medical Marijuana Treatment Centers. The regulation of medical marijuana raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Medical Marijuana Treatment Centers and

address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of medical marijuana treatment centers and other uses related to the regulation of medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medical Marijuana Treatment Centers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

**Section 195-8.5.1 DEFINITION**

"Medical Marijuana Treatment Center" shall mean a "not-for-profit entity, as defined by Massachusetts law only, registered by the Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers."

**Section 195-8.5.2 TEMPORARY MORATORIUM**

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through December 31, 2013.

During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations Regarding Medical Marijuana Treatment Facilities and related uses, and shall consider adopting new Zoning Bylaws to address



## Spring 2013 Annual Town Meeting May 9, 2013 - Fourth & Final Session

the impact and operation of Medical Marijuana Treatment Centers and related uses.

Jon Kurland, Precinct 1, moved to amend Article 25. The motion to amend reads as follows:

By striking the words "December 31, 2013" in section 195-8.5.2 and by substituting the words "June 30, 2014"

There was no discussion on the amendment.

The voting devices registered the following votes on the motion to amend: **YES: 100; NO: 10; Abstentions: 1.**

*Motion to amend Article 25 carries*

Finance Committee makes no recommendation on Article 25. Board of Selectmen recommends approval of Article 25. Planning Board recommends approval of Article 25.

The voting devices registered the following votes: **YES: 115; NO: 6; Abstentions: 0.**

*Motion under Article 25, as amended, carries by two-thirds vote*

### **ARTICLE 26:**

Board of Selectmen Chair Matthew J. Hanson moves that the Town amend the Town Code, Chapter 195, "Zoning Bylaw", Article VII "Sign and Outdoor Lighting", by deleting sub-section 195-33.5, "Billboard Overlay District", for the purposes of eliminating a Billboard Overlay District and zoning regulations and to amend Article II "Districts", sub-section 195.2B, "Overlay Districts" by deleting the "Billboard Overlay District".

Finance Committee recommends approval of Article 26. Board of Selectmen recommends approval of Article 26. Planning Board recommends approval of Article 26.

George Merrill, Precinct 2, moved to defer Article

26 until October 2013. The voting devices registered the following votes on the motion to defer: **YES: 54; NO: 70; Abstentions: 3.**  
*The motion to defer Article 26 fails to carry*

The voting devices registered the following votes on the motion under Article 26:

**YES: 83; NO: 39; Abstentions: 4.**

*Motion under Article 26 carries by 2/3 vote.*

### **ARTICLE 27:**

Town Manager Paul Cohen moves that the Town amend the The Town Code, Chapter 195, "Zoning Bylaw", Article VII "Sign and Outdoor Lighting", Section 195-35 "Temporary Signs" paragraph "A. Political Signs" by deleting the language shown in strikethrough and adding the language shown as underlining, as follows:

A. Political Signs. Temporary, freestanding political signs, not exceeding in aggregate 24 square feet in area, which are designed to influence the action of voters for the passage or defeat of a referendum question or other measure appearing on the ballot of an election duly called in the Town of Chelmsford or designed to influence the action of voters for election of a candidate whose name appears on the ballot of an election duly called in the Town of Chelmsford are allowed in all districts. It is the Town's preference that ~~Such signs may be erected no~~ sooner than 21 days prior to the date of election and ~~must~~ be removed not later than 14 days after such election. Signs permitted by this subsection shall not be higher than three feet above ground level; shall not be artificially illuminated; shall be freestanding and not attached to a building, tree, utility pole or fence; shall be set back at least 15 feet from the street line; and shall only be located within the front or side yard area of the property. These signs require no sign permit.

Finance Committee recommends approval of Article 27. Board of Selectmen recommends approval (4-1) of Article 27.

The voting devices registered the following votes:



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### May 9, 2013 - Fourth and Final Session

**YES: 115; NO: 8; Abstentions: 0.**  
*Motion under Article 27 carries by 2/3 vote*

**ARTICLE 28:**

Town Manager Paul Cohen moves that the Town amend the Town Code, chapter 42, "Fire Prevention", Section 6, "Sprinkler Systems" as follows:

1. Delete § 42-6 "Sprinkler Systems". in its entirety and replace with:

"§ 42-6 Alarm Installation; Permit Requirements, Sprinkler Systems, General.

A. The installation of all required or non-required fire protection systems, fire alarm systems, the master box or any other transmitting device, including modifications, alterations, additions or deletions to an existing fire protection system, the master box or other transmitting device shall be governed by the provisions of G.L. c. 148, the then current edition of the "State Building Code" pursuant to 780 CMR, including, without limitation, 780 CMR 9.00 et. sec. entitled "Fire Protection and Life Systems", the reference standards cited at 780 CMR 35.00 et. sec., Massachusetts Board of Fire Prevention Regulations cited at 527 CMR 24.00, et sec., entitled "Fire Warning systems Installed in Buildings Within the Commonwealth of Massachusetts" and the appropriate sections of the then current editions of the following National Fire Protection Association ("NFPA") Standards: (i) NFPA 72, National Fire Alarm Code; (ii) NFPA 1221, Standards for the Installation, Maintenance and Use of Emergency Services Communications Systems; (iii) NFPA 70, National Electrical Code and all reference documents contained within said codes and any related rules and regulations of the Town of Chelmsford Fire Department. All such fire alarm systems shall be supervised in accordance with the then current provisions of 780 CMR 907.14.

B. All new and existing buildings with sprinkler systems shall be connected to the

municipal fire alarm system via a master box connection or shall use such fire alarm system which is supervised utilizing any of the methods prescribed by 780 CMR 907.14 which is obtained by contract with a private alarm company of the building owner's choice for the purchase, lease, installation, maintenance and servicing of such supervised fire alarm system at such buildings.

C. As of the effective date of this by-law, any property owner and/or building owner must first obtain a permit, on a form provided by the Fire Department prior to installation of any fire alarm system or equipment designed to summon the Fire Department including the master box or other transmitting device. The issuance of permits shall be in compliance with G.L. c. 148, § 10A. An application for any permits shall also be accompanied by the following information:

i. The name, address and telephone number of the alarm user who will be the permit holder and be responsible for the proper maintenance and operation of the fire alarm system and the payment of fees assessed under this bylaw.

ii. Signed certification from the alarm user and the user's designated alarm business charged with selling, leasing, maintaining, servicing, repairing, altering, replacing, moving, installing or monitoring a fire alarm system at a building or property stating:

1. The date of installation, conversion or takeover of the fire alarm system, whichever is applicable;

2. The name, address, phone number, Massachusetts Alarm Installation License Number and the Massachusetts Department of Public Safety registration number of the alarm business performing the fire alarm system installation, conversion or fire alarm system takeover and responsible for providing repair service to the fire alarm system;

3. The name, address and phone number of



# Spring 2013 Annual Town Meeting

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the alarm business monitoring the alarm system if different from the installing alarm business;

4. That a set of written operating instructions for the fire alarm system, including written guidelines on how to avoid "unintentional fire alarms" have been provided to the alarm user by the alarm business; and

5. That the alarm business has trained the alarm user in proper use of the fire alarm system, including instruction on to avoid "unintentional fire alarms";

6. That the application shall contain the name, address and telephone number of at least two (2) other person who are authorized to respond to a signal transmitted by the fire alarm system within twenty (20) minutes under normal weather conditions and who are authorized to gain access to the premises on which the fire alarm system is installed;

7. Any other information that enhances the efficiency of administering this bylaw.

D. The fire alarm system owner or user, or the alarm company contracting for the servicing of the fire alarm system shall be responsible for the care and maintenance of the fire alarm system, the master box or other transmitting device as required hereunder this Chapter 42.

E. The Fire Department will endeavor to insure the proper operation of its alarm receiving equipment but accepts no liability for conditions which prevent proper reception of signals from the fire alarm system owner's or user's premises. Further, the Town of Chelmsford, its departments, officers, agents and employees, shall be under no obligation whatsoever concerning the adequacy, operation or maintenance of any supervised fire alarm system or alarm system monitoring facilities of private contractors or within the Fire Department.

F. Whenever a fire alarm system or equipment is to be disconnected, removed or altered, the owner or user shall notify the Fire Department in accordance with the requirements

of G.L. c. 148 §§ 10A, 27A, and 28.

G. No fire alarm system designed to transmit emergency messages or signals directly to the Fire Department or through a dispatch center for the Fire Department shall be worked on, tested or demonstrated without first obtaining permission from the Fire Chief or his/her designee in accordance with G.L. c. 148 § 27A. An alarm transmitted when such work is being performed without said permission will constitute an "unintentional fire alarm" and shall be subject to the fines assessment detailed in § 42-7.

H. Any violations of this section shall be punishable by a fine of \$200 for each offense. Each day that any violation continues shall constitute a separate offense."

Finance Committee recommends approval of Article 28. Board of Selectmen recommends approval of Article 28.  
The voting devices registered the following votes:  
**YES: 123; NO: 0; Abstentions: 0.**  
*Motion under Article 28 carries by unanimous consent*

### ARTICLE 29:

Town Manager Paul Cohen moves that the Town The Town Code, Chapter 11, "Animals", Section 7 "Nuisances" by adding the following language to the end of paragraph 1. "Running at Large": except in any area officially designated by the Town for off-leash activities.

- Any off leash area designated by the Town will comply with all other Town of Chelmsford General Bylaws.
- Owners of dogs shall be legally responsible for any and all injury or destruction of property caused by their dogs.
- Within areas that have been officially designated as off-leash areas, dogs may be allowed run at large, subject to such rules and regulations as may be determined by the Town and as follows;



**Spring 2013 Annual Town Meeting**  
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1. All dogs are leashed prior to entering and upon leaving the off-leash dog area;
2. The owner/keeper of the dog(s), at all times while his/hers dog(s) is (are) using the designated off-leash dog area is in attendance with the dog(s) in the designated area;
3. The owner/keeper of the dog(s) has a leash in his/her possession for each dog he/she owns/keeps that is using the dog park.
4. All dogs using the off-leash dog areas must be licensed and vaccinated per the Town of Chelmsford general By-Laws ;
5. All dogs must be accompanied by an owner/keeper and be under his /her control at all times;
6. Dogs determined to be dangerous or potentially dangerous pursuant to M.G.L.ch 140 sec 157 or Town of Chelmsford General By-Law Chapter 11 Article 1 Section 11.2 are not permitted to use these off-leash parks;
7. Use of these off-leash dog areas will be restricted to daylight hours;

- The rules and regulations shall be posted at any off-leash area.
- 

Finance Committee recommends approval of Article 29. Board of Selectmen recommends approval of Article 29.  
 The voting devices registered the following votes:  
**YES: 126; NO: 0; Abstentions: 0.**  
*Motion under Article 29 carries by unanimous consent*

**ARTICLE 30:**

Board of Selectmen Chair Matthew J. Hanson moves that the Town accept the following mentioned streets, as laid out by the Board of Selectmen and shown by reports duly filed in the office of the Town Clerk:

Alexandria Way  
 Arrowhead Circle  
 Pleasant Avenue Extension

Providing all the construction of the same meets with the requirements of the Board of Selectmen, and subject to the withholding of any remaining bonds until such requirements have been met; and I move that the Town authorize the Board of Selectmen to acquire any and all temporary and/or permanent easements, and any property in fee simple, with trees thereon, for the purpose of securing traffic safety and road improvements, and I move that the Town authorize the Board of Selectmen to negotiate and execute all necessary and proper contracts and agreements thereto.

Finance Committee recommends approval of Article 30. Board of Selectmen recommends approval of Article 30.  
 The voting devices registered the following votes:  
**YES: 124; NO: 0; Abstentions: 0.**  
*Motion under Article 30 carries by unanimous consent.*

**ARTICLE 31:**

Town Manager, Paul Cohen, moves that the Town take no action under this article. No action taken on Article 31.

**ARTICLE 32:**

Precinct 9 town Meeting Representative, Jerry Loew moves to see if that Town Meeting will reverse the Board of Selectmen's decision not to enforce the Preservation Restriction on the property commonly referred to as "9 North Road," by strongly encouraging the BOS to file an action to have the Preservation Restriction interpreted and enforced in an appropriate judicial forum to compel compliance by the owner of the property pursuant to G. L. Chapter 40C, G. L. Chapter 184, Secs. 31-33 ("The Community Preservation Act").

SUBMITTED BY:  
 Citizen Petition – Roland Van Liew



# Town Administration

## Spring 2013 Annual Town Meeting

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Finance Committee does not recommend Article 32. Board of Selectmen does not recommend Article 32.

The voting devices registered the following votes:

**YES: 21; NO: 96; Abstentions: 0.**

*Article 32 fails to carry.*

### **ARTICLE 33:**

Precinct 9 Town Meeting Representative, Jerry Loew moves to see if the Town will vote to amend the Town Code, Section 195-102 "Board of Appeals", for purposes of amending section "A." by deleting the language shown in strikethrough and adding the language shown as underlining, as follows:

A. Establishment. The Board of Appeals shall consist of five members and three associate members ~~who shall be appointed by the Town Manager who shall be elected by the registered voters of the town.~~ Furthermore, said Board members shall be elected for terms of three years each, so arranged that the terms of as nearly an equal number of members and associate members as is possible expire each year.

SUBMITTED BY:

Citizen Petition – Jerry Loew

Town Counsel, John Giorgio, recommended to the Body not to vote on Article 33 due to legal uncertainties. Although under the Charter the article had to be brought forward to Town Meeting, according to Ann McGuigan, Planning Board Chair, compliance had not been fulfilled as there was never a hearing.

*Article 33 is out of order and cannot be disposed of.*

### **ARTICLE 34:**

Precinct 9 Town Meeting Representative Jerry Loew moves to see if the Town will vote to amend the Town Code, Chapter 29, "ETHICS, CODE OF," by renumbering the final section "Section 29-7 Severability." to become "Section 29-8 Severability." and inserting new language for Section 29-7 as follows:

Section 29-7 Contract Monitoring and Reporting. All work, labor, construction, or services for which the Town is to be charged at least \$2,000, must have a prior written agreement signed by the Town Manager or a department head. All work orders must be in writing (email is permitted). With respect to such work that is entered into via a no-bid contract, the Town Manager shall publicly record within 5 business days on a No-Bid Contract Form the initial work orders, the dollar amount of the initial contract, the dollar amount of any change orders, the dollar amounts of any credits given to the contractor, the identity of the contractors performing the work, the identity of contractors who were approached before one was selected, and the identity of the Town account(s) where the money is to come from to pay for the no-bid contract work. Thereafter the Town Manager shall record within 5 business days any further change orders, including additional Work Orders or changes to Work Orders and changes in dollar amounts that apply to the contract, as an addendum to the No-Bid Contract Form. The amounts spent on no-bid contracts must be reported publicly in aggregate, quarterly, by department, by the Town Manager.

SUBMITTED BY:

Citizen Petition - Roland Van Liew

Finance Committee does not recommend Article 34. Board of Selectmen does not recommend Article 34.

The voting devices registered the following votes:

**YES: 11; NO: 116; Abstentions: 1.**

*Article 34 fails to carry*



## Spring 2013 Annual Town Meeting

May 9, 2013 - Fourth and Final Session

### ARTICLE 8:

Town Manager Paul Cohen moves that the Town raise and appropriate the sum of \$104,968 to fund the first year of employee contract agreements that begin on July 1, 2013 (Fiscal Year 2014) between the Town and its collective bargaining units as follows:

- IAFF Local 1839 Firefighters Union \$78,445
- AFSCME Clerical Union \$16,210
- AFSCME Public Facilities \$10,313

Finance Committee recommends Article 8. Board of Selectmen recommends Article 8. The voting devices registered the following votes: **YES: 119; NO: 1; Abstentions: 4.**  
*Motion under Article 8 carries.*

The fourth and final session of the 2013 Spring Annual Town Meeting dissolved at 9:50 pm on Thursday, May 9, 2013.

Onorina Z. Maloney  
Town Clerk





# Election Results

Town of Chelmsford State Primary											
September 6, 2012 Official Results											
In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The official results are as follows:											
CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>DEMOCRATIC PARTY</b>											
<b>SENATOR IN CONGRESS</b>											
ELIZABETH A. WARREN		236	147	193	144	217	273	263	233	254	1,960
BLANKS		55	29	57	30	31	54	51	62	46	415
SCOTT P. BROWN		7	3	4	5	3		13	1	4	40
ALL OTHERS			1	2	1	2	5	1	3	1	16
TOTALS		298	180	256	180	253	332	328	299	305	2,431
<b>REPRESENTATIVE IN CONGRESS THIRD DISTRICT</b>											
NICOLA S. TSONGAS		250	161	223	151	220	280	280	248	259	2,072
BLANKS		48	18	32	28	31	48	48	48	45	346
ALL OTHERS			1	1	1	2	4		3	1	13
TOTALS		298	180	256	180	253	332	328	299	305	2,431
<b>COUNCILLOR THIRD DISTRICT</b>											
MARILYN M. PETITTO DEVANEY		140	91	114	76	113	121	132	100	142	1,029
HARRY S. MARGOLIS		52	17	42	34	32	46	52	39	47	361
CHARLES N. SHAPIRO		37	36	46	26	45	82	43	76	28	419
BLANKS		68	36	54	44	62	82	101	84	88	619
ALL OTHERS		1				1	1				3
TOTALS		298	180	256	180	253	332	328	299	305	2,431
<b>SENATOR IN GENERAL COURT THIRD MIDDLESEX DISTRICT</b>											
MICHAEL J. BARRETT		50	22	35	21	39	48	37	44	48	344
ALEXANDER E. BUCK		175	87	158	100	136	191	235	184	194	1,460
MARA MARIE DOLAN		24	15	14	17	27	28	17	18	13	173
JOE KEARNS GOODWIN		44	47	45	32	42	59	33	49	45	396
JOSEPH W. MULLIN		4	4	1	6	4	3	3	2	1	28
BLANKS		1	5	3	4	5	3	3	2	4	30
ALL OTHERS		0	0	0	0	0	0	0	0	0	0
TOTALS		298	180	256	180	253	332	328	299	305	2,431
<b>REPRESENTATIVE IN GENERAL COURT FOURTEENTH MIDDLESEX DISTRICT</b>											
CORY ATKINS		228								236	464
BLANKS		70								68	138
ALL OTHERS										1	1
TOTALS		298								305	603



# Election Results



<b>Town of Chelmsford State Primary</b> <b>September 6, 2012 Official Results</b> In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The official results are as follows:											
CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>REPRESENTATIVE IN GENERAL COURT SIXTEENTH MIDDLESEX DISTRICT</b>											
THOMAS A. GOLDEN, JR.			157	211			285				653
BLANKS			23	45			44				112
ALL OTHERS							3				3
TOTALS			180	256			332				768
<b>REPRESENTATIVE IN GENERAL COURT SEVENTEENTH MIDDLESEX DISTRICT</b>											
DAVID M. NANGLE					137						137
BLANKS					41						41
ALL OTHERS					2						2
TOTALS					180						180
<b>REPRESENTATIVE IN GENERAL COURT SECOND MIDDLESEX DISTRICT</b>											
JAMES ARCIERO						199		255	229		683
BLANKS						52		71	70		193
ALL OTHERS						2		2			4
TOTALS						253		328	299		880
<b>CLERK OF COURTS MIDDLESEX COUNTY</b>											
MICHAEL A. SULLIVAN		208	140	190	132	179	253	222	211	219	1,754
BLANKS		90	40	66	48	74	78	105	88	86	675
ALL OTHERS							1	1			2
TOTALS		298	180	256	180	253	332	328	299	305	2,431
<b>REGISTER OF DEEDS MIDDLESEX NORTHERN DISTRICT</b>											
RICHARD P. HOWE, JR		220	152	202	146	192	267	245	230	222	1,876
BLANKS		78	28	54	34	61	63	83	69	83	553
ALL OTHERS							2				2
TOTALS		298	180	256	180	253	332	328	299	305	2,431
<b>SHERIFF MIDDLESEX COUNTY (TO FILL VACANCY)</b>											
PETER J. KOUTOUJIAN		210	139	201	136	185	254	223	211	216	1,775
BLANKS		87	40	55	44	68	77	105	87	88	651
ALL OTHERS		1	1				1		1	1	5
TOTALS		298	180	256	180	253	332	328	299	305	2,431



# Election Results

<b>Town of Chelmsford State Primary</b> <b>September 6, 2012 Official Results</b> In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The official results are as follows:											
CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>GREEN-RAINBOW PARTY</b>											
<b>SENATOR IN CONGRESS</b>											
ALL OTHERS		0	0	0	0	0	0	1	0	0	1
BLANKS		0	0	0	0	0	0	0	0	1	1
TOTALS		0	0	0	0	0	0	1	0	1	2
<b>REPRESENTATIVE IN CONGRESS THIRD DISTRICT</b>											
ALL OTHERS		0	0	0	0	0	0	1	0	0	1
BLANKS		0	0	0	0	0	0	0	0	1	1
TOTALS		0	0	0	0	0	0	1	0	1	2
<b>COUNCILLOR THIRD DISTRICT</b>											
ALL OTHERS		0	0	0	0	0	0	1	0	0	1
BLANKS		0	0	0	0	0	0	0	0	1	1
TOTALS		0	0	0	0	0	0	1	0	1	2
<b>SENATOR IN GENERAL COURT THIRD MIDDLESEX DISTRICT</b>											
ALL OTHERS		0	0	0	0	0	0	1	0	0	1
BLANKS		0	0	0	0	0	0	0	0	1	1
TOTALS		0	0	0	0	0	0	1	0	1	2
<b>REPRESENTATIVE IN GENERAL COURT FOURTEENTH MIDDLESEX DISTRICT</b>											
ALL OTHERS		0								0	0
BLANKS		0								1	1
TOTALS		0								1	1
<b>REPRESENTATIVE IN GENERAL COURT SIXTEENTH MIDDLESEX DISTRICT</b>											
ALL OTHERS			0	0			0				0
BLANKS			0	0			0				0
TOTALS			0	0			0				0
<b>REPRESENTATIVE IN GENERAL COURT SEVENTEENTH MIDDLESEX DISTRICT</b>											
ALL OTHERS					0						0
BLANKS					0						0
TOTALS					0						0

# Election Results



<b>Town of Chelmsford State Primary</b> <b>September 6, 2012 Official Results</b> In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The official results are as follows:											
CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>REPRESENTATIVE IN GENERAL COURT SECOND MIDDLESEX DISTRICT</b>											
ALL OTHERS						0		1	0		1
BLANKS						0		0	0		0
TOTALS						0		1	0		1
<b>CLERK OF COURTS MIDDLESEX COUNTY</b>											
ALL OTHERS		0	0	0	0	0	0	1	0	0	1
BLANKS		0	0	0	0	0	0	0	0	1	1
TOTALS		0	0	0	0	0	0	1	0	1	2
<b>REGISTER OF DEEDS MIDDLESEX NORTHERN DISTRICT</b>											
ALL OTHERS		0	0	0	0	0	0	1	0	0	1
BLANKS		0	0	0	0	0	0	0	0	1	1
TOTALS		0	0	0	0	0	0	1	0	1	2
<b>SHERIFF MIDDLESEX COUNTY (TO FILL VACANCY)</b>											
ALL OTHERS		0	0	0	0	0	0	1	0	0	1
BLANKS		0	0	0	0	0	0	0	0	1	1
TOTALS		0	0	0	0	0	0	1	0	1	2
<b>REPUBLICAN PARTY</b>											
<b>SENATOR IN CONGRESS</b>											
SCOTT P. BROWN		231	136	193	148	175	198	286	182	217	1,766
BLANKS		8	5	4	1	8	4	3	4	6	43
ALL OTHERS					1		3		1	3	8
TOTALS		239	141	197	150	183	205	289	187	226	1,817
<b>REPRESENTATIVE IN CONGRESS THIRD DISTRICT</b>											
JONATHAN A. GOLNIK		163	91	137	104	112	128	195	124	135	1,189
THOMAS J.M. WEAVER		58	46	47	36	63	64	86	51	75	526
BLANKS		18	4	13	10	8	11	8	12	16	100
ALL OTHERS							2				2
TOTALS		239	141	197	150	183	205	289	187	226	1,817
<b>COUNCILLOR THIRD DISTRICT</b>											
BLANKS		238	127	197	132	180	181	255	170	224	1,704
ALL OTHERS		1	14		18	3	24	34	17	2	113
TOTALS		239	141	197	150	183	205	289	187	226	1,817



# Election Results

<b>Town of Chelmsford State Primary</b> <b>September 6, 2012 Official Results</b>											
In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The official results are as follows:											
CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>SENATOR IN GENERAL COURT THIRD MIDDLESEX DISTRICT</b>											
GREGORY P. HOWES		45	17	33	19	34	49	48	41	44	330
SANDI MARTINEZ		185	118	163	126	146	151	236	143	175	1,443
BLANKS		9	6	1	5	3	4	5	3	7	43
ALL OTHERS							1				1
TOTALS		239	141	197	150	183	205	289	187	226	1,817
<b>REPRESENTATIVE IN GENERAL COURT FOURTEENTH MIDDLESEX DISTRICT</b>											
MICHAEL J. BENN		161								148	309
BLANKS		77								77	154
ALL OTHERS		1								1	2
TOTALS		239								226	465
<b>REPRESENTATIVE IN GENERAL COURT SIXTEENTH MIDDLESEX DISTRICT</b>											
BLANKS			130	194			187				511
ALL OTHERS			11	3			18				32
TOTALS			141	197			205				543
<b>REPRESENTATIVE IN GENERAL COURT SEVENTEENTH MIDDLESEX DISTRICT</b>											
MARTIN D. BURKE					111						111
BLANKS					39						39
ALL OTHERS					0						0
TOTALS					150						150
<b>REPRESENTATIVE IN GENERAL COURT SECOND MIDDLESEX DISTRICT</b>											
VALERIE A. WORMELL						128		193	142		463
BLANKS						55		96	45		196
ALL OTHERS						0		0	0		-
TOTALS						183		289	187		659
<b>CLERK OF COURTS MIDDLESEX COUNTY</b>											
BLANKS		238	131	195	136	181	186	258	172	224	1,721
ALL OTHERS		1	10	2	14	2	19	31	15	2	96
TOTALS		239	141	197	150	183	205	289	187	226	1,817

# Election Results



<b>Town of Chelmsford State Primary</b> <b>September 6, 2012 Official Results</b> In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The official results are as follows:											
CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>REGISTER OF DEEDS MIDDLESEX NORTHERN DISTRICT</b>											
BLANKS		238	131	195	137	182	186	264	172	223	1,728
ALL OTHERS		1	10	2	13	1	19	25	15	3	89
TOTALS		239	141	197	150	183	205	289	187	226	1,817
<b>SHERIFF MIDDLESEX COUNTY (TO FILL VACANCY)</b>											
BLANKS		237	130	195	136	181	187	265	173	223	1,727
ALL OTHERS		2	11	2	14	2	18	24	14	3	90
TOTALS		239	141	197	150	183	205	289	187	226	1,817
<b>BALLOTS VOTED</b>											
Democratic Ballots		298	180	256	180	253	332	328	299	305	2,431
Republican Ballots		239	141	197	150	183	205	289	187	226	1,817
Green-Rainbow Ballots		0	0	0	0	0	0	1	0	1	2
Total Ballots Voted		537	321	453	330	436	537	618	486	532	4,250
Total Registered		2,710	2,551	2,596	2,425	2,608	2,803	2,729	2,614	2,715	23,751
Percentage		19.8%	12.6%	17.4%	13.6%	16.7%	19.2%	22.6%	18.6%	19.6%	17.9%
<b>REGISTERED VOTERS</b>											
Registered Democrats		608	713	633	577	595	713	595	616	600	5,650
Registered Republicans		373	307	335	326	345	375	400	342	370	3,173
Registered Green-Rainbow		6	2	2	2	4	3	2	4	0	25
Unenrolled		1,723	1,529	1,626	1,520	1,664	1,712	1,732	1,652	1,745	14,903
Total Registered Voters		2,710	2,551	2,596	2,425	2,608	2,803	2,729	2,614	2,715	23,751



# Election Results

<b>Town of Chelmsford Election</b>											
<b>November 6, 2012 Official Results</b>											
In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The official results are as follows:											
<b>CANDIDATE</b>	<b>PRECINCT</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>Total</b>
<b>PRESIDENT</b>											
JOHNSON and GRAY		30	22	29	20	28	22	21	29	23	224
OBAMA and BIDEN		1100	1045	1011	957	1065	1171	1149	1125	1028	9651
ROMNEY and RYAN		1096	852	1093	966	1001	1178	1213	1079	1095	9573
STEIN and HONKALA		10	16	15	10	18	5	5	10	10	99
RON PAUL		0	5	1	2	0	3	0	2	1	14
All Others		1	5	3	0	3	1	0	4	2	19
Blanks		9	1	10	12	16	5	8	15	8	84
Totals		2246	1946	2162	1967	2131	2385	2396	2264	2167	19664
<b>SENATOR IN CONGRESS</b>											
SCOTT P. BROWN		1310	1075	1292	1178	1204	1458	1466	1287	1310	11580
ELIZABETH A. WARREN		923	849	850	775	904	910	919	965	844	7939
All Others		0	2	1	1	1	1	0	1	0	7
Blanks		13	20	19	13	22	16	11	11	13	138
Totals		2246	1946	2162	1967	2131	2385	2396	2264	2167	19664
<b>REPRESENTATIVE IN CONGRESS THIRD DISTRICT</b>											
NICOLA S. TSONGAS		1291	1261	1251	1175	1227	1414	1292	1359	1192	11462
JONATHAN A. GOLNIK		873	626	826	714	826	880	1017	835	889	7486
All Others		0	2	1	3	0	0	0	1	0	7
Blanks		82	57	84	75	78	91	87	69	86	709
Totals		2246	1946	2162	1967	2131	2385	2396	2264	2167	19664
<b>COUNCILLOR THIRD DISTRICT</b>											
MARILYN M. PETITTO DEVANEY		1128	1083	1126	1039	1056	1227	1186	1203	1087	10135
THOMAS SHEFF		609	469	563	463	575	577	643	546	589	5034
All Others		1	1	0	4	2	2	3	2	3	18
Blanks		508	393	473	461	498	579	564	513	488	4477
Totals		2246	1946	2162	1967	2131	2385	2396	2264	2167	19664
<b>SENATOR IN GENERAL COURT THIRD MIDDLESEX DISTRICT</b>											
MICHAEL J. BARRETT		905	829	872	786	834	955	898	937	854	7870
SANDI MARTINEZ		1145	934	1088	990	1085	1204	1285	1128	1149	10008
All Others		0	0	0	2	1	1	1	0	0	5
Blanks		196	183	202	189	211	225	212	199	164	1781

# Election Results



<b>Town of Chelmsford Election</b> <b>November 6, 2012 Official Results</b>											
In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The official results are as follows:											
CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
Totals		2246	1946	2162	1967	2131	2385	2396	2264	2167	19664
<b>REPRESENTATIVE IN GENERAL COURT FOURTEENTH MIDDLESEX DISTRICT</b>											
CORY ATKINS		1131								1121	2252
MICHAEL J. BENN		855								802	1657
All Others		0								1	1
Blanks		260								243	503
Totals		2246								2167	4413
<b>REPRESENTATIVE IN GENERAL COURT SIXTEENTH MIDDLESEX DISTRICT</b>											
THOMAS A. GOLDEN, JR.			1419	1518			1690				4627
All Others			8	10			9				27
Blanks			519	634			686				1839
Totals			1946	2162			2385				6493
<b>REPRESENTATIVE IN GENERAL COURT SEVENTEENTH MIDDLESEX DISTRICT</b>											
DAVID M. NANGLE					1075						1075
MARTIN D. BURKE					633						633
All Others					3						3
Blanks					256						256
Totals					1967						1967
<b>REPRESENTATIVE IN GENERAL COURT SECOND MIDDLESEX DISTRICT</b>											
JAMES ARCIERO						1110		1262	1284		3656
VALERIE A. WORMELL						745		843	705		2293
All Others						5		1	0		6
Blanks						271		290	275		836
Totals						2131		2396	2264		6791
<b>CLERK OF COURTS MIDDLESEX COUNTY</b>											
MICHAEL A. SULLIVAN		1444	1378	1463	1318	1363	1579	1497	1527	1412	12981
All Others		3	7	6	11	6	6	6	7	10	62
Blanks		799	561	693	638	762	800	893	730	745	6621
Totals		2246	1946	2162	1967	2131	2385	2396	2264	2167	19664



# Election Results

Town of Chelmsford Election											
November 6, 2012 Official Results											
In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The official results are as follows:											
CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>REGISTER OF DEEDS MIDDLESEX NORTHERN DISTRICT</b>											
RICHARD P. HOWE, JR		1474	1382	1481	1350	1402	1616	1543	1557	1416	13221
All Others		0	3	6	6	7	5	6	6	7	46
Blanks		772	561	675	611	722	764	847	701	744	6397
Totals		2246	1946	2162	1967	2131	2385	2396	2264	2167	19664
<b>SHERIFF MIDDLESEX COUNTY</b>											
PETER J. KOUTOUJIAN		1163	1101	1150	1074	1074	1313	1196	1293	1168	10532
ERNESTO M. PETRONE		575	455	520	426	540	502	598	471	515	4602
All Others		1	2	4	5	2	3	4	3	0	24
Blanks		507	388	488	462	515	567	598	497	484	4506
Totals		2246	1946	2162	1967	2131	2385	2396	2264	2167	19664
<b>QUESTION 1 - Vehicle Repair</b>											
YES		1759	1509	1631	1481	1628	1792	1857	1796	1687	15140
NO		263	228	303	241	241	298	299	254	277	2404
Blanks		224	209	228	245	262	295	240	214	203	2120
Totals		2246	1946	2162	1967	2131	2385	2396	2264	2167	19664
<b>QUESTION 2 - Death with Dignity</b>											
YES		1028	866	909	882	1016	1020	1088	1045	1033	8887
NO		1150	999	1180	1024	1048	1273	1252	1151	1057	10134
Blanks		68	81	73	61	67	92	56	68	77	643
Totals		2246	1946	2162	1967	2131	2385	2396	2264	2167	19664
<b>QUESTION 3 - Medical Marijuana</b>											
YES		1235	1142	1142	1061	1230	1326	1272	1266	1247	10921
NO		933	718	935	835	815	960	1059	908	830	7993
Blanks		78	86	85	71	86	99	65	90	90	750
Totals		2246	1946	2162	1967	2131	2385	2396	2264	2167	19664
<b>QUESTION 4 - Campaign Finance</b>											
YES		1377	1196	1296	1197	1312	1448	1451	1460	1362	12099
NO		463	369	439	388	404	426	478	386	407	3760
Blanks		406	381	427	382	415	511	467	418	398	3805
Totals		2246	1946	2162	1967	2131	2385	2396	2264	2167	19664



# Election Results



## Town of Chelmsford Election November 6, 2012 Official Results

In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The official results are as follows:

CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>BALLOTS VOTED</b>											
Total Ballots Voted		2,246	1,946	2,162	1,967	2,131	2,385	2,396	2,264	2,167	19,664
Total Registered Voters		2,788	2,675	2,670	2,507	2,693	2,897	2,777	2,705	2,796	24,508
Percentage		80.6%	72.7%	81.0%	78.5%	79.1%	82.3%	86.3%	83.7%	77.5%	80.2%

Official results include 60 Uniformed and Overseas Citizens Absentee Voting Act ballots and 7 provisional ballots.



# Election Results

## Town of Chelmsford Election April 2, 2013 Official Results

In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts.  
Winners are highlighted in BOLD.

CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>BOARD OF SELECTMEN (2)</b>											
<b>JANET L. ASKENBURG</b>		215	119	212	115	151	222	287	181	198	1700
ROLAND A. VAN LIEW		162	93	135	118	138	183	227	146	175	1377
<b>MATTHEW J. HANSON</b>		274	169	216	147	258	244	295	234	248	2085
PATRICK J. MALONEY SR.		222	111	155	121	226	179	226	189	215	1644
ROBERT P. JOYCE		139	51	83	93	75	108	126	85	105	865
All Others		2	2	1	0	0	1	1	1	1	9
Blanks		88	61	66	44	60	75	98	82	80	654
Totals		1102	606	868	638	908	1012	1260	918	1022	8334
<b>SCHOOL COMMITTEE (2)</b>											
<b>BARBARA J. SKAAR</b>		344	192	294	195	272	343	420	307	328	2695
<b>EVELYN S. THOREN</b>		333	182	268	190	260	303	387	287	310	2520
All Others		1	2	4	1	0	0	3	3	3	17
Blanks		424	230	302	252	376	366	450	321	381	3102
Totals		1102	606	868	638	908	1012	1260	918	1022	8334
<b>PLANNING BOARD (2)</b>											
<b>HENRY G. PARLEE JR.</b>		377	204	296	212	298	358	460	310	358	2873
<b>EDMOND N. ROUX</b>		284	166	230	170	203	267	322	236	256	2134
All Others		1	1	3	1	0	3	2	2	1	14
Blanks		440	235	339	255	407	384	476	370	407	3313
Totals		1102	606	868	638	908	1012	1260	918	1022	8334
<b>PLANNING BOARD ASSOCIATE MEMBER (1)</b>											
<b>JEFF C. APOSTOLAKES</b>		240	149	199	160	203	236	300	196	278	1961
NANCY K. ARAWAY		213	103	158	110	161	189	210	154	151	1449
All Others		1	0	0	0	1	1	0	2	1	6
Blanks		97	51	77	49	89	80	120	107	81	751
Totals		551	303	434	319	454	506	630	459	511	4167
<b>BOARD OF HEALTH (1)</b>											
<b>ERIC P. KAPLAN</b>		369	217	307	205	288	355	417	309	333	2800
All Others		4	1	0	0	1	1	1	0	0	8
Blanks		178	85	127	114	165	150	212	150	178	1359
Totals		551	303	434	319	454	506	630	459	511	4167

# Election Results



## Town of Chelmsford Election April 2, 2013 Official Results

In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts.  
Winners are highlighted in BOLD.

CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>TRUSTEES OF THE PUBLIC LIBRARY (2)</b>											
<b>LISA E. DAIGLE</b>		350	221	298	205	284	343	421	297	335	2754
<b>DAVID M. BRASLAU</b>		325	181	258	179	243	307	372	270	294	2429
All Others		2	1	3	0	0	0	2	0	2	10
Blanks		425	203	309	254	381	362	465	351	391	3141
Totals		1102	606	868	638	908	1012	1260	918	1022	8334
<b>CEMETERY COMMISSION (1)</b>											
<b>GERALD L. HARDY</b>		357	217	297	204	296	362	415	297	339	2784
All Others		1	0	1	0	1	0	1	2	1	7
Blanks		193	86	136	115	157	144	214	160	171	1376
Totals		551	303	434	319	454	506	630	459	511	4167
<b>CONSTABLE (1)</b>											
<b>WILLIAM E. SPENCE</b>		365	220	301	217	284	353	427	321	333	2821
All Others		0	2	1	0	1	2	4	1	0	11
Blanks		186	81	132	102	169	151	199	137	178	1335
Totals		551	303	434	319	454	506	630	459	511	4167
<b>HOUSING AUTHORITY (1)</b>											
<b>MARY E. ST. HILAIRE</b>		377	228	311	219	301	373	418	329	341	2897
All Others		2	1	2	0	0	2	4	0	1	12
Blanks		172	74	121	100	153	131	208	130	169	1258
Totals		551	303	434	319	454	506	630	459	511	4167
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 1 - Three Years (6)</b>											
<b>MICHAEL N. RAISBECK</b>		260									260
<b>MATTHEW J. HANSON</b>		342									342
<b>JOSEPH D. READY</b>		265									265
ROBERT H. BARRY		192									192
<b>NANCY K. ARAWAY</b>		254									254
<b>KAREN I. KOWALSKI</b>		260									260
<b>LAURA C. MCGUIGAN</b>		254									254
RALPH B. HICKEY		234									234
All Others		0									0
Blanks		1245									1245
Totals		3306									3306



# Election Results

## Town of Chelmsford Election April 2, 2013 Official Results

In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts.  
Winners are highlighted in BOLD.

CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 2 - Three Years (6)</b>											
<b>DELORES E. MILLER</b>			197								197
<b>DAVID M. IRVINE</b>			175								175
<b>KAREN A. THORP-DUSSOURD</b>			177								177
<b>JOHN W. THOMPSON</b>			173								173
<b>KENNETH J. TASSI</b>			181								181
<b>WILLIAM F. DALTON (write-in)</b>			18								18
All Others			8								8
Blanks			889								889
Totals			1818								1818
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 3 - Three Years (6)</b>											
<b>ELIZABETH A. TWOMBLY</b>				260							260
<b>H. STEVEN FLYNN</b>				246							246
<b>BRIAN J. MACPHEE</b>				264							264
<b>JEFFERY A. MILLER</b>				266							266
<b>RICHARD GROVE (write-in)</b>				28							28
KEITH A. JOHNSON (write-in) *				2							2
ELIZABETH LOGAN (write-in) *				2							2
JOHN L. SALYARDS (write-in) *				2							2
GARY K. WALLACE (write-in) *				2							2
All Others				14							14
Blanks				1518							1518
Totals				2604							2604
* Tie Vote - To be determined in accordance with Section 2-4 of the Town Charter. Elizabeth Logan was elected by Precinct 3 Town Meeting Members											
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 3 - Two Years (1)</b>											
<b>JACLYN D. MATZKIN</b>				299							299
All Others				6							6
Blanks				129							129
Totals				434							434

# Election Results



## Town of Chelmsford Election April 2, 2013 Official Results

In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts.  
Winners are highlighted in BOLD.

CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 4 - Three Years (6)</b>											
<b>KIRK D. MARSHALL</b>					193						193
<b>BRENDA E. PLUNKETT</b>					193						193
<b>JAMES H. COMEAU</b>					189						189
<b>JOHN T. PLUNKETT IV</b>					183						183
<b>KEVIN P. MARTIN</b>					194						194
<b>CARL H. STEILING JR (write-in)</b>					2						2
All Others					8						8
Blanks					952						952
Totals					1914						1914
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 5 - Three Years (6)</b>											
<b>PHILIP M. ELIOPOULOS</b>						202					202
<b>THOMAS R. FALL</b>						232					232
<b>BEVERLY A. BARRETT</b>						245					245
<b>ELIAN C. CONSALVO</b>						240					240
<b>EDWIN PAUL ERIKSEN</b>						236					236
<b>SUSAN E. CARTER</b>						255					255
All Others						3					3
Blanks						1311					1311
Totals						2724					2724
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 5 - Two Years (1)</b>											
<b>LOUIS G. MARINO (write-in)</b>						4					4
All Others						28					28
Blanks						422					422
Totals						454					454



# Election Results

## Town of Chelmsford Election April 2, 2013 Official Results

In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts.  
Winners are highlighted in BOLD.

CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 6 - Three Years (6)</b>											
<b>MATTHEW T. CILENTO</b>							334				334
<b>JOANNE M. ANDERSON</b>							341				341
<b>KENNETH R. SKELLEY</b>							311				311
<b>WILLIAM L. HARVEY III</b>							295				295
<b>ROLAND A. VAN LIEW</b>							213				213
<b>JEREMIAH P. MEAD</b>							312				312
<b>JEFFREY A. HARDY</b>							317				317
All Others							0				0
Blanks							913				913
Totals							3036				3036
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 7 - Three Years (6)</b>											
<b>KEVIN E. PORTER</b>								368			368
<b>JUDITH K. CARVEN</b>								387			387
<b>LINDA R. LOWELL</b>								357			357
<b>GEOFFREY J. LUCENTE</b>								328			328
<b>PAUL J. HAVERTY</b>								345			345
<b>ANDREW V. SILINSH</b>								342			342
All Others								11			11
Blanks								1642			1642
Totals								3780			3780
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 8 - Three Years (6)</b>											
<b>WILLIAM D. WAGNER</b>									242		242
<b>WILLIAM A. NOLAN</b>									233		233
<b>PATRICIA F. MAGNELL</b>									228		228
<b>KAREN M. DEDONATO</b>									229		229
<b>CHRISTOPHER T. GARRAHAN III</b>									218		218
<b>JAMES P. SPILLER</b>									229		229
<b>BRUCE I. MANDEL</b>									206		206
All Others									1		1
Blanks									1168		1168
Totals									2754		2754

# Election Results



## Town of Chelmsford Election April 2, 2013 Official Results

In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts.  
Winners are highlighted in BOLD.

CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 8 - Two Years (1)</b>											
<b>DANIEL W. BURKE</b>									310		310
All Others									1		1
Blanks									148		148
Totals									459		459
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 9 - Three Years (6)</b>											
<b>CURTIS B. BARTON</b>										238	238
<b>WILLIAM P. GRIFFIN</b>										220	220
<b>EDNAH C. COPENHAVER</b>										211	211
VICTOR S. DOLAT										172	172
<b>CHARLES WOJTAS</b>										295	295
<b>LEIGH ANN P. SCIACCA</b>										214	214
JOHN J. SMITH										182	182
GEORGE KALOS										162	162
<b>JERRY LOEW</b>										188	188
All Others										1	1
Blanks										1183	1183
Totals										3066	3066
<b>BALLOTS VOTED</b>											
Total Ballots Voted		551	303	434	319	454	506	630	459	511	4,167
Total Registered Voters		2,687	2,556	2,639	2,428	2,603	2,845	2,757	2,643	2,754	23,912
Percentage		20.5%	11.9%	16.4%	13.1%	17.4%	17.8%	22.9%	17.4%	18.6%	17.4%



# Election Results

## Town of Chelmsford - Special State Primary

### April 30, 2013 Official Results

In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm.

Registered Chelmsford voters cast their ballots in their respective precincts. The Official results are as follows:

CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>DEMOCRATIC PARTY</b>											
<b>SENATOR IN CONGRESS</b>											
STEPHEN F. LYNCH		158	127	170	147	136	190	156	161	155	1,400
EDWARD J. MARKEY		189	115	150	115	164	194	232	169	199	1,527
BLANKS		1	1	0	1	0	1	0	0	0	4
ALL OTHERS		1	0	1	0	0	1	1	1	1	6
TOTALS		349	243	321	263	300	386	389	331	355	2,937
<b>REPUBLICAN PARTY</b>											
<b>SENATOR IN CONGRESS</b>											
GABRIEL E. GOMEZ		91	60	115	72	80	86	117	79	93	793
MICHAEL J. SULLIVAN		78	45	56	42	48	61	79	63	79	551
DANIEL B. WINSLOW		20	11	11	13	14	27	44	15	22	177
BLANKS		0	0	0	0	1	0	0	0	0	1
ALL OTHERS		0	0	0	1	0	0	0	0	0	1
TOTALS		189	116	182	128	143	174	240	157	194	1,523
<b>BALLOTS VOTED</b>											
Democratic Ballots		349	243	321	263	300	386	389	331	355	2,937
Republican Ballots		189	116	182	128	143	174	240	157	194	1,523
Total Ballots Voted		538	359	503	391	443	560	629	488	549	4,460
Total Eligible Registered		2,666	2,536	2,624	2,408	2,592	2,822	2,731	2,625	2,737	23,741
Percentage		20.2%	14.2%	19.2%	16.2%	17.1%	19.8%	23.0%	18.6%	20.1%	18.8%
<b>REGISTERED VOTERS</b>											
Registered Democrats		598	718	640	575	589	715	594	622	599	5,650
Registered Republicans		365	297	336	317	329	378	395	330	367	3,114
Unenrolled		1,703	1,521	1,648	1,516	1,674	1,729	1,742	1,673	1,771	14,977
Total Eligible Registered Voters		2,666	2,536	2,624	2,408	2,592	2,822	2,731	2,625	2,737	23,741



# Election Results



## Town of Chelmsford - Special State Election

### June 25, 2013 Official Results

In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm.  
Registered Chelmsford voters cast their ballots in their respective precincts. The Official results are as follows:

CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	TOTAL
<b>SENATOR IN CONGRESS</b>											
GABRIEL E. GOMEZ		513	337	512	381	451	542	623	508	516	4,383
EDWARD J. MARKEY		429	289	362	229	358	392	451	420	417	3,347
RICHAED A. HEOS		3	1	6	3	2	0	3	1	3	22
BLANKS		1	0	0	0	1	0	0	1	0	3
ALL OTHERS		1	1	0	1	3	1	3	2	3	15
TOTALS		947	628	880	614	815	935	1080	932	939	7,770
<b>BALLOTS VOTED</b>											
Total Ballots Voted		947	628	880	614	815	935	1080	932	939	7,770
Total Eligible Registered Voters		2,680	2,526	2,624	2,416	2,600	2,821	2,726	2,633	2,741	23,767
Percentage		35.3%	24.9%	33.5%	25.4%	31.3%	33.1%	39.6%	35.4%	34.3%	32.7%



# Community Development

## Evan Belansky *Community Development Director*



The Department continued to provide full time administrative and technical staff support to the Planning Board, Conservation Commission and Zoning Board of Appeals. In addition the Department provided support to the following committees:

- Center Village Master Plan Committee
- North Village Strategic master Planning Committee
- Historic & Cultural Plan Committee
- Oak Hill Study Committee
- TREE Committee
- Varney Playground Master Plan Committee
- Cultural District Planning Committee
- Housing Advisory Board

In addition the Department continued managing community and economic development projects, grant administration, coordinating improvements to conservation lands, and interfacing with residents, developers, and other municipal staff.

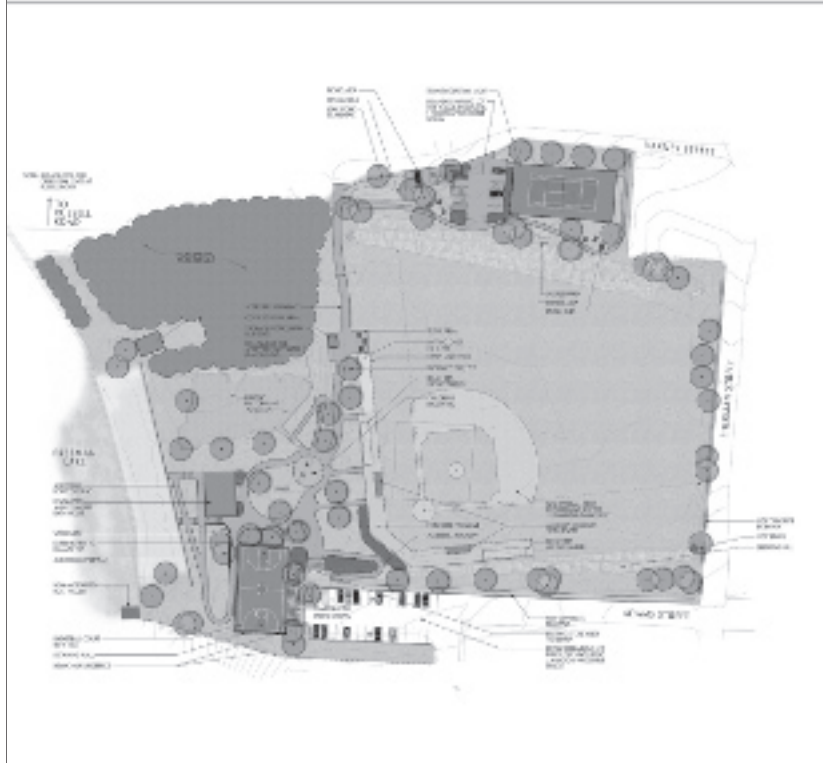
Specifically, the Department continued to assist with the implementation of the 2010 Master Plan

and the 2010 Open Space & Recreation Plan. In addition, the Department assisted the Historical & Cultural Plan Committee in completing their Plan.

A major component of implementation in which the Department assisted the Planning Board and the Zoning Bylaw review Committee with was the successful adoption of key zoning recommendations, specifically the Community Enhancement & Investment Overlay District.

The Department continued to manage the Economic Development Program; providing dedicated staff support to the Economic Development Commission and the project management of Katrina Road.

The Department was successful in receiving a grant from the State in the amount of \$500,000 for renovations to Varney Playground.





## Planning Board *Ann McGuigan, Chairman*

The Planning Board is responsible for insuring that the development of land in Chelmsford meets the criteria set forth in state and local land use regulations. The process involves the review of lot divisions, definitive and preliminary subdivisions, site plans, and special permits.

Long-time member Susan Carter ended her service to the Board upon expiration of her elected term in April 2013. Ms. Carter's invaluable contributions to the community through her service on this and a number of other committees and Boards are gratefully acknowledged.

In April 2013 the Board welcomed Henry Parlee as a Full Member and Jeff Apostolakes, Alternate Member.

### 2010 Master Plan and Master Plan Implementation Committee

The Planning Board strives to maintain the character of Chelmsford and enforce the provisions of the 2010 Master Plan. An updated Master Plan was prepared by Northern Middlesex Council of Governments with Planning Board input. A major focus of the new Master Plan will be to manage and guide redevelopment over the next decade. The document is one of the main policy tools utilized by the Board of Selectmen, Planning Board, Zoning Board of Appeals, Conservation Commission and the Community Development Department and other local decision makers.

The Master Plan Implementation Committee is a nine-member committee formed by the Planning Board to serve as a facilitator and coordinator of the implementation process, to advocate for the implementation of the recommendations, and to report annually to Town Meeting on the progress of implementing the recommendations. In addition, the Steering Committee will assist the Planning Board with any amendments that may be needed to either the Master Plan document or the Implementation table over time. The MPIC is also charged with monitoring progress on the Open Space and Recreation Master Plan.

### Zoning ByLaw Review Committee

The Zoning ByLaw Review Committee consists of six members appointed by the Planning Board. It has been occupied examining the Town's current bylaws to determine if changes should be made to

any of the bylaws. The committee's work is expected to be complete by the end of this fiscal year and recommendations presented to the Planning Board for public hearings, and subsequently to Town Meeting for a vote.

### FY 2013 Projects

Approvals were granted for an addition and renovations to the North Water District property on Washington Street; an addition at the Center Water District building on Watershed Lane; a gas station, convenience store and drive-thru restaurant at 269-273 Littleton Road; and a new Fire Station Headquarters Building at 50 Billerica Road adjacent to the Town Offices. One redevelopment project was approved at 41-65 Drum Hill Road for the establishment of a new restaurant.

### Summary of Planning Board FY 2013 Activity

The following applications were reviewed by the Board this year:

4	Site Plans
12	Special Permits
2	Minor Site Plans
1	Major Modification to a Site Plan
2	Minor Modifications to a Site Plan
10	Approval Not Required Plans
1	Definitive Subdivision creating 2 lots



*Robert Joyce, S. George Zaharoolis, Henry Parlee, Jeffery Apostolakes, Colleen Stansfield, Edmond Roux, Ann McGuigan, Michael Raisbeck*



# Community Development

## Zoning Board of Appeals / Building Inspections

*John Blake, Chairman*

*Mark Dupell, Commissioner*

### ZBA MEMBERS

John Blake, Chairman  
Len Richards, Vice Chair  
Paul Haverty, Secretary  
Eileen Duffy  
Joel Luna  
Brian Reidy, Alternate  
Bud Chagnon, Alternate  
Mark Carota, Alternate

### STAFF MEMBERS:

Evan Belansky, Community Development Director  
Janet Murphy, Zoning Board Administrator

The Board of Appeals hears petitions for Variances, Special Permits, Comprehensive Permits, and appeals of the Building Inspector's rulings.

During Fiscal Year 2013 the Board acted upon the following:

18	Special Permit
7	Variance
6	Sign Variance
2	Limited Accessory Apartment
5	Administrative Appeal
1	40B Comprehensive Permit
1	Extension of Comprehensive Permit

The Comprehensive Permit that was issued is for an affordable housing project submitted by the Chelmsford Housing Authority, who will construct, own and operate it. It is comprised of 116 rental units having one, two or three-bedrooms located on 8.24 acres at 261 – 267 Littleton Road. These units will be rental and deed restricted as affordable in perpetuity. There are no age restrictions.

Effective June 30, 2013, Eileen Duffy announced that she would retire from the Board of Appeals after 31 years as member on this committee. The Town is indebted to Ms. Duffy for her service to this Board and to the community during a period of intensive growth and development of both commercial and residential properties within the Town.

### BUILDING DEPARTMENT

Mark E. Dupell, Building Commissioner  
Martin J. Allan, Local Inspector  
Kenneth W. Kleynen, Plumbing & Gas Inspector  
Dennis P. Kane, Wiring Inspector  
Amy I. Baron, Departmental Assistant

The Inspections Department has been very active this year enforcing state building codes and local zoning regulations. I would like to thank my staff for their hard work in maintaining timely and professional service.

The following is a breakdown of new construction permits this year:

Single Family Dwellings:	24
Two Family Dwellings:	0
Multifamily Dwellings:	0
Institutional:	0
Municipal:	0
Commercial:	4
Industrial:	1
Agricultural:	0

### Type of Permit Number of Permits Issued Total Fees

Building	1170	\$352,296.00
Wiring	897	\$68,011.85
Plumbing & Gas	1343	\$57,116.00
TOTAL:	3410	\$477,423.85

In addition to the fees above, the total fees collected for yard sales and Certificates of Inspection amounted to \$4,325.00.

Starting July I, 2013, the 2012 IECC Energy Code will run concurrently with the 2009 IECC Energy Code. As of July I, 2014 the 2012 IECC Energy Code will be in full effect.

I would also like to thank the personnel of other Town Departments for their cooperation, support, and assistance throughout the year.



## Conservation Commission

*Christopher Garrahan, Chairman*



Back row (left to right): David McLachlan, Chris Garrahan, Jack Souza  
 Front row (left to right): Bobby Greenwood, Marc Gibbs, Bill Vines,  
 Vivian Merrill (Recording Secretary) Not Pictured: Cori Rose

### MEMBERS

- Christopher Garrahan, Chairman
- David McLachlan, Vice Chairman and Clerk
- Marc Gibbs
- Cori Rose
- Bill Vines
- Jack Souza
- Bobby Greenwood

### STAFF

- Alison LeFlore, Conservation Agent/Planner
- Vivian Merrill, Recording Secretary



### Wetlands Regulation

The Commission reviewed 62 applications under the Massachusetts Wetlands Protection Act (MGL c.131, §40) and Chelmsford Wetlands Bylaw (Chapter 187) and one application under the Chelmsford Wetlands Bylaw (Chapter 187) only during FY2013.

The following is a breakdown of wetlands permit applications for FY2012 as compared to the two previous fiscal years:

Application Type	FY11	FY12	FY13
Request for Determination of Applicability	13	11	22
Notice of Intent	16	6	19
Request for Certificate of Compliance	11	8	19
Request for Extension Permit	0	0	0
Abbreviated Notice of Resource Area Delineation	1	0	1
Request to Amend Order of Conditions	0	3	2
<b>Total</b>	<b>41</b>	<b>28</b>	<b>63</b>

### Education

The Conservation Commission published a brochure about farming in wetland areas to help local farmers understand the state's Agricultural Exemption and the permitting process. The Conservation Commission and staff made a few presentations to local Boy and Girl Scout Troops and worked with several troops as well as other community organizations to complete a variety of educational and service projects. Members of the Commission and staff attended a variety of educational programming including the Massachusetts Association of Conservation Commissions' annual conference, wetland delineation courses, the Massachusetts Trails Conference as well as other invasive species workshops and trainings.



# Community Development

## Conservation Commission

### Open Space Management and Use

Approximately 10.77 acres of town-owned open space was transferred to the control and custody of the Commission in FY2013, bringing the total acreage of town-owned conservation land to just under 950 acres. Additionally, 2013 Spring Town Meeting voted to transfer the 66-acre parcel in North Chelmsford known as Oak Hill to the Conservation Commission within three years following a planning process. The Commission entered into a Memorandum of Understanding with the New England Mountain Bike Association to manage Russell Mill Reservation for the Conservation Commission and spent several months researching how other communities manage and maintain their conservation land. This study group found that Chelmsford was one of a very small number of communities that does not have a group dedicated to open space planning and management. Due to the rigorous schedule mandated by regulatory matters, open space management often does not get the focus and attention it deserves. After reviewing the work of the study group, the Conservation Commission voted to create a Land Management Committee. This Committee is a subcommittee of the Conservation Commission that is exclusively focused on open space planning, management and maintenance for the Commission's major reservations. In addition to developing a new partnership with the New England Mountain Bike Association, the Commission worked with a variety of other community organizations, including local Boy and Girl Scout troops, to conduct ongoing and one-off projects.

### Conservation Commission and Joint Committees

The Commission's representative to the Community Preservation Committee was Chris Garrahan. Dave McLachlan served as the Commission's representative to the Master Plan Implementation Committee and to the Oak Hill Study Committee. Based on the recommendation of the Oak Hill Study Committee, Town Meeting voted to create an Oak Hill Site Plan Committee which was formed during the summer of 2013. This Committee consists of one representative from the Conservation Commission, one representative from the Board of Selectmen, and three residents. The Conservation Commission appointed Dave McLachlan to the Oak Hill Site Plan Committee. The Cranberry Bog Subcommittee, a joint committee of the Chelmsford and Carlisle Conservation Commissions, met twice in 2013. The Commission's representative to that Committee was Cori Rose.

There are 927.5 acres of land under the care of custody of the Conservation Commission. Continued collaboration with the Chelmsford Open Space Stewardship (COSS) has resulted in quality passive recreation within eight of the Town's major reservations. The focus on invasive species management has continued. In addition to their many projects and maintenance work, the Chelmsford Open Space Stewardship conducted an invasive species removal event on September 10th at Wright Reservation. The Commission has actively supported the Girl Scouts and Boy Scouts in their award projects and has made the Red Wing Farm, Russell Mill Pond and Town Forest Reservations available to the Town's scouts to use. Additionally, the Conservation Commission entered into a Memorandum of Understanding with the Chelmsford Youth Soccer Association for the use of the Russell Mill Reservation. A Memorandum of Understanding was also entered into with COSS describing the working relationship with COSS.



## Community Preservation Committee

*Robert Morse, Chairman*

The Community Preservation Act (CPA) provides a source of funding for Open Space Preservation, Historic Preservation and Affordable Housing. For FY2013, approximately \$1.04 million dollars was collected under the CPA, a combination of property tax surcharge and state matching funds.

The first \$100,000 of property value is exempted from the surcharge calculations lowering the surcharge for the typical residential homeowner to under \$60. There are two full exemptions from the CPA surcharge that can be applied for; Moderate income Seniors (2009 - \$70,720 – family of two), and any property owner meeting the Low income limit (2009- \$70,720 – family of four).

Spring Town meeting brought the successful passage of several large CPA articles for the benefit of our town: \$2.18M (of which \$382,452 was from remaining balances of previously approved projects) was allocated for the creation of 115 units of Affordable Housing at 267 Littleton Road. The total project cost is projected to be \$32M, of which the town cost is only \$2.18M. Changes in the CH44B CPA Legislation led to several recreational capital improvement projects: \$1.2M was allocated for the creation of an artificial turf field, and other improvements, at George Simonian Stadium, and an artificial turf field, artificial track and many other recreational field improvements at McCarthy Middle School. The total project cost was \$3M, of which \$500K was raised from private donations. \$50,000 was allocated for Recreational Capital Improvements. The fund has already been heavily utilized for playground improvements at South Row School, McCarthy Middle School and as seed money for a Dog Park at the DPW property on Richardson Road. \$4,164 was allocated for Parking Lot improvements at the heavily utilized Red Wing Farm. \$30,000 was allocated for the Central Square Master Plan, a project that will preserve, beautify, and revitalize the Towns Historic Central Square.

Fall Town meeting brought the passage of a CPA article that allocated \$248,352 (50% of the total funding, the other 50% was from the overall Town Budget) for the Phase 1 improvements of Varney Park. These improvements included the relocation and building of a full size basketball court, restoration of the Historic Bathhouse, and drainage and landscaping improvements. 50% of the allocated funding is slated to be returned to the Recreational Account from a State/Federal Matching grant program.

### MEMBERS

**Evan Belansky**  
**Director of Community Development**

**Connie Donahue**  
**Housing Authority Appointee**

**Christopher Garrahan**  
**Conservation Commission Appointee**

**James Lane**  
**Board of Selectmen Appointee**

**Rebecca Markey, Co-Chairman**  
**Citizen Appointee**

**Robert Morse, Chairman**  
**Citizen Appointee**

**Gary Persichetti**  
**Director Department of Public Works**

**Linda Prescott**  
**Historic Commission Appointee**

**Colleen Stansfield**  
**Planning Board Appointee**

The CPC thanks Susan Carter, the Planning Board appointee, for her past term of membership on the Committee, and welcomes Colleen Stansfield. The CPC thanks David Hedison, the Housing Authority appointee, for his past term of membership on the Committee, and welcomes Connie Donahue. An application for requesting CPA funding for Historic Preservation, Affordable Housing, and Open Space and Recreation projects is available at the Community Development Dept and on the Town Web Site.



# Chelmsford Public Schools

*Frank Tiano, Superintendent*



*Back to front: Barbara Skaar, Evelyn Thoren, Frank Tiano, Nicholas DeSilvio, Michael Rigney, W. Allen Thomas*

The members of the Chelmsford School Committee at the end of the 2012-2013 school-year included the following: Mr. Michael Rigney, Chair; Mrs. Evelyn Thoren, Vice Chair; Ms. Barbara Skaar, Secretary and Members at Large, Mr. W. Allen Thomas, and Mr. Nicholas DeSilvio. Central Administration for the Chelmsford School Department included the following: Dr. Frank Tiano, Superintendent of Schools; Dr. Kristan Rodriguez, Assistant Superintendent for Curriculum and Instruction; Ms. Kathleen McWilliams, Business Manager; Ms. Anne-Marie Fiore, Director of Educational Technology and Information Services; Mr. Bradley Brooks, Director of Student Services, and Ms. Rebeca Martinez, Director of Personnel and Labor Relations.

At the end of the 2013-2014 school year, Chelmsford Public Schools said goodbye to several talented veteran staff members who retired. Each outgoing employee represents many years of service to Chelmsford students and families and a long term commitment to academic success. Among the positions vacated

due to retirements was support, teaching, and administrative staff. Regarding administrators, we had two retire this year and two others move due to transfer and relocation. When conducting an administrative search it is vital to ensure that all stakeholders have been appropriately involved in the process and that each applicant has the professional credentials and experience necessary for the position. Ms. Martinez and the Personnel Office played a vital role in facilitating these processes. Ironically, one of our key positions to fill this summer was that of Director of Personnel and Labor Relations. Ms. Martinez is leaving us after two years of exemplary service to relocate to another part of the country with her family. Other positions that were filled this spring were Principal of the Byam School (Principal Kara Saranich moved to the preschool for Aline Shimer who retired); High School Special Education Chairperson for a retiring Donna Bates; and Department Coordinator of Reading. As with any hiring practice, the goal is always to hire the best candidate for the position. Once again, we are confident that Chelmsford Public Schools has succeeded in doing this throughout this past hiring season.

We are proud to mention the newest members of our administrative staff to Chelmsford for this school year: Byam School Principal, Mr. Jason Fredette; High School Special Education Chairperson Marla de la Cruz- Ballard; Mr. Kenneth Storlazzi, Director of Personnel and Labor Relations; and Department Coordinator for Reading, Title I and ELL, Dr. Katie Novak.

The 2012-2013 school year saw Chelmsford Public Schools move through the first year of its 5-year strategic plan. Our comprehensive district plan has provided us with focus on specific goals that will lead us toward short term and long term success. Many of the components you will see in subsequent paragraphs, however, three are highlighted here. The first is our development and implementation of the new educator evaluation tool. This state mandated process has





## Chelmsford Public Schools



changed the way in which all educators assess themselves, set personal and team goals, are compared to rigorous state standards and held accountable for their practice. As a Race to the Top district, Chelmsford was required to have it in place for this past school year. Through the extremely cooperative efforts of the school administration, committee, teachers' federation and administrative association, we successfully bargained, designed and implemented this new evaluation tool for 100% of our staff. Though it was quite cumbersome, we have been recognized by the state as one of the few districts to have achieved this level of success. We are looking forward to further engaging in this process with a solid year of experience under our belt.

The next year long project we tackled was that of full day kindergarten. Of the school districts in the Commonwealth that provide some form of kindergarten (it is not mandatory in Massachusetts); Chelmsford is one of 36 communities that do not provide a full day option for families. Therefore, as prescribed by our plan, we formed a committee to develop the feasibility and potential for full day kindergarten

for all students. The committee included, teachers, parents, principals, a school committee member and central office administrators. Sub-groups were formed to conduct site-visits of other district who have transitioned to full day kindergarten, develop and administer a community survey regarding kindergarten, and gather and analyze the most current research. An educational architect was hired for a comprehensive look at our physical capacity for full day kindergarten, as well as our current educational configurations and needs. The committee met for the final time this August and will be sharing its complete findings with the school committee in September.

The last project to share at this juncture is that of the turf fields. Starting a year and a half ago with a joint maintenance committee between the schools and the municipal side, this project quickly picked up momentum. After meeting to assess the upkeep of our fields, including shareholders from all of the youth sports groups, athletic department and community education, it was determined that the use of the fields prohibited adequate time for field rest and restoration. The idea of turf fields, which had been discussed in town for several years, came back to the forefront due its durability and availability. In November 2012, the Board of Selectmen provided the town manager with the authority to develop a Synthetic Recreational Fields Committee. After months of planning, private fundraising and cooperation from local boards and thousands of citizens, our turf field project was approved and will be completed on time. The turf at Alumni/Simonian Stadium will be ready for the first games of the fall season and the eight lane track and field at the McCarthy Middle School will be ready by the end of September. We are delighted to have these wonderful new assets available to community.

The business office in 2012-2013 has seen some changes. We are continually evaluating our food service operation and our transportation process.



## Chelmsford Public Schools

In transportation, we instituted an early purchase discount for the bus passes this year which seems to have gotten a positive response from parents. We are also continuing with the ability to register and pay online, as well as, mailing out the bus passes to avoid parents having to come to our central office. In food service, we are in the second year of sharing our director with Billerica Public Schools and have made many changes to provide healthy alternatives for our students and staff as well as complying with the new health and wellness policies. The introduction of a Point of Sale system for food service lunches and the addition of breakfast offerings at the high school has been a new experience for our students. We are offering additional items at the elementary schools to supplement the Preferred Meals lunches such as fruits and salad items. The custodial partnership with Aramark just completed its second year. Though the transition to an entirely new staff has been long in some schools, this past year has seen significant improvements and consistency. We are looking forward to beginning our third year with Aramark.



This year, the curriculum office focused on implementing the objectives and goals for the first year of our five-year strategic plan. In summary, the curriculum office supported the establishment of a comprehensive aligned system of instruction to ensure high-quality teaching in every classroom across the district by aligning curriculum to the common core state standards, reviewing new state assessment's accountability measures, creating and participating in a comprehensive year one study of full-day kindergarten, developing a Mass Core phase-in plan, and participated in the NEASC follow-up committee development. In support of establishing a comprehensive tiered system of support to address the academic and non-academic needs of students, the district conducted a self-assessment for tiered instruction in our schools as well as began reviewing and refining school schedules to define intervention time at all levels. In addition, co-teaching classroom proposals were submitted and approved and all staff participated in training on Universal Design for Learning. To enrich the district's use of harnessing current and emerging technologies to build partnerships with families and community, the curriculum office updated its websites, began the pilot of the Curriculum and Learning network on X2 and expanded the use of social media tools. We utilized a collaborative approach to defining and implementing the tasks amongst staff within the district, across district lines, and through collaboration with the Department of Elementary and Secondary Education.

In regards to supporting the implementation of new state curriculum standards, collaboration within the district included the formation of an Elementary Curriculum Advisory Council (ECAC). Building on the success of the professional development committee model, where key stakeholders come to the table to facilitate the implementation of the plan, the ECAC provides a collaborative approach to defining curriculum resources, assessments, and



## Chelmsford Public Schools

professional development at the elementary level. This committee compliments the existing elementary, middle, and high school program councils that have been running in Chelmsford for years. In regards to collaboration at the state level, Kathleen McWilliams (Business Manager) and Dr. Kristan Rodriguez (Assistant Superintendent) spoke to business managers from across the state about successful practices of incorporating common core state standards at a Massachusetts Association of School Business Officials statewide meeting. At the national level, we were very proud to have Chelmsford Public Schools host a crew from the nationally renowned Teaching Channel, who visited Dr. Katie Novak's 7th grade ELA class. She was chosen to demonstrate effective teaching practices in relationship to the common core state standards at the national level.

We continued our collaboration with Fitchburg State University to offer graduate level courses in-district. This past year, we offered Universal Design for Learning with Dr. Novak, Strategies in Teaching World Geography and Culture with Mr. Robert Asselin, and Strategies in Teaching Ancient and Classical Civilizations with Mr. Jeremy Greene.

In addition to the numerous choice offerings, the district focused this year's professional development around required state modules for the new educator evaluation model. In addition, to scale up the implementation of Universal Design for Learning (UDL) practices, the district applied for and received a grant from the Bill and Melinda Gates foundation that allowed us access to the Center for Applied Technology (CAST). In addition to the before-mentioned graduate course in UDL, we have developed a "UDL Study Group In a Box" that is being replicated nationally, provided tiered UDL sessions to all staff in November, offered a new multi-part series on UDL, doubled the amount of 21st classrooms outfitted for UDL implementation, produced a UDL themed Inside CPS show, offered our



administrators a supporting UDL PD session, and supported UDL book groups throughout the district. With so many teachers building UDL capacity, that many more students are benefiting from UDL principles in their classrooms.

In regards to participating and representing the district at the state level, Chelmsford has participated in numerous outreach opportunities to help facilitate the change that is expected of public schools from the state level. A group of Chelmsford stakeholders became members of the MA DESE Professional Development Standards Stakeholder Group. We met with stakeholders from other districts to provide feedback about new state professional development standards and help shape the state toolkit. Chelmsford was represented by Dr. Rodriguez (Assistant Superintendent), Ms. Martinez (Director of Human Resources and Labor Relations) and Ms. O'Gorman (Teacher and professional development committee co-lead). To stay abreast of new certification requirements, Chelmsford's attendees at the RETELL leadership forum included Rebeca Martinez, Kathryn Chamberlain (teacher), and Kristan Rodriguez.



# Chelmsford Public Schools

Chelmsford has taken a leadership role in the state in regards to implementation of the new educator evaluation model. In a recent board meeting of the Department of Elementary and Secondary Education, Chelmsford was asked to speak as an exemplar of getting ahead of the work by bringing district-based stakeholders and out-of-district stakeholders together to collaborate on specific components of the implementation. The district presented to the Commissioner of Education, Mitchell Chester and his board, including the Secretary of Education, Matt Malone. In addition, Chelmsford was asked to speak about its best practices for educator evaluation at the Blue Ribbon Institute. Rebeca Martinez and Kristan Rodriguez presented on best practices in relationship to building collaborative approaches to implementing the new educator evaluation model. Chelmsford has served as a district liaison for the DESE on educator evaluation, in relationship to next phase implementation. Dr. Rodriguez served as a presenter at the MA DESE state sponsored spring convening about best practices for district determined measures and served as a two day panelist on the topic of best practices for educator evaluation at the Massachusetts Association of School Superintendent's Executive Institute.

In addition to participating in stakeholder groups, Chelmsford staff members serve on boards of many professional organizations. For example, Valerie Diggs served as President of the Massachusetts School Library Association, Christina Whittlesey served as the Massachusetts Music Educators Association (MMEA) Middle School Representative, Dr. Kristan Rodriguez served as an advisory board member for the Northeast Regional Readiness Center and on the advisory board for the UMASS Lowell leadership network. This leadership continues as demonstrated by the appointment of Dr. Frank Tiano (Superintendent of Schools) to serve as the President of the Merrimack Valley Superintendents Association.

In the spirit of highlighting Chelmsford's contributions to the field, congratulations go out to John Kittredge, the K-12 Science Coordinator for the Chelmsford Public Schools, for co-authoring an article titled, Repeatability of the Seasonal Variations of Ozone near the Mesopause from Observations of the 11.072-GHz Line. This article was in the October edition of the Journal of Atmospheric and Oceanic Technology. The article's findings incorporated data taken from Chelmsford High School, which was one of the spectrometer locations. The article's abstract reads: "Ground-based observations of the 11.072-GHz line of ozone were made from January 2008 through the middle of September 2011 to estimate the maximum in the nighttime ozone in the upper mesosphere at an altitude of about 95 km for a region centered at 38°N, 290°E. The measurements show seasonal variation with a high degree of repeatability with peaks in ozone concentration about a month following each equinox. A significant increase in ozone concentration above the yearly trend occurred in 2010 from mid-November until the end of December, which the authors attribute to delay in the start of the meridional circulation for the austral summer of 2010."

All of the efforts to increase the effectiveness of our programs have resulted in positive student achievement. For example, Chelmsford was once again named on the AP Honor Roll. The basis for this distinction was increased AP scores and increased participation. Chelmsford was among only 9 districts on the list to have received this honor in multiple years. We are very proud of our achievement and continue to enhance our AP opportunities. As recipients of a new AP STEM grant, we will be able to offer two new grant funded AP courses in environmental science and computer science during the 2013-2014 school year.

Our MCAS and SAT scores continued to far surpass the state and national levels. For example, our mean 2012 math score was 575.



## Chelmsford Public Schools

This is compared to the state average score of 530 and a national average of 514. The mean 2012 SAT reading score was 550 as compared to the state average of 513 and national average of 496. This was again represented in our mean writing score of 548 as compared to the state average of 508 and a national average of 488. The growth of the district also surpasses state and national averages of growth. Over five years, our math score increased by 41 points where the state growth was only 6 points and 0 points of national growth. In reading, our growth over five years was 24 points with 0 growth in MA and a -4 point decline nationally. In writing, our growth once again far surpassed the state and national growth results. Our growth was 35 points over five years, MA growth actually fell by 4 points and nationally the scores dropped by 5 points. Our district is not only being recognized for scholastic achievement. Our extracurricular offerings continue to succeed and grow as well. Using music as an example of our achievements, Chelmsford was included on the National Association for Music Merchants' list of the "2013 Best Communities for Music Education." In addition, Chelmsford High School was the recipient of a "Glee Give a Note" Grant in 2012 for \$10,000 and an MMEA "Future Symphony Hall Scholars" Grant in 2013.



Our district has made great gains in Technology and Information Services under the leadership of Executive Director, Anne-Marie Fiore. The Chelmsford Public Schools (CPS) and Town of Chelmsford (TOC) network has undergone unification and expansion of network services, including:

- Firewall
- Email
- Data Storage
- Virtual Environment
- Network Routing
- Internet Connection
- Security Cameras
- Wireless
- Disaster Recovery

Unification is not only fiscally responsible, but also provides an increased level of network bandwidth and capacity for all users of the Chelmsford network. Additionally, network advancements will aid in school department readiness for the upcoming Partnership for Assessment of Readiness of College and Careers (PARCC) online high-stakes testing during the 2014-2015 school year.

The technology department has several capital infrastructure projects underway for school department wireless services - Voice over Internet Protocol (VOIP) phones, Power over Ethernet (POE) switches, security cameras, and 21st Century Classroom equipment. During the summer of 2013, Chelmsford High School (CHS) received an updated computer graphics lab with 30 new MAC computers, ceiling mounted



## Chelmsford Public Schools

speakers, cinema screens, and projectors. The new computer graphics lab will support the delivery of a state-of-the-art digital experience for the students at CHS.

The Parker Middle School and the McCarthy Middle School Technology Engineering classes have adopted Project Lead The Way (PLTW) and will begin offering integrating courses in science, technology, engineering, and math (STEM) for the 2013-14 school year. PLTW is the nation's leading provider of STEM curricula to middle and high school students with more than 5,200 programs in over 4,700 schools in all 50 states and the District of Columbia. The Parker Middle School and the McCarthy Middle School will offer PLTW's Gateway To Technology program. Gateway To Technology (GTT) is a program that engages the natural curiosity and imagination of middle school students, while introducing them to engineering, robotics, computer modeling, and energy among other STEM-related subjects. GTT courses allow students the opportunity to apply what they are learning in traditional math and science classes to real-world, hands-on problems and projects. The curriculum is designed to give students a solid foundation for further STEM learning in high school and beyond.

Through our ongoing partnership with Chelmsford Telemedia, CPS has an ambitious lineup of educational cable shows that combine a look inside the school department with Inside CPS, Literacy with Linda, Math with Matthew, Spotlight on Fine Arts, and the Lions Pride. These shows are intended to showcase our programs, staff, and students to the greater Chelmsford community. Educational programming can be seen daily from 8AM through 7PM on the educational channel (CTM-ED) on Comcast Channel 22 and Verizon Channel 36.

The technology department has accomplished several curriculum initiatives during the past year including a successful Bring Your Own

Device (BYOD) implementation. BYOD enables CHS students to use their own computing devices at school connected to the CPS wireless services. We have enhanced robotics and computer programming instruction at CHS with the addition of an academic NAO Humanoid Robot. The CHS business department updated and converted their curriculum to a digital format with course offerings, such as Media Literacy for the 21st Century and 21st Century Global Economics. We implemented the Aspen X2 Curriculum and Learning System for better communication with parents and students. We are expanding our implementation of nSpire wireless handheld calculators for physics and math classes at CHS. Additionally, we created a unified multimedia suite at CHS combining the CHSTV Studio, fine arts, and technology departments enabling students to explore new course offerings such as Digital Photography and Music Technology. Additionally, we have several curriculum departments using school-owned iPads as a part of their daily instruction including English language arts (ELA), special education, math, physical education, guidance, business, science, library, and English as a second language.





## Chelmsford Public Schools

Technology Integration Specialist, John O'Sullivan authored 2 iBooks on integrating technology into the classroom, *The Teacher's Awesome App Guide and Resource Book* and *Teaching Projects with Computers*. They are available free in the Apple iTunes Store. Unlike traditional textbooks, both books feature interactive videos, quizzes, and online links for every teacher. John O'Sullivan is the Technology Integration Specialist for Assistive Technologies and has been with the district since July 2011.

The technology department continues to offer a rigorous schedule of professional development to teachers before and after school, four days a week, every week of the school year. Professional development topics include: Aspen X2 Curriculum and Learning System, Streaming Media in the Classroom, Integrating Technology into the Curriculum, Using Productivity Software, and instruction on hardware including student response systems (clickers), document cameras, projectors, and interactive white boards.

CPS launched a newly redesigned website (<http://www.chelmsford.k12.ma.us>) during June 2013. The new website features a clean user-friendly design which will encourage increased user interaction and accessibility. With smoother navigation, better organization of services and information, and optimization for users on mobile and tablet devices, this new website will better serve the needs of the school community. The launch of the new website is part of the district's ongoing efforts to provide up-to-date information; while also highlighting educational resources.

The Special Education Department continued to work closely with parents, building principals and IEP teams to sustain the high level of special education programming synonymous with the Chelmsford Public Schools this past year. In June, we wished two long time special education administrators, Donna Bates from CHS and Aline Donabedian from the CHIP's Pre-School program

well as they both retired with a combined 50 plus years in the district.

During this past school year, the district hosted two trainings for all of its special education administrators and principals. Topics included were: 504 plans, working with IEP teams and legal updates in special education. These trainings were attended by special education administrators from surrounding communities and an excellent 'networking' opportunity for our district.

In addition to administrator trainings, several district special education teachers and therapists attended trainings in their content areas. District IPSP's also attended four trainings on topics such as: positive behavioral interventions and the IEP team process.

Working to meet the needs of as many of our students as we can within district, we are scheduled to open a classroom for students on the autism spectrum at the Parker Middle School this fall. This program will meet the needs of students who require a specialized program and who are on the autism spectrum.

Thank you to the Chelmsford community for your ongoing support of us in our mission to provide the best educational experience for students.

Respectfully submitted,

Frank A. Tiano, Ed.D.  
Superintendent of Schools



## Public Safety

# Police Department

*James F. Murphy, Chief of Police*



I herein respectfully submit the Annual Report of the Police Department for FY 2013. The department's sworn complement was approved at 54 permanent officers. The philosophy of the department continues to emphasize community policing strategies and initiatives that enhance the overall safety of the community. It is our goal to work in partnership with all the citizens of Chelmsford, to address and resolve issues of concern, and to improve the overall quality of life for those that live, work or visit Chelmsford. Our top priorities continue to include traffic related complaints, disturbance and nuisance calls and drug and alcohol violations. These quality of life issues are of paramount importance in maintaining order, and providing an overall sense of safety and security throughout the town.

### **CHIEF OF POLICE**

James F. Murphy

### **DEPUTY CHIEF**

James M. Spinney

### **LIEUTENANTS**

Daniel J. Ahern

Edward F. Smith

Colin C. Spence

Paul E. Cooper (Provisional)

### **SERGEANTS**

Philip R. Dube

Edward F. Quinn

Gary A. Hannagan

Francis J. Goode Jr.

Stephen M. Fredericks

Jason P. Hanscom

Brian F. Mullen (Provisional)

### **BUREAU OF INVESTIGATIVE SERVICES**

Lieutenant John A. Roark

Sergeant Todd D. Ahern

Inspector Jeffrey A. Blodgett

Inspector George A. Tyros

Inspector Craig E. Walsh

Inspector Rebecca Tyros (Juvenile Officer)

### **CRIME PREVENTION/FAMILY SERVICES**

Jennifer L. Bellissimo

### **DEPARTMENT CRIMINAL PROSECUTOR/ LOWELL DISTRICT COURT**

Sergeant Jeffrey J. Bernier

### **TRAFFIC DIVISION/K-9 UNIT**

Sergeant Gail F. Beaudoin

Traffic Officer Paul E. Richardson

K-9 Officer David M. Leo





# Police Department

**PATROL OFFICERS**

- Anthony N. Bellissimo
- Timothy B. Bourke
- Robert F. Brown III
- Ryan F. Callahan
- William P. Carlo
- Steven J. Doole (Motorcycle Officer)
- John R. Goffin
- Daniel P. Goguen
- Steven E. Hawkins
- Dennis J. Kelleher
- David F. MacKenzie Jr.
- Peter C. McGeown
- Kenneth A. Meehan
- Robert J. Murphy, Jr.
- Jason M. Poor (Motorcycle Officer)
- Daniel T. Reid, Jr.
- Brian R. Richard
- Anthony Spinazola
- Daniel J. Sullivan
- Jonathan P. Tays
- Francis P. Teehan
- Brian D. Ubele
- Gary R. White
- Christopher D. Zaher
- Nicholas P. Ziminsky (Motorcycle Officer)

**PUBLIC SAFETY DISPATCHERS**

- Shawn D. Brewer
- David J. DeFreitas
- Richard A. Demers
- Lisa M. Desmond
- Timothy A. Goode
- John M. Poor
- Kevin R. Proulx
- Christian W. Seminatore
- William H. Vaughan

**DEPARTMENTAL ASSISTANT**

- Michelle A. Srebnick

**PRINCIPAL CLERK**

- Kathleen A. Bennett

**BOOKKEEPER**

- Sandra A. Hall

**MAINTENANCE**

- Carl W. Koch

**MECHANIC**

- Todd P. Barry

**RECEIPTS TURNED OVER TO THE TOWN**

Permits, fines, and fees	\$21,823.64
Parking Tickets	\$9,350.00
Lowell District Court Revenue	\$4,787.00
Registry of Motor Vehicles Disbursements	\$123,040.00
Towing Receipts	\$47,440.00
<b>Total</b>	<b>\$206,440.64</b>

**BREAKDOWN OF ARRESTS**

Adult Arrests	328
Juvenile Arrests	11
<b>Total Arrests</b>	<b>339</b>

**DISPOSITION OF CASES**

Noelle Prosecution	85
Filed Without Change of Plea	4
Continued at Hearing/Dismissed	1
Continued	71
Summons to Issue	2
Dismissed	358
Default	74
Guilty	149
Pre-Trial Probation	24
Request Denied	1
Not Guilty	16
No Finding	8
Continued Without a Finding	104
No Complaint to Issue	5
<b>Total Findings</b>	<b>902</b>



## Police Department

MISCELLANEOUS STATISTICS	
Calls Answered by Cruisers	33,452
Summons Served	534
Accidents Reported	952
Fatal Accidents	0
Serious Injury Accidents	103
Citations Issued	3,211
Parking Violations Issued	215
Restraining Orders/Harassment Orders Served	108
Protective Custody	5
Alarm Calls Responded to by Cruisers	1,474
Medical Calls	3,049
Suspicious Activity Calls	1,371
Disturbance Calls	678
Domestic Calls	344
O.U.I. Alcohol	65

### ACHIEVEMENTS

Over 33,000 calls for service were handled by officers during FY 13. While our violent crime rate remained extremely low for a community the size of Chelmsford, we continue to see property crimes related to thefts from motor vehicles, shoplifting and vandalism. The police department is continuing in its efforts to reduce and deter these types of crimes.

Effective July 1st, all public safety dispatchers were trained and certified in Emergency Medical Dispatch (EMD) procedures, in accordance with state regulations. EMD allows dispatchers to follow established protocol relating to medical emergencies, to better assess and relay critical care and medical information to victims, bystanders and first responders. This past year saw over 3,000 medical calls and more than 900 motor vehicle accidents where EMD was initiated.

The police department purchased new Ford Interceptor utility vehicles to be used as regular patrol units. This was the first year that Ford



Motor Company discontinued production of the old reliable Ford Crown Victoria sedans that had been utilized by police departments across the country for over forty years. The new style Interceptors are equipped with a smaller six cylinder engine and all-wheel drive, which will allow for better gas mileage, and better traction and handling during inclement weather.

In November, the department took part in the dedication to former police chief Ralph J. Hulslander. Chief Hulslander served as Chelmsford's police chief from 1941 until his death in 1967. In recognition of Chief Hulslander's service to the Town of Chelmsford, the entry way in to the Old Town Hall has been named in his memory. The original police station was housed in the bottom of the Old Town Hall during Chief Hulslander's tenure, prior to moving to 230 North Road in the mid 1960's.

In April of this year, the police department marked its 10 year anniversary in the "new" police station at 2 Olde North Road. Since opening in 2003, the police station has served as a modern day facility, allowing us to enhance our professionalism and service to the community.

Unfortunately, April was marred by the tragic and violent acts of terrorism at the Boston Marathon. The horrific events and subsequent search, encounter and apprehension of the two involved suspects in Watertown, showed the value and importance of a regionalized approach by law enforcement agencies from across the State. Chelmsford's membership in the Northeastern Massachusetts Law Enforcement Council



# Police Department

(NEMLEC) had Chelmsford officers responding to both Boston and Watertown in response to a request for mutual aid. The nature, size and scope of the police investigation required hundreds of officers from local, state and federal agencies.

Beginning in June, officers were assigned on frequent basis to Varney Park and beach area in response to an increase in activity. In nice weather, both the park and beach area have become a popular spot for people to visit. Officers will continue frequent checks through Labor Day to deter unruly and disturbing behavior.

This years' Police Foundation Awards Breakfast honored thirteen officers for meritorious service. Officers receiving 2013 awards were:

- Patrol Officer Daniel Goguen
- Patrol Officer John Goffin
- Patrol Officer Brian Richard
- Patrol Officer Gary White
- Patrol Officer Francis Teehan
- Patrol Officer Robert Murphy
- Patrol Officer Anthony Spinazola
- Patrol Officer Brian Ubele
- Patrol Officer David MacKenzie
- Inspector Craig Walsh
- Sergeant Gary Hannagan
- Sergeant Edward Quinn
- Lieutenant Colin Spence

### GRANTS

The Police Department received the following Grants during Fiscal Year 2013:	
State 911 Dispatching Grant	\$77,902
Emergency Medical Dispatch Training Grant	\$32,614
Highway Safety Traffic Grant	\$6,000
3M Company Crime Prevention Grant	\$1,250
EOPS Pedestrian & Bicycle Safety Grant	\$5,000

### PERSONNEL CHANGES

Three new officers joined the department in November and December after completing their training at the Massachusetts Transit Police Training Academy. Patrol Officers Brian Ubele, Kenneth Meehan and Robert Brown are a welcome addition to the force.

Patrol Officers Stephen Fredericks and Jason Hanscom were promoted to the rank of permanent sergeant in July and April respectively. Patrol Officer Brian Mullen was promoted to the rank of provisional sergeant in June.

Sergeant Paul Cooper was promoted to the rank of provisional lieutenant in June. Lieutenant James Spinney was promoted to the rank of permanent deputy chief in June. Sergeant J. Ronald Gamache retired from the police department in March after 34 years of dedicated service. Deputy Chief Scott Ubele retired from the police department in May after 28 years of service.

### APPRECIATION

I would like to express my sincere appreciation to the Board of Selectmen, Town Manager and other town departments and personnel for the cooperation extended to the Police Department.

I would also like to thank and recognize both sworn and non-sworn personnel of the Police Department for their truly outstanding performance and dedication to duty. Their commitment and professional approach to public safety has truly made Chelmsford a safer community.

Respectfully submitted,

James F. Murphy  
Chief of Police



## Police Department *Auxiliary Police*

### **AUXILIARY POLICE**

This past year was a very busy year for the Auxiliary Police Unit. The members participated in over a dozen events that took place year round. Without their help and assistance, many of these events would not exist.

We currently have 8 Auxiliary Officers (blue uniform) and have 10 active Auxiliary Officers in brown. These officers are dedicated to the town and have worked hard to make every event a success. There are also four retired Chelmsford Police Officers who are part of the Auxiliary compliment. We meet on a monthly basis, either the second or third Monday of each month.

In addition to working events in town, these Auxiliary Officers perform volunteer patrol shifts and check over 30 public buildings as well as recreational areas in town. They are also utilized on foot patrol of the Freeman Bike Path. The duties of Auxiliary Officers are to check all town property as well as vacant house checks.

This year has been an exciting year as we have had three brownie officers complete the MCJTC Reserve Academy. These individuals are waiting further testing and approval before moving up to full time status (in blue).

In 2011-2012, Auxiliary Officers performed over 55 house checks. During this time frame they conducted over approximately 1,830 checks of town owned property, this includes both beach areas. They assisted Patrol Officers at motor vehicle accidents as well as responded to natural disasters that occurred in our town.

This unit is strictly a volunteer unit. Due to their efforts, the town saves thousands of dollars by keeping vandalism and property damage down. The Auxiliary Police Force is an extremely dedicated unit whose main goal is working to make Chelmsford a safer community for all.

It has been a pleasure supervising these men and women over the last year. I hope to continue this success for many years to come.

Respectfully submitted,  
Sgt. Gail F. Beaudoin  
Auxiliary Commander

### **AUXILIARY UNIT**

Capt. Kevin Proulx  
Sgt. Richard Demers  
Sgt. Peter Ravanis  
Ptl. Ryan Bellemare  
Ptl. Michael G. Martell  
Ptl. Roy W. Philbrick  
Ptl. Christian W. Seminatore  
Ptl. Daniel Simard

### **RETIREES**

Ptl. Roland Linstad  
Ptl. Ernest Woessner  
Ptl. John McGeown  
Sgt. E. Michael Rooney

### **AUXILIARY OFFICERS IN TRAINING**

Allison Couch  
Matthew Fernald  
Nicholas Grace  
Alexandra Hayden  
Andrew Houmiller  
Rodger Maillet  
Bryan Marcotte  
Justin Powers  
Matthew Sech  
Fady Sidhom



# Police Department

## *Animal Control*

### ANIMAL CONTROL OFFICER

The Animal Control Officer responds to a variety of animal and wildlife calls throughout the community. Those calls involving public safety or public welfare will be addressed by the Animal Control Officer. I would like to remind all residents that calls such as removal of animals from chimneys, under porches, or inside attics must be handled by a private pest control company.

I would like to also remind all pet owners that it is their responsibility to insure that their pets are properly vaccinated and licensed. Also, all dogs must be leashed or under strict control at all times, and all waste must be picked up from all public and private property. This especially pertains to town fields, schools, conservation lands, and the bike path.

I would like to thank all the residents who have donated food, blankets, towels, and supplies. We are always in need of these items. I would like to thank all the people who attended our rabies/microchip clinic and programs that we have provided. Please look for upcoming events.

I would like to thank the Town Manager, Board of Selectmen, Police Department and all other town departments for their support and assistance over the last year.

Respectfully Submitted,

Erik E. Merrill  
Animal Control Officer

### ANIMAL CONTROL STATISTICS

Calls for Service	1190
Informational Calls	1056
Dogs Licensed in FY 12	2700
Animals picked up and taken to pound	41
Animals returned to owners	33
Animals adopted after 10 days	2
Animals taken to the Lowell Humane Society	8
Road Kills disposed of at the Lowell Humane Society	175
Animal bite reports	41
Citations Issued	18
Value of Citation Fines	\$1,605.00
Other Funds Collected	\$240.00





## Fire Department *Michael F. Curran, Fire Chief*



181 Littleton Road Photo by Rick Nohl

Chelmsford Fire Department consists of 53 firefighters, 4 Unit Captains, Deputy Chief of Operations, and Deputy Chief in charge of Fire Prevention, training captain, fire prevention captain, chief, mechanic, one Department Assistant and one part-time clerk for fire prevention. We have 5 stations in the Town of Chelmsford, 4 staffed with 2 firefighters with the Center station staffed with the Unit Captain and 4 firefighters. The new station being built on Billerica Road has begun. The construction is going along on a timely basis and the town expects an October 2014 completion. We would like to thank all the employees at Town Hall; I know the construction has been a disruption for the entire building.

Our S.A.F.E coordinator FF Josh Abbott has applying for grants through the state and has been approved. Every year our firefighters join with the area schools, daycares, preschools and now with one of the new grants the seniors in town to help learn fire safety, prepare for emergency situations. The S.A.F.E. crew will travel to the schools in town with books, Pluggy the talking fire hydrant and a "burn house". The kids really like Pluggy and the burn house is something the kids can interact with showing

some dangers that could be in the house for example to many extension cords in one outlet or a pan on the stove.

We had two (2) retirements from the department this year, Captain James Durkin and Captain Rick Rivard. James Durkin retired after 30 years and Rick Rivard retired after 25 years. We wish them both the best of luck!

### DEPARMTENT PERSONNEL

#### FIRE CHIEF

Michael F. Curran

#### DEPUTY CHIEFS

Michael Donoghue, Operations

Gary Ryan, Fire Prevention

#### FIRE CAPTAINS

Henry Houle, Unit 1

Daniel Manley, Unit 2

Bruce Donovan, Unit 3

Daniel Funaro, Unit 4

Kevin O'Brien, Fire Prevention

Marc Pare' Training Captain

CALL HISTORY				
YEAR	2010	2011	2012	2013
BUILDING FIRES	40	28	25	23
MEDICAL AID	2868	2868	2976	3049
AUTO FIRES	18	15	15	11
OUTSIDE FIRES	85	84	17	2
MUTUAL AID	29	27	19	28
INVESTIGATION	847	612	337	349
OTHER CALLS	2592	3199	3189	3323
<b>TOTALS</b>	<b>6479</b>	<b>6833</b>	<b>6578</b>	<b>6785</b>



# Fire Department

## FIREFIGHTERS

Joshua Abbott  
 William Bacon  
 Edward Boisseau  
 Christopher Brothers  
 Thomas Brothers  
 Jeffrey Cancellia  
 Michael Chiasson  
 Daniel Corey  
 Michael Ducharme  
 Robert Gardner  
 David Hadley  
 David Houle  
 William Keohane  
 Donald Kohl  
 Cynthia Leczynski  
 David Maher  
 Leo Manley

William Amundson  
 William Bennett  
 Evan Boudreau  
 Michael Brothers  
 Erik Byam  
 Edward Casey  
 Kevin Clarke  
 Patrick Daley  
 Jesse Foster  
 Scott Gallant  
 Nicholas Hamilton  
 Ryan Houle  
 John Kivlan  
 Daniel Koutsoufis  
 Keith Lindsay  
 Michael Maher  
 Andrew Micu

## FIREFIGHTERS

Jason Moody  
 Donald Peterson  
 Chhunly Prak  
 Michelle Sacco  
 Gregory Segnini  
 Kevin Sheehy  
 Jason Turner  
 Daniel Ubele  
 Michael Young

Michael Nelson  
 Casey Phelan  
 John Reid  
 William Schellbach  
 Timothy Shanahan  
 Gregory Sparks  
 Joshua Turner  
 Garrett Walsh

## Clerical

Anna Griffin  
 Department Assistant

Kristen Benjamin  
 Fire Prevention

## Mechanic

Frank Fader



*Chelmsford Firefighters visit to Shriners Hospital in Boston*



# Public Works

## Gary Persichetti, Director of Public Works Engineering Division

The Department of Public Works (DPW) consists of seven Divisions (Engineering, Facilities, Highway, Parks, Public Buildings, Recycling, and Sewer).

All DPW Divisions are now located at the new facility at 9 Alpha Road with the exception of the Recycling Division which is still located at the Town Offices (50 Billerica Road) and the Highway Division mechanics continue their operation at Richardson Road. The mechanics will be moving during Phase 2 of the DPW consolidation project.

There have been two recent organizational changes. Kathleen Canavan has taken Dave Callahan's place as Facilities Manager. Kathleen joined the DPW in May. Nick Parlee joined us last October as Recycling Coordinator taking Jennifer Almeida's place. Jennifer has taken a new position with the Town Clerk's Office.

The DPW Departmental Assistant continues to process all invoices for payment, payroll and oversees the operational budget for the Engineering, Sewer, Public Buildings, Highway and Parks Divisions as well as assists residents with daily requests. She also prepares submittals to FEMA for disaster related reimbursements (most recently for the 2013 Blizzard). In addition to supporting the DPW Director, she also supports the Engineering staff with daily inquiries, scanning, and coordination of tree work.

### Engineering Division

The Engineering Division provides technical support to many Town departments and committees, including the Planning Board, Conservation Commission, Town Manager, Board of Selectmen, Assessors Department, Town Clerk, as well as the Sewer and Facilities Divisions. Additionally, the engineers design projects for construction by the Highway Division.

The engineers provided design, layout, grades, technical assistance, and inspections for the following projects:

- Summer Street and Brook Street – sidewalk and drainage improvements
- Old Westford Road – sidewalk, roadway and drainage improvements
- State Street – roadway improvements
- Dominic Drive – roadway improvements
- Apollo Drive – roadway improvements

- Brentwood Road – roadway improvements
- Old Stage Road – roadway improvements

The engineers provided the Planning Board with site plan reviews and/or inspections on the following projects:

- 106 Locke Road – site plan and special permits
- 75 North Road – site plan and special permits
- 228 Billerica Road – site plan and special permits
- 300 Billerica Road – site plan and special permits
- 269-273 Littleton Road – site plan and special permits
- 50 Billerica Road – site plan
- 20 Watershed Lane – minor site plan
- 64 Washington Street – minor site plan
- 16-20 Boston Road – site plan and special permits

In addition, the engineers provided plan reviews and/or inspections on the following subdivisions:

Daisy Meadows	Wisteria Lane
Jagged Rock Road	Sugden Lane
Marchildon Lane	80 Smith Street (Rear)

Ongoing projects consisted of:

- EPA Stormwater Phase 2 regulation compliance -- produced Annual Reports to ensure compliance with the Town's discharge permit.
- Assisted consulting engineers on the Center Underground Utility project.
- Assisted consulting engineers with the layout and design for the DPW location (9 Alpha Road). Layout of limits and grades for the salt shed construction.
- Worked with consulting engineers on the Freeman Lake dam for continuing compliance with the Office of Dam safety. The dam has been inspected and has an ongoing maintenance plan.
- Completed a right of way survey for a portion of Smith Street and Warren Avenue for future road reconstruction and sidewalk improvements.
- Worked with consulting engineers and subcontractors on the MassWorks grant for the signalization at Billerica Road/Elliot Street and Billerica Road/Alpha Road.
- Performed existing condition surveys for the Turf Field projects at Chelmsford High School and the McCarthy Middle School.





## Sewer, Public Buildings & Parks

- Performed existing condition survey for the proposed new Chelmsford Fire Department Headquarters on Billerica Road.
- Performed a property line survey for the Oak Hill Property.
- Worked with the Finance Office and Planning Board to close out passbook accounts specifically for Alexandria Way, Pleasant Avenue and Arrowhead Circle. The roadways were completed and have been accepted as Town roadways.
- Worked with an outside Engineering firm to implement the Pavement Management Program.
- Conducted survey work, grades and inspections for the Fairview Cemetery expansion.
- Worked with FEMA on the Concord River watershed floodplain study amendments.
- Prepared various floor plans for the Chelmsford Country Club renovation.
- Completed a property line stake-out at Sunny Meadow Farm and the Cranberry Bog.
- Supplied technical support to a consulting engineer for upgrades to the Mill Road sewer pump station.
- Reviewed, inspected and coordinated tree work within Town roadways and Town properties.
- Prepared and recorded various documents for drainage easements and conservation notices of intent.
- Scanned road layouts and as-builts, mainline sewer record as-builts, and property sewer connections to build an on-line database of all plans.
- Built sewerage and drainage base maps for future GIS use.
- Reviewed, updated and printed revisions to the Assessor's maps.
- Member of the Rourke Bridge/Wood Street/Drum Hill Road corridor technical working group.
- Member of the NMCOG Regional Stormwater Collaborative.

The engineering staff also assists residents with requests on an as-needed basis (i.e., providing maps, drainage expertise, and performing tree inspections).

### Sewer Division

The Sewer Division Operations staff's daily activities include: preventive maintenance and repair of 41 pump stations, 2 metering stations, and approximately 190 miles of sewer gravity mains, force mains and

low pressure lines. In addition to the preventive maintenance tasks, the Operations Staff performs inspections, snow removal, and mark outs as well as odor control.

Major projects completed this year:

- Preliminary engineering design work on the Mill Road pump station upgrade. This upgrade will maximize capacity.
- Replaced channel grinder cores, motors and controllers at the Southwell & Katrina main pump stations.
- Replaced or rebuilt pumps and/or valves at 13 pump stations.
- Upgraded control panels at 10 pump stations.
- Upgraded level controls at 4 pump stations.
- Grit removal and wet well cleaning at 12 pump stations.
- Replaced 2 standby generators.
- Upgraded SCADA computer and software.

The office staff is the primary interface with the public and handles sewer betterments, billing, phone inquiries, concerns and other related correspondence.

With construction completed and connections winding down, the Sewer Division staff would like to thank all who have helped this \$165 million project to run smoothly. We would particularly like to thank the residents for their support, understanding, and inconvenience over the years.

### Public Buildings Division

We continue to employ two part-time Building Attendants (evenings) to assist with various building maintenance needs (painting, carpentry, and repairs) at the Town Hall as well as opening and closing of the Town Hall as needed.

Cleaning of the Town Hall continues to be outsourced to M&M Contract Cleaning. The Building Attendants supervise the contractor during their daily cleaning.

### Parks Division

The Parks Division maintains all traffic islands and commons in Town. The grounds are groomed each Spring and prepared for the heavy use during the year. This Division also prepares the Town Common



## Recycling & Solid Waste

for the annual Fourth of July celebration as well as the cleanup and restoration of damaged areas resulting from an abundance of activities throughout the year. Staff members also assist with plowing during the Winter.

### Recycling and Solid Waste

The Office of Recycling and Solid Waste Coordinator works to provide high quality trash and recycling services to the residents of Chelmsford. As such, the Coordinator works to keep trash tonnage to a minimum while encouraging recycling, assuring that our solid waste and recycling programs comply with state waste bans, local bylaws and other relevant requirements. In addition, the Coordinator assists residents with issues/inquiries related to recycling and solid waste, educates residents regarding the importance of recycling, reuse and donation options, and other waste reduction programs while also monitoring the Town's waste and recycling contractor's tonnage and cost activity.

**Solid Waste and Recycling tonnages:** In FY2013, Chelmsford's trash amounted to 10,934 tons. This represents a 309-ton reduction from FY2012 and a savings of \$21,939. This savings is attributed to an increase in recycling and a change in packaging laws. Recycled material for FY2013 amounted to 4,048.53 tons. Although the number is relatively close to what we collected during FY12 when paired with the lower trash tonnage, our recycling rate has increased to 26.51%.

**Electronics/appliances/tires:** Allied Waste began doing a for-fee pick-up of electronics, appliances and tires. As a result, ten tons of leaded glass has been diverted from our incineration facility.

**Drop-offs:** Chelmsford held two brush drop-offs and one household hazardous waste drop-off in FY13. The brush drop-offs were held at Community Tree, staffed by Town employees and volunteers. Together, these events served over 250 loads. The hazardous waste event was staffed by Board of Health personnel and volunteers. Residents who were unable to attend this event had the option of using the Minuteman Household Products Facility in Lexington. Eighty-seven residents registered through the Recycling Office to use this facility.

**Mercury programs:** The Recycling Office operates the Town's mercury abatement programs (to keep mercury out of the trash), funded by our combustion

facility Covanta Haverhill. This program includes the collection of fluorescent light bulbs, thermometer exchanges, and thermostat and button cell battery collections programs. During the year, many thermometers, thermostats and blood pressure units as well as elemental mercury were recycled.

**Cell phone & rechargeable battery recycling:** Cell phones (along with their batteries and accessories) are collected for recycling at the Chelmsford Town Offices (Clerk's and Recycling Offices). In FY13 we recycled approximately 650 cell phones and 375 pounds of rechargeable batteries.

**Education and outreach:** The annual "Chelmsford Recycles" flyer, a comprehensive description and "how to" guide on recycling and solid waste in Chelmsford is mailed to all residents in June. Additional information is also available on the Town website ([www.townofchelmsford.us/Recycling-Department.cfm](http://www.townofchelmsford.us/Recycling-Department.cfm)).

You can also tune into Chelmsford's local cable television station's community bulletin board notices and television programs, as well as read the Town's Community Newsletter and the Chelmsford Independent to learn more about upcoming changes in recycling and solid waste programs.

### Highway Division

The Highway Division is responsible for the upkeep and improvement of all streets, culverts, catch basins and manholes, street signs, traffic markings (all lines/crosswalks), traffic signs and traffic signals. They are also responsible for all street sweeping and roadside mowing/cutting of brush. There are approximately 230 miles of roadway under their jurisdiction.

New projects this year included:

#### Road Construction:

- Resurfaced, and made drainage improvements on Dunstable Road (retaining wall for Deep Brook), Riverneck Road (Sewer tie in and tied in floor drains at East Fire Station). Installed a separation tank at South Fire Station.
- Resurfaced State Street, Dominic Drive, Old Stage Road, Brentwood Road, and Apollo Drive.
- Reconstruction, drainage and sub-drain installation on Brook Street (10 complete basins), Summer Street (3 complete basins), Old Westford Road (20 complete basins), State Street (5 complete basins), Dominic Drive (7 complete basins), Old Stage



## Highway Division

Road (15 complete basins) and San Mateo Drive (1 complete basin).

- Reconstructed/installed sidewalks on Brook Street, Summer Street and started Old Westford Road and fixed walkway on Town Common.
- Repaired manhole on Fletcher Street.
- Misc. Hot top: 1,900 ton at various locations for caps, washouts and other hot top needs.
- Misc. Drainage: Repaired or replaced a total of 66 basins/manholes.
- Cleaned numerous easements and cleared numerous culvert pipes of debris accumulated due to beavers and silt build up, including Deep Brook.
- Berm installation totaling 2,200 feet at various locations.
- Beaver baffle installation at various locations.
- Worked with contractor to cleaned 4,100 catch basins throughout town.

### Additional Projects:

- Assisted the Sewer Division with sewer leaks throughout the town.
- Assisted the Parks Division with electrical service to the scoreboard at Varney Park.
- Assisted Railroad with new track installation, road reconstruction and repaving at the intersection of Middlesex Street and Church Street.
- Replaced or installed street signs using new town format where missing or when road reconstruction was completed.
- Alpha Road – DPW Facility, Salt Shed: Highway employees spent numerous days landscaping the grounds around the new facility and reconstructing the driveway/parking lot for the Salt Shed.
- Installed a section of sidewalk at the High School.
- Assisted the Cemetery Department and Commissioners with work at Fairview Cemetery: Clear-cut several acres, installed drainage and built two roads in preparation for paving additional burial sites.
- Assisted in the removal of the purple beech tree on the Town Common.
- Maintained Bruce Freeman Rail Trail on an as-needed basis (removed trees, removed trash, cleaned culvert, installed benches, provided signage at various locations, cut brush and swept walkway).
- Assisted with various projects at Town open space land sites (i.e. Lime Quarry Reservation and the Cranberry Bog).
- Assisted the Recycling Division Coordinator at all Recycling Events (i.e., Hazardous Waste Days, Brush Drop Off, etc.).

- Assisted the Town Clerk with elections.
- Assisted the Animal Control Officer as needed.

The Highway Division personnel, assisted by the Engineering Division, Parks Division, Cemetery Division, Sewer Division and Facilities Division worked hard dealing with snowfall accumulation (75 inches) this past winter. The staff maintains all plowing equipment as well as supervises 40 subcontractors during snow operations.

The Highway Division Clerk maintained all financial records needed for reporting, tracking and payment of all vouchers connected with highway budgets – including general expenses, salaries, snow and ice, Massachusetts Chapter 90 funding (road construction repair) and capital expenditures. In addition, the Clerk completed necessary applications for Chapter 90 reimbursements, and FEMA reimbursements for the February Blizzard.

The Highway Division welcomed Keith Leczynski, Driver/Laborer, Jonathan McKennedy, Diver/Laborer, Darryl Sittler, Driver/Laborer and Alexander Luther, Mechanic. The Highway Division wishes to acknowledge Dennis Greenwood as a Working Foreman, and Joseph Eriksen as Assistant Superintendent. Upon John Long's retirement in November, 2012, Larry Ferreira has assumed the role of Superintendent of Streets.

The purpose of the Public Facilities Division is to





# Public Works

## Public Facilities

*Kathleen Canavan, Facilities Manager*

manage a responsive, well planned and cost effective maintenance operation and capital improvement program for all Town and School buildings and grounds.

The Public Facilities Division provides electrical, plumbing, HVAC, carpentry, and general maintenance to all Town and School buildings. The Division is also responsible for the maintenance and repair of all Town owned streetlights and maintains all town and school parks and athletic fields. Department personnel mow all sports fields and turf areas, trim shrubs, collect rubbish at parks and playgrounds, weed, edge, and mulch. They are also responsible for snow removal, the preparation and cleanup for special events and repair and replacement of small engines on maintenance equipment.

### Buildings:

There are presently thirty buildings in Chelmsford: five elementary schools; two middle schools; one High School and one School Administration building; two Libraries; five Fire Stations; one Police Station; Police Maintenance Garage, Country Club, Senior Center, Town Office; Old Town Hall; North Town Hall; the new DPW Facility, Tully Ice Rink and other support buildings.

The Facilities Division is responsible for managing all major building related improvements.

### Capital projects for the year:

- High School - Gymnasium Upgrade
- High School - Stadium Lights
- High School - Locker Room Renovation
- McCarthy School – Locker Room Renovation
- McCarthy School – Parking Lot and Curbing.
- Parker School – Gymnasium Upgrade
- Parker School – Locker Room Renovation
- South Row School – Plumbing Upgrades

### Construction projects:

- New DPW Facility - Building Renovation
- Center Town Hall - Building Renovation
- North Town Hall - Building Renovation

### Additional facilities related projects:

- Electrical and irrigation work to prepare for the turf projects at the High School and McCarthy Middle School
- Country Club – prepare building for dismantle of

function hall and make repairs to prepare for the opening of spring season.

- Food Pantry – preparation and electrical work to move container for construction of new Central Fire Station

### Energy Related Projects:

With assistance from the Facilities Department and the Energy Conservation Committee the Town entered into an \$18,126,336 Energy Service Contract (ESCO) with Johnson Controls for the purpose of making energy, water and similar improvements to Town owned properties. The contract includes 80 individual energy saving projects located at 23 Facilities to be completed over the next 18 months.

(25) Energy Conservation Measures include:

- Lighting – Fixture Retrofit
- Lighting – Fixture Controls
- Building Envelope – Weatherization
- Building Envelope – Roof/Wall/Attic Insulation
- Building Envelope – Window Replacement
- Building Controls – Energy Management System

Upgrades:

- Building Controls - Install VFD on Fans
- Heating System – Furnace/DX Cooling Unit Replacement
- Heating System – Air Handler Replacement
- Heating System – Boiler Replacement
- Heating System – Pipe and Valve Insulation
- Heating System - Install New Unit Ventilators, DDC Inclusion
- Cooling System – Install New Unit Ventilators w/ DX Cooling, DDC Inclusion
- Cooling System – Ductless Split System
- Cooling System – Chiller Replacement
- Pumping System – VFD on Hot Water Pumps
- Pumping System – Condensing DHW Unit
- Motors – Energy Efficient Motor Replacement
- Water conservation
- Vending Machine Controllers
- Walk-in Coolers/Walk-in Freezers
- Steam to Hot Water Conversion
- Energy Efficient Transformer
- Town Wide LED Street Light Replacement
- Renewable Energy – Photovoltaic Generation – Furnish all engineering labor, material and Utility Interconnection for Solar Photovoltaic installations.

Facilities included in this measure:



# Public Facilities

Facility	System Size kW	Annual Output kWh
High School	269.75	288,379
Byam Elementary School	253.50	268,556
Center Elementary School	94.25	99,309
Harrington Elementary School	373.75	386,839
McCarthy Middle School	360.75	384,903
Parker Middle School	224.25	240,970
South Row Elementary School	230.75	246,878
Community Education/ Westlands School	120.25	126,833
Alpha Road DPW Facility	403.00	423,218
<b>Total</b>	<b>2,330.25</b>	<b>2,465,885</b>

The department continues to participate in the Massachusetts Interlocal Insurance Association (MIIA) Loss Control Grant Program and the MIIA Rewards Program by performing and submitting roof, self, freeze up and air quality inspections. Towns are given premium credits toward the next policy year by participating in these programs





## Public Works

# Permanent Building Committee

## *Patrick Maloney & David Duane, Co-Chairmen*

The Permanent Building Committee was formed in September 2008 to assist the Town Manager with the development of financial estimates, project design and supervision of construction of municipal building projects.

The Permanent Building Committee shall assist the Town Manager with the supervision of design and construction of municipal building projects, including selecting professional assistants, developing contract documents for feasibility studies, preparing design plans and specifications, and obtaining bids for the construction, remodeling, alteration or renovation, and equipping and furnishing of municipal buildings. The Committee shall also assist the Town Manager in the development of a long-term capital plan for municipal buildings, which includes the lease or sale of surplus municipal buildings.

The Committee consists of eight members appointed by the Town Manager, with the approval of the Board of Selectmen, as follows:

Pat Maloney, Co-Chairman

David Duane, Co-Chairman

Kathleen Howe

Daniel Morse

Eric Johnson

Gary Persichetti, DPW Director

Steve Roberts

Debra Belden, Recording Clerk

Areas that the Permanent Building Committee is currently working on include:

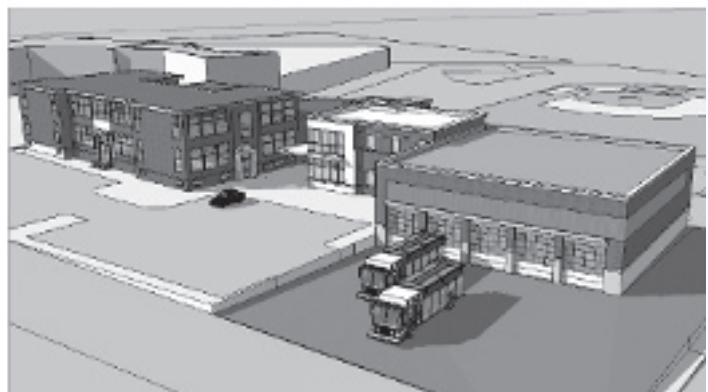
- Managing construction of new Fire Station on Billerica Road scheduled for completion October 2014.

- Managing renovation of Chelmsford Country Club including a new function hall, pro shop, and upgraded utilities. Scheduled for completion April 2014.
- Creation of a proposal for the use of the center fire station property to be presented at Spring Town Meeting.

### Completion:

- DPW building 9 Alpha Road, Salt Shed, and road construction materials storage area:
- Completed Phase 1 renovation at 9 Alpha Road for administrative office area.
- Completed Phase 1 renovation at 9 Alpha road for equipment storage
- Completed site work at road materials storage area adjacent to DPW facility
- Completed construction of Salt Shed

The Permanent Building Committee will continue to look ahead and anticipate the needs of the facilities of the town and work to insure improvements and building projects are planned and completed in a fiscally responsible manner.





The Cemetery Commission is pleased to report the following accomplishments for Fiscal Year 2013, to the citizens of Chelmsford.

The expansion of the Fairview Cemetery in North Chelmsford is moving along well, what is left to be done at this time is, paving of the entire cemetery and the placing of numbered markers in the ground. Once complete, the new area in Section H & G will provide for over 900 new graves. The goal of this project was to keep as much work as possible in house; this was made possible by working closely with the DPW and the North Chelmsford Water District. In early spring, we were able to clear approximately 2 acres of land for the expansion; roads were installed along with water lines and all drainage necessary. Work was also done along the cemetery wall that runs parallel to Main St, loam was spread and the area was hydro-seeded prior to summer. With this work completed, we ask all residents to please not park on the grass between the road and wall.

In the Fall of 2012, Cemetery personnel installed trees and shrubbery in and around Section N of Pine Ridge, we will continue these plantings each Fall until the section is fully developed. Lots are available for sale at Pine Ridge, Fairview Cemetery, West Chelmsford Cemetery and Heart Pond Cemetery.

The restoration of various historic stones at both Forefathers Burial Grounds and Riverside Cemetery has begun and will continue throughout the year until complete. Also at Forefathers a new gate was installed for the entrance across from Ginger Ale Plaza. As in years past and as time allows, we continue our

## Cemetery Commission

### *David Boyle, Superintendent*

program to safety prune any trees that need attention at the Town's six cemeteries. Once again, this past year Cemetery personnel assisted the DPW in snowplowing operations throughout the winter season.

In the Fiscal Year 2013 there were a total of 156 interments, 108 full burials and 48 cremation interments of which 8 were In-Urns in the Niche Walls at Pine Ridge. Cremations accounted for 31% of total interments. For FY 2013 there were 83 cemetery lots purchased, 15 of which were for the Niche Walls at Pine Ridge. Thirty-one lot owners participated in the Prepaid Interment Fee Program. The Cemetery Commission appreciates our staff's efforts to keep Chelmsford's six public cemeteries well-maintained and attractive burial places.

Please note, beginning on November 15th of 2013 and continuing each year forward, all Veterans flags will be removed by Cemetery personnel, for the Winter season. Flags will once again be placed on all Veterans graves on the third Saturday in May of 2014. If there are any questions please direct them to the Superintendent at [dboyle@townofchelmsford.us](mailto:dboyle@townofchelmsford.us)

Please visit the Town's web site at [www.townofchelmsford.us](http://www.townofchelmsford.us) and click on the Town Departments link; then to the Cemetery Department link, here you will find information on the Cemetery Commission, the Six cemeteries in town and directions to each of them; current rates.

### MEMBERS

Gerald L. Hardy, Chairman

Thomas A. St Germain

Valerie Peterson

Cemetery Department Personnel:

David J. Boyle, Superintendent

Patrick Caires, Working Foreman

Jorge De Freitas, Driver/Laborer

Andrew Silva, Driver/ Laborer

MaryAnn Silva, P. T. Clerk

Jim Levesque, Seasonal Laborer



## Human Services

# Chelmsford Public Library

*Becky Herrmann, Library Director*



Photo credit: Lee Fortier

Once upon a time... we were a small library in a small town. As Chelmsford's population grew, the library also expanded, and eventually we increased our building to six times the size of the original. At the time of the expansion, there were fears that we would lose our New England charm, that the quaint little Carriage House where we held our meetings and art shows would be eclipsed by a sterile, brick building. People also loved the Children's House and were fearful that the memories they had made there wouldn't translate to a modern facility. After thirteen years in the "new" building, fears were allayed. We see memories made every day. These are memories to cherish: a toddler holding a baby chick when a visiting zoo comes to town; folks reading in the courtyard in the summer sun; the laughter of a book group gathered around the Adams building fireplace or the parade of children walking through the building in their Halloween costumes. We see expressions of Chelmsford past and present in the murals in the children's room, the stained glass panel above the New Book area, the Chelmsford quilt and the Heritage garden. The antique grandfather clock still graces us with its presence the same way it did when Edith Pickles (yes, that was truly her name) was the head librarian. Old and new co-exist peacefully.

Getting the story right -- Through all the changes, we have always tried to balance our small-town feel with big-city access to information and services. By keeping it personal, we haven't lost our ability to connect with the community. We connect when we help you find the best recipe for lemon meringue pie or show you how to research your long-lost relatives. We can let you know when the next meteor shower occurs and in a pinch, we can loan you a copy of the algebra book you forgot at school. No question is too large or too small.

The role of the library in the community has always been dynamic, but advances in technology in the last ten years have significantly changed the expectations of our users, more than in any previous decade. The immediacy and accessibility of the Internet have our patrons desiring materials and services 24/7. Amazon or Good Reads might be able to suggest books in an instant, but Chelmsford patrons expect trained staff to do more than an algorithm can. The human connection - in person, by phone, by text, live chat, and email -- that is what makes the difference.







## Chelmsford Public Library

Keeping it personal means offering programs such as book clubs, storytimes and Friday Fiction, and services like one-on-one computer training and tax help, classes on how to download ebooks, tips for parents on reading levels and readiness, and outreach visits to daycares and homeschoolers.

We can create a customized booklist for you based on your reading interests, or you can look at our QR code book lists, available in the backs of hundreds of books – just use your smartphone or a tablet to read the code and you will find reading recommendations matched to a book that you like. (These lists are also available on our website.) We want to make your life easier... You can do your work at home or a coffee shop and then use our Print from Anywhere service to print directly from your home computer, laptop, or Smartphone (any device with an internet connection), to the library and pick up your print job at your leisure.

Sharing our story -- Can't get your kids to the library in person? Storytime TV is now on 7 days a week. The children's staff partnered with school librarians to produce a storytime TV show. With more than 50 episodes, we are now on the education channel (Comcast 22 or Verizon 36) every night at 7:00 p.m. You can also access hundreds of videos of adult and children's library programs from our Library Anytime page – just click on the Exhibits and Videos link. <http://www.chelmsfordlibrary.org/anytime/exhibits.html>

Do you ever wish you could share our library with your friends or family? You can now. Take a virtual walk through the library using our Google Maps street view application. [http://www.chelmsfordlibrary.org/library\\_info/index.html#tour](http://www.chelmsfordlibrary.org/library_info/index.html#tour)

Same old story -- (but it's a good one!) The library continues to be very popular. In fact the most recent Yelp review from August 1st says "Best library I've ever been to!" Town residents agree,

as 72% of them have library cards -- 24,121 out of 33, 313 residents!

This year we had 200,264 visitors in the library, and held 932 library programs (an 18% increase over last year) with 20,159 people attending (11% increase over FY12). The core library programs such as story times, book groups, lectures, and art/music programs still draw big crowds. Our One Book Chelmsford concluded with two talks from MA author Andre Dubus III to both townspeople and high school students. Chelmsford library users are still using the library heavily with over a half a million circulations this past year – 506,248!

Surprising story -- Despite predictions that E-books will supersede the physical book in the near future, at our library we still find that physical books are leading the pack with 319,233 circulations. Movies come in second with 114,116 circulations, music is third at 46,037 and E-books come in fourth with 5,181 circulations. The remaining circulations are newspapers, magazines, computer games and audiobooks.





## Human Services

# Chelmsford Public Library

Chelmsford residents keep asking questions. We were asked 27,783 reference questions at the service desk this year. Two popular topics are product information and how to research ancestors. Our database for Consumer Reports averages 45 uses per month and genealogy-related databases average 82 logins a month. Other popular databases (based on usage) are Wowbrary, Bookletters, and Novelist - databases that provide reading advice and book information. Together they average an amazing 1,528 views per month. An online resource that has been helpful to our tech-savvy population is Safari Computer Books - it was accessed 1216 times last year with 20,988 materials viewed. Children are also using online book resources well - our Tumblebooks electronic book subscription is immensely popular - it was accessed 22,224 times this past year!

The rest of the story - Numbers are impersonal by their nature. It is the stories behind them that make the library special. Every time residents find meaningful information using a library database, a library book or by asking a librarian, your tax dollars are working for you. The information could be how to locate schools for your autistic child, what washing machine is the best buy, how to preserve the blueberries in your back yard, or how to download your 1040 tax form.

We encourage you to turn to your library in a time of need. Losing your job is devastating. Being able to come to the library to find resources that help you get back on your feet again is a daily miracle for many Chelmsford residents. We offer you access to a computer, resume examples, email services, photocopying, document scanning and myriad job-related websites.

Or you may turn to us for health-related concerns. We have multiple medical databases and a comprehensive bibliography of health information available on the web. We can

guide you to information that will help you stay informed and current about your family member's or your own medical situation.

Would you like to feel more connected to your town? Join in a book discussion, attend a program, a storytime, or help us plant a community garden! We are a thriving community gathering place where you can connect with your neighbor or the world! No matter your needs, the Chelmsford Library staff is here to assist you.

We can even still recommend a good book.



*Community Garden at MacKay Library.  
Funded through Community Action Program Funds*

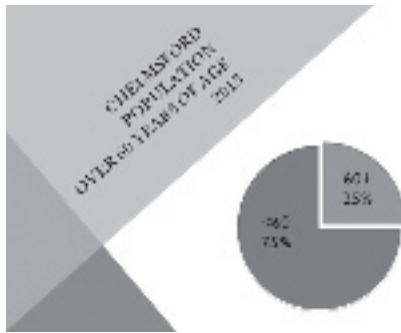


## Senior Center - Council on Aging & Elder Services

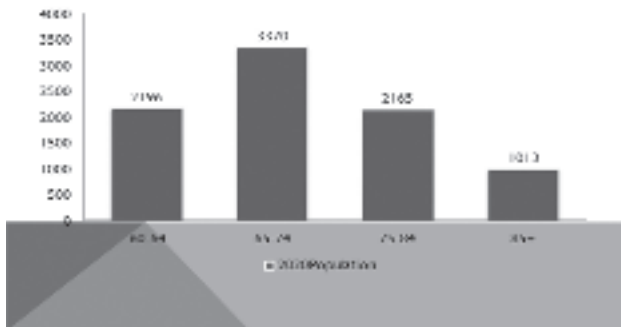
*Debra Siriani, Human Services Director*

CHELMSFORD SENIOR CENTER  
75 GROTON RD. N. CHELMSFORD

*Serving Chelmsford's 8,494 60+ population (almost 26% of the population) and their families.*



### Senior Population Projection in Chelmsford 2020



#### DEPARTMENTAL MISSION STATEMENT

Provide and promote advocacy and support systems which empower older adults and disabled citizens to maintain independence, prepare for life changes, and improve quality of life.

Chelmsford's Elder Services Department performed in excess of 74,301 units of service to seniors and their families in FY13. (The Executive Office of Elder Affairs defines a unit of service as 'the number of individual contacts, hours, rides, meals, classes, etc.')

#### Current Council on Aging Board

**Ed Madden, Chair**  
**Denise Marcaurelle**  
**Kris Murthy**  
**H. Steven Flynn**  
**Shannon Anderson**  
**Gail Beaudoin**  
**Karen Bond Garrigan**  
**Janet Lovely**  
**Virginia Hall**  
**Paul Der Ananian**

**Associate Member: Louise Myers**

The Director and Council on Aging Board spent much of 2013 assessing, researching, and preparing a Five Year Capital Improvement Plan. Goals that were identified in this process are as follows:

- Purchase of a 14 passenger van to increase options for senior transport to medical appointments and other essential services.
- Renovations to the aging Dining Hall in order to make more efficient use of space to make it a more pleasant dining area, and repair and update the space to be more functional for Town-wide use and rentals.
- Addition of heating and air conditioning units to the front sun porch in order to create more functional programming and meeting space.
- Improvements to basement space to allow for a Senior Fitness Room.
- Expansion of the Social Day program space with necessary renovations.
- Reception area renovations.



# Human Services

## Senior Center - Council on Aging & Elder Services

### STAFFING

The most notable of staff changes this year was the retirement of John Maleski, Building Maintenance Manager. We were able to add our full time Custodian position to the town budget, as well as our full time Social Services Coordinator position, both had been previously paid by grant monies.

### BUDGET HIGHLIGHTS

After steady cuts to our Meals on Wheels/ Nutrition Program in previous years, we have sustained approximately \$20,000. in cuts in one year triggered by the Federal sequestration. We are no longer given any reimbursement by the USDA through the Merrimack Valley Nutrition Program. Some meal sites in Massachusetts were shut down completely, and others, like ours, are struggling to maintain a quality program that provides basic needs to our most vulnerable citizens, and an opportunity for daily social interaction for many others.

- After a six month trial period with the Chelmsford Housing Authority contract for Maintenance services to the Senior Center Building, we are confident that a continued yearly contract will be beneficial to the Center, and the Town. We have seen a reduction of personnel expense, and less need to call outside contracted services due to the expertise of the CHA Maintenance crew.
- The Friends of the Senior Center have committed to assist with Nutrition Program costs and PT Custodian services for \$36,000. in Fiscal Year 14. Thank you!



*A group of friends enjoying a healthy breakfast, and a bit of sunshine.*

### VOLUNTEERS

In FY13, volunteers generously donated over 18,000 hours of their time to make our programs and services available to others.

Volunteer Service Type	Hours
Administrative Support	2422
COA Board Member	500*
Drivers	2031
Friends of Senior Center	3944
General Services	3921
Nutrition Program	2592
Program Leaders	142
Property Tax Program	568
Supportive Day Care	2093
<b>Total Volunteer Hours</b>	<b>18,213*</b>
Pay Equivalent	\$145,704.**

*\*(approximately)*

*\*\* (when calculated at @\$8./hr.)*



## Senior Center - Council on Aging & Elder Services



*One of our favorite volunteers, Prince!*

### SENIOR TAX WORKER PROGRAM

Through the dedicated work of the Senior Tax Worker Committee (a group of four volunteers), we filled 150 senior tax worker positions this year in almost every Town Department, and providing 9,600 additional service hours to the Town. This program allows seniors to be a vital part of the community, and provided \$75,000. in tax rebates.

The Senior Center provides wellness, support, and educational programs, and hosts a variety of activities to improve the quality of life for seniors.

### SOCIAL SERVICES/ OUTREACH

In FY13, our Social Service Coordinator's caseload was 406 clients, providing 1639 service units. 1309 of these interactions were categorized as Family Support.

- Outreach made approximately 162 home visits to 72 different households in the community.

- The Handyman program grew again last year with 131 home visits to assist seniors with small repairs. We are always looking for more volunteers for this program, and each volunteer goes through a criminal record check.
- Each weekday, our Meals on Wheels program sent out between 90-100 home-delivered meals, totaling 21,587 meals to 184 unduplicated clients. These daily visits are also a wellness check, and any concerns are brought back to our office for follow up.

### LUNCHEONS

- In FY13, we served over 14,000 nutritious and economically priced meals at the Center.
- Prepared approximately 5,700 off-site meals for senior housing residents and other programs.

### TRANSPORTATION SERVICES

- 2 vans, one retired police car, one full time driver, and two part time drivers.
- In FY13, we added a weekly grocery trip in order to be more efficient, and to provide a regular, reliable service.

### RESPITE/COMPANION CARE PROGRAM

We are proud to support this program, which places companions in the senior's home in order to support the family caregiver as well as the older family member in need. Because it is self-supporting, we have been able to pay for additional hours for our Companion Coordinator, and therefore, bring more assistance to the families of Chelmsford.



## Senior Center - Council on Aging & Elder Services

### ADULT SOCIAL DAY PROGRAM

This program assists seniors and their family caregivers by offering a safe, structured, and social environment for half days (3 hours) or full (6 hours), in the Senior Center, allowing clients to continue to interact with folks in a non-institutional and active setting. Our center this year is all abuzz with the group art projects the clients have been creating under the talent of our Social Day Program Coordinator, Maxine Shaw. Interns, volunteers, and a caring, devoted staff make this program continue to thrive.



*Group art project by clients of Social Day program.*

### EDUCATION, SOCIAL AND EXERCISE PROGRAMS

#### FY13 Highlights:

- We began our Cultural Lecture Series with a 4 part series on the Middle East, which can be seen on CCTV.
- Our Byam School Pen Pal program was a great success, and we look forward to matching seniors up with more Fourth grade pals this coming year!

- Bone Builders remains to be an extremely popular fitness/support program, and we have added similar programs like Muscle Conditioning and Therapeutic Exercise to great success.
- The 20th annual Winter Chowderfest was a wonderful event for all. The staff and volunteers at the Senior Center love to host such a fun day with ways for Chelmsford citizens of all ages to get involved.
- Chelmsford thanks the Radisson Hotel for continuing their support of our Aquasize classes on 4 mornings per week.
- Free Tax Appointments were booked solid again this year. Three trained tax professionals who generously volunteered their time, assisted seniors with their yearly taxes.
- We provided 40,385 event/program service units in FY13.

Respectfully submitted,  
Debra M. Siriani, Director



*Generations come together to create Community*



## Board of Health *Richard Day, Director*

### **Septage and Wastewater Abatement Program**

In 2013 the Septage and Wastewater Abatement Program continued its efforts to clean up our waterways. The Board of Health, with the completion of a central sewer system in Chelmsford is continuing its enforcement activities to insure compliance with local by-laws which will insure a safe water supply. Dye testing and water sampling will continue until all properties are connected to the sewer as required by Town By-Laws.

### **Administration and Management**

During FY 2013 income for various services and permits was collected for over 610 inspections of restaurants, septic systems, swimming pools, beaver complaints, day care centers, rental housing units, public schools, recreational camps, bathing beaches, tanning facilities, farmer's market vendors and all retail food stores. Food Plan Reviews, food establishment complaints and lead determinations are provided by the Board of Health.

### **Hazardous Waste and Industrial Wastewater Program**

Richard J. Day, Director of Public Health, was reappointed Hazardous Waste Coordinator and Municipal Coordinator to enforce the "Right-To-Know" law for Chelmsford. The Board of Health/Solid Waste held one Household Hazardous Waste Collection Day this year which was held on April 27, 2013. This program has consistently collected significant volumes of hazardous waste.

### **West Nile/ EEE Virus /Mosquito Surveillance/ Control Program**

The Board of Health does aerial larvaciding of our large wetland areas every spring. This is done in coordination with the Central Massachusetts Mosquito Control Project (CMMCP) activities. Mosquito pool collections and testing has replaced the bird testing to monitor virus activity in the town. [www.cmmcp.org](http://www.cmmcp.org)

### **MANAGER OF HEALTHCARE SERVICES / PUBLIC HEALTH NURSE:**

#### **MSPP INTERFACE**

##### **Wondering about...**

##### **MENTAL HEALTH SERVICES?**

The INTERFACE Community Resource & Referral HELPLINE became available to parents and community members in Chelmsford beginning July 2011, to assist in finding appropriate mental health services for children, families and adults. Callers are provided professional, personalized counseling referrals matched for location, specialty and insurance or fee requirements. The HELPLINE is available Monday-Friday from 9AM-5PM at 1-888-244-6843 ext. 1411 or 617-332-3666 ext. 1411.

Project INTERFACE, an initiative out of The Massachusetts School of Professional Psychology, works to improve the integration of mental health services within schools and community agencies and to improve access to these services for individuals.

On the Project INTERFACE Web site, [www.projectinterface.org](http://www.projectinterface.org), individuals can find information related to mental health questions and services for children, families and adults, including a calendar of community trainings and events.

Funding for this service is generously provided by the Town of Chelmsford, the Chelmsford School Department, the Disabilities Commission and the Chelmsford Board of Health.

From July 1, 2012 through June 30, 2013, 89 residents of Chelmsford have utilized this resource. A student intern worked with the Board of Health in the summer of 2013 doing outreach and education to primary care providers in the Chelmsford community to increase awareness about the availability of this service to Chelmsford residents.



## Board of Health

### **Healthy Chelmsford Coalition: (established in September 2009)**

The Healthy Chelmsford Coalition has collaborated with other departments and community partners to provide health promotion and educational programs for the community. Some of these programs include: Program at the Senior Center on "Emergency Preparedness: Thinking Ahead"; A Chelmsford Telemedia program on how to protect yourself from Influenza and proper coughing and sneezing etiquette; An educational program for Auxiliary Police officers on "Substance Abuse and Opiates in the Chelmsford Community"; Stewards of Children: Darkness to Light Programs to educate the community on child sexual abuse and prevention; and a monthly meditation series for stress reduction. The Manager of Healthcare Services is actively involved in LIVESMART, the CHS Drug task force; Region 3C Emergency Preparedness Coalition and an active member of the Greater Lowell Health Alliance Healthy Eating and Living task force and Substance Use and Abuse task force.

### **Unwanted Medication Drop Box:**

**LET'S KEEP UNUSED PRESCRIPTION MEDICATION OUT OF THE HANDS OF OUR YOUTH AND ANY OTHER OVER THE COUNTER MEDICINE OUT OF OUR WATER AND LANDFILLS!**

There is an Unwanted Medication Drop Box located in the Chelmsford Police Station lobby. It is available 24 hours per day. Any unwanted or expired medication (NO LIQUIDS) can be dropped into the slot. Remove medication from the bottle and place it in a sandwich size zip lock baggie. Dispose of the baggie in the slot located at the front of the drop box; no questions asked!

### **Influenza Vaccine Program**

The Board of Health sponsored several flu clinics this past year: 1,725 flu vaccine doses were administered at clinics

The Board of Health also offered seasonal flu vaccine clinics this year for students at both Middle Schools as well as at CHS. The clinics were held during the school day after receiving parental consent. A total of 165 students were immunized in the school based program.

### **Immunization Program**

Seventy seven immunizations were administered to adults and students in compliance with the Massachusetts Immunization Laws and prophylactically to residents traveling to underdeveloped countries.

### **Hypertension Screening Program**

Blood pressure screening for residents are held the first Thursday of every month from 9:00 to 12:00 at the Board of Health, Town Offices. Three hundred and twenty three (323) residents attended the screenings this year.

### **Cholesterol Screening Program**

The Public Health Nurse tries to offer cholesterol screenings throughout the year at the Board of Health office in the Town Hall. Appointments are needed and a \$15.00 fee is required. These screenings are advertised in the local newspapers, local cable television and the Town of Chelmsford web page at [www.townofchelmsford.us](http://www.townofchelmsford.us). A total of 40 screenings were done in four clinics.

### **Emergency Preparedness**

There is ongoing recruitment for the Upper Merrimack Valley Medical Reserve Corp, a volunteer organization that is tapped into to obtain volunteers to help out in a disaster situation.





## Board of Health



The Board of Health continues to promote emergency preparedness working through the Region 3C Coalition along with the UMMRC ( [www.UMVMRC.org](http://www.UMVMRC.org) ) to educate the public on the importance of being prepared for an emergency. Emergency preparedness activities this past year include: A program at the senior center for seniors titled: "Emergency preparedness: Thinking Ahead"; a sheltering exercise was held at the Chelmsford Senior Center; a regional pet shelter exercise was held in Westford; meetings with partners regarding individuals requiring additional assistance (IRAA); The Board of Health promoted the purchase of 72 hour emergency preparedness kits to help residents begin to prepare for emergencies. Brochures and information sheets covering all areas of emergency preparedness are available in the Board of Health office.

### Health Promotion and Education Programs Coordinated with Other Partners:

- Medical Sharps drop-off for town residents held three times per year
- Campaign for a Healthy Heart in February
- Breast Cancer Awareness
- BOH Inspection of all Summer Camps for Children per State requirements.
- Coordinated a Wellness Fair at Chelmsford High School (10/2013) for all students promoting all aspects of wellness.
- "Breaking Free From Depression" community education program 3/5/13 Attended by 300 community members
- "Social Host Law" community education program 5/7/13. Attended by 40 community members
- National Unwanted Medication "Take Back" Day at Chelmsford Police Dept. 4/27/13
- "How to Prevent Lyme Disease" signs posted at high risk areas around town in collaboration with Planning and Conservation department.



## Board of Health

### Communicable Disease Program

The testing of persons exposed to tuberculosis and those persons whose employment requires certification of freedom from disease is one responsibility of the Public Health Nurse. Twenty Mantoux (TB) tests were administered to persons as required for pre-employment, college, or to contacts of active cases. This is done in compliance with the Massachusetts Department of Public Health regulations. Home visits and telephone calls are made to families of active and some inactive cases on a periodic basis to insure understanding of the illness and that adequate medical follow-up is achieved. Medical records are kept and updated on residents who have a positive mantoux (TB) test and are receiving medication prophylactically and being followed radiologically at the Lowell Chest Clinic or other chest clinics. When necessary, TB testing is done at places of business if employees are exposed to an active case of TB. Chelmsford had (3) active cases of TB this past year, with both requiring direct observed therapy Monday through Friday for medication compliance.

There were a total of 120 communicable disease case reports completed with the three major diseases being Influenza, Hepatitis C, and Lyme disease.



Communicable Disease Investigation Reports of the following diseases were completed from September 30, 2012 through August 31, 2013 for the Massachusetts Department of Public Health:

STATE REQUIRED INVESTIGATIONS ON REPORTED INFECTIOUS DISEASES	
Calicivirus/Norovirus	2
Campylobacter Enteritis	10
Cryptosporidia	1
Giardia	5
Hepatitis B	4
Hepatitis C	13
Lyme	12
Pertussis	6
Influenza	45
Salmonella	7
Strep - Group A	2
Strep - Group B	3
Strep Pneumo	8
Shigellosis	1
Yersiniosis	1



## Veterans' Services

### *Regina Jackson, Veterans' Agent*

The Chelmsford Veterans' Services Office provides short-term financial assistance to eligible veterans and their families as mandated by Massachusetts General Law Chapter 115. The Chapter 115 program is a public assistance program run by the State. We can assist eligible, needy veterans with a monthly allowable grant and some medical coverage. The amount of assistance depends on the budget standards set by the Commonwealth of Massachusetts Department of Veterans' Service. The State will reimburse Chelmsford for 75% of authorized benefits paid out.

In fiscal year 2013 Chelmsford paid out \$185,082.00 to 30+ veterans and widows/ surviving spouses eligible for the Chapter 115 assistance. The benefit is paid out on a monthly basis. The Town will get back \$138,800.00 of that amount. This is the maximum 75% reimbursement allowed by the State. In FY 2013 we had more veterans /widows seeking assistance for longer periods of time. This was the third consecutive year of large increases in paid benefits. Some of the increase was due to an increase in homeless veterans sheltered in our community. The Chapter 115 program provides a limited safety net for veterans from the State & Town – while waiting for Federal benefits to be awarded.

Federal VA benefits can have a more significant impact for the veteran and the community. The number of veterans eligible for Federal VA benefits is always a small percentage of the total number of veterans in the community. Almost all VA benefits must be applied for – they are not automatic. This office helps any Chelmsford veteran dealing with the VA claims process. The claims may be an initial filing, reopen a disability claim for increase, appeals on denied claims, hearings with the Regional Office or hearings before the Board of Veterans Appeals. The VA periodically takes a 'snapshot' of the total amount of Federal Veterans benefits that flow into a community. The latest figures are from 03/2011. This has not been updated in over 2 years. The amount of Federal VA money that flows annually into Chelmsford is over \$4.3 million as disbursed

to over 370 Veterans and 62 widows/ surviving family members living in Chelmsford.

This office also processes applications for State Veterans' Bonuses and Annuities, the latest being changes to the 'Welcome Home Bonus'. Now there is an additional bonus for subsequent deployments to Iraq and Afghanistan. Also there have been some significant positive changes in some of the property tax exemptions effecting veterans and their surviving spouses (specifically clause 22D). Working with the Chelmsford Assessors office we are attempting to identify the eligible homeowner taxpayers in Chelmsford. We are also working closely with the Chelmsford Housing Authority to address the housing needs of our veterans and to implement the VASH housing voucher program.

In April we had the honor of hosting The French Legion of Honor Decoration Ceremony for Mr. Walter R. Hedlund and Mr. William T. Poullos. Walter and William are both distinguished veterans of World War II who have been important members of our Chelmsford community for many, many years. The Consul General of France in Boston bestowed this award as a sign of France's infinite gratitude and appreciation for their role in the liberation of France during WWII. Congratulations and Thank You to Walter and William!

Our office coordinates the Chelmsford Veterans Day Observance, which is always held at Veterans' Memorial Park on the 11th of November at 11:00AM (11/11 at 11). All are welcome! We also help coordinate the Memorial Day Parade, which is on Monday (Memorial Day) at 10: am. The parade alternates yearly between North Chelmsford and Town Center and is hosted by our Chelmsford American Legion Posts.

Veterans' Services is located at Town Offices, 50 Billerica Road. The office is open Monday through Friday 9:00AM – 5:00PM, evening hours are also available. If you are unable to visit the office, please call and I would be happy to schedule a home visit. # 978-250-5238, [rjackson@townofchelmsford.us](mailto:rjackson@townofchelmsford.us). Thank you.  
Regina B. Jackson, Veterans Agent



# Boards & Committees

## Committee Descriptions

### Agricultural Commission

Board of Selectmen Appointed  
Members: 5  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Commission serve as facilitators for encouraging the pursuit of agriculture in Chelmsford, promote agricultural-based economic opportunities in Town, act as mediators, advocates, educators, and/or negotiators on farming issues, work for preservation of prime agricultural lands and pursue all initiatives appropriate to creating a sustainable agricultural community.

### Arts and Technology Education Fund

Town Manager Appointed  
Members: 9  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The committee works to provide supplemental funding to support educational initiatives and projects that enhance the curriculum of the Chelmsford Public Schools.

### Bicycle and Pedestrian Advisory Committee)

Town Manager Appointed  
Members: 9  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The committee works to improve bicycling and pedestrian conditions; coordinates maintenance, policing, and enhancements to any bicycle/pedestrian paths. The committee facilitates coordination of activities that involve or affect non-motorized transportation.

### Board of Appeals

Town Manager Appointed  
Members: 5, plus 3 alt.  
Length of Term: 3 Years, 1 for alts.  
Term Begins: July  
Average Meetings: 1 per month  
The Zoning Board of Appeals mission is to interpret and apply the General Laws of the Commonwealth of Massachusetts and the Zoning Bylaws of the Town of Chelmsford to all matters which appear before it. In so doing, the Board follows its rules and regulations fairly and gives due deference to the reports of the Planning Board and the Building Commissioner, who is the Zoning Enforcement Officer for the Town of Chelmsford, as well as the decisional laws of the Commonwealth.

### Board of Assessors

Town Manager Appointed  
Members: 3  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Board of Assessors is responsible for the full and fair market valuation of real and personal property for the purposes of levying the property tax as of January 1st every year. It is the responsibility of the assessors office to maintain valuations at full and fair cash value and to meet the Commissioner of Revenue's re-certification requirements of property valuation every three years. The assessors office collects and maintains a database on each parcel of property in town. The assessor's office is responsible for the administration of the 30,000 excise bills which are issued by the Registry of Motor Vehicles annually, as well as, subsequent excise commitments.

### Board of Health

Elected Members: 3  
Length of Term: 3 Years  
Term Begins: April  
Average Meetings: 1 per month  
The Board works to protect the public health of the residents. It also has administrative, planning, and policy responsibility for health functions of the Board of Health Office.

### Board of Registrars

Board of Selectmen Appointed  
Members: 3  
Length of Term: 3 Years  
Term Begins: April  
Average Meetings: Varies by elections per year  
The Board is in charge of administering the town census, voters' registration, and elections.

### Board of Selectmen

Elected Members: 5  
Length of Term: 3 Years  
Term Begins: April  
Average Meetings: 2 per month  
The Board is the Town's body of chief elected officials. The powers and duties include appointing the Town Manager and many committees, issuing certain licenses, enforcing special sections of the by-laws, and regulating the public ways.

### Capital Planning Committee

Appointed Members: 7  
Town Treasurer, Town Accountant, two BOS appointed Citizen Reps, Finance Com. Rep., Library Trustee Rep., School Com. Rep.  
Length of Term: 1 Year  
Term Begins: July  
Average Meetings: weekly  
November - December.  
The Committee studies proposed capital outlay, declares rules and regulations, makes investigations, and holds public hearings as it deems appropriate.



## Committee Descriptions

### CIVIC Committee

Board of Selectmen Appointed  
Members: 7  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 2 per month  
The work of the Community Involvement and Volunteerism in Chelmsford (CIVIC) Committee is to increase volunteerism and civic engagement as well as to recognize and showcase the outstanding individuals and groups who through abiding service have demonstrated their long-term commitment to the Chelmsford community.

### Cemetery Commission

Elected Members: 3  
Length of Term: 3 Years  
Term Begins: April  
Average Meetings: 6 per year  
The Commission plans, operates, and maintains the six Town cemeteries as attractive, dignified, and appropriate public burial grounds.

### Commission on Disabilities

Appointed Members: 10  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Commission works to deal with all disability issues and provide information, referral, guidance, coordination, and technical assistance to other public agencies and private persons, organizations, and institutions engaged in activities and programs intended to eliminate prejudice and discrimination against persons with disabilities.

### Community Action Program

Town Manager Appointed  
Members: 7  
Length of Term: 1 year  
Term Begins: July  
Average Meetings: 1 per quarter  
The Community Action Program provides a unique source of matching funds for projects that benefit the community. The Community Action Program was established for the purpose of awarding cash grants to individuals and organizations that wish to develop civic projects for the benefit and enjoyment of the citizens of Chelmsford.

### Community Preservation Committee

Appointed Members: 9  
Community Dev. Dir., DPW Dir., BOS Rep, Planning Board Rep, Conservation Rep, Housing Auth. Rep, Historical Com. Rep and two Town Manager appointed Citizens.  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The third Wednesday at 7:00 PM  
The Community Preservation Act (CPA) provides funding through a surcharge on the property tax bills for the preservation of Open Space, Historic Preservation and Affordable Housing. The CPC holds annual public hearings on proposed plans for the fund and presents for Town Meeting approval

### Conservation Commission

Town Manager Appointed  
Members: 7  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 2 per Month  
The commission is responsible for ensuring protection of wetlands and acquiring, managing, and maintaining over 750 acres of conservation and Town Forest Land.

### Council on Aging

Town Manager Appointed  
Members: 11  
Length of Term: 3 Years Average  
Term Begins: July  
Average Meetings: 1 per month  
The Chelmsford Council on Aging is appointed by the Town Manager. The members serve in an advisory capacity and work with the Director of the Senior Center to develop policy, programs and services. Council members are appointed on a rotating basis, each for a period of three years, and may serve a maximum of six continuous years.

### Cultural Council

Town Manager Appointed  
Members: 9 up to 21  
Length of Term: 2 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Council provides public funding for the arts, humanities, and interpretive sciences by granting funds to individuals and organizations in the community. Its duties also include soliciting community input and assessing local cultural needs.

### Economic Development Commission

Town Manager Appointed  
Members: 7  
Length of Term: 1 Year  
Term Begins: July  
Average Meetings: 1 per month  
The Economic Development Commission's efforts include:  
Understanding the needs of prospective businesses opening/relocating to Chelmsford.  
Conducting roundtable meetings with commercial realtors and businesses. Collaborating with local and regional business organizations. Participating in industry associations.



# Boards & Committees

## Committee Descriptions

### Energy Conservation Committee

Town Manager Appointed  
Members: 9  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Energy Conservation Committee assists with identifying, designing, and implementing programs and projects for energy conservation, energy efficiency, and renewable energy generation. These programs and projects may include all forms of energy use: electricity, natural gas and heating oil, and transportation fuels.

### Finance Committee

Town Moderator Appointed  
Members: 7  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per week - (September to May)  
The Committee meets with each Town Department head, considers the merits of the individual budget in terms of the Town's total needs and the limits of the total monies available, and prepares the final budget recommendations for the Annual Town Meeting.

### Historical Commission

Town Manager Appointed  
Members: 7  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Commission works to promote the preservation, promotion, and development of the historical assets of the Town. It conducts research to identify places of historical value and actively urges other alternatives before destroying a historically important building or site.

### Historic District Commission

Town Manager Appointed  
Members: 5  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Commission works to preserve and protect the buildings and places within the Chelmsford Center Historic District.

### Holiday Decorating Committee

Town Manager Appointed  
Members: 7  
Length of Term: 1 Year  
Term Begins: December  
Average Meetings: as needed seasonally  
The Holiday Decoration Committee consists of a group of volunteers appointed by the Town Manager, who arrange and implement the Holiday Lighting and Prelude Ceremony in Chelmsford Center on the first Sunday in December. The Committee, with the help of several interested individuals and groups, physically put up and take down all the lights on the shrubs and trees on Chelmsford Common, the Old Town Hall and the Chelmsford Business District.

### Housing Authority

Elected Members: 5  
Length of Term: 5 Years  
Term Begins: April  
Average Meetings: 1 per month  
The Housing Authority works to provide an adequate supply of low and moderate income housing for Town Residents.

### Middlesex Canal Commission

Town Manager Appointed  
Members: 4  
Length of Term: 2 Years  
Term Begins: July  
The Commission works to maintain the Middlesex Canal Heritage Park and to inform, inspire, and draw the public to this nationally significant landmark.

### Military Community Covenant

BOS Appointed Members: 7  
Length of Term: 3 year  
Term Begins: July  
Average Meetings: 1 per month  
The Task force has formalized a partnership between the Town and local military community, represented by Hanscom AFB. The Task Force represents the Town of Chelmsford in advocating for military families. Activities primarily consist of coordinating volunteers who wish to support military families in Chelmsford, and approaching the business community in town to provide discounts or other gestures of appreciation to military families.

### Parade Committee

Town Manager Appointed  
Members: 12  
Length of Term: 1 Year  
Term Begins: July  
Average Meetings: 1 per month  
The Committee plans and carries out the annual Fourth of July Parade in Chelmsford.

### Permanent Building Committee

Town Manager Appointed  
Members: 7  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Permanent Building Committee assists the Town Manager with the development of financial estimates, project design and supervision of construction of municipal building projects.

### Personnel Board

BOS Appointed Members: 5  
Length of Term: 2 Years  
Term Begins: July  
The Personnel Board works in conjunction with the Town Manager in developing Personnel Rules and Regulations and the classification and compensation system of the town.



## Committee Descriptions

### Planning Board

Elected Members: 7  
Length of Term: 3 Years  
Term Begins: April  
Average Meetings: 2 per month  
The Board is the regulatory agency most responsible for ensuring that development occurs in a manner that is beneficial to the Town. It enforces several acts and reviews all subdivisions, site plans, and the creation of lots on existing ways.

### Public Celebrations Committee

BOS Appointed Members: 5  
Length of Term: 1 Year  
Term Begins: July  
Average Meetings: 1 per month  
The Committee plans and carries out the annual Fourth of July Country Fair in Chelmsford.

### Recycling Committee

Town Manager Appointed  
Members: 9  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Committee works to reduce solid waste disposal costs by decreasing the quantity of solid waste disposed and increasing the quantity of recyclables collected. The committee also works to increase the number of recycling participants.

### School Committee

Elected Members: 5  
Length of Term: 3 Years  
Term Begins: April Average Meetings: 2 per month  
The Committee has general charge of the public schools of the Town. The powers include appointing a superintendent and all other officers and employees of the school, and making rules and regulations.

### Sign Advisory Committee

Town Manager Appointed  
Members: 7  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: as needed  
The Committee reviews and comments on sign permits and applications for other special permits.

### TREE Committee

Town Manager Appointed  
Members:  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Tree Replacement, Establishment, and Enhancement (TREE) Committee facilitates and encourages the long-term health of Chelmsford's public trees. The TREE Committee is charged with developing and administering a comprehensive tree management program to guide the Town and the Committee's activities.

### Town Meeting Representatives

Elected Members: 162  
Length of Term: 3 Years  
Terms Begin: April  
Average Meetings: twice per year (Spring & Fall)  
Town Meetings involve Multiple Sessions & Special town meetings, as needed  
The legislative body of the Town is a Representative Town Meeting consisting of 162 elected representatives from nine voting precincts. Members participate in the Spring and Fall Annual Town Meeting and all Special Town Meetings. Members also keep abreast of Town business year-round and attend informational sessions as needed in preparation for all Town Meeting sessions and votes for all warrant articles.

### Water Commissions Center, North & East Districts

Elected Members: 3 per district  
Length of Term: 3 Years  
Terms Begin: April Average Meetings: 1 per month  
Each Commission oversees the water takers of the Center, North and East Districts separately and regulates the bylaws as it deems necessary. The Chelmsford Water Districts are each separate entities run independently of the Town.

### Zoning Board of Appeals

Town Manager Appointed  
Members: 5  
Length of Term: 3 Years  
Term Begins: July Average Meetings: 2 per month  
The board hears petitions and applications for variances, special permits, comprehensive permits, and several other appeals. The Board also decides, upon appeal, the application of the zoning, subdivision, sign, and building bylaws.



## Board & Committee Reports

### Arts & Technology Education Fund

*Kirk Marshall, Chairman*

The 1996 Spring Town Meeting approved an amendment to their General By-Laws by adding Section 13 to Article VII entitled Chelmsford Arts and Technology Education Funds (ATEF) through the combined efforts of Evelyn Thoren and George Ripsom. The purpose of this fund is to provide supplemental funding to support local educational initiatives and projects.

Thanks to your generosity and support the ATEF has awarded over \$60,000 in grants since its inception in November 1996. The committee is currently working on investment strategies and researching other financial resources in order to create a lasting fund and insure continued and consistent awards. The ATEF has developed a website that makes all our applications and information available at the Town of Chelmsford website.

Chelmsford is the first town to have a By-Law in place that specifies the application process, committee make-up and limitations. The Spring Town Meeting 2006 approved the first amendment to the By-Law by adding an additional two members to the committee. The Spring 2013 Applications and copies of the applications along with the By-Law were distributed in January 2013 to each school through hard copy and email. The committee received completed applications by March 31, 2013. Teachers and School Councils apply for these funds. Project Summary forms are required from current and previous awardees prior to consideration for any additional future new projects. Awards were announced at the Board of Selectmen's Meeting in June 2013. The next applications will be distributed in January 2014 and the deadline for the next academic year is March 31, 2014.

The concept of using tax check-offs for an alternative funding source for education was initiated by Arlington's veteran Town Treasurer, John Bilafer, under a Home Rule Petition many

years ago. Since this was accepted, numerous towns in Massachusetts have adopted the statute Chapter 60. Chelmsford became involved in the process of adopting Chapter 60 through the efforts of Anthony Volpe, a past member of the Chelmsford School Committee. Chelmsford uses a separate tear-off sheet in the excise and real estate tax bills as the method to elicit voluntary contributions to enhance the education of Chelmsford Public School students.

In addition the ATEF started a teacher recognition program that encourages students and families to make a donation to the fund in the name of a teacher. The collected money does not become part of the school budget. The Town Treasurer disperses the funds under the direction of the ATEF Committee. Information sheets are available in the Town Offices. The contributions that you give have and will continue to make a difference in the education of our children ... our future taxpayers.



*2013 ATEF Grant Award Recipients  
Left to right: Susan O'Brien, Allison LaCasse, Elizabeth Danieli, Eileen Young, Linda Jowett*





## Arts & Technology Education Fund

### 2013 AWARDS DISTRIBUTED

#### **Eileen Young & Elizabeth Danieli**

\$665  
Picoboard Sensors W/ Scratch  
Programming  
All Elementary Schools

#### **Linda Jowett**

\$750  
Breaking the Sound Barrier  
Parker Middle School

#### **Susan F. O'Brien**

\$396  
Social Thinking in Middle School  
Parker Middle School

#### **Allison LaCasse**

\$750  
African Drumming  
South Row School



*Left to right: Angelo Taranto, Evelyn Thoren, Susan Yuhas, Allison LaCasse, Elizabeth Danieli, Eileen Young, Beverly Barrett, Linda Jowett, Susan O'Brien, Kirk Marshall  
Not pictured: Patricia Dzuris, Carrie Meikle, Colleen Stansfield and Dr. Frank Tiano*

### 2013 ATEF MEMBERS

Beverly Barrett  
Patricia Dzuris  
Kirk Marshall, Chairman  
Carrie Meikle  
Colleen Stansfield  
Angelo Taranto  
Evelyn S. Thoren  
Susan Yuhas, Secretary  
Dr. Frank Tiano  
Superintendent of Schools



## Board & Committee Reports

### Bicycle & Pedestrian Advisory Committee

*James Kelsey, Chairman*

The Bicycle and Pedestrian Advisory Committee (BPAC) was formed to work to improve bicycling and pedestrian conditions in the Town of Chelmsford. Its long-term goal is to help make Chelmsford a bicycle and pedestrian friendly community where users of motorized and non-motorized means of transportation can safely share the roads in town. The Committee has continued the work from its first year in a number of areas.

During the year, the BPAC submitted input on several projects to the appropriate Boards and Town Departments concerning new developments. BPAC submitted to the DPW a list of locations for several donated bike racks.

The committee maintains a web page on the Town website at <http://www.townofchelmsford.us/Bicycle.cfm> with valuable information and important links related to bicycle and pedestrian issues, rules, safety guidelines and various activities. Monthly publication of the Steps & Spokes column in the Chelmsford Independent has been continued to provide residents with valuable and timely information related to bicycle and pedestrian issues, including safety, bicycle maintenance, appropriate dress for visibility, construction projects, and the Rail Trail. In addition, the Committee has placed articles of interest in the quarterly Community Newsletter published by the Community Education Department.

As identified in the newly revised Master Plan for the Town, the development of a comprehensive Bicycle and Pedestrian Plan is a task being undertaken by BPAC. It will provide detail alternative forms of transportation with plans to promote non-motorized modes of transportation and the changes and improvements needed for implementation. This includes improving sidewalks and crosswalks, providing pedestrian links between commercial and residential properties and encouraging the village concept, particularly in the town centers. BPAC will

also identify implementation opportunities and improvement to existing infrastructure to encourage bicycle use within the town. We are planning on having a public input session in May 2014 for this plan.

Many activities have been undertaken regarding the Bruce Freeman Rail Trail as BPAC has a role to coordinate maintenance and policing the trail. The committee works with the Department of Public Works to address safety and maintenance incidents as they occur. BPAC, in conjunction with the Friends of the Bruce Freeman Rail Trail and representatives from the Town of Westford has revised the Event Registration process for groups of more than 25 participants wanting to use the trail for organized events. BPAC also coordinates trail counts to document the level of trail usage and addressing signage, crossing and safety issues at key trail intersections, particularly in Chelmsford Center and near Fletcher Street.

There were a number of walking, riding and running events held on the trail in 2013 with most starting and ending at the Byam School, though some events have used other portions of the trail near Chelmsford Center. A sampling of groups having events on the trail this year included: The PMC Kids Ride, Finley's Fighters, Live for Liv, Juvenile Diabetes Research Foundation, the Friends of the Bruce Freeman Rail Trail Summer Solstice Ride, PAWs New England, the Chelmsford Dog Association, Chelmsford Senior Center and the Lowell Film Collaborative. The BPAC worked with all groups to ensure that they use the trail safely and respect the property of abutters and the Byam School.

In the summer of 2013, an Eagle Scout project performed by Quentin Nichols was completed along the trail. In the Chelmsford segment, there are now mile marker posts every 0.2 miles. As shown in the pictures, some posts are free standing, while the others are attached to the railings. All coincide with the historical markers Lowell/Framingham line and the painted 0.25



## Bicycle & Pedestrian Advisory Committee

mile markers. This project also included the "Bruce Freeman Rail Trail" sign on the kiosk, a directional sign to the Sunny Meadow Farm on Robin Hill Road via the connector path built by the Town of Chelmsford, and a town line sign at the Chelmsford/Westford border.

Interest in more visible mile markers along the trail came shortly after the trail opened when the Chelmsford Bicycle and Pedestrian Advisory Committee (BPAC) received input from the Chelmsford Police Department. The police found the painted 0.25 mile markers inadequate for locating people on the trail in emergencies. They indicated preference for more frequent markers that would be visible under all conditions (such as in winter and when there might be debris, leaves, etc on the trail surface that would obscure the painted markings). In 2012, Quentin proposed his project of adding mile markers to the trail as his Eagle Scout project. BPAC took the opportunity to work with him on this endeavor and the project was approved by the Chelmsford Town Manager and the BPAC. Additionally, Quentin also recorded the GPS coordinates for each marker. These were provided to the Public Safety Officials and Town Engineer to assist them in responding to emergencies and addressing maintenance issues along the Chelmsford portion the trail.

We have received favorable comments and expressions of appreciation about the mile markers and they represent a valuable amenity on the trail. BPAC expresses its sincere thanks to Quentin for undertaking this important project.

For the coming year, the Committee's major effort will be the development of the Bicycle and Pedestrian Plan. The committee will also to continue to respond to resident concerns regarding bicycle and pedestrian safety and monitor issues related to the operation of town roads and the installation and maintenance of sidewalks, crosswalks and signage with the goal of enhancing bicycle and pedestrian safety in the

Town.

The BPAC thanks the Town Manager, Board of Selectmen, Town Engineering Department, Department of Public Works and all town officials for their continuing support of this committee and its efforts.

Respectfully submitted,

James Kelsey, Chair  
Chelmsford Bicycle and Pedestrian Advisory  
Committee

### 2013 BPAC Members

**James Kelsey, Chair**  
**Thomas Gazda, Vice Chair**  
**Karen Taylor, Secretary**  
**J. Michael Garvin**  
**Melinda Goodick**  
**Carol Grueneich**  
**Michael Koziel**  
**Janice Ruell**  
**Robert Schneider**





# Board & Committee Reports

## Cultural Council

*Elizabeth Broderick, Chairperson*

The Chelmsford Cultural Council awards grant funds annually to artists and organizations that help build and contribute to Chelmsford's vibrant cultural community. Our Council is committed to funding a cross section of local artists, educational projects and collaborative proposals that bring together artists, organizations and local cultural groups in projects that serve the residents of Chelmsford. State funding through the MCC provides cultural funding for 335 local cultural councils with programs in all 351 cities and towns in our state. The Council appreciates the support it receives from the Town of Chelmsford each year and submits this report to provide a summary of our performance and activity.

### Grant Activity

In FY 2013, the Council received \$7,040.00 from the Mass Cultural Council.

- Applause Academy at the Chelmsford Center for the Arts (CCA) Spring Production \$640
- Davis Bates Storyteller \$400
- Canonico, June A. (Ruth) Waking up the Earth at the CCA \$450
- Concert with the Charles River Sinfonetta at the CCA \$200
- Chelmsford Center for the Arts and Fred Barzyk Two Town Film Festival \$500
- CHS Theatre/MA Educational Theater Guild/ Massachusetts High School Drama Festival \$300
- Chelmsford Scottish Country Dancing at the Community Center \$500
- Concord Women's Chorus "For a Dream's Sake" \$150
- Contemporary Arts International, Inc. 2013 Stone Carving Sculpture Symposium \$400
- Cormier, Denis "Hands on History" The American Revolutionary War \$350
- Dexter, Diane "Broadway Piano Vocal Shows" for Senior Citizens \$300

- Doucette, Denise Musical Programs for Seniors and Disabled \$300
- Eastern Mass. Association of Community Theatres AACT Region I Drama Festival \$400
- Jack Neary, Greater Lowell Music Theatre, Season 2 - \$250
- McGann, Cliff "Fiddle: A Folk Music Concert Series" \$400
- Chelmsford Community Band Original Compositions, guest artists, concert \$650
- The Discovery Museums Free Family Learning Nights \$250
- Westford Chorus 30th Anniversary Holiday Concert \$300
- Yankee Notions A House Divided: Songs of the Civil War \$300

### Annual Photography Contest:

In addition to these culturally rich programs, our council also organized and hosted its 17th annual Chelmsford Photography Contest on the first weekend of February as part of the town's WinterFest activities. The exhibit was held at the Chelmsford Public Library. Ribbons and cash prizes were awarded for Professional, Amateur, Student, and People's Choice Categories. All entries were displayed at the Chelmsford Public Library for the month of February. Judges were Bette Gagnon, art teacher Chelmsford High School and Bruce Magnuson, a professional photographer and member of the Cultural Council. The winners were:

#### Professional:

1st Place: Lee Fortier  
Honorable Mention: Jocelyn Molleur  
Honorable Mention: Lee Fortier

#### Student:

1st Place: Lizzy Salomaa  
Honorable Mention: Megan Long



## Cultural Council

### **Amateur:**

1st place: Lisa Sheehan  
2nd place: Matt Sheehan  
3rd place: Don Miffet  
Honorable Mention: Stephen Mayotte

### **People's Choice Winners:**

Betsey DesFosse Amateur  
Lee Fortier Professional  
Megan Long Student

### **Other Projects:**

The Council sponsored the band, Quintessential Brass, for the town's Holiday Prelude as well as the band at the CCA's Beaux Arts Ball in November. The Council also funded prizes for the Library's Poetry Slam April 2013.

### **Recruiting efforts and current members:**

The Council continues to seek new members to keep our increasing activities running smoothly. Unfortunately this year two members resigned from the Council. Renaldo Aristud resigned in January. Kate Carney ended her term in June. The Council is seeking new members especially any with knowledge of publicity, grant writing and social networking expertise.

### **Current Project:**

The Chelmsford Cultural Council's Cultural District Committee continues its work to establish two "Cultural Districts" in Chelmsford. The Cultural Council has so far formed a partnership with the Town, the Chelmsford Business Association, the Chelmsford Friends of the Library, the Library, Community Center, Center for the Arts and the Senior Center. The partnership has inventoried creative economy businesses, formed a governance structure, drafted district boundary maps, created a website and logo, has started a cultural district mailing list, created a calendar of cultural events and at the spring town meeting gave a report re: cultural districts.

The committee has scheduled two Public Input meetings for the summer of 2013, to inform residents of the Cultural Districts proposed and to gather feedback. Members of the Cultural District committee include: Evan Belansky, Kathy Cryan-Hicks, Peggy Dunn, Susan Gates, Linda Carney, Laura Lee, Bonnie Rankin, Debi Siriani, Lynn Marcella and Carla Pond.

Current members of the Cultural Council include:

**Elizabeth Broderick, Chairperson**

**Lisbeth Peterson, Treasurer**

**Bruce Magnuson, Photography Contest**

**Beatriz DesLoges, Secretary**

**Kathy Cryan-Hicks, Cultural District Rep/  
Display Case Coordinator**

**Barbara Reilly**

**David LaPierre**



*Tim Van Egmond performs at CCA*



## Board & Committee Reports

### Historical Commission *George Merrill, Chairman*

During the past year, the Historical Commission has continued to inventory selected structures and sites over 75 years old and has supplied historic markers to homeowners with inventoried structures. The completed inventory forms are on file with the Historical Commission and can be found on the Town's Historical Commission website. The completed forms have also been placed on file with the Massachusetts Historical Commission and can be accessed through the Massachusetts Historical Commission's website. The Commission continues to administer the Demolition Delay Bylaw, and a printable copy can be found on the Historical Commission's website. The Commission has provided and will continue to provide support to the restored Town Halls, Middlesex Canal Toll House, and 1802 School House. The Toll House will be open during events held on the common and as an information booth as requested in the 2010 Master Plan. This year the Commission submitted an application and received the 2012 Preservation Award from the State recognizing the restoration of the North Town Hall.

The Commission continues to be very involved with preservation by being an information resource for contractors and the community as they restore or rehabilitate their homes and places of business. The Demolition Delay Bylaw is a tool used by the Inspector of Buildings and the Historical Commission to educate owners of historic properties about their options to demolition. The Master Plan has made several recommendations to the Historical Commission. The Commission, working with CPC funding recently has completed a Historical and Cultural Preservation Plan. The plan has identified historical structures, sites, streetscapes and scenic roads, stone walls and suggests a plan to protect these features. The plan has also identified and developed a similar cultural plan. This document will be important to the policy makers of our community to help understand and protect our historic and cultural resources. At present, the Commission is reviewing the Historical and Cultural Preservation Plan with the goal of implementing the recommendations.

#### MEMBERS

George Merrill, Chairman

Bill Nolan, Vice Chairman

Lynne D'Errico

Laura Lee

Fred Merriam

Linda Prescott

Deb Taverna





## Military Community Covenant Task Force *Pat Wojtas, Chairman*

**The Chelmsford Military Community Covenant** mission statement reads:

Together, we are committed to building strong communities.

We, the Community, recognize:

- The commitment Service Members and their families are making every day
- The strength of Service Members comes from the strength of their families
- The strength of their families comes from the strength of the Community
- The strength of the Community comes from the support of Employees, Educators, Civic and Business Leaders, and its Citizens

We, the Community, are committed to:

- Building partnerships that support the strength, resilience, and readiness of Service Members and their Families
- Assisting in the implementation of the Military Covenant

During the past year, the Covenant has continued our efforts to help local families of deployed soldiers, recognize soldiers returning from deployments, and acknowledge the service of all other military in the community, both active duty and veteran.

As involvement in overseas conflicts is being reduced, the demand for services to families of the deployed has correspondingly decreased. Therefore, some of our efforts have been redirected towards veterans who served in earlier wars, and may not have received the appreciation they deserved. We have begun periodic Veterans Luncheons, when we invite residents of local nursing homes and assisted living facilities to join committee members for lunch at a local restaurant, and trade stories about military life,

and life in general. We are also planning an Appreciation Event for early 2014, which will be especially targeted to recognize and honor those veterans who served during the Vietnam War era.

For the third year, the Community Covenant has taken on the responsibility of hosting a Remembrance Ceremony to recall the memories of the victims of the 9/11 attacks. We must insure that they are never forgotten, and that our community respects the sacrifices that civilians, in addition to military service personnel, are called upon to make, in the course of keeping our country safe.

We continue to be amazed at the extraordinary level of support we receive from individuals, businesses, and organizations in the Town of Chelmsford. Together, everyone makes our work much easier to accomplish.

The members of the Chelmsford Military Community Covenant Task Force are:

Pat Wojtas

Jim Curley

Brian Fredriksson

Eliane Consalvo

Lisa Devine

Dave Curran



## Board & Committee Reports

### Parade Committee

*Lynn Marsella, Brian Reidy, Jeff Hardy - Co-Chairpersons*



The Chelmsford Parade Committee, Inc. had another successful 4th of July Parade! This year was the town's 46th annual parade! The weather was quite hot but that not deter the participants or great crowd! We had a wonderful selection of bands, floats and marching groups that brought smiles and cheers from everyone in the audience!

Our incredible team of members who are appointed by the Town Manager include, Jim Cullen, Hank Hamelin, Jeff Hardy, Janet Hayes, Kathy Kelley, Chuck Marcella, Lynn Marcella, Rich McLaughlin, Brian Reidy, Rick Romano, Deb Trask and Arlene Wood. Thanks to our Town Manager Paul Cohen who was a great help coordinating everything we needed with the Town. Thanks also, to the numerous volunteers, too many to name, who helped make the day the great success that it was!

We appreciate the following who were sponsors of this year's parade: Red Sponsors: Chelmsford Business Association, Enterprise Bank, and Lockheed Martin; White Sponsors: Harrington Wine & Liquors and Republic Services; Blue Sponsors: Chelmsford Lumber Company, Eastern Bank, Ferreira's Towing, Lowell Five, Mercury Systems, Parlee Horse Farm - South Chelmsford, Trinity EMS and Waste Management. We also hung a total of 62 beautiful red, white and blue banners with the parade committee logo in

Chelmsford Center, Vinal Square and on Drum Hill Road. We appreciate all the businesses and families that sponsored these banners.

There were 25 floats that local groups created which were wonderful! Winners of the float competition this year were: First Prize: Chelmsford Farmers Market; Second Prize: Cub Scout Pack 81; and Third Prize: Enterprise Bank. Congratulations to all of them!!

Our Parade Marshal this year was Susan Gates. Susan served as a Selectwoman in Chelmsford, was one of the founders of the Farmer's Market, worked long and hard on the renovations to the Old Town Hall on North Road, now the Chelmsford Center for the Arts, these are just a few of the activities she has participated in for the Town of Chelmsford. She rode in style in a beautiful Cadillac convertible driven by Steve Simone and had a great time waving to all of her "fans"!

The winners of this years raffles were: Sports Extravaganza Raffle - Kristen Florence from North Chelmsford; \$1,655.00 - John Harrington from Chelmsford; \$500.00 - Joe & Claire Lynch from West Chelmsford; \$100.00 (5 of them) - Willis Buckingham from Westford; Bud Tuttle and Dennis Gearin from Chelmsford; Kristen Melancon and Laura Lee from North Chelmsford. Congratulations to all our winners!

Thank you to all of the residents and businesses of Chelmsford and the surrounding communities who purchased raffle tickets and came to the parade! We have been appointed again and are already planning the 2014 parade. We hope you enjoyed the day as much as we did!





## Parade Committee





# Credits

### **Cover Photographs:**

The cover photographs were taken by local photographer, editor and historian, Fred Merriam. The North Town Hall was presented with the Massachusetts Historical Preservation Award for 2013 upon completion of an extensive historic restoration.

Back Cover

### **Other Photographs:**

Carmen Thomas Christiano  
6 Drew Circle

Fred Merriam  
8 Lovett Lane

Donald Miffitt  
44 Thomas Drive

Lucy Schultz  
Lucy Schultz Photography

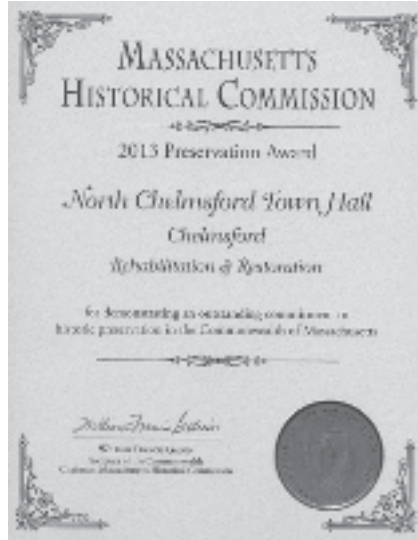
Phil Stanway,  
[www.thechelmsfordian.com](http://www.thechelmsfordian.com)

Chelmsford Public Library

Chelmsford Independent  
[www.wickedlocal.com/chelmsford](http://www.wickedlocal.com/chelmsford)

Chelmsford Patch  
[chelmsford.patch.com](http://chelmsford.patch.com)

Merrimack Valley Medical  
Reserve Corp.



### **Town of Chelmsford Website:**

[www.townofchelmsford.us](http://www.townofchelmsford.us)  
[www.chelmsfordnow.com](http://www.chelmsfordnow.com)

### **Town Related Links:**

Chelmsford Public Schools  
[www.chelmsford.k12.ma.us/](http://www.chelmsford.k12.ma.us/)

Chelmsford Public Library  
[www.chelmsfordlibrary.org/](http://www.chelmsfordlibrary.org/)

Chelmsford Telemedia  
[www.chelmsfordtv.org/](http://www.chelmsfordtv.org/)

Chelmsford Parade Committee  
[www.chelmsfordparade.com/](http://www.chelmsfordparade.com/)

Merrimack Valley Medical  
Reserve Corp.  
[www.merrimackvalleymrc.org/](http://www.merrimackvalleymrc.org/)

The Town Manager's Office is continuously seeking photographs of any events or places around Town. If you would like any of your photographs to be considered for future Annual Town Reports or featured on the Town of Chelmsford website, please email them to:

[tdzuris@townofchelmsford.us](mailto:tdzuris@townofchelmsford.us)



## Town Departments & Services

Accounting .....	250-5215
Animal Control.....	256-0754
Assessors .....	250-5220
Appeals, Board of .....	250-5231
Auditor.....	250-5215
Building Inspector.....	250-5225
Cemeteries .....	250-5245
Clerk, Town.....	250-5205
Community Development .....	250-5231
Community Education.....	251-5151
Conservation Commission .....	250-5248
Council on Aging / Senior Center.....	251-0533
Emergencies (Police, Fire, EMS) .....	9-1-1
Engineers, Public Works .....	250-5228
Fire Department.....	250-5265
Fire Prevention.....	251-4288
Gas Inspector .....	250-5225
Health Department.....	250-5241
Highway Division, Public Works .....	250-5228
Housing Authority, Chelmsford.....	256-7425
Human Resources .....	250-5288
Libraries: Adams (Main).....	256-5521
McKay.....	251-3212
Municipal Facilities .....	250-5228
Permits, Building .....	250-5225
Planning Board .....	250-5231
Plumbing Inspector.....	250-5225
Police Department .....	256-2521
Public Buildings .....	250-5228
Public Works .....	250-5228
Purchasing.....	250-5289
Recycling & Solid Waste.....	250-5203
Schools, Chelmsford Public.....	251-5100
Selectmen, Board of.....	250-5201
Senior Center .....	251-0533
Sewer Office.....	250-5233
Sewer Operations .....	250-5297
Solid Waste/Recycling.....	250-5203
Tax Collector/Treasurer.....	250-5210
Town Clerk & Registrars .....	250-5205
Town Engineer .....	250-5228
Town Manager .....	250-5201
Treasurer/Tax Collector.....	250-5210
Veterans' Agent .....	250-5238
Voter Registration .....	250-5205

## Utilities & Other Useful Numbers

Cable Access/Telemedia .....	978-251-5143
Cable Television/Comcast .....	888-663-4266
Chelmsford Water Districts	
Center District .....	978-256-2381
East District .....	978-453-0121
North District .....	978-251-3931
Citizen Information (State).....	800-392-6090
Chelmsford Country Club.....	978-256-1818
Chelmsford Forum Rink .....	978-670-3700
Integrated Paper Recycling.....	800-933-3128
Fuel Assistance (CTI) .....	877-451-1082
National Grid (Gas) .....	800-548-8000
National Grid (Electric) .....	800-322-3223
Trash (Allied Waste) .....	800-442-9006
Trinity EMS, Inc .....	978-441-9999
Post Office (Center) .....	978-256-2670
Post Office (North) .....	978-251-3146
Recycling (Waste Management).....	800-972-4545
Registry of Motor Vehicles .....	800-858-3926
Verizon (Telephone, Internet) .....	800-870-9999

## Federal and State Officials

U.S. Sen. Edward Markey.....	617-565-8519
U.S. Sen. Elizabeth Warren.....	617-565-3170
U.S. Congress Niki Tsongas.....	978-459-0101
State Senator Michael Barrett.....	617-722-1572
State Representatives:	
Rep. Cory Akins.....	617-722-2822
(Precincts 1, 9)	
Rep. Thomas A. Golden Jr .....	617-722-2020
(Precincts 2, 6, 8)	
Rep. James Arciero.....	617-722-2320
(Precincts 3, 5, 7)	
Rep. David Nangle .....	617-722-2575
(Precinct 4)	

## Websites:

Town of Chelmsford Official Websites:  
[www.townofchelmsford.us](http://www.townofchelmsford.us)  
[www.chelmsfordnow.com](http://www.chelmsfordnow.com)

Massachusetts State Government:  
[www.mass.gov](http://www.mass.gov)

United States Government:  
[www.firstgov.gov](http://www.firstgov.gov)

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ANNUAL TOWN REPORT • FISCAL 2013



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