

**TOWN  
OF  
CHELMSFORD**

*Annual Report*



FOR THE YEAR ENDING DECEMBER 31

*1994*

**IN MEMORIAM**

**1993 OMISSIONS**

**MARTIN AMES**  
School Committee

**DONALD E. BLAIKIE, SR.**  
Emergency Management Agency

**JAMES F. DUNIGAN, SR.**  
Former Highway Superintendent  
Park Commission

**BRUCE KNOWLES**  
Commission on Disabilities

**WARREN C. LAHUE**  
Finance Committee

**KENTON P. WELLS**  
Sinking Fund

**1994**

**ARTHUR BENNETT**  
Volunteer Fireman  
Park Commission

**ELIZABETH K. FERREIRA**  
Principal Clerk,  
Town Clerk Office

**DANIEL HART**  
School Committee  
Board of Selectmen

**CHARLES J. MARDEROSIAN**  
Town Celebration Committee

**PATRICK J. MURTAGH**  
Head Custodian,  
Public Building Division

# GENERAL INFORMATION

NIST  
 Coll  
 374.  
 44  
 Annu  
 1994

Incorporated .....	May, 1655
Type of Government .....	Town Meeting
Location .....	Eastern Massachusetts, bordered by Lowell and Tyngsboro on the North, Billerica on the East, Carlisle on the South, and Westford on the West. It is 24 miles from Boston, 40 miles from Worcester, and 225 miles from New York City.
County .....	Middlesex
Land Area .....	22.54 Square Miles
Population 1994 .....	32,071
Assessed Valuation Rate for 1994 .....	\$2,077,391,727 (Real Estate) \$47,705,680 (Personal Property)
Tax Rate .....	Flat Rate \$17.11 (\$16.87 Residential-\$17.97 Commercial)
United States Senators in Congress: 5th Congressional District .....	Martin Meehan, Lowell, MA
State Senator .....	Lucile C. Hicks, Wayland, MA
Representative in General Court 16th Middlesex District .....	Carol C. Cleven, Chelmsford, MA
Accounting Department .....	Monday thru Friday ..... 8:30 a.m. - 5:00 p.m.
Assessors Office .....	Monday ..... 8:30 a.m. - 6:30 p.m.* Tuesday thru Friday ..... 8:30 a.m. - 5:00 p.m.
Board of Health .....	Monday thru Friday ..... 8:30 a.m. - 4:30 p.m.
Building Department .....	Monday thru Friday ..... 8:30 a.m. - 4:30 p.m.
Highway Department Office .....	Monday thru Friday ..... 8:00 a.m. - 4:30 p.m.
Garage .....	Monday thru Friday ..... 7:00 a.m. - 3:30 p.m.
Public Libraries	
Adams Library .....	Monday, Tuesday & Wednesday 9:00 a.m. - 9:00 p.m. Thursday ..... 1:00 p.m. - 9:00 p.m. Friday & Saturday ..... 9:00 a.m. - 5:30 p.m.
Children's House .....	Monday, Tuesday & Wednesday 9:00 a.m. - 8:00 p.m. Thursday - Closed Friday & Saturday ..... 9:00 a.m. - 5:30 p.m.
McKay Library .....	Monday & Wednesday ..... 1:00 p.m. - 8:00 p.m. Tuesday ..... 1:00 p.m. - 6:00 p.m. Thursday, Friday & Saturday... 9:00 a.m. - 1:00 p.m.
School Superintendent .....	Monday thru Friday ..... 8:00 a.m. - 4:30 p.m.
Selectmen's Office .....	Monday thru Friday ..... 8:30 a.m. - 5:00 p.m.
Town Clerk .....	Monday ..... 8:30 a.m. - 6:30 p.m.* Tuesday thru Friday ..... 8:30 a.m. - 5:00 p.m.
Tax Collector & Treasurer .....	Monday ..... 8:30 a.m. - 6:30 p.m.* Tuesday thru Friday ..... 8:30 a.m. - 5:00 p.m.
Veterans' Agent .....	Monday thru Friday ..... 8:30 a.m. - 5:00 p.m.

\*[Except June, July & August]

## MEETINGS

Annual Town Election	First Tuesday in April	9 Precincts
Annual Town Meeting	Last Monday in April	McCarthy Middle Sch.
Annual Town Meeting	Third Monday in October	McCarthy Middle Sch.
Selectmen	7:00 p.m. - Every other Monday	Town Offices
School Committee	7:30 p.m. - Every other Tuesday	Parker School
Planning Board	7:30 p.m. - 2nd & 4th Wednesday	Town Offices
Appeals Board	7:30 p.m. - 2nd & 4th Thursday	Town Offices
Conservation Commission	8:00 p.m. - 1st & 3rd Tuesday	Town Offices
Board of Health	7:00 p.m. - 1st Tuesday of Month	Town Offices
Housing Authority	7:30 p.m. - 1st Tuesday of Month	10 Wilson Street

## TOWN DIRECTORY

Accounting . . . . .	250-5215
Assessors . . . . .	250-5220
Board of Appeals . . . . .	250-5247
Building Inspector . . . . .	250-5225
(Yard Sales & Bldg. Permits) . . . . .	
Cemetery . . . . .	250-5245
Community Teamwork . . . . .	459-0551
Conservation Commission . . . . .	250-5247
Council on Aging . . . . .	251-0533
Dog Officer . . . . .	256-0754
Fire Department . . . . .	256-2541
All Other Fire Business . . . . .	250-5265
Gas Inspector . . . . .	250-5225
Health Department . . . . .	250-5241
Highway Department . . . . .	250-5270
Garage . . . . .	250-5271
High School . . . . .	251-8729
Housing Authority . . . . .	256-7425
Libraries: Adams . . . . .	256-5521
McKay . . . . .	251-3212
Mass. Electric Co. . . . .	683-9511
Planning Board Clerk . . . . .	250-5231
Plumbing Inspector . . . . .	250-5225
Police Department . . . . .	256-2521
Post Office (Center) . . . . .	256-2361
Recreation Commission . . . . .	250-5262
Registry of Deeds (Lowell) . . . . .	458-8474
Registry of Motor Vehicles . . . . .	459-9397
School Administration . . . . .	251-4981
Selectmen . . . . .	250-5201
Sewer Commission . . . . .	250-5233
Supt. of Public Bldgs. . . . .	250-5249
Town Clerk . . . . .	250-5205
Town Engineer . . . . .	250-5228
Town Manager . . . . .	250-5201
Treasurer/Tax Collector . . . . .	250-5210
Veterans' Agent . . . . .	251-0123
Water Dept . . . . .	256-2381
Welfare, Lowell . . . . .	454-8061
Wiring Inspector . . . . .	250-5225
24-hr. Juror Hotline . . . . .	1-800-792-5117



## **POLL LOCATIONS FOR ELECTIONS**

Precinct 1: Town Offices Gym  
Precinct 2: Harrington School Gym  
Precinct 3: Harrington School Gym  
Precinct 4: Westlands School  
Precinct 5: Byman School Cafetorium  
Precinct 6: Westlands School  
Precinct 7: McCarthy Middle School  
Precinct 8: McCarthy Middle School  
Precinct 9: Town Office Gym

**U.S. Senator Edward M. Kennedy**  
JFK Federal Bldg. Boston, MA 02202  
431 Russell Office Building  
Washington, DC 20510  
1-202-224-4543

**U.S. Senator John F. Kerry**  
10 Park Plaza  
Boston, MA 02116  
362 Russell Office Building  
Washington, DC 20510

**Congressman Martin T. Meehan**  
1429 Longworth House Bldg.  
Washington, DC 20515  
508-459-0101 (Lowell) Office

**State Representative Carol Clevon**  
Room 36 State House  
Boston, MA 02133  
617-722-2552  
Home: 4 Arbutus Avenue  
Chelmsford, MA  
508-256-5043

**State Senator Lucile C. Hicks**  
Room 413G - State House  
Boston, MA 02133  
617-722-1572

Middlesex County Commission  
Superior Courthouse  
East Cambridge, MA 02141  
617-494-4100



**TOWN OF CHELMSFORD  
ELECTED OFFICIALS**

**CEMETERY COMMISSION - 3 Yr Term**

- 1997 Jean R. McCaffrey
- 1996 James F. Dolan
- 1995 Gerald L. Hardy, **CHMN**

**CONSTABLE - 3 Yr Term**

- 1995 William E. Spence

**BOARD OF HEALTH - 3 Yr Term**

- 1997 Paul E. McCarthy, **CHMM**
- 1996 Peter Dulchinos, **CLERK**
- 1995 Paul J. Canniff, **VCHMN**

**HOUSING AUTHORITY - 5 Yr Term**

- 1998 Robert L. Hughes
- 1998 Pamela Turnbull  
(Governor Appointed)
- 1997 Lynn M. Marcella
- 1996 William P. Keohane
- 1995 Ruth Delaney

**LIBRARY TRUSTEES - 3 Yr Term**

- 1997 Jaclyn Dolan Matzkin, **SEC**
- 1997 Nancy Knight, **VCHRM**
- 1996 Elizabeth A. McCarthy, **TREAS**
- 1996 D. Lorraine Lambert
- 1996 Lynda Reid Warren, **CHRM**
- 1995 Sarah L. Warner
- 1995 John W. Cutter, Jr. \*repl  
Susan Koeckhoven \*resigned 8/94

**MODERATOR - 3 Yr Term**

- 1996 Dennis E. McHugh

**PLANNING BOARD - 3 Yr Term**

- 1997 Kim J. MacKenzie
- 1997 James P. Good, **CHMN**
- 1996 Eugene E. Gilet, **CLK**
- 1996 Thomas E. Firth, Jr.
- 1995 James M. Creegan, **VCHMN**
- 1995 John F. McCarthy
- 1995 Tracey W. Cody\* repl.  
Christine Gleason \*resigned 11/94

**SCHOOL COMMITTEE - 3 Yr Term**

- 1997 Anthony V. Volpe
- 1996 Judith B. Mallette
- 1996 Mary E. Frantz
- 1995 Carl A. Olsson, **CHRM**
- 1995 Wendy Marcks

**SELECTMEN - 3 Yr Term**

- 1997 William F. Dalton, **CLK**
- 1997 Roger A. Blongrem, **CHRM**
- 1996 Robert P. Joyce, **VCHRM**
- 1995 Jeffrey A. Brem
- 1995 Peter V. Lawlor

**SEWER COMMISSION - 3 Yr Term**

- 1997 George F. Abely, **CLK**
- 1996 Thomas E. Moran
- 1996 Richard J. Day
- 1995 John P. Emerson, Jr., **CHMN**
- 1995 Barry B. Balan, **VCHMN**

## **APPOINTED TOWN OFFICIALS**

### **TOWN MANAGER**

Bernard F. Lynch

### **TOWN ACCOUNTANT**

Jean D. Sullivan

### **BOARD OF ASSESSORS**

Diane M. Phillips

Bruce Symms

Joseph B. Shanahan, Sr.

### **BUILDING INSPECTOR**

Anthony F. Zagzoug

### **TOWN CLERK**

Mary E. St. Hilaire

### **DPW DIRECTOR**

James E. Pearson

### **FINANCE COMMITTEE**

Dwight M. Hayward, CHMN

Beverly A. Koltookian

Harold I. Matzkin

John E. Morrison

Michael McCall

Charles A. Piper

Barbara Skaar

### **FINANCE DIRECTOR**

Charles F. Mansfield

### **FIRE CHIEF**

John E. Parow

### **POLICE CHIEF**

Armand J. Caron

### **TREASURER/TAX COLLECTOR**

Charles F. Mansfield

TOWN MEETING REPRESENTATIVES

PRECINCT 1		PRECINCT 2		PRECINCT 3	
TERM	NAME	TERM	NAME	TERM	NAME
1997	John B. Sousa, Jr.	1997	William F. Dalton	1997	Thomas E. Moran
1997	Moved to Pet 4 will be unexp 2yr term in 1995	1997	Linda H. Dalton	1997	Gerard J. Lyons
1997	James P. Good	1997	Jesse C. Foster	1997	Douglas L. Wright
1997	Jean B. Rook	1997	Francis M. Conlin	1997	Kathryn M. Fisher
1997	Frances T. McDougall	1997	Timothy M. Carey	1997	Christopher T. Garrahan
1997	William L. Harvey, III Removed 12/16/94		Catherine L. Turley Resigned 4/13/94	1996	Cathy A. Hutchinson (Write-In Candidate - 45)
	17 remaining reps must choose will be unexp 2yr term in 1995		Town Reps elected 4/25/94 will be unexp 2yr term in 1995	1996	D. Lorraine Lambert
1997	Richard G. Allison	1997	16 remaining reps must choose	1996	Michael F. McCall
1996	Elizabeth A. McCarthy	1996	Francis G. Miskell	1996	Christine A. Gleason Resigned 10/28/94
1996	Philip L. Currier	1996	Bernard V. Clark	1996	Susan M. Olsen
1996	Robert P. Joyce	1996	George L. Merrill	1996	George F. Abely
1996	Marian D. Currier	1996	Patrick Mike Curran	1996	Michael F. Curran
1996	Sandra A. Kilburn	1996	Bruce J. Harper, Sr.	1995	Nancy J. Knight
1996	Cynthia J. Kaplan	1996	Richard E. Carlin	1995	Carol W. Merriam
1995	William E. Spence	1995	Jeffrey W. Siallard	1995	John P. Emerson, Jr.
1995	Ronald W. Wetmore		Harry A. Foster Removed 12/16/94	1995	Henry R. McEwany
1995	Kathryn Brough	1995	16 remaining reps must choose	1995	Harold I. Matzkin
1995	Nina S. Lewin	1995	Stanley W. Norikunas	1995	Thomas J. Welch
1995	Martha McChire	1995	Mary Jo Welch		
1995	Sandra B. Martinez	1995	Barry T. Bell		
		1995	Bonnie I. Foster		

TOWN MEETING REPRESENTATIVES

PRECINCT 4		PRECINCT 5		PRECINCT 6	
TERM	NAME	TERM	NAME	TERM	NAME
1997	Dolores A. Blomgren	1997	David P. McLaughlin	1997	Ruth K. Delaney
1997	Linda J. Allen	1997	Kathleen F. Hillman	1997	Steven B. Hadley
1997	George A. Ripson, Sr.	1997	Giern R. Thoren	1997	M. Elizabeth Marshall
1997	Kay E. Roberts Resigned 4/13/94	1997	Evelyn S. Thoren	1997	Earl C. Burt
1997	William D. Martin (Moved from Reserve List 4/13/94 - Write-In Candidate-211)	1997	Michael N. Sockol	1997	David J. McLachlan
1997	Cheryl L. O'Sullivan	1997	Robert D. Hall (Write-In Candidate - 98)	1997	Daniel R. Franz (Write-In Candidate - 41)
1997	Gerald W. Pach	1996	Stephen J. Mallette	1996	John W. Carson
1996	Henrick R. Johnson, Jr.	1996	Bonnie G. Wilder	1996	Cheryl M. Warshafsky
1996	Thomas E. Firth, Jr.	1996	John W. Wilder	1996	Peter V. Lawlor
1996	Barry B. Balan	1996	Robert E. Brooks	1996	Mary E. Frautz
1996	Kathleen M. Redican	1996	Denise A. Temple	1996	Howard J. Hall
1996	Lynn M. Marcella	1996	Barbara Ward	1996	Ralph M. Nebalski
1996	John G. Coppinger	1995	Steven J. Temple	1995	Margaret A. Johnson
1995	Carl W. Seidel	1995	Jonathan A. Stevens	1995	Janet G. Dubner
1995	Daniel J. Sullivan, III	1995	Patricia Wojtas	1995	Arthur J. Moores
1995	Jacob P. Sartz, III	1995	Matthew J. Doyle	1995	Michael R. Parquette
1995	John R. Hibbard	1995	W. Allen Thomas, Jr.	1995	Martin A. Gruber
1995	John G. O'Sullivan, Sr.	1995	Dean Carmeris	1995	Edward S. Marshall
1995	Helen A. Manahan				



TOWN MEETING REPRESENTATIVES

PRECINCT 7		PRECINCT 8		PRECINCT 9	
TERM	NAME	TERM	NAME	TERM	NAME
1997	Susan J. Gates	1997	Kathleen A. Neild	1997	Robert C. Morse
1997	Dwight M. Hayward	1997	Deborah Villano	1997	Steven Arthur Consalvi
1997	Leonard W. Doolan, III	1997	Samuel Poulsen	1997	C. Thomas Christiano
1997	Barbara J. Scavezze	1997	Gail E. Poulsen	1997	Paul J. Tower Resigned 4/19/94
1997	Carol A. Stark	1997	Bernice F. Poulsen	1997	Henry T. Emmet (Moved from Reserve List 4/19/94 - Write-In Candidate - 247)
1997	David A. Carpenter	1997	D. Maigread A. Dufour (Write-In Candidate-23)	1997	Edward A. Cady
1996	Dennis J. Ready	1996	Walter A. Clevon	1997	Donald L. Elias
1996	Bradford O. Emerson	1996	Stuart G. Weisfeldt	1996	Alan R. Fajak
1996	Judith Hass	1996	Ralph J. Hulstander, Jr.	1996	John S. Fudge, Jr.
1996	Bernard A. Ready	1996	James A. Sousa	1996	Charles A. Piper
1996	Francis J. Miethe	1996	Richard J. Day	1996	Daniel F. Mahoney, Jr. Removed 12/16/94
1996	Kathleen S. Fitzpatrick	1996	Marie M. Fitzgerald	1996	17 remaining reps must choose will be unexp 1yr term in 1995
1995	Steven P. Leo	1995	William P. Keolane	1996	Alan L. Moyer
1995	Jonathan C. Stubbs	1995	Alexander W. Gervais	1996	John G. Harrington
1995	Frederick W. Wikander	1995	Peter G. Johnson	1995	Francis J. Barre
1995	Paul F. Gleason	1995	John E. Abbott	1995	Eleanor D. Abbott
1995	Peter Dalechinos	1995	Katherine C. Harbison	1995	Phyllis M. Elias
1995	Linda G. Morabito	1995	Robert P. Mackey	1995	Michael E. Bahia
				1995	Allan T. Galpin, Jr.
				1995	Frank R. Peterson

**TOWN OF CHELMSFORD, MASSACHUSETTS  
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP  
JUNE 30, 1994**

ASSETS:	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPES		ACCOUNT GROUP		TOTALS (MEMORANDUM ONLY) JUNE 30, 1994
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	TRUST & AGENCY	LONG-TERM OBLIGATION	GENERAL	LONG-TERM OBLIGATION	
CASH	\$4,013,913	\$2,003,144	\$541,688	\$968,690	-	-	-	\$7,527,435
INVESTMENTS	-	-	-	850,973	-	-	-	850,973
INVESTMENT IN DEFERRED COMPENSATION PLAN	-	-	-	2,223,903	-	-	-	2,223,903
PROPERTY TAXES RECEIVABLE:								
CURRENT YEAR	1,080,585	-	-	-	-	-	-	1,080,585
PRIOR YEAR	353,553	-	-	-	-	-	-	353,553
OTHER ACCOUNTS RECEIVABLE:								
MOTOR VEHICLE EXCISE	223,775	-	-	-	-	-	-	223,775
TAX LIENS	1,749,521	-	-	-	-	-	-	1,749,521
SEWER	33,716	-	-	-	-	-	-	33,716
SPECIAL ASSESSMENTS	-	79,156	-	-	-	-	-	79,156
DEPARTMENTAL	7,721	-	-	-	-	-	-	16,458
INTERGOVERNMENTAL	-	597,591	1,225,636	8,737	-	-	-	1,823,227
OTHER ASSETS:								
AMOUNTS TO BE PROVIDED FOR RETIREMENT OF LONG-TERM OBLIGATIONS	115,196	-	-	189,700	-	-	-	304,896
<b>TOTAL ASSETS:</b>	<b>\$7,577,980</b>	<b>\$2,679,891</b>	<b>\$1,767,324</b>	<b>\$4,242,003</b>	<b>\$23,471,517</b>	<b>\$23,471,517</b>	<b>\$23,471,517</b>	<b>\$39,738,715</b>

**TOWN OF CHELMSFORD, MASSACHUSETTS**  
**COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP**  
**JUNE 30, 1994**

<b>LIABILITIES:</b>					
ACCOUNTS PAYABLE	\$1,199,823	\$457,967	\$24,756	\$191,953	\$1,874,499
PAYROLL WITHHOLDINGS	683,368	-	-	-	683,368
OTHER LIABILITIES	5,350	-	-	43,808	49,158
DEFERRED COMPENSATION PAYABLE	-	-	-	2,223,903	2,223,903
DEFERRED REVENUE	2,903,958	104,008	-	-	3,007,966
RESERVE FOR ABATEMENTS	285,643	-	-	-	285,643
COURT JUDGMENT PAYABLE	-	-	-	-	271,678
CAPITAL LEASE PAYABLE	-	-	-	-	59,839
BONDS AND NOTES PAYABLE	-	-	3,445,000	-	26,585,000
<b>TOTAL LIABILITIES</b>	<b>5,078,142</b>	<b>561,975</b>	<b>3,469,756</b>	<b>2,459,664</b>	<b>23,471,517</b>
<b>FUND EQUITY:</b>					
FUND BALANCES:					
RESERVED:					
ENCUMBRANCES:	559,977	-	-	-	559,977
ENDOWMENTS	-	-	-	606,843	606,843
UNRESERVED:					
DESIGNATED (NOTE 10)	905	2,117,916	(1,702,432)	1,175,496	1,591,885
UNDESIGNATED (NOTE 9)	1,938,956	-	-	-	1,938,956
<b>TOTAL FUND EQUITY</b>	<b>2,499,838</b>	<b>2,117,916</b>	<b>(1,702,432)</b>	<b>1,782,339</b>	<b>4,697,661</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$7,577,980</b>	<b>\$2,679,891</b>	<b>\$1,767,324</b>	<b>\$4,242,003</b>	<b>\$39,738,715</b>

## BOARD OF SELECTMEN



(Front Row l-r) Robert P. Joyce, Vice Chairman;  
Roger A. Blomgren, Chairman; William F. Dalton, Clerk

(Back Row l-r) Jeffrey A. Brem; Peter V. Lawlor

## BOARD OF SELECTMEN

During 1994, the Board changed as a result of the annual Town elections. Selectman William R. Logan chose not to seek re-election to dedicate his full efforts in the private sector. Bill will be remembered for his tireless efforts in working with the business community to attract new business to our Town while working to maintain a positive environment for those already here. The Board also lost Chairman Richard E. DeFreitas due to the election. Dick dedicated countless hours in working to ensure that matters before the Board were sufficiently researched through the use of a sub-committee approach to problem solving. Both men have earned the respect and gratitude from the Town for their valued contributions. The Board welcomed former Selectman Roger A. Blomgren and William F. Dalton as its newest members. Roger returns to the Board after a one year absence and Bill joins as the Town's second employee to serve in this capacity.

The Board reorganized following the election and selected Roger A. Blomgren as Chairman, Robert P. Joyce, Vice Chairman, William F. Dalton, Clerk, Peter V. Lawlor and Jeffrey A. Brem held the fourth and fifth seats respectively.

In settings its **goals** for the year, the board worked collaboratively with the Town Manager, Bernard Lynch to establish a set of limited priorities that would allow sufficient focus and a greater probability of achieving completion. To that end, the Board and Town Manager agreed to the commitment, development and issuance of the following:

1. Five Year Plan
2. FY96 Budget
3. Capital Planning Program
4. Economic Development Program
5. Library Financing Strategy
6. In-House Ambulance Feasibility Study



7. Town/School Resource Sharing Plan
8. Citizen Relations Program
9. Expanded Community Service Programs
10. Central Square Traffic Plan

Specific details for the above goals may be obtained through the Town Manager's Office.

The Town was also pleased with the results of its annual audit. Our auditors, Brown & Barrett, concluded that financial management practices employed by the Town were satisfactory and that issues raised in prior years were or in the process of being remedied. The strength of our financial management practices, a strong cash position and a sound budget process has enabled the Town to retain its favorable A-1 bond rating. This comes at a time when many cities and towns within the Commonwealth are showing declines. Improvements in overall management practices were a direct result of the efforts of Town Accountant, Jean Sullivan, Treasurer/Tax Collector, Charles Mansfield and their respective staffs.

The Board was also pleased for having the opportunity to help select and hire Police Chief Armand Caron and Fire Chief Jack Parow. With the addition of these excellent Public Service officials, our Town now has a complement of managers serving the community that is among the best in the State.

We also want to express our appreciation to State Representative Carol Cleven, State Senator Cecile Hicks and Congressman Marty Meehan for their continued support to us on the monitoring of legislative matters at the State and National level that may have an impact on our citizens.

The Board has an excellent, publicly oriented support staff that makes the business of being a Selectman that much easier. Our thanks go to Judy Carter, Marian Currier, Diane Darling, and Jeanne Parziale.

Lastly, we are fortunate to have hundreds of employees and townspeople who help make our Town what it is. Without the efforts of those who are employees or serve on appointed, volunteer or ad hoc committees, the Town could not function the way it does. It is in their caring about making Chelmsford better that we achieve the excellence in service we receive. Please take the time to review the following report in detail. This is the one document that best summarizes the many contributions made by those who serve our Town.

Respectfully Submitted,

Roger A. Blomgrem, Chairman  
Robert P. Joyce, Vice Chairman  
William F. Dalton, Clerk  
Peter V. Lawlor  
Jeffrey A. Brem



## TOWN MANAGER

The calendar year which ended on December 13, 1994 can be best described as a continuation of the progress which has been made over the past several years in bringing fiscal stability and service excellence for the Town of Chelmsford. This sense of continued progress is marked by several important accomplishments which should be seen as the results of ongoing efforts and not as aberrations.

Perhaps the greatest accomplishments were in the realm of fiscal affairs. In facing up to the difficult years of 1989-1992 the Town has made steady progress in living within its means and squeezing every dollar of revenue to its maximum value. In 1994, these actions along with aggressive collections resulted in a record level of "Free Cash" of approximately \$1.6 million. These funds were used in a carefully planned manner to balance the FY95 budget, increase educational funding, provide \$190,000 in property tax relief, and to build up Town reserves by appropriating approximately 50% of the Free Cash to our Stabilization Fund. This last action brought the fund to its highest level in twelve years. The effect of building our reserves will be decreased borrowing costs and increased fiscal and service stability as the funds are utilized on an as-needed basis during uncertain times or as a revolving fund.

Public safety again occupied a great deal of attention during the year with Armand Caron appointed as Police Chief and Jack Parow appointed as Fire Chief. Both of these individuals have brought new energy and enthusiasm to their respective departments. The Police Department has been extremely aggressive in obtaining state and federal funds with the high point being the award of six additional officers through the 1994 Federal Crime Bill. The Department is also developing new approaches to police work utilizing accepted theories of community policing. The Fire Department has proposed in-house ambulance service as an expansion of its

emergency medical services. This proposal is being studied and reviewed by a citizen committee with a recommendation expected in early 1995. The Department, as part of the broader effort to improve its medical services, has trained nearly one-third of its firefighters as Emergency Medical Technicians (EMTs).

In the area of public works the sewer project continued forward with areas in the Westlands being sewerred. This project will become increasingly important with anticipated revisions in the State's rules and regulations governing septic systems. The DPW continued its efforts in road resurfacing and drainage improvements throughout the Town. These infrastructure improvements are essential to the community's economic condition. A major public works project also began this year after several years of planning and engineering with sidewalks constructed along Davis, Crooked Spring and Richardson Roads. This phased project will provide a community resource that all can use, but particularly students for walking to school. Lastly, the DPW did an outstanding job in dealing with snow related problems in early 1994 in one of the worst winters ever recorded.

1994 also included activities to maximize our Community Services functions with increased program offerings and improved coordination. The highlight of this effort was the well-received Community Newsletter which brings together all Chelmsford governmental functions in order to educate and inform the citizens that we serve. In February 1995, the Community Service Council, which coordinates the newsletter, will put together a community event called WinterFest which hopefully will become an annual event for the Townspeople.

The Town also moved forward on several other fronts in 1994 including improved land use management capacity through the hiring of Andrew Sheehan who will work with Conservation, Board of Appeals and the DPW in various infrastructure and community development projects. The Town also pushed forward with economic

development efforts including the production of a marketing brochure called Chelmsford: It Works. This effort was spearheaded by the Chelmsford Economic Development Partnership which is chaired by now former Selectman William Logan. Ongoing computerization occurred in 1994 with the implementation of a new financial software system and a public safety software. This latter effort is a crucial step in our long planned centralized dispatch with E-911 service. This service will be implemented in 1995.

In addition to achieving certain goals in 1994, we also made dramatic progress in looking ahead to the future needs of the Town. The Center School reopening moved closer to reality with the funding of rehabilitation work of nearly \$6 million of which 64% will be State funded. In 1994 we also made the first formalized presentation of a Five Year Plan which outlines maintenance of the status quo in services and the resulting impact upon capital needs, personnel costs, and other services that are experiencing greater demands. As a result of this Plan, I will in 1995 attempt to engage the citizenry in a *Community Dialogue* on the future of Chelmsford. This effort will seek input on our community needs and ideas for change. I urge you to become involved in this endeavor.

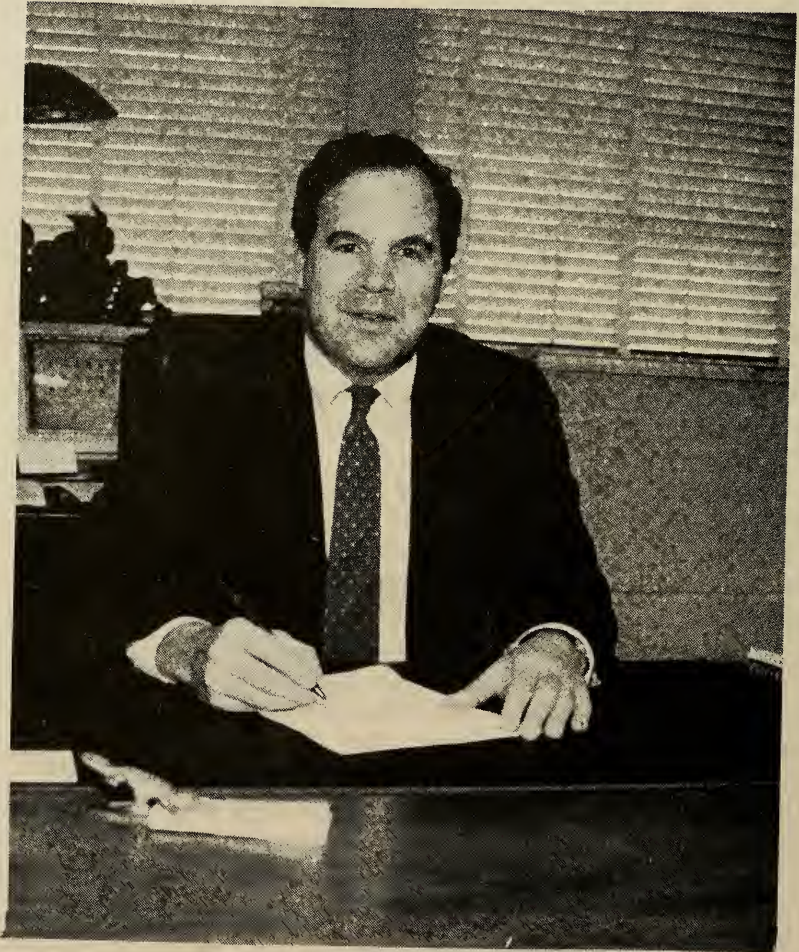
With 1994 now behind us and 1995 upon us, I want to take this opportunity to thank the many qualified and committed employees and volunteers that give so much to the Town. In particular, I want to thank the staff of outstanding individuals that worked in the Executive Office, including Mary Casali, Judy Carter, Marian Currier, Diane Darling and Jeanne Parziale. I also want to thank the members of the Board of Selectmen for their support and direction over the past twelve months including Jeffrey Brem, Roger Blomgren, William Dalton, Richard DeFreitas, Robert Joyce, Peter Lawlor and William Logan.



Finally, I want to thank the citizens of Chelmsford for the opportunity to serve as your Town Manager. I will continue to work for you to bring financial stability and quality to our municipal government.

Sincerely,

Bernard F. Lynch  
Town Manager



## TOWN CLERK

Mary E. St. Hilaire, CMC, CMMC  
Town Clerk

Elizabeth L. Delaney  
Assistant Town Clerk

Sandra A. Kilburn

Janet M. Hart

Katherine M. Kalicki

The Town Clerk staff dedicates the following space in memory of our fellow employee Elizabeth K. Ferreira, Principal Clerk, who passed away April 8, 1994.

"She was Liz, Lizzie, Savi. Wife, mother, daughter, sister. Our sparkle, our imp, our sense of humor, our friend and co-worker. She left her mark on the Town Clerk's Office and to all who knew and loved her. It was a privilege to have known her. She and her smile will truly be missed."

## TOWN CLERK

Mary E. St. Hilaire, CMC, CMMC  
Town Clerk

Elizabeth L. Delaney  
Assistant Town Clerk

Sandra A. Kilburn

Janet M. Hart

Katherine M. Kalicki

Sporting Licenses  
1,043

Dog Licenses  
2,750

Kennel Licenses  
5

Intentions  
232

Birth Inc.  
362

Deaths  
273

Marriages  
233

**NOTE: Any and all Election/Town Meeting results/minutes can be found starting on page 155).**

## BOARD OF REGISTRARS

Richard F. Burt, Jr

Judith A. Olsson,  
Chairman

John F. Ketcham

Sandra A. Kilburn,  
Principal Clerk

Mary E. St. Hilaire,  
Ex Officio

Voting Strength as of December 1994 Enrolled Voters:

VOTERS	PRECINCTS									TOTAL
	1	2	3	4	5	6	7	8	9	
Total Democrats	539	487	531	601	550	641	565	558	474	4,946
Total Republicans	396	230	283	290	379	411	385	327	381	3,082
Total Unenrolled	1,105	971	1,340	1,090	1,335	1,252	1,374	1,136	1,211	10,814
Total New Alliance	0	0	0	0	0	0	0	0	0	0
Total United We Stand	2	0	1	0	0	0	0	0	0	3
Total Int. 3rd Party	0	0	0	0	0	0	0	0	0	0
Total New World Council	0	0	0	0	0	0	0	0	0	0
Total Green Party USA	0	0	0	0	0	0	0	0	0	0
Total Socialist	0	0	0	0	0	0	0	0	0	0
Total Libertarians	1	2	0	0	3	0	0	0	0	6
Total Prohibitions	0	0	0	0	0	0	0	0	0	0
<b>TOTAL VOTERS</b>	<b>2,043</b>	<b>1,690</b>	<b>2,155</b>	<b>1,981</b>	<b>2,267</b>	<b>2,304</b>	<b>2,324</b>	<b>2,021</b>	<b>2,066</b>	<b>18,851</b>



## HEALTH DEPARTMENT

### Board of Health Members:

Paul J. Canniff, Chairman  
Peter Dulchinos, Vice-Chairman  
Paul F. McCarthy, Clerk

### Health Department Personnel:

Richard J. Day, Director of Public Health  
John P. Emerson, Asst. Director/Health Inspector  
Diana L. Wright, Departmental Assistant  
Judith Dunigan, R.N., Town Nurse  
Eric P. Kaplan, M.D., Town Physician

### Septage and Wastewater Abatement Program

In 1994 the Septage and Wastewater Abatement Program continued its effort to clean up our waterways. The Board of Health, with the advent of a central sewer system in the Town of Chelmsford, is now embarking on certain enforcement activities to insure compliance with local by-laws which will insure a safe water supply. Dye testing, water sampling and issuance of septic system permits will continue in all the non-sewered areas.

### Administration and Management

Income for various services and permits is listed below:

Percolation Tests-57	\$ 2,850
Deep Tests-79	3,950
Sewage Repair Permits-28	700
Sewage Construction Permits-39	2,450
Miscellaneous License & Fees	<u>17,948</u>
	\$31,965

During 1994 six inspections were made at existing day care centers; two-hundred one inspections were made for Chapter II Housing; eight school inspections; six-hundred one complaints received and checked; Camp Paul inspections; thirty bathing beaches inspections; three

International Certificates of Vaccination, restaurants and retail food store inspections, one-hundred thirty establishments in town inspected twice a year.

### **Hazardous Waste and Industrial Wastewater Program**

Richard J. Day (Director of Public Health) was reappointed by the Board of Selectmen as the town's Hazardous Waste Coordinator and Municipal Coordinator to enforce the "Right-to-Know" law for this town.

The Board of Health held two Household Hazardous Waste Collection Days this year which were held on May 7, 1994 and October 1, 1994. We properly disposed of the following quantities of materials:

1. 60 barrels of Hazardous Materials
2. 1,000+ Gallons of Automotive Waste Oil
3. 145 Car Batteries

### **New Protocols for the Protection of the Public Health**

"Rabies" - 1994 was another productive year for the Board of Health. During this time frame the Board of Health implemented, initiated or upgraded protocol to control the spread of Rabies. We instituted a number of rabies clinics to vaccinate the unprotected cat and dog population in Town. Dr. Gruber and Dr. Holub ran our clinics.

### **Communicable Disease Program**

Reports of the following diseases were completed during 1994 for the Massachusetts Department of Public Health:

Tuberculosis	2
Hepatitis B	6
Hepatitis C	3
Salmonella	23
Campylobacter Enteritis	13
Giardiasis	6

Tuberculosis Control Program*	7
Meningitis	1
Lyme Disease	1

\* Referrals received form the Lowell Chest Clinic and Middlesex Community Hospital TB Clinic.

The testing of persons exposed to tuberculosis and those persons whose employment require certification of freedom from that disease is another responsibility of the Town Nurse. One-hundred Eighty-four Mantoux (TB) tests were given to town residents for pre-employment and to household contacts of active cases in compliance with the Massachusetts Department of Public Health regulations. Home visits and telephone calls are made to families of active and some inactive tuberculosis cases on a periodic basis to insure understanding of the illness and that adequate medical follow-up is achieved. Numerous medical records are kept and updated on residents who have a positive (TB) Mantoux test and are receiving medication prophylactically and being following radiologically at the Lowell Chest Program and Middlesex TB Clinic. When necessary, TB testing is done at places of business if employees are exposed to an active case of TB.

### **Immunization Program**

The Board of Health sponsored two flu clinics this year. Thirty-nine persons were immunized with pneumonia vaccine and one-thousand two-hundred persons were immunized with flu vaccine at clinics. Additional doses were given to nursing homes, Adult Retarded Citizens, employees, eighteen home visits were made to handicapped or house-bound residents and fifty doses to McFarlin Manor and Chelmsford Arms residents. A total of one-thousand six-hundred fifty doses of flu vaccine were administered in town.

One-hundred sixty immunizations were administered to adults and students in compliance with the Massachusetts Immunizations Laws and prophylactically to residents traveling to underdeveloped countries.

### **Hypertension Screening Program**

Blood pressure screenings for residents are held the first Thursday of every month from 9:00 to 12:00 at the Board of Health, Town Offices. Five-hundred seventeen residents attended the screenings.

### **Cholesterol Screening Program**

Cholesterol screenings were offered to residents several times during the year. A nominal fee was charged and the dates were announced in the newspapers several weeks prior to the screening. One-hundred sixty-two residents attended the screenings.

### **Lead Paint Screening Program**

The Board of Health offers lead paint testing for children between the ages of nine months and six years. Residents may call the Health Department at 250-5243 and make an appointment with the nurse. Forty children were screened for lead paint.

Other screenings offered by the Board of Health include Diabetes and Mammography. Dates of these programs will be advertised in advance.

A Health Fair will be held in conjunction with Westford every other year, finances permitting. This year's Health Fair is in Westford, Saturday, May 13, 1995 from 9:00 am to 1:00 pm. All Chelmsford residents eighteen years and older are welcome.

## CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

The Central Massachusetts Mosquito Control Project (CMMCP) now provides its services to twenty seven cities and towns throughout Middlesex and Worcester Counties. The project is pleased to announce that the towns of Stow and Blackstone became members of the CMMCP as of July 1, 1994. Several other towns will be considering joining the project at their spring town meetings. This growth helps us achieve regional mosquito control.

The project is headquartered in a modern facility located at 111 Otis Street, Northboro, MA. Tours of the headquarters or visits to field work sites can be arranged by calling the office in advance.

The project utilizes an Integrated Pest Management approach to mosquito control. This type of a program blends several methods and techniques with expertise, experience, and scientific research to provide the member communities with modern environmentally sound, cost effective mosquito control.

Our public education efforts again this year were highlighted by the Mosquito Awareness Program offered to all elementary schools within the project. Project staff meet with students and teachers to discuss mosquito biology, mosquito habitat, and what they and their families can do to prevent mosquitoes from breeding around their homes. The program includes a slide talk show, handouts and coloring books, samples of live mosquito larvae, and the opportunity for students and teachers to ask questions.

The project's Water Management Programs continue to show positive results. By cleaning clogged and overgrown waterways, mosquito breeding is reduced, wetlands are restored, and water quality is improved.



This form of mosquito control although labor intensive yields great dividends and helps to reduce the dependence on pesticides.

Areas where mosquito larvae are found are treated with BTi mosquito larvicide to prevent their emergence. We encourage the public to notify us as to any areas they suspect could breed mosquitoes. Field crews will investigate all such sites and treat as needed.

The project strives to handle all mosquito problems with water management or larviciding but recognizes that there are times when adult mosquito spraying is the only viable solution. In such cases residential and recreational areas are treated with either handheld or pick-up truck mounted sprayers.

The project's surveillance program monitors adult mosquito and larval population density and is the backbone for prescribing various control techniques.

The project's video "Working for You" is available to anyone interested in learning more about mosquito control and the services provided by the Central Massachusetts Mosquito Control Project.

## DEPARTMENT OF PUBLIC WORKS

### ENGINEERING DIVISION

#### **Department Member:**

George LeMasurier, Assistant Town Engineer

The Engineering Division this year assisted other departments with matters relating to drainage, layouts, property line determination, trees, grading, tax maps, etc.. The Engineering Division reviewed fourteen (14) subdivisions and eight (8) site plans for the Planning Board. The engineers worked closely with the Planning Board in amending their subdivision rules and regulations. Engineering inspected new construction on twelve (12) streets. Engineering assisted in the layout and grading of the handicap ramp at the police station, the handicap parking space at the McKay Library, parking and handicap walkway at the Old Town Hall, the paving of Shore Drive over the Freeman Lake Dam, and the septic system repair at the police station. Engineering provided the survey, design layout, and the staking for striping of the parking lot behind the Town Hall. Engineering inspected and prepared cost estimates for the re-surfacing of eighteen (18) streets, prepared the specifications for the bids, staking, and the inspection of 6,610 feet of subdrain installation on seven (7) streets. The construction of the Middlesex Street Bridge deck repair was inspected and approved. The sidewalk improvement project consisted of the construction of sidewalks on Davis Road, Crooked Spring Road, and Richardson Road where layout, inspections, grading, drainage analysis, and curb elevations were provided by the Division. Engineering also worked with the Russell Road abutters, the Conservation and Recreation Commissions, and Town Counsel to provide access and handicap parking at Varney Beach area.



## HIGHWAY DIVISION

### Department Members:

John Long, Superintendent  
Roy Costa, Foreman  
Lawrence Ferreira, Foreman  
Marie Burns, Principal Clerk  
Gary Beaulieu, Operator  
Kenneth Burroughs, Laborer  
Robert Dearborn, Driver  
Dennis Greenwood, Operator  
Richard Jensen, Mechanic  
Arthur Newcomb, Grader  
Raymond Maybury, Operator  
Joseph Eriksen, Driver  
Audie Boudreau, Driver  
David Palmer, Driver  
David Eacrett, Driver  
Todd Chase, Driver  
David Irvine, Driver  
Paul Winegar, Driver

The Highway Division is responsible for the regular maintenance of streets, culverts, catch basins and manholes, street signs, traffic signs and traffic signals for approximately 200 miles of roadway. Additionally, the Highway Division clears the streets and public lots of snow and ice, and assists other departments with the division's equipment and expertise of the crew.

### Streets Re-Surfaced

Sprague Avenue - Entire  
Carleton Road - Entire  
Byam Road - Entire  
Pinehill Road - Westford Street to Hunt Road  
Abbott Lane - Westford Street to Griffin Road  
Steadman Street - Rt. 3 to Lowell City Line  
Edson Street - Entire  
Marshall Street - Entire  
Parkerville Road - Maple Road to Westford Town Line  
Robin Hill Road - Locust Street to Rt. 27  
Grandview Road - Entire

Handicapped ramps were installed at the Old Town Hall, Police Station and McKay Library.

All drains in Farms I were reconstructed prior to the pavement overlay by the Sewer Commission. Subdrains were installed on Sprague Avenue, Horseshoe Road, Draycoach Road, Byam Road, Amble Road, Robin Hill Road and Grandview Road.

Sidewalks were constructed on Davis Road, Richardson Road and Crooked Spring Road.

During the winter the Town faced the largest amount of snowfall on record in over fifty years. Over one hundred inches of snow fell and was handled by the dedicated employees and hired contractors who often worked extended periods without sleep in order to maintain open roads so the emergency vehicles could access every property. The men did a terrific job fighting 19 different storms. The mechanics kept the equipment in proper operating condition, with very few extended mechanical failures.

In May, Foreman Roy Costa suffered a massive heart attack and has been on extended sick leave to this date. We all wish him a speedy recovery and look forward to his return.

## PARKS DIVISION

Department Members:

Edward Jamros, Groundskeeper

Eric Newman, Part Time Laborer

The Parks Division maintains all the parks, traffic islands, ballfields, playgrounds, and commons under the control of the Town. The grounds are groomed each Spring and prepared for the heavy use each area is subjected to during the year. The Division employees perform an exceptional job each year preparing the Town Common area for the annual July 4th celebration. Equally important is the job of restoring the damaged areas resulting from the activities.

Special projects this year included the installation of underground sprinklers at the Varney Field baseball diamond. Special thanks go to the North Chelmsford Water District for their cooperation with the connection work and their special consideration of water supply. Storage facilities and other maintenance projects were completed in the Old Town Hall during the winter months. Ed Jamros also assisted the Highway Division with their snow and ice battles.

The large flagpole at the Town Common was scraped and painted in time for the July 4th festivities.

Special recognition goes to Dick Codling, Dick Burkinshaw, Chelmsford Rotary, Chelmsford Garden Club, Stott Landscaping, for their participating in the "Adopt-a-Park" program.

## PUBLIC BUILDINGS DIVISION

### Department Members:

Theodore Godfroy, Superintendent

Gerald Johnson, Custodian

David Grimshaw, Custodian

This year's special projects included:

- The installation of a new rubber roof over the gym area of the Town Hall Offices.
- Upgrades to the ramp and railing in the rear of the Town Hall to conform with ADA regulations.
- The addition of a service window to the Treasurer's Office.
- The installation of a screening fence around the dumpsters at the Old Town Hall and Town Hall Offices.
- The fabrication and installation of air conditioner covers to minimize heat loss during the winter months.

Utilizing the Senior Citizen Program administered by Marty Walsh of the Senior Center, the doors and frames in the Town Offices common areas were painted.

Improvement are being made to the Old Town Hall to bring the auditorium into compliance with the Americans with Disabilities Act (ADA).

In September the department suffered the sudden and unexpected passing of Head Custodian, Patrick Murtagh, a twenty year employee of the Town. Patrick will be fondly remembered for his outgoing personality and will be missed. The vacated position was filled by David Grimshaw. David's experience in the maintenance and custodial field, most recently working as a custodian with the Chelmsford School system, is an asset to this division.

## SEWER DIVISION

### **Department Members:**

James Casparro, Inspector  
Joseph Witts, Maintenance Mechanic  
Michael Vosnakis, Maintenance Technician  
Evelyn Newman, Department Assistant  
Jacqueline Sheehy, Principal Clerk  
Gail Loiselle, Part Time Clerk

The Sewer Division continued to expand again this year with the addition of the Brian Road pump station, bringing the total number of pump stations to thirteen. On-line sewer users have increased by 616 over the past year for a total of almost 3,500.

With new sewer construction continuing to expand into more areas of the Town the office staff keeps extremely busy preparing and processing the Sewer Betterment Assessments, Sewer User bills, the Sewer Commission agendas, meeting minutes, contracts, and general correspondence. They also process the expense vouchers for other DPW Divisions, as well as the payrolls.

With the expected arrival of four (4) new pump stations slated for the Spring 1995, the division is currently in the process of increasing personnel to handle the new influx of hook-ups, billing, operation and maintenance, and other duties that grow with new additions to the system.

Thanks go to the Highway and Parks Divisions and the three Water Districts for their cooperation and assistance during the year. With their help we were able to keep the system operating smoothly. Thanks go to the Fire and Police Departments for monitoring the pumping stations alarm system. Special thanks go to the Sewer Commission for their cooperation throughout the year.

In summary I would like to thank both the clerical staff and the various maintenance, mechanical operation and supervisory staff members for the efforts displayed during a very difficult winter season and throughout the remainder of the year.

Respectfully Submitted,

James E. Pearson, P.E.  
Director of Public Works



## CEMETERY COMMISSION

Gerald L. Hardy, Chairman  
James F. Dolan  
Jean F. McCaffery

The Cemetery Commission is pleased to report to the citizens of Chelmsford some major accomplishments of 1994.

The Commission continued special restoration projects in Forefathers' Burying Ground and Riverside Cemetery. In Forefathers', a slate sign was relettered and six monuments were restored over the tombs. A Civil War veteran's monument, provided by the Veterans Administration, was replaced by the department staff. In Riverside, fourteen damaged "tablet-style" monuments were restored. To continue this work, the Commission is actively pursuing grant funding through the Massachusetts Historical Commission's Preservation Projects Fund.

The department initiated an enhanced preventive maintenance program for our equipment and vehicles. This program will reduce long-term maintenance expenses and extend the expected useful life of the equipment and vehicles.

A new flower garden was planted near the main entrance to West Chelmsford Cemetery. Our staff also cleared and prepared an area adjacent to Section E in Heart Pond Cemetery for future development.

During the past year, a number of longstanding lot owner concerns were addressed by a program developed by Superintendent John Sousa. Mr. Sousa, using a significant background in retail management, applied the Total Quality Management concept to cemetery operations. This has resulted in public concerns being

addressed in a more timely manner to the mutual satisfaction of the lot owners and the Town. The satisfaction of the lot owners and visitors of the Town cemeteries remains the Commission's first priority.

The Commission is pleased to note that numerous compliments were received on the maintenance of the six cemeteries under our control during the past year. The Commission commends the department staff for their outstanding efforts.

The Commission wishes to acknowledge and express our thanks to Mrs. Jane Drury for her continuing work on the Completion of an inventory of historical gravestones in Riverside Cemetery.

The Commission also thanks the Sewer Commission and the Sewer Division of the DPW for their assistance in connecting cemetery garage and office building to the Town sewer system.

There were 144 interments during the year. Cremation interments totaled 24 and accounted for 17% of total interments.

There were 104 lots sold during the year. This represents a 33% increase in lot sales primarily due to pre-need sales. There was one incident of vandalism in the cemeteries.

Receipts turned over to the Town in 1994 include:

Sale of Graves & Lots	\$15,875
Interments & Other Fees	51,106
Foundation Installations	<u>11,470</u>
TOTAL	\$78,451

**Cemetery Department Personnel:**

John Sousa, Jr., Superintendent  
Jorge Caires, Working Foreman  
Kenneth Frazier, Backhoe Operator  
Patrick Caires, Truck Driver  
Eileen Johnson, P.T. Clerk  
Jose Teixeira, Seasonal Landscaper

Respectfully Submitted,

Gerald L. Hardy,  
Chairman

## **FINANCE DEPARTMENT**

### **ACCOUNTING DEPARTMENT**

Department Members:

Jean Sullivan, Town Accountant

Renee Young, Assistant Town Accountant

Patricia Tucker, Principal Clerk

Christine Dowd, Payroll Coordinator

In FY 1994 implementation of an in-house computer system encompassing general ledger, accounts payable, and cash receipts was completed. The Accounting and Data Processing Departments are currently working with the outside software company to fine tune these systems to meet the needs of the Town.

Respectfully Submitted,

Jean Sullivan  
Town Accountant

## BOARD OF ASSESSORS

### **Board Members:**

Diane M. Phillips, MAA, Chairman  
Bruce A. Symmes, CMA, RMA, MAA  
Joseph B. Shanahan, Sr.

Eric R. Josephson, MAA, Assistant Assessor  
Nancy L. Maher, Administrative Assistant  
Elaine McBride, Principal Clerk  
Elaine Myers, Principal Clerk

This year the office started the revaluation for FY95. It will be the first time that we will be doing most of the certification ourselves. Looking at the sales it appears that there will be a significant drop in the commercial and industrial values. Residential values will vary according to sales analysis. Some types of residential properties will drop in value, while others will go up in value. A decrease in value does not necessarily mean that your taxes will go down. When the value goes down, the tax rate goes up. There does seem to be an upward trend in the market, hopefully things will improve by next year.

Respectfully Submitted,

Board of Assessors

## DATA PROCESSING

Fiscal Year 1994 was a busy one for the Data Processing Department. The Accounting/Town, IBM/UNIX system has been in operation for about a year and is used by the Accounting, Data Processing and Treasurer's Department. The Novell network has expanded to allow the Sewer Department access to the Assessor's database.

The Police/Fire Department's computer system was installed this year into the Central and East Fire Houses. The Police have completed their installation.

A communication server was installed for use by all Town employees to access bulletin boards relating to their respective departments. The capacity of this server will also allow all outside departments to call into the Town's network and access data files.

Also installed was a scanner for use by all departments to incorporate pictures, drawings, etc. into documentation.

FY96 goals include the continuing upgrade to the Novell System. The Fire Departments (North, South and West) installation and connection to the Police/Fire System. The Police/Fire System connection to the Town Offices via the Accounting/Town's Unix System and or the Town's Novell network. Phase III of the Accounting/Town's Unix system.

Respectfully Submitted,

Judy Dunn  
Data Processing Coordinator



## TREASURER/TAX COLLECTOR BRANCH

### **Department Members:**

Charles F. Mansfield, Finance Director

Carol R. Lambert, Assistant Treasurer

Bettie A. Osborne, Departmental Assistant

Judith A. Olsson, Part-time, Legal Clerk

Joan L. Garland, Data Processing Clerk

Anna M. Griffin, Accounts Payable/Receivable Clerk

Aided by an improved economy and conservative budgeting practices, the Town's financial position has improved significantly in the past fiscal year. Property taxes provide the majority of revenues and current collections have increased in the fiscal year due in part to aggressive collection procedures. As of the end of 1994, the General Fund balance stood at 5% of revenues with the undesignated portion at 3.8% of revenues. 1994 our strengthened financial position enabled the Town to transfer \$830,000 into the Stabilization Fund for future capital projects.

Respectfully Submitted,

Charles F. Mansfield

Finance Director

## FIRE DEPARTMENT

The Fire Department realized an increase in emergency responses in 1994 of 7.6% or 242 calls over 1993. The two major areas of increased activity were in actual fires up 22% and emergency medical responses, up 27%. Areas of decreased activity were in mutual aid and its surrounding communities, down 38%, service calls, down 10% and false alarms, down 55%.

A complete overhaul of the emergency medical first response system took place during 1994. Twenty-four (24) firefighters were trained to the emergency medical technician level and all first response vehicles were outfitted with new medical equipment to reflect this upgrade in emergency medical care. Fire apparatus is now dispatched to all medical calls from the nearest station. With this new emergency response system, we are able to provide the towns people with an E.M.T. level of service in under two (2) minutes. This response system is second to none.

Five (5) semi-automated heart defibrillators were purchased for the department through the fund raising efforts of the Emblem Club and the Firefighters Union Local 1839. All fire department members were trained in the use of this life saving machine and one unit was placed on each of the five engine companies. This will provide for equal distribution throughout the town.

Deputy Chief Sousa has instituted a new firefighter training program in an effort to train all department firefighters to the National Standard of Firefighter I and II. The program will take two (2) years to complete and will train our firefighters to a higher standard along with a more consistent manner in performing various emergency tasks.

Budget restraints have forced the alternating closures of Engine 3 (Old Westford Road) and Engine 4 (Riverneck Road) thirty (30) times in the last six (6) months of 1994. In addition, the Center Fire Station has been forced to run staffing levels from one (1) captain and five (5) firefighters down to one (1) captain and two (2) firefighters in order to stay within the FY95 budget. It is hoped that in FY96 funding will be made available to keep staffing levels up and all stations manned.

The goals for the up coming year are to move and combine fire dispatch with the police department dispatch, investigate the feasibility of in-house fire department based ambulance, and to integrate the newly installed "Fire Track" computer system into our emergency response system.

I would like to thank the Town Manager, the Board of Selectmen, all other town offices along with the members of the Chelmsford Fire Department and my office staff for their help and cooperation over the past year.

Respectfully Submitted,

John E. Parow  
Fire Chief

## DEPARTMENTAL PERSONNEL

### Fire Chief

John E. Parow

### Deputy Chief

James A. Sousa

### Captains

James M. Spinney

James P. Boormeester

WM Michael Burke

Charles A. Schramm

Michael F. Curran

### Firefighters

Walter F. Adley

Martin Boormeester

William V. Cady

David Campbell

William Campbell

John Carroll

Anthony Cincevich

David Clancy

Kevin Clarke

Mark F. Conlin

James F. Curran

William Curran

William Dalton

John Depalma

Michael Donoghue

Bruce Donovan

Donald Drew

James J. Durkin

Jesse Foster

Ernest Frobese

David Hadley

William Hadley

Paul D. Hayes

Henry A. Houle

William Jamer

Dennis Keohane

William Keohane

Raymond R. Kydd

Emil Magiera

Leo F. Manley

Leo Martin

Michael McTeague

Leslie Merrill

Richard Miller

Edward J. Nolet

Kevin O'Brien

Donald E. Peterson

Daniel T. Reid

James F. Reid

John E. Reid

Michael Ridlon

Arthur Rivard

John Robinson

Gary Ryan

George E. Ryan

Kevin M. Sheehy

Joseph Spinazola

Brian Stanton

J. Daniel Ubele

Dennis Vargeletis

Peter Johnson

### Principal Clerk

Martha A. DeSaulnier

### Senior Clerk

Patricia A. Britton

### Mechanic

James Keeley

### Civilian Dispatchers

David DeFreitas

Richard Demers

William Vaughan

Michael Cassella

Terrance A. Goode

Will Amundson

Timothy Goode

## CHELMSFORD FIRE DEPARTMENT CALLS - 1994

	A	B	M	MA	I	O	S	F	P	TOTAL
JANUARY	6	4	96	0	92	2	15	29	95	339
FEBRUARY	7	1	85	1	41	2	7	20	60	224
MARCH	8	3	77	1	58	6	22	2	99	276
APRIL	9	2	79	1	74	29	11	0	91	296
MAY	10	4	102	1	58	12	8	1	94	290
JUNE	9	2	99	2	77	10	10	5	105	319
JULY	8	5	106	1	98	9	7	4	67	305
AUGUST	3	2	84	1	62	8	7	4	73	244
SEPTEMBER	7	4	105	1	56	5	12	0	82	272
OCTOBER	6	6	93	0	70	6	9	1	82	273
NOVEMBER	6	6	93	1	73	9	12	4	90	294
DECEMBER	9	7	108	1	83	2	6	0	78	294
<b>Total Calls</b>	<b>88</b>	<b>46</b>	<b>1,127</b>	<b>11</b>	<b>842</b>	<b>100</b>	<b>126</b>	<b>70</b>	<b>1,016</b>	<b>3,426</b>

**WHERE:** A = VEHICLE AUTO; B = BUILDING; M = MEDICAL ASSISTANCE;  
 MA = MUTUAL AID; I = INVESTIGATIONS; O = OUTDOOR;  
 S = SERVICE CALLS; F = FALSE ALARMS; P = PUBLIC ASSISTANCE

## **POLICE DEPARTMENT**

I herein respectfully submit for your information and review the Annual Report of the Police Department for the year 1994.

At the present time, the Department is made up of 46 permanent Officers.

### **CHIEF OF POLICE**

Armand J. Caron

### **LIEUTENANTS**

Steven A. Burns

Raymond G. McCusker

Francis X. Roark

### **SERGEANTS**

Paul E. Cooper

James F. Murphy

J. Ronald Gamache

Timothy F. O'Connor

Francis P. Kelly

E. Michael Rooney

John O. Walsh

### **DEPARTMENT CRIMINAL PROSECUTOR LOWELL DISTRICT COURT**

Sergeant Robert M. Burns

### **INSPECTORS**

James T. Finnegan

Peter C. McGeown

Jared S. Finnegan

Brian F. Mullen

### **CRIME PREVENTION OFFICER**

Gail F. Hunter

### **D.A.R.E. OFFICER**

Todd D. Ahern

### **TRAFFIC DIVISION**

Sgt. Scott R. Ubele

Richard A. Adams

Roland E. Linstad

Daniel J. Ahern

Paul E. Richardson



## **PATROL OFFICERS**

Bruce A. Darwin	Robert J. Murphy, Jr.
John J. Donovan	Thomas A. Niemaszyk
Patrick W. Daley	Edward F. Quinn
Kenneth R. Duane	John E. Redican
Philip R. Dube, Jr.	Chandler J. Robinson
Francis J. Goode, Jr.	Colin E. Spence
Richard D. Hallion	James M. Spinney, Jr.
Martin W. Krikorian	Michael M. Stott
Russell H. Linstad	Francis P. Teehan
David F. MacKenzie, Jr.	Robert J. Trudel
John C. McGeown	William R. Walsh
Ernest R. Woessner, Jr.	

## **FULL-TIME CIVILIAN DISPATCHERS**

William G. Amundson	Frederick F. Flynn, Jr.
Gloria Armstrong	Frank C. Lane
Barbara J. Ducharme	Michael L. Taplin

## **PART-TIME CIVILIAN DISPATCHERS**

Mary Jo Fitton	Laura B. Raffaello
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## **PRINCIPAL CLERKS**

Marie K. DiRocco	Mary Jane Grant
Donna Fox	

## **SENIOR CLERK**

Elizabeth A. Ripaldi

## **JUNIOR CLERK**

Margaret E. Greenhalgh

## **MATRONS**

Gloria Armstrong	Donna Fox
Barbara J. Ducharme	Laura Raffaello
Mary Jo Fitton	Donna Shaw
Carol Tabor	

**RECEIPTS TURNED OVER TO TOWN**

	1993	1994
Photocopying Machines	\$ 3,047.50	3,352.00
Firearms Permits	3,255.00	3,780.00
Bicycle Registrations	5.00	1.50
Firearms Identification Cards	486.00	442.00
Court Fines Revenue	28,414.00	27,092.00
Registry of Motor Vehicles	79,322.50	136,749.00
Photographs	580.00	720.00
Police Details – Service Charge	51,507.87	28,003.38
False Alarm Fees	5,225.00	1,300.00
Alarm Permit Fees	0	8,525.00
Parking Fines	9,980.00	14,795.00
Restitution	1,245.00	1,273.00
Total Receipts Returned To The Town:	<hr/> \$183,067.87	<hr/> \$226,032.88

**ARRESTS**

	1994
Males Arrested	562
Females Arrested	<hr/> 106
Total Arrests	668

## BREAKDOWN OF ARRESTS

	1994
Adult Arrests	619
Juvenile Arrests	49
Whites Arrested	561
Blacks Arrested	22
Asians Arrested	15
Unknowns Arrested	70
Charges logged against those arrests	1,218

## CRIMES

	1993	1994
Crimes Against Persons	84	149
Crimes Against Property	145	186
Crimes Against Public Order	182	883

## DISPOSITION OF CASES

	1993	1994
Placed on Probation	32	26
Suspended Sentence/Placed on File	26	26
Placed on File	6	11
Not Guilty Finding	2	2
Dismissed with Probable Cause	44	30

	1993	1994
Court Costs & Continued Without Finding	4	34
Committed to Youth Services Board	1	7
Committed to House of Correction, Billerica	23	34
Turned Over to Other Courts/ Police Departments	93	159
Cases Pending & Continued In Court	124	879
Placed in Alcohol Safety Program (ASAP)	11	19

#### MISCELLANEOUS STATISTICS

Calls Answered by Cruisers	19,773	22,012
Summons Served	467	441
Licenses Suspended/Revoked	941	1,184
Accidents Reports	1,100	674
Fatal Accidents	8	3
Personal Injury Accidents	336	170
Mileage of Cruisers	432,700	471,996
Station Lockups	411	667
Citations Issued	1,629	3,634

	1993	1994
Parking Violations Issued	506	530
Protective Custody	50	92
Restraining Orders Served	107	97
False Alarms Responded to by Cruisers	1,073	1,250

### TRAINING AND SCHOOLS ATTENDED

Patrol Officers Basic Police Academy	7
Sergeants Basic Training Course	5
Infrared Breath Test Re-certification Instructor	1
MP5 Instructor Training	1
Advanced Law Enforcement Training With Older Americans	2
Commercial Drivers License Instructor Training	1
Arson Fraud	1
Traveling Criminals Conference	2
Identi-Kit School	1
Crime Prevention Officer School	1
Drunk Driving Legislation	1
Street Level Drug Enforcement	1

Domestic Violence Investigations	2
Domestic Violence Investigations/ Warrantless Searches	2
Domestic Violence Investigations/ Search Warrants	2
Child Abuse/Exploitation Investigative Techniques	1
Managing Juvenile Operations	1
Use of Oleoresin Capsicum Instructor	1
Use of Oleoresin Capsicum	1
Contemporary Concepts in Background Investigations	1
Vehicle Accident Investigations	3

## MISSION STATEMENT AND INITIATIVES

The Mission of the Chelmsford Police Department is centered around 7 goals:

1. Finalize the restructuring of the Patrol Force and Special Services Bureau. This Police Department will become more pro-active than reactive, also reducing overtime costs to an acceptable level.
2. Implementing Enhanced 911 along with finalizing and implementing central dispatch. This should enable the Department to see considerable savings in overtime costs for dispatching in both Police and Fire Departments.



3. Forming and implementing a Domestic Violence Unit, which is one of our top priorities. This will allow us to address some of the most growing concerns in the Town of Chelmsford, as well as in the nation.
4. Implementing a full-time Community Policing Program with the information that we've collected, analyzed and evaluated in conjunction with our Community Crime Survey. This will allow us to address the needs of the residents in the business community, thus reducing crime and the fear of crime.
5. Implementing and over-seeing a D.A.R.E. Program in the Middle Schools, as a result of obtaining a State D.A.R.E. Grant, thus continuing our never-ending fight against alcohol and drug abuse.
6. Continue to upgrade the computer system and form a partnership with 10 other communities operating under the same computer network. This would enable us to share a central repository system for sharing investigatory information.
7. Expand our Crime Prevention Program, thereby reducing the number of crimes in this community.

## **ACHIEVEMENTS**

The Chelmsford Police Department has realized impressive achievements in the past 12 months and are listed as follows:

1. Nine new Patrol Officers were trained to fill vacancies resulting from retirements and lay-offs. This allowed us to re-establish valuable positions and formulate a 5-man Traffic Bureau.

2. The Department received \$450,000.00 from a Federally funded Crime Bill to be dispensed over a three year period, allowing us to add 6 new Patrol Officers. These Officers will be used primarily to patrol business and residential neighborhoods.
3. The Department was awarded a State funded Community Policing Grant in the amount of \$7,457.15. This enabled us to fund a community policing crime survey, giving us more insight, awareness and perception of citizens concerns.
4. The Department was also awarded a State funded Governor's Highway Safety Bureau Grant in the amount of \$5,000.00, to target O.U.I. (Operating Under the Influence) and Speed Enforcement.
5. A D.A.R.E. Grant in the amount of \$17,678.73 was received and will be used to fund a full time Drug Awareness Education Officer within the Middle Schools.
6. Finalized the last phase of fully computerizing the Chelmsford Police Department.
7. Completed all necessary renovations to the Chelmsford Police Department to comply with the A.D.A. (American Disabilities Act).
8. Completed all necessary modifications and renovations to the dispatch area for the implementation of Enhanced 911.

## GOALS

One of the main goals of the Chelmsford Police Department in the next 12 months, will be the centralized dispatch of the Police and Fire Departments. This centralized dispatch will set the stage for Enhanced 911, which will be operational in the Fall of 1995.

I would like to thank the Town Manager, the Board of Selectmen, and all Town Departments for the cooperation they have given to the Police Department during the past year.

I would also like to express my appreciation to all the Auxiliary Police for their continued dedication and support and to all the Members of the Police Department for the professionalism and dedication exhibited during the past 12 months.

Respectfully Submitted,

Chief Armand J. Caron

## AUXILIARY POLICE REPORT

The Auxiliary Police Department Members assisted the Regular Force at a number of events this past year, such as Memorial Day Parade, Flag Day Ceremonies, Chelmsford High School Graduation exercises, July 3rd and 4th festivities, Veteran's Day Celebrations, Halloween security for the schools and also Thanksgiving football security for the High School. The Auxiliary Officers also assisted the regulars at numerous motor vehicle accident scenes as well. The Officers of the Auxiliary donated a total of 9,450 man hours to the Town. Operation Property Check was a great success keeping vandalism to a minimum. The statistics were:

Vacant House Checks	2,700
School Checks	14,652
Town Property Checks	<u>16,200</u>
Total	33,552

This preventative patrol by the Auxiliary prevents malicious destruction to Town property and saves property owners thousands of dollars annually. The Auxiliary Unit continues to sponsor the Law Enforcement Explorers Scout Post #370. Officers of the Auxiliary train these young men and women in traffic control, search techniques, firearms safety and other related law enforcement activities.

I would like to thank the members of the Auxiliary, the Scouts and their families for donating so much of their time. Your volunteer assistance continues to make Chelmsford a better place to live.

I would like to thank the Board of Selectmen and the Town Manager for their support, the Police Chief, the Superior Officers and the Patrol Officers of the Police Department for all their assistance and support over the past year.

Respectfully Submitted.  
Lieutenant Raymond G. McCusker

## **AUXILIARY ROSTER**

Director-Lieutenant Raymond G. McCusker  
Chelmsford Police Department

William G. Amundson  
Jeffrey A. Blodgett  
Timothy B. Bourke  
Mark Cianic  
Paul Dean  
Eric Gordon  
Michael A. Houston  
David Irvine  
David M. Leo  
Peter D. LoPilato

Erik Merrill  
Robert J. Murphy  
Robin Clark Outridge  
Robert M. Outwater  
Bradford Poole  
Kevin Proulx  
Ralph Roscoe  
Craig E. Walsh  
David W. Walsh  
Gary R. White

**OFFICE OF THE DOG OFFICER  
REPORT OF THE DOG OFFICER FOR 1994**

	1993	1994
Citizen complaints answered	1,335	855
Dogs picked up and taken to pound	69	46
Violation citations issued	7	15
Value of citation fines	\$300.00	\$475.00
Funds turned into the Town for boarding and other fees collected	\$545.00	\$300.00
Dead animals picked up from streets	289	66
Stray dogs disposed of	22	26
Dogs returned to owners	47	20
Animal bite reports	22	23
Total miles traveled	12,573	12,930

It is a pleasure to report for 1994, the problem of rabid raccoons in the area has been reduced considerably. However, all wild animals should still be considered dangerous and not kept as pets.

Two thousand, seven hundred dogs were licensed in Town. Overall, dog owners are doing an excellent job in keeping their pets under control and healthy.

Respectfully Submitted,

Franklin E. Warren  
Animal Control Officer



## INSPECTIONS DEPARTMENT

The Building Inspections Department has been extremely busy during 1994. There were 107 new single family dwellings, three commercial buildings, and one - 110 unit built. A total of 2,891 permits were issued which includes permits for single family dwellings, additions, renovations, alterations, tenant fit-ups, electrical, plumbing and gas permits only. The 1994 increase of single family dwellings reflects new subdivisions and/or cluster housing.

PERMITS		
#	Type	Total Fees
604	Building	\$161,234.50
548	Electrical	\$ 25,742.00
1,739	Plumbing & Gas	<u>\$ 33,192.00</u>
	<b>Sub Total</b>	<b>\$220,168.50</b>
	Plus Certificates of Inspection, Yard Sales, Weights & Seals, Signs	<u>\$ 6,555.00</u>
	<b>Total</b>	<b>\$226,723.50</b>

I would like to thank Elaine Casey, Senior Clerk, Joseph Shaw, Local Inspector, Kenneth Kleynen, Plumbing and Gas Inspector, and Dennis Kane, Electrical Inspector, for their cooperation, professionalism, and expertise.

Anthony F. Zagzoug  
Inspector of Buildings

## LIBRARY TRUSTEES



(Front row l-r) Elizabeth McCarthy, Treasurer;  
Lynda Warren, Chairman; Sarah Warner

(Back row l-r) D. Lorraine Lambert; John Cutter;  
Jaclyn Matzkin, Secretary; Nancy Knight, Vice-Chairman

## **CHELMSFORD PUBLIC LIBRARY**

Adams Library and Children's House  
25 Boston Road, Chelmsford Center

Anna C. MacKay Memorial Library  
Newfield Street, North Chelmsford

### **Library Trustees:**

Lynda Warren, Chair

Nancy Knight, Vice-Chair

Elizabeth McCarthy, Treasurer

Jaclyn Matzkin, Secretary

D. Lorraine Lambert

Sarah Warner

\*Susan Koeckhoven, resigned 8/2/94

\*John Cutter, appointed 9/26/94

### **Circulation and Interlibrary Loan**

During 1994, the Library circulated 352,278 items. In addition, there was a 66% increase in interlibrary loans from 1993 as patrons become more familiar with the on-line access to the Merrimack Valley Library Network's resources. The total number of registered borrowers increased by 1,535 for a total of 30,634. The steady increase in library use was reflected in waiting lists not only for popular items and services.

### **Reference Department**

The Reference Department specializes in helping residents with their information and research needs, answering over 11,000 queries in 1994. The Reference staff continued to assist with collection development and administered a grant awarded by the State to improve the Library's non-fiction collection. The most exciting and

most challenging new resource of the year was offered by library access to various networks, including the Internet, which provides answers from places as close as Concord and as far away as Saskatchewan.

### **Community Service Department**

1994 saw the Library via its Community Services Department actively involved in many facets of the Community - discovering and filling needs by offering informational/educational programming and resources. These included programs on computers and job seeking, creativity and writing.

The focus on community became even more evident with the Library's October forum, *Keeping the Peace: A Community Venture*. Over 40 participants from all facets of the community - the schools, Police, Health Department, churches, and media worked on a list of ideas for preventing violence and creating more sense of community.

Our *Young Writers' Club*, partially funded by the Chelmsford Cultural Council, has proven to be a popular program for middle school students.

### **Children's Department**

The year opened with work continuing on planning the making of a panel for the NAMES Project Quilt. The panel, honoring John Steptoe a popular children's author, was completed in early March with the participation of Chelmsford High School Art Department and students, adult volunteers, and the library community children. The panel was hung in the Children's Department until October when it was sent to the Boston chapter of the NAMES Project to be included in the national Quilt.

Over 700 children participated in the Summer Reading Program. 132 story times were held for over 800 participants. Monthly visits from local daycares, preschools, Headstart Programs, scouting groups continued throughout the year.

### **Anna C. MacKay Library**

An Open House was held at the MacKay Library on October 15, to celebrate the public opening of its handicapped access. Over sixty five people joined the Library Trustees and staff on this special occasion.

180 children participated in the summer reading program and 85 children attended a magic show sponsored by the Friends of the Library during December vacation week.

On a sad note, long time library volunteer and storyteller, Laura Husted died. She had been telling stories to the children of MacKay for over 8 years. Friends gave many donations to the book fund to commemorate Mrs. Husted's service and her dedication to the story time groups.

### **Volunteers**

Volunteers worked throughout the year helping the staff with shelving, story times, newsletters, and the The Handbook of Chelmsford Organizations. Volunteers shelved books, assisted with taxes, tutored literacy, conducted programs, gardened, maintained equipment, filed and typed.

The Friends' of the Library (Pat DeFrietas, President) annual book sale in September was the most successful sale to date. With the revenues for the book sale, the Friends presented a gift of \$20,000 to the Library's Endowment Fund and purchased new computer equipment for the Library. In addition, the Friends continued to supply library museum passes, provide programming for all ages, and purchase books on tape.



## **Library Building Committee**

The 1993 Library Needs Study outlined major building problems which limited and in some cases prevented library use - lack of handicapped access, space, and parking. In 1994, the Library Building Committee planned "the vision" for future library service. In June, the Library Building Committee selected the Stubbins Associates to develop schematic designs and cost estimates for the Adams Library addition. The Stubbins Associates, Inc. of Cambridge, is an architectural, planning and interior design firm. The project architect is C. Ronald Ostberg and the project designer is Philip Siebert, a Chelmsford resident. The Committee, staff, and designers worked throughout the summer and the final plans were presented to the residents in November. The Library Trustees and Building Committee will be asking approval of these plans in 1995.

## **The Year of the Library**

1994 saw the Endowment Committee working to establish a foundation on which to build a major fund raising campaign in 1995. The *Year of the Library* is an occasion for the celebration of past library services and an assessment of what needs to be undertaken as a new millennium approaches. The Centennial of the Adams Library will be on May 8, 1995. On May 8, 1994, the Committee launched "*The Year of the Library*" with an old fashioned turn-of-the-century picnic on the library grounds.

## **Goals**

In 1995, the Library will continue to provide quality collections and services to residents, while working to secure approval and funding for the Adams Library renovation and expansion. As we look forward to an exciting year, special acknowledgment is given to



the Board of Trustees, the Library Building Committee, Endowment Committee, Friends of the Library, the library staff, and all our library volunteers and patrons for making 1994 a successful year.

### **Statistical Reports**

Monies deposited with the Town Treasurer from fines, lost materials and fees	18,052
Circulation	352,278
Reference questions answered	11,000+
Added materials	9,454

### **Personnel**

Director: Mary E. Mahoney

Head of Reference: Nanette Eichell

Head of Technical Services: Laura Kulik

Head of Community Services: Katherine Cryan-Hicks

Head of Circulation: Linda Robinson

Head of Children's Library: Cheryl Zani

Maintenance: John Reslow

## SCHOOL COMMITTEE



(Front Row l-r) Wendy Marcks, Vice Chairman;  
Carl A. Olsson, Chairman; Dr. Richard H. Moser,  
Supt. of Schools

(Back Row l-r) Joshua Freidman, Student Rep.;  
Judith B. Mallette; Mary E. Frantz, Secretary;  
Anthony V. Volpe

## SCHOOL COMMITTEE

Mr. Carl Olsson began the 1994-95 school year as Chairman of the Chelmsford School Committee. In August of 1994 Mr. Olsson was forced, due to illness, to relinquish his responsibilities to Vice Chair Wendy Marcks who has served as Acting Chair of the Chelmsford School Committee since that time. Mr. Olsson and Mrs. Marcks have been supported by Mrs. Mary Frantz, Secretary; and Mrs. Judy Mallette and Mr. Tony Volpe, Members at Large. Central administration for the school department has included Dr. Richard Moser, Superintendent of Schools; Dr. Karen Mazza, our newly hired Assistant Superintendent for Curriculum and Instruction; Mr. Robert Cruickshank, Business Manager; Mr. Bernie DiNatale, Director of Educational Technology.

The work of the Chelmsford School Committee and the Central Office Management Team since January 1, 1994 has focused primarily on implementation of two major components of the Education Reform Law for 1993; professional recertification and time and learning requirements.

The State Recertification Program requires all teaching and administrative professionals to become recertified prior to June 18, 1999. Recertification includes one hundred and twenty verifiable hours of professional development activities. Each school district is required to provide a "no cost" option for its employees. The School Committee, administration, and staff have participated in several hearings and state-wide meetings to discuss the development of the program. We look forward to completion of a structured program for Chelmsford educators, one that meets State requirements and supports the professional growth needs of our employees.

In recent months the work of the Time and Learning Commission, a special committee organized by the Massachusetts Commissioner of Education, has resulted in specific mandates by the State Board to increase "structured learning time" for Massachusetts students. Implications for Chelmsford Schools include the possibility of extending the length of the school day, the length of the school year, or restructuring time for instruction to account for 900 yearly hours for elementary school students and 990 yearly hours for secondary school students. At the time of this writing the School Committee, School Council members, and staff are exploring alternatives to meet State mandates. Final recommendations are expected by early spring for implementation in September of 1995.

Again at the time of this writing, the School Committee is reviewing a school budget for 1995-96 that totals \$27,109,778. This budget reflects the projected revenue available to the School Department for the next school year. While the planned budget represents an increase of \$840,738 beyond appropriated monies for 1994-95, several reductions in existing grants result in fiscal constraints and potential personnel/program reductions for next year.

Student enrollment in the Chelmsford School continues to increase as projected. Our schools grew by nearly one hundred students at the beginning of the 1994-95 school year. An additional one hundred students are expected for September of 1995.

Housing provisions for the increase in our student population continues to be a problem. Our elementary and middle schools are overcrowded, and our high school is experiencing minor growth. Central office is targeted to vacate Parker School and move its operation to the lower floor of the high school. This move will provide space for eighth graders at Parker Middle School and the completion of our goal of two 5-8 middle schools in the district. Center School remains an option for additional classroom space at a future date.

The Chelmsford School Committee has appreciated the on-going efforts of parents, staff and community members in supporting the educational program for our students. We continue to commit to the concept that our children are our future. We are proud of our schools and look forward to the completion of a successful school year.



## FROM THE PRINCIPAL OF CHELMSFORD HIGH SCHOOL

### DID YOU KNOW THAT:

1. Amy Boudrow, a junior, has been selected to the National All Eastern Chorus, and will perform in Rochester, New York March 30th to April 2, 1995.
2. Clewis Kinnett and Jenelle Bryan are State Swimming Champions in their respective events.
3. Laura Federico (Field Hockey) and Dana DiFillip (Volleyball) have been selected Coaches of the Year for 1994.
4. Chelmsford High School, one of only 20 schools in the State, was chosen as a "Words, Not Weapons" school through a state grant, with extensive peer mediation training to commence in January, 1995.
5. Samuel Beaubien, Andrew Booth, James Chamberlain, Paul Druan, Thomas Gibson, Charles McMurrer, Michael Moriarty, and Michael Yaukoes have made Eagle Scouts; Gold Awards have been earned by Nicole Giroux and Jeanne Yu, the highest scouting achievement possible for this age group.
6. Public service efforts at CHS continue to help the needy in the form of the Santa Fund, the Winter Clothing Drive, and the Can Drive.



7. The following students have been chosen Globe All-Scholastics:

Football - Coach Thomas Caito  
Michael Caito  
Daniel Curran

Volleyball - Jennifer Mumby

Swimming - Jenelle Bryan  
Clewis Kinnett

## FROM THE PRINCIPALS OF THE CHELMSFORD MIDDLE SCHOOLS

### MCCARTHY MIDDLE SCHOOL PARKER MIDDLE SCHOOL

The middle schools of Chelmsford are schools in transition. This school year (1994-1995) the McCarthy Middle School has an enrollment of 1,087 students in grades five through eight and Parker Middle School has an enrollment of 530 students in grades five through seven. This is the first year that grade five has been part of a middle school. Next school year both schools will contain grades five through eight. McCarthy will have an enrollment of about 900 students and Parker will have close to 800 students. Over the next few years the number of students enrolled in each school will become closer. Enrollment projects indicate that the number of middle school students will continue to increase over at least the next four years.

While the desire to become less like a traditional junior high school has been strong, the process, due primarily to significant budget constraints, has been slow. The administrators and faculty of both schools as well as the district's central office administrators share a common belief about what a middle school should be like. This belief is synthesized from the Carnegie Commission's special report, Turning Points and from current literature on effective middle schools. Fundamental to this belief is a deep understanding of the development challenges of early adolescence. Moreover, this belief was reinforced by the work of the Middle Schools Council which was an ad hoc committee comprised of teachers, parents, and administrators. This committee developed a philosophical foundation for the organization and operation of our middle schools. The committee completed work on "belief" and "therefore" statements that reflect the need

for a nurturing environment for students, a focus on instructional teaming, and the development of educational opportunities that mirror the development needs of fifth through eight grade students.

Currently, some variation of "teaming" exist in grades 5,6 & 7 and the eighth grade remains departmentalized. Common planning time exists in grade seven. The teaming concept will be implemented at the eighth grade in both schools for the 1995-1996 school year.

The McCarthy and the Parker Schools are fortunate to have active support from their P.T.O. groups and from their individual school councils. This support is buttressed by community representatives serving on our school councils and by community businesses who have been very generous in support of numerous school activities and projects. Our teachers and support personnel continue to make an enormous commitment to the education and well-being of the students of Chelmsford.

## FROM THE OFFICE OF STUDENT/COMMUNITY SERVICES

During 1994, the Office of Student/Community Services moved from the Parker School to our new location, next to the main office at Chelmsford High School. Our new phone number is 251-1166.

Student/Community Services continues to oversee all students services K-12 as well as Adult Evening Programs, Summer School, After-School Enrichment and school-aged Child Care.

Evening School operates fall, winter and spring semesters, offering approximately 300 courses to Merrimack Valley residents. Summer School classes also offer both remedial and enrichment opportunities to almost 500 students. Please look for our brochure in August and December.

Child Care programs are available from 7:00 am to 6:00 pm for 50 weeks of the year.

All programs are offered to the public on a self-supporting basis.

## FROM THE GUIDANCE DEPARTMENT

### Post Secondary Education Placements

In 1994, there were 349 graduates. Of those graduates, 323 went on to post-secondary education which represents 93%.

4 year colleges 282 (81%)  
2 year colleges 34 (10%)  
Technical schools /p.g. 7 (2%)

323 (93%)

In terms of non-educational placements, 14 students elected employment, seven joined the military, three students were foreign exchange students, and two students were undecided.

### Advanced Placement Program

In May of 1994, 138 students took 239 Advanced Placement Examinations at Chelmsford High School, with 71% of the grades falling in the 3-5 range. The program grades on a five-point college-level scale:

- 5 - extremely well qualified
- 4 - well qualified
- 3 - qualified
- 2 - possibly qualified
- 1 - no recommendation

Generally, AP grades of 4 and 5 are comparable to college grades of A, and grades 3 and 2 most comparable to college grades of B and C, respectively. Many colleges will award a third to a full year of placement and credit to successful AP candidates.

## Drop Out Rate

The drop out rate at Chelmsford High School continues to be low. During the 1993-94 academic year, CHS had a total student enrollment of 1,480. The number of drop outs was 22, which represents a drop out rate of 1.4%.

	Employment	Required to Leave	Withdraw	Total
Boys	0	2	20	22

## Scholastic Aptitude Test Scores (SAT)

Chelmsford High School average scores for the Class of 1994 continue to be higher than the average Massachusetts and National scores. In the verbal area, Chelmsford's average score was 462, which is 36 points higher than the State average (426) and 39 points higher than the National average (423).

In the math area, Chelmsford's average score was 516, which is 41 points higher than the State average (475), and 37 points higher than the National average (479).

## Service Study and Career Exploration Program

In the 1993-94 academic year, 79 students enrolled in six Service Study and Career Exploration programs.

The Service Study Program is a voluntary elective designed to combine practical experience with the students' academic studies as they use their free time to pursue an area similar to their chosen field. There is an opportunity for students to assist our athletic trainer, and there are several programs designed for students who are interested in working with special needs children.



The Career Exploration Program gives a unique opportunity to all students to supplement their schedule and gain insight and experience as they volunteer to assist in our offices, library, science lab and television studio.

Scheduling for these programs is flexible, and the electives may be taken for one semester or the entire year. All students are placed in their preferred area and credits are distributed according to the number of periods they work, their performance and attendance.

## **Career Center**

The Career Center is a facility utilized by our students and members of the community to research colleges, occupations, and vocational schools. Part of this research is accomplished through the use of computers which give available information on colleges (two-year through graduate school), occupations, and financial aid. For students who do not know what line of endeavor they wish to pursue, there is a specific file which will give helpful suggestions. In addition, there is an infinite variety of research material available.

College catalogues, applications, and financial aid information as well as registration information for the S.A.T. I and S.A.T. II tests are housed in the Career Center. A VCR is available with a wide assortment of 150 tapes in our library.

The Career Center has an outstanding reputation and is well-known. Each year we receive several requests from representatives of other high schools who wish to visit our Career Center and use it as a model for their facility. Also, numerous college representatives visit the high school as well as speakers from business, industry, colleges and business schools. These speakers give informative presentations to various classes. Military personnel visit for recruiting purposes and scholarship information.

During the school year, our juniors as well as various classes are introduced to the Career Center with an orientation presentation.

For students interested in employment, positions on a part-time and permanent basis are posted and employment counseling is available.

## FROM THE DIRECTOR OF DATA PROCESSING

The School Department has operated its own in-house computer service bureau since 1981. During this time all major business and student applications have been automated on our own computer systems. The "workhorse" for this computerization effort has been a Digital VAX/750 and a PDP 11/44 minicomputer. Microcomputers are also used at each school for administrative and academic applications.

Many of the computer systems used are over 10 years old. The hardware and software are approaching the end of its cost effective life. Older computer technologies are more expensive to maintain. The development of software and information systems for the town and schools must be focused on maximizing the value and utility of information while minimizing the cost and effort to the user.

With these objectives in mind, the school and town offices have started to implement LAN's (Local Area Networks) at each specific location. The complete range of distributed and network computing will be utilized to develop an in-house electronic highway in each local town and school building. Each school building is developing its own LAN to tie together administrative and academic computer work stations. A Novell network would serve as the arena to share relevant school information. Each school would have dial out capability and connects to Mass Ed On-Line, Internet, and other systems throughout the globe. After each building implements its own LAN, a WAN (Wide Area Network) will be put in place to tie the schools together. In the near future, the WAN can be bridged to various other networks in town to share relevant data. This is an important phase, since our common financial systems are inter-related and require redundancy at both the school and the town end.

Other future involvement will revolve around data communications and telecommunications. This electronic highway promises to bring the town and schools out of the "trailing edge computer technology" mode into the real computer business world.

## FROM THE DEPARTMENT HEAD FOR ENGLISH (GRADES 6 - 8)

During the last year we completed the evaluation of the Reading and Language Arts Departments. We are currently examining the recommendations of the RELAX Committee and making plans to implement the recommendations that were made.

In an effort to integrate the teaching of writing and language study more effectively, the seventh and eighth grade language arts teachers are piloting three different series to be used in their classes. We hope to make a selection before June and to have a new series in place for September of 1995.

Again this year, the middle grades competed in the WordMaster competitions. While all levels performed well, our seventh graders placed second in the nation!

We were privileged to bring the Chapter Repertory Theater to perform for our students. This professional touring company performed several short stories which had been adapted for the stage. In preparation, students had read all of the works to be presented and discussed the works themselves and what might be expected in a theatrical presentation of them. A variety of follow-up activities enriched the presentation. The event was funded by Showboat, our student/faculty show.

Several of our students were published in literary magazines which feature writing of middle level youngsters. In addition, one of our eighth graders placed first in an essay contest sponsored by the Elder Services of the Merrimack Valley.

Finally, our sixth graders had several opportunities to see several stage productions as part of a series of field trips established by the various teams. The trips proved very worthwhile in themselves but also because of the follow-up activities developed by staff.



## FROM THE DEPARTMENT HEAD FOR ENGLISH (GRADES 9 - 12)

In the academic year 1993-1994 Chelmsford High School students continued their record of achievement. The AP Examination in English Literature and Composition is the ultimate testing experience for high school English students, challenging them to read poems and literary passages analytically and to write critical or analytical essays based on these passages. Students are scored on a five point scale, ranging from 5 (extremely well qualified) to 1 (no recommendation). In 1994 no Chelmsford student scored below 3 (qualified) on this exam. In fact, the percentage of students taking the English Exam and scoring 5 was higher than that of any other discipline tested at CHS. Louise Chen was recognized for her excellence in critical writing by winning the Bard Award. For the second year Victoria Groves met success in the Voice of Democracy speech writing contest, placing 6th in the local competition but leaping into first place in the regional competition.

Over 200 ninth graders participated in the National Language Arts Olympiad, which measures skills in reading, vocabulary, and grammar and allows our students the experience of competing with peers nationwide attending both public and private schools. Fifteen students were recognized for their excellence in this contest, including Pranav Anand, John Gates, Arjun Mosurkar, Will Woods, Sam Arnold, Rebecca Bromberg, Kerry Gardner, Nora Meenaghan, Amanda Wagemaker, Christine Baker, Lauren Comeau, Tim Cormier, Erika Darling, Paula Langworthy, and Jeffrey Needles.

In this year the English faculty has experienced some change and not a few accomplishments. Department Head Stephen Meidell was chosen to fill the position of retiring John Conrad as Dean of Whittier House; however, CHS will not be without a Conrad on its faculty. Karin Conrad, herself a graduate of Chelmsford High School, joined the English Department in



September. Mary Donovan, a veteran member of the English Department, was selected to fill the role of department head. The English curriculum grew with the introduction of a team taught Humanities course, combining English, social studies, and art. Demonstrating that English teachers are able to create as well as teach literature, teacher Beverly McCoy published her first novel, *Threads of Silver, Cords of Gold*. It is an historical novel set in Lowell in the 1880's.

## **FROM THE DEPARTMENT HEAD FOR FINE ARTS (GRADES K - 12)**

The Fine Arts Department continued to broaden and deepen the art and music experiences of Chelmsford students in 1993.

In the music area of the Fine Arts Department, the Town-wide String and Choral Festivals drew capacity crowds to the McCarthy Middle School Gymnasium in March and May to hear students from grades four through twelve display their performing abilities as vocalists and orchestral musicians. Each school performed concerts for parents, relatives and friends in May and in December of 1993. These concerts featured bands, choruses, recorder ensembles, string orchestra and short musical and dramatic presentations. The high school musical in May once again drew "standing room only" crowds to the McCarthy Auditorium and the annual "Pops" Concert at the Chelmsford Elks Hall was an outstanding display of the culmination of the entire year's work.

The annual "Youth Art Month" exhibition at the Page Gallery in the Administration Building had student art work from grades one through twelve on display for the entire month of March. The monthly exhibitions in the gallery continued as well.

Numerous individual art students were honored through selection for the Boston Globe Scholastic Art Show, and at Art All-State which was sponsored by the Massachusetts Art Educators Association. Many music students were selected through rigorous audition processes for the All-State, Senior and Junior District Festivals sponsored by the Massachusetts Music Educators Association. The large number of Chelmsford students selected for these prestigious events speaks highly of the strength of the arts education programs in our schools. Through the Arts students also learn self-discipline and cooperation, skills that will transfer to whatever vocation they choose to follow after completing their formal education.

**FROM THE DEPARTMENT HEAD  
FOR FOREIGN LANGUAGES  
(GRADES 7 - 12)**

At CHS we finished implementation of our new Spanish text, Somos Asi (EMC) in level I, and we prepared to integrate the new series into Spanish II, which was begun in September. The teachers are very enthusiastic about this new text series because it is very proficiency based and really encourages students to speak from the first day. A new French text, Bienvenue (Glencoe), was also adopted and implemented in French I classes. This text is also very proficiency based, and the French teachers, like their Spanish counterparts, are extremely positive about using these updated materials.

The State framework currently being developed as part of the Educational Reform Act really emphasizes the importance of all students gaining proficiency in at least one language other than English. As part of our goal to help students become as proficient as possible, we are working toward the establishment of a multi-media language laboratory at the high school. The facility will enhance the opportunities for students to practice using the language, and it will enable teachers to better evaluate students' speaking skills.

As of September, the foreign language curriculum was expanded to Parker Middle School. Seventy seventh grade students began the study of either Spanish or French. Next year the curriculum will include eighth grade Spanish and French and the FLEX course. A change in text was also made in seventh grade French. The middle school teachers conferred to select a text Discovering French (D.C. Heath) that is not only proficiency based, but one that also appeals to the students at this level.

## FROM THE CURRICULUM SPECIALIST FOR MATHEMATICS (GRADES K - 8)

The nature of Mathematics is one of diversification in curriculum and aptitude. It is the mission of the Math Department to assist each student in achieving his/her individual potential. We have incorporated the use of hands-on math manipulatives and alternative assessments in the classroom in all grade levels. Students have been introduced to open ended and open response questions. Many students are keeping Math Portfolios. Chelmsford is participating in The New Standards Project, a national pilot which focuses on raising standards for all students and Mathematics Portfolios. Some of the students' portfolios in grades 4 and 8 will be submitted for state and national review.

The University of Chicago Mathematics Project, Everyday Mathematics, has been fully implemented in grades K-3. Teachers in grades 4, 5, & 6 are piloting new materials which address the National Council of Teachers of Mathematics Standards.

Our teachers, in addition to teaching regular classes, are actively continuing their education in the areas of mainstreaming, updating curriculum, and researching new programs through the successful In-Service Workshop programs. Many teachers are attending portfolio training workshops. Teachers also attend various conferences including the National Council of Teachers of Mathematics Regional Conference, conferences using math manipulatives, cooperative learning, heterogeneous grouping, integration, and alternative assessment.

With the emphasis on problem solving, we have successfully introduced several math competition programs at the Middle School level to challenge all students. Approximately 1,200 students compete in the Continental Math League and New England Math League

Contests. The success of our program is evident in the accomplishments of several students who achieved perfect scores and received recognition for their participation in Continental Math League and New England Math League. Our seventh grade students placed first in the New England Math League Competition for 1994. Our results in National testing reinforces our belief that our goals are achievable and that our methods are productive.

This year the Robert McCullough Mathematics Award was awarded to Tamara Sebeius.



**FROM THE DEPARTMENT HEAD  
FOR MATHEMATICS  
(GRADES 9 - 12)**

The Chelmsford High School Mathematics Department continues to incorporate many of the recommendations contained in the Standards Published by the National Council of teachers of Mathematics into the scope and sequence of our curriculum and teaching practices.

All of our teachers have attended workshops and seminars on a variety of topics that include: Integration of Technology into the mathematics classroom, cooperative learning, alternative assessment techniques, inclusion, teaching practical mathematics, and the new PSAT/SAT. Joseph Ford and John Remalho volunteered to serve on Phase One of the K-12 District-wide Mathematics Curriculum Review Committee. The committee conducted research on current trends and good teaching practices and examined our current practices through a needs assessment. This group concluded its work by submitting a written report of their findings to the Superintendent of Schools and the School Committee. There were two major textbook adoptions last year, Holt Algebra One was adopted for use in our level three Algebra One classes and Calculus Reform was adopted for use in our Calculus A.P. classes this year. One of the contributing authors of this textbook is Andrew Pasquale, a member of our department.

As usual, the Math, Calculus, and Computer League teams enjoyed successful seasons. I would like to congratulate and commend their coaches, Richard Olson and Joseph Ford for all their hard work and dedication.

On September 1, 1994, Richard McCaffrey retired from his position of Mathematics Teacher at Chelmsford High School, I would like to thank him for all of his thirty-two years of dedicated service to the Town of Chelmsford. He will be greatly missed by all of the students and staff of the Chelmsford High School.



**FROM THE READING DEPARTMENT HEAD K-12  
LANGUAGE ARTS COORDINATOR K-5  
CHAPTER I DIRECTOR**

The face of reading instruction has changed in many ways, yet the desired outcome remains the same. We have come to realize that a fully integrated approach to reading, one which includes all the language arts - reading, writing, listening, speaking, spelling - allows the student to make the connections necessary for strong comprehension. The goal of the Reading Department is joyful literacy for all.

The school year 1993-1994 was a busy year for the Reading Department. A curriculum review, completed in 1992-1993 in grades 7 and 8, resulted in the implementation of a new reading program. The focus is always on good literature experiences.

At the same time, grades Kindergarten through six underwent the same process of program review. Nationally acclaimed experts in reading/language arts provided workshops and seminars. Three large groups of teachers volunteered to assist in the curriculum review process. Initially, a Reading/English/Language Arts Review (RELAX) Committee, was formed to investigate current research, look at exemplary programs and conduct a needs assessment. Approximately twenty-five school staff and parents participated, exploring the vast amount of information available. Another group of teachers and specialists formed a Basal/Anthology Review (BAR) Committee to investigate the current best programs to meet the criteria established for the reading program. Narrowing the choices down to three programs, approximately forty teachers at six schools volunteered to be pilot teachers for the remainder of the year. This culminated in the recommendation for adoption of a fully integrated language arts/reading program which was implemented in September of 1994. On-going staff development is being provided to support the teachers in this endeavor.

We are pleased to be able to offer supportive reading services to our students at Chelmsford High School. There are a variety of classes and meeting times to fit the needs of the students. Again the focus is on literacy, but ultimately strengthening the skills and strategies that students utilize in reading. Comprehension, rate and vocabulary are stressed in the context of reading good literature. These activities are tailored to fit the student who is learning English as well as the college bound student. We have come to realize the value of continued instruction and emphasis in reading and that this should not stop at the end of the elementary grades. Children learn to read by reading and they improve their reading skills by reading more and more.

All Reading Specialists are certified as such. Depending on the school, grade level and needs of the students, the Specialist can be involved in 'in-class' support, 'pull-out' programs, literacy or book discussion groups, tutorials, testing, special projects, consulting with classroom teachers and the SPED team and conducting in-service meetings with their schools.

We are fortunate to have the ability to offer a full menu of assessment to our students. It is the policy of the reading department, at all schools, to do pre and post testing for all the students in its program. At the beginning of the school year testing is administered for a large variety of reasons: one, to screen new students to assure proper services are being provided; two, at classroom teacher's request to assess the need for more specific and comprehensive instruction; three, as a follow-up within the reading department for previously serviced students - both to confirm the need to continue services or to reinforce the decision to discontinue services; four, for students for whom it is known that an upcoming CORE or reevaluation will be taking place; five, at parent request. These results are sent home and recommendations are made to parents. This fall the Chelmsford Public School Reading Department had the opportunity to participate in the standardization of the Stanford Diagnostic Reading Test (SDRT 4).

Chapter I continues to face the challenge of a decrease in its allotment for the third year in a row. Realizing that the demand for supportive services were continuing to increase, a decision to alter the ways in which these services would be delivered was made. Chapter I and the Reading Specialists are working in tandem to meet the needs of students in reading. Realizing that early intervention is most effective way to prevent problems, it is at the early grades that the students are targeted. Responding to what research says constitutes best educational practices in reading, good literature is at the heart of the program via the interactive capabilities of CD-ROM.

Part of the Grant allocation was devoted to the acquisition of Computer Technology, and a CD-ROM reading program. The services are provided in the Chapter I Reading room which is outfitted with five MacIntosh computer stations. The materials used for instruction are diversified, creative, literature based and partly delivered through the use of highly interactive computer software. Books are sent home as part of the daily routine as home school connections are vital. The program is highly individualized for the students. Part of the instruction time is spent in a small group situation.

Chapter I tutors, reading specialists and the director attempt to provide a team effort incorporating all instructional services. The most important objective of Project Independence is to insure continuity between classroom instruction and Chapter I instruction. Conferences with classroom teachers, parents, and Chapter I tutors continue to be a top priority. The program is primarily a pull-out model, determined by student needs and time constraints.

We can assess, challenge and attempt to strengthen student's reading abilities but, in reality, the most important gift any of us can give to a student is the love and value of reading.

## FROM THE DEPARTMENT HEAD FOR SCIENCE (GRADES 5 - 8)

The major goal of the middle school science program is to teach the students how to think critically. In order to do this, the curriculum is designed to develop organization, listening, note-taking, research, experimental, logical thinking and problem solving skills. Each program involves a hands on approach to develop these skills and to accomplish the goal.

The science program consists of General Science in grade five using the new Smithsonian Science and Technology For Children Kits on *Electric Circuits* and *Ecosystems* and a unit in Oceanography. The sixth grade General Science program uses the 1991 Macmillan Science In Your World science kit and text curriculum. Both Life Science, in grade seventh, and Earth Science, in grade eight, use the 1991-1994 D.C. Health programs which involve hands on activities written by our science staff and D.C. Health.

Many different outside resources are used to enrich the science curriculum. Trips are taken to various science sites such as the Museum of Science, Plum Island, Owascoag Trail, the Whaling Museum and Blue Hills Observatory. The science clubs are involved in the Merrimack Water Testing program through the University of Massachusetts at Lowell and a project called Space Station Moon. The PTO has organized assemblies from the Museum of Science and other science resources on topics such as lasers, the rain forest, electricity and the physical sciences. Also, Hewlett-Packard funding has provided us with additional updated science audio-visual materials.

During the 1994-1995 academic year, the science teachers, in addition to teaching their classes, have been involved in training for the STC Kits, graduate courses, revising and updating curricula to meet the new standards, planning science field experiences, designing



new lessons and labs and learning to use new technology. Also, they have been participating in in-service programs and conference/workshops on such topics as middle school education, cooperative learning, inclusion, heterogeneous grouping, national and state science standards, assessment and science curriculum development.

## FROM THE CHELMSFORD HIGH SCHOOL SCIENCE DEPARTMENT

The past year has been a busy one for the high school science department's staff. Cheryl Mamalis, Marilyn Steele, and Michael Winn spent two weeks of their summer in New York State at the Institute for Teacher Development Through Ecology. They and their students are now able to participate in national research projects via America on Line and the Labnet. Also as a result of their efforts we are able to utilize the expertise of Dr. David Morimoto, an ecologist at Regis College.

Cheryl Mamalis and Marilyn Steele have also spent a week-end, Friday through Sunday night, at Merrimack College participating in a microscale chemistry workshop. Microscale laboratory exercises are less expensive to run and often require less time to complete. We have received positive feed back from the students when we have run microscale exercises.

Michael Tate and Anna Swierzbina, Math Department, along with four students, spent two weeks at the University of Massachusetts at Lowell with the (REMS)<sup>2</sup>, Regional Electronic Magnet School Re:Science and Math Program. As a result Ryan Carter, Ahn Ke, Philip Yu and Jenna LaRochelle have chosen to investigate the condition of the school pond as their common project. The students have the use of the Internet in order to assist them in their research.

The department also ran two three day workshops during the summer. These workshops addressed the honors chemistry curriculum and the subject of integrating the PROSOL V software into the physics curriculum. Michael Tate, John Mosto, Bruce Ford, Andy Sorenson, Frank Turner, and Ralph Sherwood participated in one or both of these workshops.



Thanks to the efforts of John Mosto, we have been given a site license for Theorist, a math applications program. As a leader of a pilot site John has offered workshops and given individual assistance in the use of this valuable applications tool. Mr. Mosto has already been successful in writing and implementing a lab that will be performed jointly by a physics and math class.

Because of your continued support we are able to continue to offer hands on science courses to the students of CHS, 96% of whom are enrolled in a science course. We thank you for this support and are looking forward to another exciting year.

**FROM THE DEPARTMENT HEAD  
FOR SOCIAL STUDIES  
(GRADES 5 - 8)**

The Social Studies Department has had a productive year. The fifth grade teachers were a most welcome addition and thanks to some good advance planning everything progressed relatively smoothly. All grades participated in the National Geography Bee and again the winner went to the state finals. The department sponsored an interdisciplinary school project to celebrate Veterans Day. Songs were sung, essays written, medals produced, plays written, signs hung on all hall walls celebrating the veterans. The eighth grade is preparing for teaming next year. The sixth and seventh grade teachers completed their curriculum guides. The year has been an active one as the teachers have taken part in numerous workshops and attended many conferences.

**FROM THE DEPARTMENT HEAD  
FOR SOCIAL STUDIES  
(GRADES 9 - 12)**

The Social Studies Department at the High School presently consists of thirteen members who offer a broad selection of courses. Students may choose from Political Science, World History, United States History, Asian Studies, Legal Rights, Economics and Consumer Economics, International Relations, Psychology, Sociology, the Holocaust, American Studies and Modern Problems. Also, we offer advanced placement courses in American and European History and American Government.

This year the department is focusing on identifying and applying technology in the classroom as well as running a school-wide News Quiz Competition. The department will be studying the new curriculum frameworks for Social Studies (mandated by the new Education Reform Act) as a first step in revising the curriculum to meet the demands of the new state assessment tests.

In September, our former Department Head, W. Allen Thomas, was appointed the new dean of Hawthorne House. Bernard Battle became Department Head in July, 1994.

**FROM THE DEPARTMENT HEAD FOR  
HEALTH AND PHYSICAL EDUCATION  
(GRADES K-12)**

A number of initiatives were begun and/or completed over the past year. As a result of a grant received by the Chelmsford Police Department, a DARE (Drug Awareness Resistance Education) program will be provided to all grade five students. Commissioner of Education Robert Antonucci participated in a seventh grade health education program organized by Mr. Tanner (grade seven health educator). He also planned a seventh grade parent program focusing on the "Skills for Adolescence" curriculum. Eighth grade students continued to be certified in CPR as part of their health education class. The annual recertification of school nurses and physical education staff were also completed. Plans for a recertification program for high school students is now under discussion. With the cooperation of Harvard Community Health Plan and town nurse Judy Dunigan, Mr. Finnegan (grade eight health educator) arranged an on-site eighth grade cholesterol screening program. The high school health and physical education staff developed an interdisciplinary wellness unit for ninth grade students. A curriculum review will begin shortly for the high school health curriculum focusing in on the new State Department of Education curriculum frameworks. A Physical Education review will begin this summer. The high school students participated in Word AIDS Day on December 1st with a PWA (person with AIDS) speaker. Many students townwide were participants in the Chelmsford Community AIDS Task Force World AIDS Day program.

Through the Drug Free Schools and Communities and the Comprehensive Health and Human Services Grants various programs and services were provided. Peer mediation programs were started at CHS and Parker with McCarthy to be trained this year. A substance abuse counselor and school psychologist were hired for CHS with anticipation of similar positions to be added to the

middle schools as well as the addition of fifth/sixth grade health education specialist. Our membership in Project Alliance afforded administrators, counselors, nurses, teachers, students, and parents an opportunity to participate in a variety of health related workshops including sexual harassment and violence prevention projects.

Three programs run annually were completed last spring--a staff update workshop on HIV/AIDS, a sixth grade parent program on HIV/AIDS/Maturation, and the Chalk Shock program (simulated drunk driving accident).

**FROM THE PROGRAM SUPERVISOR FOR  
ATHLETICS  
(GRADES 9-12)**

The Chelmsford High School Athletic Department during the 1993-1994 school year fielded 29 Varsity Programs, 22 Sub-Varsity Programs, and 3 Seasonal Trainer Programs. An overall record from 350 Varsity Contests was 221-117-12 with 1,147 Athletes, 19 Team Managers and 3 Student Trainers involved in the program. The Varsity Boys Cross Country, Football, Girls Volleyball, Boys Swimming and Softball Teams were Merrimack Valley Conference Champions. Boys Cross Country were also Northern Area Champions while the Majorettes were the State Champions for 1993-94.



## FROM THE FACILITATOR FOR PRACTICAL ARTS (GRADES 9-12)

The Practical Arts Department at CHS consists of three unique areas: Business Education, Technology Education, and Family and Consumer Education.

In the area of Business Education a number of exciting events took place this past year.

The Business Ed. Department has been extremely fortunate to have been the beneficiary of 18 up-dated computers and software. These are state of the art, hard-disk drive models that are using the 3.1 Windows and version 6.0 Microsoft Word Perfect. At the present time, this considered by many to be top of the line software for high school students going on for future education or into the business world.

In addition, the Distributive Education Clubs of America Program distinguish itself at the National Competitions once again.

Sharing a week of marketing excitement, education, culture and opportunity through participation in the National DECA 48th Career Development Conference in Detroit, Michigan and Windsor, Ontario, April 23-26; amongst motivated marketing students and professionals throughout the United States and Canada were 11 Chelmsford High School Students representing Massachusetts.

Overall Chelmsford achieved high honors for the State as well as the local DECA Chapter! Once again, Chelmsford DECA showcased their competitive and winning spirit throughout the Conference!

Also the Business Education Department and DECA Club was involved in other activities this past year, including a basketball game for the Doug Hogan Memorial Scholarship Fund, the typing contest for the

Leukemia Fund as part of the Celebration of Learning, Annual Fashion Show, and the High School Store run by members of the Senior Citizens Center.

In the Industrial Technology Program the Engineering Drawing course has introduced Computer Aided Design into the program (CAD). The software was donated by Adra Systems, Two Executive Drive, Chelmsford, MA.

This new system will greatly benefit students who are planning to attend engineering programs as well as other beneficial Technical careers.

In the Family and Consumer Technology Program this year the Chefs course continues to emphasize low fat, low sugar, high carbohydrate/fiber cooking. A variety of breakfast, lunches and dinners using grains, pastas, fresh fruits and vegetables as well as protein sources are prepared and served two days a week. Techniques, safety, nutrition, cost analysis, meal planning, and evaluations take place during the other class days. Math skills, social sciences, chemistry, as well as reading and writing are integrated into the lessons.

Working in groups, the students learn the value of cooperation. Differing roles, assigning tasks, organizing materials, are all part of the 42 minute food lab.

## FROM THE ADMINISTRATOR OF SPECIAL EDUCATION

Massachusetts' Chapter 766 and the Federal Government's Public Law 94-142, the Education of Handicapped Children Act, were enacted to assure that all handicapped children have a free and appropriate education to be provided by the local community.

The Special Education Department in Chelmsford is responsible for providing effective programs and services for children, ages three through twenty-two, who are found to have special needs.

Part of this responsibility is to assure that each handicapped student receives an education designed to meet his or her unique learning needs and to receive the services in the least restrictive environment.

As of December 1, 1994, the Special Education Department had 944 students registered to receive special education services, which represents 18 percent of Chelmsford's total school enrollment.

A staff of seventy-three special education personnel develop and implement the individual educational plans for these students. For those students with severe learning and/or emotional needs, Chelmsford provides for placement in private day or residential schools as approved by the State Department of Education.

The department has developed and implemented a Language Based Resource Room Program at the Byam School. This program serves language learning disabled students who require an intense program. Students from other schools in town requiring the services provided by this program also attend this class.

An Occupational Therapy Sensory Integration Program has been put in place in all schools for those students requiring such a program. To implement this program, the Occupational Therapist received specialized training along with the purchase of specialized equipment for each school.

The Early Childhood Team has been working with our consultant to develop and implement strategies designed for PDD/Autism spectrum students. These strategies are also highly effective for other children to better prepare them for formal schooling.

The Chelmsford Special Education Department has a budget of \$4,392,489 of which \$385,015 is provided through grants by the federal government.

The Special Education Department will continue its quest to provide effective and cost efficient programs and services for the children we serve.

## NASHOBA VALLEY TECHNICAL HIGH SCHOOL

The NVTHS District serves the towns of Chelmsford, Groton, Littleton, Pepperell, Shirley, Townsend, and Westford.

### District School Committee

Stratos Dukakis	Chelmsford
Charla Boles, CHMN	Groton
Irene Macheimer	Townsend
Doug Morin	Westford
Samual Poulten	Chelmsford
Susan Carr	Chelmsford
Robert Union, SEC	Westford
Augustine Kish, VCHMN	Littleton
Joan O'Brien	Westford
Gary Ricard	Pepperell

### Alternates

Thomas Carey	Chelmsford
Leo Dunn	Westford
Harvey Atkins, Jr.	Littleton
Stephen Dunbar	Townsend
Marcia Melanson	Groton
Heidi Shultz	Shirley

### School Council

Nancy Antos	Parent
Richard Bye	Parent
Joseph Goldstein	Teacher
William Lekas	Teacher
Cindy Martin	Parent
David McLaughlin	Administ.
Patrick Meile	Teacher
Len Olenchak	Business
Matthew Ricard	Student
Thomas Ryan	Teacher
Sharon Shanahan	Parent
Barbara Sherritt	Parent
Daniel Toombs	Community
Andrea Whalen	Student



## Administration

Fred H. Green	Super-Director
David McLaughlin	Assistant Dir/Princ.
Victor Kiloski	Academic Curr. Coord.
Paula Page	Special Needs Coord.
Ralph Dumas	Business Manager

## MISSION STATEMENT

The mission of Nashoba Valley Technical High School is to provide the highest quality academic and technical education possible to prepare our students for their future success in a technical world.

Nashoba Valley Technical High School was founded in 1965 by the towns of Chelmsford, Groton, Littleton, and Westford to provide an opportunity for vocational education for the students of this area. The school opened in 1969 with nine vocational areas (shops) and an enrollment of 255 students. By 1979, the Nashoba District expanded to incorporate the three additional towns of Shirley, Pepperell, and Townsend. Having outgrown the original facility, Nashoba expanded as well, and opened in 1980 with an enrollment of 771 students.

The Nashoba Valley Technical High School enrollment, as of October 1, 1994, is as follows:

Chelmsford	101
Groton	32
Littleton	23
Pepperell	96
Shirley	68
Townsend	72
Westford	52
Tuitioned	39
School Choice	36
<u>TOTAL</u>	<u>519</u>



Nashoba Valley Technical High School is accredited by the New England Association of Schools and Colleges, Inc. and provides its students with on-the-job training, saleable skills, a co-op program, a high school diploma, a trade certificate, an opportunity for further education, and job placement.

Each year, qualified seniors may elect to take advantage of our Cooperative Training Program which allows senior students to work in industry or business and receive valuable training in their chosen fields as well as wages.

The following programs are offered at Nashoba Valley Technical High School.

### Technical Programs

Auto Body Repair	Graphic Arts
Automotive Technology	Horticulture/Landscaping
Carpentry	Machine Tool Technology
Culinary Arts & Baking	Medical Occupations
Data Processing	Metal Fabrications & Weld
Drafting Technology	Painting & Decorating
Electrical Technology	Plumbing & Heating
Electronics	

Freshmen explore all vocational areas before making a final vocational selection mid-way through their first year. This exploratory program enables students to make realistic choices, reflecting their needs, interests and abilities. Students who remain in their selected shops for their remaining three years at Nashoba Tech and complete required core competencies receive a trade certificate in addition to their diploma.

Instruction is divided between the vocational and academic areas. Students spend alternating weeks in academic and vocational classes. The academic areas consist of the following:

## Academic Programs

### MATHEMATICS

Algebra I,II  
Computation I,II  
Plane Geometry  
Applied Math I,II  
Business Math  
Trigonometry  
Consumer Math  
Special Education

### PHYSICAL EDUCATION

### HEALTH EDUCATION

### SOCIAL STUDIES

Civics  
Geography  
U.S. History I,II  
Entrepreneurship  
Special Education

### ENGLISH

Composition I,II,III,IV  
Literature I,II,III,IV  
Tech Prep  
Applied Commun. I,II  
Special Education

### COMPUTER APPS.

Keyboard Skills  
Computer Basics  
Computer Apps I,II,III

### SCIENCE

Applied Biology  
Princ. of Techn. I,II  
Applied Chemistry  
Environmental Science  
Environmental Science  
Special Education

### SCHOOL TO WORK TRANSITION

Supportive services are provided for those students entering Nashoba Tech with special needs. Remediation is also available for those who require learning on a more individual basis.

To qualify for a diploma from Nashoba Valley Technical High School all students must complete-

#### **Four years of:**

English Composition  
English Literature  
Mathematics  
Physical Education  
Vocational Program

#### **Three Years of:**

Social Studies  
Science

#### **Two Years of:**

Health Education  
Computer Applications

## Tech Prep

The Tech Prep program parallels the College Prep course of study and presents an alternative to the general education program. It prepares students for high skill technical occupations and allows either direct entry into the workplace after high school graduation or continuation of study which leads to an associate degree in a two year college. It presents a rigorous body of knowledge in a contextual setting and relates it to personal or social situations relevant to the workplace. The Tech Prep program integrates academic and occupational subjects, placing heavy emphasis on articulation from secondary to post secondary education. To date, Nashoba Tech has articulation agreements with Middlesex Community College, Johnson & Wales University, Essex Agricultural and Technological Institute, Wentworth Institute of Technology, Franklin Institute, Hesser College, and New Hampshire College.

## Athletics

Athletics, as part of the overall high school program, includes the following:

Baseball	Basketball	Cheerleading
Cross Country	Football	Golf
Ice Hockey	Soccer	Softball
Track & Field	Wrestling	Weight Training

Varsity, junior varsity, and some freshmen teams are available for students participation. There are **NO USER FEES** required for any sport, thus insuring that cost does not exclude any student. Nashoba also has a no cut policy giving more students the opportunity to participate.

Nashoba provides an array of **extra curricular activities** in addition to our athletic program.

Annual Ski Trip	Open House
Class Activities	Sr. Trip/Banquet
Dances	Yearbook
Field Trips	Student Council
Homecoming	Student Against Drunk
Junior/Senior Prom	Driving (SADD)
Mentor Program	Student Mentor Prog.
National Honor Society	Student of the Month
	Recognition
State Outstanding Student Program	
Vocational Industrial Clubs of America (VICA)	

### **Adult and Community Education**

Nashoba Valley Technical High School's Adult and Community Education Program is open to anyone of high school age or over. A variety of evening classes in technical, academic, and special interest courses are offered. This year approximately 1,500 students will have enrolled in our Adult Education Programs.

Originally founded as a vocational education facility, Nashoba Valley Technical High School continues to provide the residents of the district an opportunity for technical training and education advancement.

### **Philosophy**

The philosophy of Nashoba Valley Technical High School is to provide an educational facility for residents of the district, where they will receive occupational training, academic education and cultural enrichment which will assist them in developing their potential and contribute to their becoming productive members of society.

Our basic objective is to provide an education for all students with skills suitable for immediate employment. It is the aim of the school that students become self-reliant, responsible citizens, having pride in their vocations, showing concern for others and an awareness of the world in which they live.

The school provide the students with academic skills necessary for success in pursuing continuing and higher education. Students are encouraged to enroll in courses necessary for success in higher education.

Our philosophy provides educational opportunities for area adults seeking to change their vocation, to upgrade skills in their current field, and/or to pursue recreational activities.

Nashoba Tech provides for the individual concerns, abilities, and capabilities of all students by using various instructional methods, material, and programs.

Administration, staff, district residents, advisory committees, and students are involved both formally and informally in identifying the challenges and changes within the industrial technology field.



Nashoba Valley Technical High School  
1994-95 Required Academic Courses

Pds	9th Grade		10th Grade		11th Grade		12th Grade	
	MATHEMATICS Algebra I Algebra II Applied Math I Computation I SPED	HEALTH EDUCATION (1 Period)	MATHEMATICS Algebra I Algebra II Applied Math I Applied Math II Computation II SPED II	HEALTH EDUCATION (1 Period)	MATHEMATICS Algebra I Algebra II Plane Geometry Applied Math I Applied Math II Business Math SPED	HEALTH EDUCATION (1 Period)	MATHEMATICS Algebra I Algebra II Plane Geometry Applied Math I Applied Math II Trigonometry Consumer Math SPED	PHYSICAL EDUCATION (1 Period)
1	ENGLISH Composition I Tech Prep SPED Chapter One	ENGLISH Composition II Tech Prep SPED Chapter One	ENGLISH Composition III Applied Communications I SPED	ENGLISH Composition IV Applied Communications II SPED				
2	ENGLISH Literature I Tech Prep SPED Chapter One	ENGLISH Literature II Tech Prep SPED Chapter One	ENGLISH Literature III Applied Communications I SPED	ENGLISH Literature IV Applied Communications II SPED				
3	COMPUTER APPLICATIONS Keyboard Skills Computer Basics	COMPUTER APPLICATIONS Applications I	COMPUTER APPLICATIONS Applications II	COMPUTER APPLICATIONS Applications II School-to-Work Transition				
4	PHYSICAL EDUCATION (3 Periods) HEALTH EDUCATION (2 Periods)	SCIENCE Biology Applied Biology I SPED	PHYSICAL EDUCATION (2 Periods)	PHYSICAL EDUCATION (2 Periods)	SCIENCE Principles of Technology I Applied Biology II Physical Science SPED	PHYSICAL EDUCATION (2 Periods)	SCIENCE Chemistry Applied Chemistry Principles of Technology II Environmental Science SPED	HEALTH EDUCATION (2 Periods)
5	SOCIAL STUDIES Geography SPED	SOCIAL STUDIES United States History I	SOCIAL STUDIES United States History II	SOCIAL STUDIES United States History II				
6	SOCIAL STUDIES Civics SPED	SOCIAL STUDIES United States History I	SOCIAL STUDIES United States History II	SOCIAL STUDIES United States History II				

SPED - Special Education per Individual Education Plan (IEP).

NOTE 1: 300 hour instruction for electrical and plumbing will be provided during academic work.



## BOARD OF APPEALS

### Members:

Ronald Pare', Chairman  
Harold Organ, Jr., Vice Chairman  
Eileen M. Duffy  
Robert Kydd  
Gustave Fallgren  
Karen Wharton, Alternate  
Leonard Richards, Alternate  
Karen Karpawich, Alternate

The Board of Appeals for 1994 had a year on par with the previous year. Nineteen-ninety-four (1994) saw 46 applications filed for either Variances or Special Permits. The statistics are as follows:

	<u>Total</u>	<u>Granted</u>	<u>Denied</u>	<u>Withdrawn</u>
Variance	33	20	12	1
Special Permit	13	10	1	2
Comprehensive Permit	0	0	0	0
Total	46	30	13	3

The Board wishes to express its gratitude to the Board of Health, Sign Advisory Committee, Conservation Commission, Planning Board and Board of Selectmen for their assistance and cooperation.

## CELEBRATIONS COMMITTEE

Walter R. Hedlund, Chairman  
Steve Chinetti  
James K. Gifford  
David Marderosian  
Jeffrey W. Stallard

The Celebrations Committee was very active this past year coordinating the 1994 Annual Fourth of July Celebration. Special thanks to Chelmsford Lodge of Elks No. 2310 for funding and organizing the Annual Parade, thanks to Chelmsford Lions Club for funding and organizing the Annual Country Fair, Chelmsford Art Society for the Arts Festival Fair, Chelmsford Community Band, and all volunteers from various Town Organizations who participated to make the 27th Annual Celebration a huge success.

Special thanks to the many volunteer hours provided by members of Chelmsford Auxiliary Police and their Explorers Troop.

We thank the efforts and assistance received from Department Heads and personnel of the Police, Fire, Highway, Parks and Public Works Department.

The Celebration Committee is now in the process of planning for the 1995 Fourth of July Celebration.

Respectfully Submitted,

Walter R. Hedlund,  
Chairman

## COMMISSION ON DISABILITIES

Ralph Hickey, Chairman  
Paul Logan, Vice Chairman  
Carol Miller, Treasurer  
Cathy Favreau, Secretary  
Sue Brooks  
Matt Caiazza  
Anne Donahue  
Suzanne Donahue  
Mary St. Hilaire

In 1994 the Chelmsford Commission on Disabilities made significant progress towards our long term goal of making all of Chelmsford's public buildings and private businesses accessible to all its citizens. In July the Board of Selectmen approved a policy that states that new common victualer licenses will only be granted to businesses that are accessible according to the Americans with Disabilities Act (ADA) legislation. In addition, common victualer license renewals will only be granted to businesses who meet access parking requirements by November 1, 1994 and who are in full compliance by the end of next year.

The town's transition towards universal access can only be done if everyone in the community understands access and disability issues. Therefore, the Commission sponsored several training seminars with the business community and with Town departments in 1994. In December, Town Manager Bernard F. Lynch, with the approval of the Board of Selectmen, appointed Ralph B. Hickey, the Commission Chairman, to the position of Chelmsford's ADA coordinator. In this position he will be able to better monitor and coordinate the town's progress in becoming an accessible community.

In addition, the Commission continued its work monitoring access in town. The Commission began 1994 with 25 on-going access projects in Chelmsford. In addition, 23 new access projects were begun in 1994.

Out of the 48 access projects worked on during 1994, 17 were closed. The necessary access modifications were made. 25 were progressing. Steps have been taken toward improving access. More work, however, needs to be done. 6 were closed without access modifications.

## COMMUNITY SERVICE COUNCIL

### Members:

Flavia Cigliano, Resident  
Kit Harbison, Cultural Council  
Kathy Cryan-Hicks, Library  
Cy Locke, Cable Television  
Holly Rice, Recreation  
Jeff Stallard, Historic Commission  
Marty Walsh, Council on Aging

The Chelmsford Community Service Council was formed by the Town Manager, Bernard Lynch to coordinate and expand Chelmsford's recreational and cultural opportunities. By improving and expanding the delivery of these services we hope to enrich the quality of life in the Town of Chelmsford as well as increase our sense of community.

The Chelmsford Community Service Council recently delivered over 13,000 copies of the *Chelmsford Community Newsletter* to Chelmsford residents. The *Chelmsford Community Newsletter* was designed to increase the awareness of the programs and services that Chelmsford offers its citizens. These programs may be educational, cultural, recreational or all of the above. In addition to being a guide for seasonal activities, the *Chelmsford Community Newsletter* will provide information about the how and why of town services to better understand government operations.

WinterFest 1995 was also coordinated by the Chelmsford Community Service Council. A full slate of both indoor and outdoor activities were provided for the entire community. Numerous organizations in town sponsored specific events at various locations throughout Chelmsford. We hope for WinterFest to become an annual town event.

The Chelmsford Community Service Council would like to thank all who supported the *Community Newsletter* and WinterFest event.

## CONSERVATION COMMISSION

### Members:

Lynn LeMaire, Chairperson  
John Smaldone, Vice Chairperson  
Susan Carter  
Christopher Garrahan  
Bob Greenwood  
David McLachlan

Nineteen-ninety-four (1994) was a busy year for the Conservation Commission, with 41 filings under the Wetlands Protection Act and the Wetlands Bylaw. The Commission also witnessed further improvements to the reservations, as well as a change in staff.

The primary responsibility of the Conservation Commission is enforcement of the Wetlands Protection Act, MGL Ch. 131, s. 40, and the Chelmsford Wetlands Bylaw, Article XI of the General Bylaws. The Conservation Commission received 19 Notice of Intent filings for various projects and held public meetings for 22 Requests for Determination. The Requests tend to be either small low impact projects or requests to determine if the Commission has jurisdiction over the project. Several enforcement orders were also issued for work in violation of the Wetlands Protection Act and Bylaw. All in all 1994 was similar to 1993 in the number of wetlands applications filed.

The Conservation Commission is also pleased to report continuing progress in the management of our Reservations. With the help of the Conservation Volunteers and Eagle Scout candidates work on Crooked Spring Brook Reservation is almost complete. The trails have been improved and cleaned up and two foot bridges have been installed where the trails cross streams. The Commission also added signs at the Thanksgiving Forest and, with the help of the Highway Division of the DPW, added a parking area at the Cranberry Bog on Elm Street.



The Commission also said good-bye to Land Use Coordinator Jessica Dion. Jessica left to pursue other career interests and was replaced by Andrew Sheehan. The Commission also had some membership changes this year as John Smaldone filled the seat vacated by Dr. John Droescher, and Cheryl Deshaies gave up her seat to attend law school.

Finally, the Commission wishes to thank the members of the Conservation Volunteers, our Eagle Scout candidates and the other Town Boards and Departments for their help in the past year.

## COUNCIL ON AGING

This past year marked an important period of growth and positive development for the Council on Aging. There were more program offerings, more services, and increased participation in all activities. Our Senior Center, which celebrated its fifth anniversary, is a bustling example of activity where people can come together for educational seminars, exercise classes, nutritious lunches, and enjoyable socialization.

Adult Day Program - provided an enriching and caring environment for forty (40) participants. This program is designed to assist our more frail elders and operates five days a week from 9 a.m. to 3 p.m.

Elderly Lunch Program - cooked, delivered and served over 70,000 meals throughout the year. Our Congregate Lunch Program serves an average of 200 people daily and our Meals on Wheels delivers close to 100 meals each day to shut-ins.

Friendly Visitor Program - Thirty-two (32) isolated elders were matched up with volunteers who visited them for a minimum of one hour a week.

Fuel & Tax Assistance - for 150 residents.

Outreach - visited thirty (30) shut-ins each week to bring community and regional services to bear on their various needs.

Senior Tax Rebate Program - placed twenty-five (25) seniors in municipal departments so that they could get a five hundred dollar (\$500) rebate off their taxes.

Transportation - provided close to 10,000 trips so that seniors could get to hospitals, day care, Center, medical appointments and nutritious lunches.

Respite Care - assisted sixty-five (65) families in obtaining companionship and supervisory care for frail elders with over 10,811 hours of service.

Statistics are a means of conveying quick information to the general public, but your Senior Center is more than a measurement of services. It is a warm and caring agency where people feel welcomed, where they can share their lives and where they know they will receive the best service possible. It is the result of dedicated actions by staff and volunteers who work diligently and take great pride in making the Chelmsford Senior Center an important and valuable component of Town government!

Special mention must also be given to the "Friends of the Senior Center, Inc." who annually contribute over \$50,000 towards the upkeep of our building and another \$13,000 for continuation of social service programs.

Martin Walsh, Director  
William MacDonald, Chairman  
Charles Pechulis, Vice Chairman  
Lilla Eaton, Clerk

Members:

Robert Monaco  
Arlene Leman  
Eleanor Woodward  
Rose Arakelian  
Peter Pedula

Walter Cleven  
Howard Mooney  
Claire Norton  
Maureen Evans

## CULTURAL COUNCIL

### **Members:**

Susan Carmeris  
Edie Copenhaver  
Judy Fichtenbaum  
Pat Fitzpatrick  
Kit Harbison  
Jean McCaffery  
Joyce McKenzie  
Nancy Vinkels

### **Meetings:**

1st Monday of the Month  
Twice a month during Arts Lottery reviews

The Chelmsford Cultural Council is comprised of interested residents appointed to inform the public, qualify applicants and dispense funds allocated by the Massachusetts Cultural Council (MCC), a state agency. The budget of the MCC is determined on an annual basis by the state legislature. The Council's primary purpose is to regrant state funds for local, community-based programs in the arts, humanities and interpretive sciences. Grant decisions are subject to final approval by the MCC.

In 1994, the Council funded 16 grants totalling \$12,334. Students in the Chelmsford Public Schools directly benefited from \$1,950, roughly 16% of total funds allocated.

**Accomplishments this year:** Produced the Performing Arts Series. Represented the Cultural Council on the Community Service Council and participated in publishing premiere issue of "The Chelmsford Community Newsletter" as well as planning activities for WinterFest '95. Held the second annual Community Input Meeting in March. Hosted "Arts on the Common", weekly demonstrations by local artists, during July and August. In October the Council sponsored a well-attended series of classes in Watercolor, Drawing and Basket making for adults at the Old Town Hall

Cultural Center. October was also proclaimed "Cultural Month in Chelmsford" by the Board of Selectmen in conjunction with state and federal proclamations. A successful "Angels for the Arts" Festival and Auction was held on December 3. Proceeds will benefit cultural programs in Chelmsford.

The resignations of Eliane Consalvo and Paul Gayzagian were regrettably accepted. Appreciation was expressed to Karen Leonard who left the Council after serving 6 years.

New member, Nancy Vinkels was welcomed.

**Future projects included:** Community Input Meeting on March 6, 1995. Continuation of Performing Arts Series. Continued representation on Community Service Council. Scheduling a grant-writing workshop to assist prospective MCC grants applicants in preparing their applications and documentation. Sponsoring a series of town-wide cultural events during October 1995 titled "Common Threads -- Celebrating National Cultural Month in Chelmsford". Ongoing evaluation of existing 1-3-5 year plan as the Cultural Council continues to assess and proactively address the cultural needs of the Town's residents.

## OFFICE OF EMERGENCY MANAGEMENT

Walter R. Hedlund, Emergency Coordinator  
John Abbott  
Walter J. Adley, Jr.  
J. Bradford Cole  
George R. Dixon

The Chelmsford Emergency Management Agency (CEMA) has been active during the year 1994. All volunteers meet the first Monday of the month preparing various reports for Federal Emergency Management Agency (FEMA) and the Massachusetts Emergency Management Agency (MEMA).

The Emergency Management Coordinator and members have spent many volunteer hours at FEMA and MEMA seminars on Hazardous Materials and Natural Disasters.

The CEMA personnel wish to thank the Town Manager, Board of Selectmen, all Department Heads and their personnel for their outstanding cooperation received by them during the past year.

Respectfully Submitted,

Walter R. Hedlund  
Emergency Coordinator



## FINANCE COMMITTEE

### Members:

Dwight Hayward, Chairman

Hal Matzkin, Vice Chairman

Bev Koltookian

Mike McCall

John Morrison

Chuck Piper

Barbara Skaar

Susan Olsen, Administrative Assistant

The Finance Committee is composed of seven members who are appointed by the Town Moderator, Dennis McHugh, to terms of three years each. The Committee is the arm of the Town Meeting. As such its primary mission is to study and make recommendations on articles that are considered at town meetings. The Committee meets every Tuesday and Thursday from January through March to hear, analyze, and discuss departmental budgets presented by independent boards and various department heads. These budgets form the basis of the Town Manager's budget which is considered at the April Town Meeting. Based on its deliberations, the committee makes a recommendation to the Town Meeting Representatives on each budget line item. Throughout the remainder of the year, the Committee meets about twice monthly.

The Committee also meets with petitioners, proponents and other interested parties with respect to warrant articles that are to be considered at April and October Town Meetings. After due deliberation, the Committee makes recommendations to the Town Meeting Representatives on these articles.

The Committee communicates with the Town Meeting Representatives and other citizens throughout its warrant books which are published for the spring and fall Town Meetings. In addition to its recommendations, the Committee includes financial data and other useful

information in it's report. Susan Olsen, Administrative Assistant is responsible for the majority of the work in preparing this report.

Each of the members is a liaison to various town departments, committees, and boards on all of their budget matters. There is also a FinCom member (John Morrison) who is represented on the Capital Planning Committee.

There are periodic joint quarterly meetings with the Selectmen, School Committee, Town Manager and Superintendent of Schools to discuss financial matters of the Town and specific subjects which are of mutual concern to all three committees.

In October, the Committee attended the Annual Meeting of the Association of Town Finance Committees which is held in Framingham and consists of a range of seminars which vary from "Reorganization" to "Education Reform" to "Revenue Sources". The 1992 Chelmsford Warrant Book was awarded the Best report of medium size Towns at this Annual Meeting.

## HISTORIC DISTRICT COMMISSION

### Members:

Susan Gates, Chairman  
Margaret Dunn, Vice Chairman  
Robert LaPorte  
Brenda Lovering  
Stephen Stowell

John Alden, Alternate  
Bruce Foucar, Alternate

Mary Caffelle, Clerk

The H.D.C. functions as a regulatory commission for the benefit of the town. A small area of the town's center section is under the Commission's authority. The objective of the H.D.C. is to provide an expeditious application and review process relative to the physical modification to the residences and businesses within the District. Regular meetings are held on the first Monday of each month at the 1802 Schoolhouse.

During the past year, the H.D.C. accepted 16 applications for review; held 3 public hearings and waived 13 public hearings. Fifteen Certificates of Appropriateness were issued and 1 Certificate of Non-Applicability was issued. No applications were denied.

Major accomplishments during the past year include study of the Commission's standard of review and continuation of the photo documentation project and publication of the Newsletter, which has achieved recognition throughout the state as a model for other commissions.

The members of the Commission wish to thank Hal Linnerud for his dedication as both past Chairman and member.

## HOLIDAY DECORATING COMMITTEE

### **Committee Members:**

Donna A. Johnson, Chairman  
Ellen Donovan, Treasurer  
Linda Emerson  
Jean Kydd  
Carolee Hill  
Jacqueline Wenschel  
Carrie Bacon  
Marie Massota  
Nancy Pohlman  
Gloria Schoen  
Karen Ready

### **Departmental Mission Statement:**

The Holiday Decorating Committee is a group of volunteers who arrange and implement the Holiday Lighting and Prelude Ceremony in Chelmsford Center the first Sunday in December. The Committee, with the help of several interested individuals and groups, physically put up and take down all the lights on the shrubs and trees on Chelmsford Common, the Old Town Hall and the Chelmsford Business District. In addition to the lighting, we also organize musical talent who volunteer their time, arrange the hayride and assist "Santa" with the more than 500 children who come to see him.

### **Budget:**

While the Committee is sanctioned by the Town, we receive no funds and work from donations given to us by several groups and individuals. We hope to continue our efforts in the same manner in 1995.

## **Goals and Objectives:**

Our goal in 1995 is to expand our program to include an additional hayride to be placed in the business district. We feel, if we can fund it, that the waiting would be shortened and more residents could enjoy the event. We were able, with the help and cooperation of the Police, Fire and Highway Departments, to close the Center this year for the few hours of the event and it was well received. We hope to do the same in '95 for the safety and enjoyment of the crowds. This year was our best ever with approximately 1,500 people attending the two hour program. We feel very fortunate to have so many residents support our efforts and thank all those who give so freely of their time and talents to make this once a year event possible.

Respectfully Submitted,

Donna A. Johnson  
Chairman



## HOUSING AUTHORITY

The Chelmsford Housing Authority Board of Commissioners realized its goal of providing facility based respite care in the Town of Chelmsford. Located on Groton Road, this new one story, eight bedroom duplex opened in December, 1993 and now provides an array of services, previously unavailable.

In mid-November, 1994 the Chelmsford Housing Authority Board Commissioners regretfully accepted the resignation of Mary Lisa Royce, Executive Director. Ms. Royce had served the Authority for over 14 years. Under Ms. Royce's direction, the Authority more than doubled its number of elderly housing units and saw the inception of family housing in Chelmsford. The funding for state and federal rental assistance programs increased dramatically during her tenure.

In late December, 1994 the Authority announced the appointment of David J. Hedison as the new Executive Director of the Housing Authority. Mr. Hedison had worked for the Authority for the past seven summers and had recently completed his M.B.A. from the Monterey Institute of International Studies.

The Authority began a renovation project at 34 Middlesex Street, N. Chelmsford to replace the existing roof. Working closely with the Executive Office of Community & Development and the Contractor, Titan Roof Company from Chicopee, MA the project was initiated in December, 1994.

The Chelmsford Housing Authority programs as of December 31, 1994 provided a total of 419 units of low income housing: 198 elderly, 199 family, and 22 handicapped. Four of these programs are funded by the Commonwealth of Massachusetts through the Office of Communities and Development under Chapter 667, Chapter 705, Chapter 689, and the Massachusetts Rental Voucher Program. Chelmsford Arms completed in 1974,



has 56 regular units and 8 handicapped units. The Community residence for the mildly to moderately retarded was purchased in 1974 and has 6 units. Six, two bedroom condominiums in Pickwick Estates were purchased in 1981. McFarlin Manor, completed in 1981, has 43 regular units, 3 handicapped units, and a four bedroom congregate unit which serves the semi-independent elderly. Delaney Terrace, finished in 1990, has 48 units, 3 of which are handicapped and a one, 4 bedroom congregate unit for the frail elderly. These developments are funded under Chapter 667. Under the 705 Family Program, 11 units are scattered around Chelmsford. The Chapter 689 program is able to serve up to 8 individuals in the facility based respite care development located on Groton Road.

The Section 8 Programs are funded by the Federal Government through the Department of Housing and Urban Development. The Section 8 Existing Housing Program presently has 54 certificates under lease in the private market throughout Chelmsford and other communities and 134 vouchers under the Section 8 Voucher Program. In late 1994, the Authority was awarded 13 new Vouchers for the Family Self-Sufficiency Program. Unfortunately, with the future budgetary cut backs, the Federal government may not release the funds for these new certificates.

The Chelmsford Housing Authority fiscal year ending June 30, 1994 lists assets at \$9,184,627.85 and liabilities \$9,184,627.85 for all programs. All developments are inspected annually by maintenance staff and administrative staff. The Authority is especially grateful to those organizations which express special concern for the Chelmsford Housing residents and to the Chelmsford Garden Club for their assistance in the beautification of the developments every year.

Members of the staff include David J. Hedison, Executive Director, Linda Dalton, Administrative Assistant, Nancy Harvey, Leased Housing Coordinator,

Richard O'Neil, Part-Time Maintenance Laborer,  
Michael Harrington, Full-Time Grounds Keeper and  
Manuel Mendonca, Full-Time Grounds Keeper.

Regular Meetings are held at McFarlin Manor, 10  
Wilson Street at 7:30 p.m., on the first Tuesday each  
month. The Annual Meeting is the first Tuesday in May.  
All meetings are open to the public. The Chelmsford  
Housing Authority Board of Commissioners would like to  
thank the residents of Chelmsford and Town Officials for  
their continued support and cooperation.

Respectfully Submitted,

Ruth K. Delaney, Chairman  
Robert L. Hughes, Vice Chairman  
William P. Keohane, Treasurer  
Lynn M. Marcella, Assistant Treasurer  
Pamela A. Turnbull, State Appointee

## PERSONNEL BOARD

### Members:

Will Perry, Chairman  
Angela Cosgrove  
Joe Dyer  
James Sousa  
Charles Tewell

Jeanne Parziale, Personnel Coordinator

The Personnel Board meets on the second Wednesday of each month at the Town Offices. Special work sessions are scheduled as necessary. The Board consists of five members (four are appointed by the Town Manager and one is elected by non-union employees). During the past year Peg Fudge, a Board member resigned and was replaced by Charles Tewell who works in Human Resources at the Digital Corporation. Also Jeanne Parziale, Personnel Coordinator replaced Mary Casali in October.

The Personnel Board reviewed and approved an anti-smoking policy and an anti-harrassment policy. It also developed and proposed an organization promotion procedure. The job evaluation plan is nearing completion. Most of the job descriptions have been reviewed by the employees and their department managers. The Board wishes to express its appreciation for the cooperation of those who participated in the job evaluation process.

In its role the Personnel Board supports fair and equitable personnel practices, which perpetuates Chelmsford's reputation for attracting and retaining highly skilled and motivated employees.

Respectfully Submitted,

Will Perry, Chairman

## PLANNING BOARD



(Front row l-r) Christine Gleason-Clerk; James Good-Chairman; Thomas Firth, Jr.

(Back row l-r) John McCarthy; James Creegan-Vice-Chairman; Kim MacKenzie; Eugene Gilet

## PLANNING BOARD

### **Committee Members:**

James P. Good, Chairman  
James M. Creegan, Vice-Chairman  
Christine A. Gleason, Clerk  
Thomas E. Firth, Jr.  
Eugene E. Gilet  
Kim J. MacKenzie  
John F. McCarthy

Rayann E. Miethe, Principal Clerk

During 1994, the Planning Board has experienced many changes. Development took a sharp increase, especially in the new home market. One of the new concepts the Board was involved with is the Residential Cluster Subdivision. This requires the parcel of land to be a minimum of ten acres. This concept was designed to maintain more of the natural open space land, while still allowing some development as required by the Massachusetts General Law. It states that each lot is still required to have an acceptable 40,000 sq. ft. parcel. Half that parcel or at least 20,000 sq. ft. can be the house lot, while the remaining parcel is combined with the other surplus lots to make up an area that is considered open space. It can never be built upon and must remain in it's inherent state.

The Board has experienced a sharp increase in construction and development plans and have been involved in some controversial and complex issues. Working closely with the Town Engineer and the various other Town Boards and Commissions, the Planning Board carefully considered all factors to reach the best decision for the Town and it's residents. While this may not always be the most popular decision, it is based upon cautious study and much deliberation.



Also in 1994, the Planning Board appointed Mr. James Creegan to head a committee to review the effectiveness of our 10 year old Master Plan. That committee meets once a month and plans to present a report or a recommendation to the Planning Board on the effectiveness of the Master Plan.

The Board is continuing to have success with many of last year goals. They are still making progress on having the unapproved streets accepted by the Town or at least getting the road work to proceed. They are monitoring the road bond situation much closer and prompting developers to finish their work in a timely manner.

At the reorganization meeting of 1994, the Chelmsford Planning Board elected their new officers. Mr. James P. Good was chosen to represent the Board at the Middlesex Council of Government. Mr. Kim MacKenzie continues to represent the Board on the Affordable Housing Committee. Mr. James M. Creegan represents the Board on the Traffic and Safety Committee. Unfortunately, in November, Ms. Christine A. Gleason resigned her position on the Board to move to Seattle, Washington to be married. Ms. Gleason was a member of the Board since April of 1988. Before that, she had served as Assistant to the Planning Board for five years. We will all miss her and wish her much luck in her future endeavors. On December 5, 1994, the Planning Board and the Board of Selectmen, jointly appointed Ms. Tracey Wallace Cody to fill the vacant seat until the next election in April, 1995. Ms. Cody will be a positive asset to the Board because of her experience as a Real Estate Lawyer and her lifelong residency in Chelmsford. Mr. Eugene E. Gilet was then appointed to perform the duties of Clerk for the Board.

The Planning Board office is open to the public now on a full-time basis with office hours 8:30 AM to 4:30 PM daily.



When the Planning Board function was created by the Massachusetts General Laws, Chapter 40, Section 70, its function was to oversee the development of the Town. They are also responsible for a careful study of the Town resources, keeping in mind the needs and conditions required to maintain the health and welfare of the citizenship. The Board's primary function is the approval of any construction plans for the development of the town, both residential and commercial. The Board must strictly comply with all Zoning Regulations, Town By-Laws, Town Rules and Regulations and any State Laws and Mandates. Additional functions include, but are not limited to, the subdividing of property, reviewing any proposed changes to the Town's regulations and by-laws through a public hearing process. The Board is responsible for recommendations and reports to Town Meeting and producing an official town map.

A total of twenty-nine (29) meetings and six site walks were held. At these meetings, the Board held twenty-nine (29) public hearings. Four of these were rezoning of land or by-law change issues. The remaining twenty-five (25) hearings resulted in thirteen (13) subdivisions approved, four (4) preliminary subdivisions processed, and eight (8) site plans approved. In addition, the Board approved twenty-eight (28) Form A Subdivision Control Law Not Required Plans.

## RECREATION COMMISSION

### Members:

Robert Hayes, Chairman  
Michael Ablove, Vice-Chairman  
Harry Ayotte  
Robert Charpentier  
Paul Murphy

Holly Rice, Recreation Coordinator

Like all Town Departments, Recreation again was challenged by the budget crunch. Our goal to maintain our recreation programs on a self-supporting basis in 1994 was realized.

The Commission hired a very competent staff for the 1994 Summer season, with Dan Johnson as the Summer Director. Dan supervises an excellent program servicing children of all ages.

Registrations for our summer programs were slightly higher than 1993, and enabled the summer program to remain self-supporting. The only area which is not self-supporting is the free swim at Freeman Lake. It is necessary to have two lifeguards present seven days a week throughout the summer season.

Our summer program included swimming lessons, a water adjustment program for three and four year olds, tennis lessons, track and field, basketball, baseball, and volleyball camps, and a very successful day camp program at Varney park. Recreation again sponsored several other not-for-profit sports camps, including field hockey, wrestling, football, girl's basketball, youth and high school age soccer.

Registration for all of our summer programs can be done at our Annual Activities Fair, held in June. The cost of the Activities Fair is absorbed by a grant from CADAC (Community Alcohol and Drug Awareness Committee).

The Fourth of July Pre-Parade Race was another successful project for 1994. Thanks to continued financial support from Sully's Ice Cream, personnel supplied by The Courthouse, and help from local runners we were able to preserve a long standing Chelmsford tradition.

Our workrecreation volunteer program was again implemented in 1994 and was very helpful. These young volunteers helped with beach maintenance, and also helped with children in the day camp and many of the other summer programs. They did an exceptional job and should be commended for their dedication.

In 1994 the Recreation Department offered several new programs during the Winter, Spring, and Fall seasons. Some of the successful programs organized for the Winter season include the Nutcracker, the Nashoba Valley Ski Program, and the New England Patriots.

The successful programs organized for the Spring season include Forever Plaid and the Boston Red Sox.

The 1994 Fall season was a great success for the Recreation Department. The programs planned during this past Fall include the baby-sitting course, CPR course, Fall Foliage Tour, Santa is Calling, Newport Mansions, and the very successful New York City Shopping Trip. Several additional programs were planned and proved very successful.

New Commission member Harry Ayotte was welcomed. The resignations of Evelyn Newman, Ron Zylich, and Jeff Stallard were regretfully accepted.

The Recreation Department will continue to develop programming in response to the growing and changing needs of all populations within the Town of Chelmsford. Programs organized by the Recreation Department will be advertised in the Chelmsford Community Newsletter which will be delivered three times per year during the months of January, May and September.

The Recreation Commission would like to thank all who helped to make 1994 a success.

## SEWER COMMISSION



(Front row l-r) Evelyn Newman; John Emerson,  
Chairman

(Back row l-r) Barry Balan, Vice Chairman; George  
Abely, Clerk; Richard Day; Thomas Moran



## SEWER COMMISSION

1994 marked the commencement of construction in Phase 3 of the Chelmsford Sewer Project as identified in the 1984 Facilities Plan. Phase 3 is the largest phase and includes:

- The Westlands
- Freeman Lake Area
- Westford Street Area
- North Road Area
- East Chelmsford; and
- Heart Pond

Sewer installation began in the Westlands in April of 1994. We experienced a productive construction season. We hope to have sewer service available to most of the Westlands in the Spring of 1995.

To date, the Chelmsford Sewer Project has:

- Installed over 73 miles of main line sewer;
- Built 14 pump stations; and
- Serviced 5,616 homes and businesses (50% of the town).

While the Commission is pleased with the overall progress of the project, we still remain focused on controlling costs. We are pleased to report that the sewer project to date, in excess of \$45,000,000 of construction, has remained within budget. We continue to concentrate on maximizing available federal and state financial assistance.

This past year, we worked diligently with the town's finance director to develop an overall plan to control the impact of the sewer debt on the tax rate. This year we implemented a plan whereby we elongated our schedule to better utilize the flexibility of short term debt,



while simultaneously spreading the long term debt more thinly over the life of the project. We believe this strategy will further reduce the burden of the sewer project on the tax rate, without increasing costs.

In 1994, Town Meeting authorized an extension of the life of the Sewer Commission beyond the year 2005. The main purpose of this extension was to allow the Commission to look more closely at the remaining 3,700 homes not originally earmarked by the 1984 Facilities Plan for municipal sewerage. We need to begin this process because of the pending changes to the State Sanitary Code (Title 5), which are scheduled to go into effect on April 1, 1995. We are most concerned about the ramifications for those homeowners who will not be able to repair their septic systems to meet the new code because of existing limitations on their property.

Also in 1994, we moved closer to a final agreement with the Town of Tyngsborough which will open an intermunicipal sewer connection at the Tyngsborough/Chelmsford line. The North Chelmsford system was designed and constructed in anticipation of this Tyngsborough connection. This agreement will mean that Tyngsborough will commence payments to Chelmsford for Tyngsborough's share of the downstream collection and treatment facilities. In 1994, the Commission continued negotiations with developers and commercial property owners in the Drum Hill Area to extend municipal sewerage to the area. In the summer of 1994, we developed a carefully conceived plan whereby all costs will be shared among the commercial property owners in the area, and whereby none of the costs will be passed along to the residents of Chelmsford.

The Commission would like to acknowledge our support staff, Evelyn Newman, Jacqueline Sheehy, and Gail Loiselle, for their hard work, professionalism and patience. Their multifaceted duties are shared by the Sewer Division of the Department of Public Works, and they are the individuals who interface with the public on a daily basis.

Respectfully submitted,

#### CHELMSFORD SEWER COMMISSION

John P. Emerson, Jr., Chairman  
Barry B. Balan, Vice Chairman  
George F. Abely, Clerk  
Richard J. Day  
Thomas E. Moran

## SOLID WASTE ADVISORY COMMITTEE

### Members:

Norman Eisenmann, Chairperson  
Barbara Scavezze, Solid Waste Coordinator  
Allen Beebe  
Catherine Brown (FY94)  
Henry Emmet (FY95)  
Elizabeth Mattson (FY95)  
Robert McCallum

The Town of Chelmsford contracted for the following services for residents, funded by taxes:

- Solid Waste Collection
- Recycling Collection
  - biweekly curbside collection for residents with curbside solid waste collection
  - central drop-off within complexes which have dumpsters for solid waste
- Curbside leaf collections, one in spring, two in fall
- Yard waste drop-off at Laughton's Nursery in Westford, (discontinued July 1)
- Brush drop-off held at Highway Yard, once in fall

The major accomplishments of the SWAC and Solid Waste Coordinator during the past year include:

- Prepared bid specifications for the collection and disposal of solid waste, and the collection and marketing of recyclables, for contracts to begin July 1, 1995.
- Produced and mailed an informational flyer to all residents communicating the proper methods,

timing, and places for disposal of various types of recyclable material and solid waste. Also prepared this type of information for inclusion in the new Community Newsletter.

- Maintained our on-going emphasis on recycling and solid waste reduction programs through our weekly column in the Chelmsford Independent, periodic informational announcements on Cable 43, and participation in 4th of July activities.
- Continued to staff (along with other volunteers) the bimonthly Polystyrene drop-off, which expanded beginning in July to include plastics (#1 (PETE), #3 (PVC), and #5 (PP), as well as office paper, magazines, catalogues, corrugated cardboard, chipboard (e.g. cereal boxes) and phone books.

The SWAC goals for the next year include:

- Implement the new 5-year contract for the collection and disposal of solid waste, and the collection and marketing of recyclables.
- Issue bid specifications to explore a long term disposal contract.
- Institute a drop-off for metal items to be recycled and furniture and other household goods to be reused.
- Increase participation in the recycling program to reduce trash disposal costs.
- Continue to keep residents informed of solid waste and recycling issues through weekly activities, Cable 43 announcements, informational flyers, and participation in 4th of July activities.

## VETERANS' SERVICES

To the Honorable Board of Selectmen and residents of the Town of Chelmsford, the annual report of activities of the Department of Veterans' Services is submitted.

Chapter 115 of the General Laws of the Commonwealth of Massachusetts provides for mandated services and benefits to veterans and their dependents. The District Office of the Department of Veterans' Services serves the towns of Chelmsford and Westford.

For FY1994, \$101,734 was expended on financial and medical assistance to eligible needy veterans, as authorized by the State Office of the Commissioner of Veterans' Services. Seventy-five percent (75%) of that amount is reimbursed to the town by the Commonwealth. 43 (forty-three) cases were administered benefits through this state-mandated program, average 12-20 (twelve to twenty) open cases per month.

As the Veterans Service Officer, federal benefits and programs have been administered through the U.S. Department of Veterans' Affairs (V.A.). Claims for compensation, pensions, medical care, home loans and education benefits have accounted for an increase in federal benefits cases. In FY94, 25 (twenty-five) claims for federal benefits were filed resulting in awards totally \$7,507.00.

The District Offices of Veterans' Services relocated to Old Town Hall, Chelmsford Center, to better accommodate the veterans of both towns in the District, Chelmsford and Westford. The Town of Westford shares 40% (forty percent) of the operating costs of the District Office. An unpaid Veterans District Advisory Board represents the veterans of the towns.



In addition to providing assistance to needy veterans, Veterans' Services include burial assistance, referrals to jobs programs, housing, food and fuel assistance. The Director participates with the Massachusetts and Middlesex County Veterans Service Agents Association, serves as liaison to the Chelmsford-Westford Veterans Council, and has been appointed to the Commissioner's Housing Advisory Board and the Greater Lowell Alzheimer's Association Board of Directors.

The Department of Veterans' Services has been greatly assisted by the membership of the American Legion, Veterans of Foreign Wars, Disable American Veterans, and Merrimack Valley Vietnam Veterans of the town, and staff and members of the Chelmsford Senior Center, the Chelmsford Veterans Memorial Park Committee, and the Chelmsford Community Exchange.

A major goal of 1995 will be to expand the availability and access to health care for the town's veterans, especially geriatric services to our growing elderly veterans population. Outreach to veterans suffering from Persian Gulf Syndrome and Agent Orange will continue to be of concern.

The Board of Selectmen and the Town Manager have been very supportive of these endeavors and we thank you for your efforts of the town's veterans.

Respectfully Submitted,

William L. Hahn  
Director  
Department of Veterans' Services



**DISTRICT ADVISORY BOARD**

**CHELMSFORD-WESTFORD  
VETERANS' SERVICES**

**1995-1996**

Chelmsford

Harry Silveria

Paul Douglas

Anne Jensen

Arthur Santry

Walter Hedlund

Richard Saladino

Al Sherburne

Claire Norton

Westford

Brian Vaughn

Wilbert Vaughn

Roderick Maclellan

Michael O'Connor

John Holmes

Betty Hook

Jeff Dean

## VETERANS' EMERGENCY FUND COMMITTEE

During the year of 1994 the committee did not receive any applications for assistance from Veterans of World War II.

Applications for assistance usually come from the Veterans' Agent of the Veterans' Benefits Department.

When assistance is granted it is in the form of material grants. No cash payments have been made in the past.

The fund was established during 1947 and since that time many Veterans of World War II have been helped. In two more years the Fund will have been in operation for fifty years.

During 1994 a total of \$663.24 in interest income was received. The fund total has now reached \$19,220.29.

One of our committee members passed away during 1994. Mr. Robert T. Clough had served as a member for quite a long period of time. We do want to acknowledge his past willingness to serve.

Present members; one from each voting precinct, are listed as follows:

### PRECINCT:

- 1 Steven E.C. Belkakis, DDS
- 2 Carl Lebedzinski
- 3 James J. Walker
- 4 John J. McNulty
- 5 George F. Waite
- 6 Alfred H. Coburn
- 7 Alan E. Greenhalgh
- 8 Neal C. Stanley
- 9 Lloyd C. Greene, Jr.

The Committee extends their appreciation to the various town officials who have assisted the Committee in the past.

Respectfully Submitted,

TOWN OF CHELMSFORD  
VETERANS' EMERGENCY FUND COMMITTEE

Alfred H. Coburn  
Chairman

## VETERANS' EMERGENCY FUND

### Treasurer's Report to the Board of Selectmen and the Town Manager

January 1, 1994 through December 31, 1994      \$18,557.05

Balance on Hand as of 1/1/1994:

Add Receipts:

The MassBank for Savings, Reading MA  
Interest      \$424.11

The MassBank for Savings, Reading MA  
Interest      \$239.13

Total Interest Received:      \$663.24  
Balance on Hand as of 12/31/1994:      \$19,220.29

#### ASSETS

MassBank for Savings, Acct. #911287909      \$13,265.12  
MassBank for Savings, Acct. #2055696      \$5,995.17  
Total Assets      \$19,220.29

#### LIABILITIES

Total Liabilities      \$ None

Total Assets, less Liabilities, as of  
December 31, 1994      \$19,220.29

Respectfully Submitted:

TOWN OF CHELMSFORD  
VETERANS' EMERGENCY FUND COMMITTEE

Alfred H. Coburn, Treasurer

**WARRANT FOR ANNUAL  
TOWN ELECTION APRIL 5, 1994**

MIDDLESEX, SS.

To the Constable, or any other suitable person of the  
Town of Chelmsford:

Greeting:

In the name of the Commonwealth aforesaid, you are  
hereby requested to notify and warn the legal voters of  
said Chelmsford to meet in their several polling places,  
VIZ:

Precinct 1:

Town Office Building Gymnasium

Precinct 2:

Harrington Elementary School Gymnasium

Precinct 3:

Harrington Elementary School Gymnasium

Precinct 4:

Westlands School Cafetorium

Precinct 5:

Byam School Cafetorium

Precinct 6:

Westlands School Cafetorium

Precinct 7:

McCarthy Middle School, Small Gymnasium

Precinct 8:

McCarthy Middle School, Small Gymnasium

Precinct 9:

Town Office Building Gymnasium

On Tuesday, the 5th of April, 1994 being the first Tuesday in said month at 10:00 a.m. until 8:00 p.m. for the following purposes:

To bring in their votes for the following officers:

Two Selectmen for three years;

One School Committee Member for three years;

Two Members of Public Library Trustees for three years;

One Member of Board of Health for three years;

One Member of Board of Health for an unexpired two year term;

Three Planning Board Members for three years;

One Sewer Commissioner for three years;

One Cemetery Commissioner for three year.

and to vote on the following question:

### QUESTION 1

Shall the Town approve the Charter Amendment proposed by the April 26, 1993 Annual Town Meeting summarized below?

Yes \_\_\_\_\_  
No \_\_\_\_\_

Summary: If adopted the proposed amendment would provide an appeal procedure in the event that a Town Meeting fails to attend more than one-half of the Town Meeting Sessions held in a calendar year. The text of the proposed amendment appeared under Article 11 of the April 26, 1993 Annual Town Meeting and was unanimously approved by the Town Meeting Representatives.



and to bring in their votes for the following:

Fifty-four Representative Town Meeting members;  
six representatives per precinct for a three year term.

One representative Town Meeting Member for an  
unexpired two year term in Precinct 5.

One representative Town Meeting Member for an  
unexpired two year term in Precinct 9.

The polls will be open from 10:00 a.m. until 8:00  
p.m.; and to meet in the Senior Center, Groton Road  
North Chelmsford, on Monday, the twenty-fifth day of  
April, at 7:30 p.m. in the evening, then and there to act  
upon the following articles, VIZ:

**For complete warrant information see original  
documents on file in the Town Clerk's Office.**

**TOWN ELECTION APRIL 5, 1994**

\*Candidate for Re-election

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
<b>SELECTMEN 3 Year Terms (2)</b>										
Blanks	148	121	155	123	150	150	158	139	134	1278
Roger A. Blomgren	275	260	362	344	266	381	376	324	288	2876
William F. Dalton	318	310	356	319	295	260	260	255	334	2792
Ceryl Adkins Boss	199	77	169	126	222	314	307	239	204	1857
Richard E. DeFreitas*	255	105	208	198	267	311	327	232	258	2161
Write-In	0	1	0	1	4	2	1	1	1	11
Misc	1	0	0	1	0	3	1	0	1	7
<b>TOTAL</b>	1196	874	1250	1112	1204	1506	1430	1190	1220	10982

**SCHOOL COMMITTEE 3 Year Term (1)**

Blanks	28	31	41	24	27	50	33	36	19	289
Anthony V. Volpe	267	196	221	294	246	297	277	238	267	2303
Joseph A. Balan	77	76	122	87	63	102	79	74	98	778
Barbara H. Ward*	225	133	238	151	266	303	325	246	223	2110
Write-In	0	0	0	0	0	0	0	0	2	2
Misc	1	1	3	0	0	1	1	1	1	9
<b>TOTAL</b>	598	437	625	556	602	753	715	595	610	5491

**LIBRARY TRUSTEE 3 Year Terms (2)**

Blanks	393	302	380	343	388	490	419	396	387	3498
James F. Murray	183	106	189	206	196	237	210	179	224	1730
Nancy J. Knight*	357	283	391	351	486	478	478	362	350	3429
Jaclyn Dolan Matzkin	257	179	289	211	249	290	320	250	255	2300
Write-In	1	0	0	1	0	1	0	1	3	7
Misc	5	4	1	0	0	2	3	2	1	18
<b>TOTAL</b>	1196	874	1250	1112	1204	1506	1430	1190	1220	10982

**BOARD OF HEALTH 3 Year (1)**

Blanks	176	125	171	163	200	219	212	184	210	1660
Paul F. McCarthy*	415	311	450	386	400	526	499	409	398	3794
Write-In	5	1	0	6	2	7	4	0	2	27
Misc	2	0	4	1	0	1	0	2	0	10
<b>TOTAL</b>	598	437	625	556	602	753	715	595	610	5491

**BOARD OF HEALTH Unexp 2 Yr Term (1)**

Blanks	193	129	184	168	212	219	191	187	221	1704
Peter Dulichinos	400	304	440	384	390	530	521	406	388	3763
Write-In	4	3	0	2	0	3	0	0	1	13
Misc	1	1	1	2	0	1	3	2	0	11
<b>TOTAL</b>	598	437	625	556	602	753	715	595	610	5491

**TOWN ELECTION APRIL 5, 1994**

\*Candidate for Re-election

**PLANNING BOARD 3 Year Terms (3)**

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
Blanks	563	468	553	531	563	667	667	559	614	5185
Robert J. Galejs	229	149	257	251	222	304	286	240	347	2285
Christine A. Gleason*	308	260	421	325	347	474	440	366	315	3256
James P. Good*	341	218	314	298	334	385	315	286	285	2885
Kim J. MacKenzie*	348	216	325	259	337	406	374	298	265	2828
Write-In	3	0	3	2	1	0	2	0	2	13
Misc	2	0	2	2	2	4	1	7	1	21
<b>TOTAL</b>	1794	1311	1875	1668	1806	2259	2145	1785	1830	16473

**SEWER COMMISSION 3 Year Term (1)**

Blanks	193	108	161	155	198	208	221	174	219	1637
George F. Abely*	402	328	462	397	401	542	490	417	388	3827
Write-In	1	0	1	2	3	1	3	2	3	16
Misc	2	1	1	2	0	2	1	2	0	11
<b>TOTAL</b>	598	437	625	556	602	753	715	595	610	5491

**CEMETERY COMMISSION 3 Year Term (1)**

Blanks	177	125	178	159	193	212	202	167	206	1619
Jean R. McCaffery	415	311	444	397	409	539	511	425	404	3855
Write-In	1	0	3	0	0	1	1	1	0	7
Misc	5	1	0	0	0	1	1	2	0	10
<b>TOTAL</b>	598	437	625	556	602	753	715	595	610	5491

**QUESTION 1**

Blanks	80	64	68	77	69	95	69	79	84	685
Yes	413	298	462	387	431	527	532	410	409	3869
No	105	75	95	92	102	131	114	106	117	937
<b>TOTAL</b>	598	437	625	556	602	753	715	595	610	5491

TOWN ELECTION APRIL 5, 1994

\*Candidate for Re-election

\*\* Actual Names Listed As Write-Ins—See Town Clerk's Official Results Filed in Office

TOWN MEETING REPRESENTATIVES PRECINCT 1		TOWN MEETING REPRESENTATIVES PRECINCT 2		TOWN MEETING REPRESENTATIVES PRECINCT 3	
SIX 3 YEAR TERMS		SIX 3 YEAR TERMS		SIX 3 YEAR TERMS	
NAME		NAME		NAME	
Blanks	1785	Blanks	1044	Blanks	1835
John B. Sousa Jr	331	William F. Dalton *	307	Gerald J. Lyons*	378
Jean B. Rook*	302	Linda H. Dalton*	280	Kathryn M. Fisher*	362
James P. Good*	314	Catherine L. Turley*	226	Douglas L. Wright*	363
William L. Harvey III*	280	Jesse C. Foster*	264	Thomas E. Moran*	380
Richard G. Allison*	267	Francis M. Conlin*	246	Christopher T. Garrahan*	336
Frances T. McDougall*	300	Timothy M. Carey	240	Cathy Hutchinson (Write-In Candidate)	45
Write-Ins**	3	Write-Ins**	12	Roy Perry	35
Misc	4	Misc	3	William Gillet	5
TOTAL	3586	TOTAL	2622	Write-Ins**	11
				Misc	0
				TOTAL	3750

TOWN MEETING REPRESENTATIVES PRECINCT 4		TOWN MEETING REPRESENTATIVES PRECINCT 5		TOWN MEETING REPRESENTATIVES PRECINCT 5	
SIX 3 YEAR TERMS		SIX 3 YEAR TERMS		ONE 2 YEAR TERM	
NAME		NAME		NAME	
Blanks	1188	Blanks	1888	Blanks	207
George A. Ripson Sr	250	Kathleen F. Hillman*	323	Barbara H. Ward	377
Linda J. Allen*	253	Glen R. Thoren*	301	Write-Ins**	18
Kay E. Roberts*	241	Michael N. Sockol*	282	Misc	0
Joel M. Kamp*	166	Evelyn S. Thoren*	299	TOTAL	602
Gerald W. Facht*	211	David F. McLaughlin*	344		
William D. Martin*	193	Robert Hall	98		
Beverly A. Kollokian*	153	Wendy Marks	46		
Cheryl L. O'Sullivan	225	Jennifer Ferreira	5		
Donald C. Stayman	184	Peter Patsouras	3		
Dolores A. Blomgren	267	Write-Ins**	16		
Write-Ins**	1	Misc	7		
Misc	4	TOTAL	3612		
TOTAL	3336				

TOWN ELECTION APRIL 5, 1994

\*Candidate for Re-election

\*\* Actual Names Listed As Write-Ins--See Town Clerk's Official Results Filed in Office

TOWN MEETING REPRESENTATIVES PRECINCT 6		TOWN MEETING REPRESENTATIVES PRECINCT 7		TOWN MEETING REPRESENTATIVES PRECINCT 8	
SIX 3 YEAR TERMS	NAME	SIX 3 YEAR TERMS	NAME	SIX 3 YEAR TERMS	NAME
	Blanks	2185	Blanks	1629	Blanks
	M. Elizabeth Marshall*	432	Barbara J. Scavezze	376	Deborah Villano
	Earl C. Burt*	426	Susan J. Gates	433	Gail E. Poulten*
	Ruth K. Delaney	518	Leonard W. Doolan III*	411	Samuel Poulten*
	David J. McLachlan*	417	Dwight M. Hayward*	415	Kathleen A. Neild
	Steven B. Hadley*	437	Carol A. Stark*	352	Bernice F. Poulten*
	Daniel Franz (Write-In Candidate)	41	David A. Carpenter*	345	Diedre Dufour (Write-in Candidate)
	Mary Anne Paresky	19	Bruce C. Foutar	317	Dolores Maguire
	James R. Doutszewicz	8	Write-In**	8	Write-In**
	Write-In**	20	Misc	4	Misc
	Misc	15	TOTAL	4290	TOTAL
	TOTAL	4518			3570

TOWN MEETING REPRESENTATIVES PRECINCT 6		TOWN MEETING REPRESENTATIVES PRECINCT 7		TOWN MEETING REPRESENTATIVES PRECINCT 8	
SIX 3 YEAR TERMS	NAME	SIX 3 YEAR TERMS	NAME	SIX 3 YEAR TERMS	NAME
	Blanks	2185	Blanks	1629	Blanks
	M. Elizabeth Marshall*	432	Barbara J. Scavezze	376	Deborah Villano
	Earl C. Burt*	426	Susan J. Gates	433	Gail E. Poulten*
	Ruth K. Delaney	518	Leonard W. Doolan III*	411	Samuel Poulten*
	David J. McLachlan*	417	Dwight M. Hayward*	415	Kathleen A. Neild
	Steven B. Hadley*	437	Carol A. Stark*	352	Bernice F. Poulten*
	Daniel Franz (Write-In Candidate)	41	David A. Carpenter*	345	Diedre Dufour (Write-in Candidate)
	Mary Anne Paresky	19	Bruce C. Foutar	317	Dolores Maguire
	James R. Doutszewicz	8	Write-In**	8	Write-In**
	Write-In**	20	Misc	4	Misc
	Misc	15	TOTAL	4290	TOTAL
	TOTAL	4518			3570

TOWN MEETING REPRESENTATIVES PRECINCT 9		TOWN MEETING REPRESENTATIVES PRECINCT 9	
SIX 3 YEAR TERMS	NAME	ONE 2 YEAR TERM	NAME
	Blanks	1605	Blanks
	Edward A. Cady*	264	John G. Harrington
	Henry T. Emmet*	247	Write-In**
	Robert C. Morse	393	Misc
	Steven Arthur Consalvi	322	TOTAL
	Donald L. Elias*	259	610
	C. Thomas Christiano*	281	
	Paul J. Tower*	278	
	Write-In**	4	
	Misc	7	
	TOTAL	3660	

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	C. Thomas Christiano*	281	
	Paul J. Tower*	278	
	Write-In**	4	
	Misc	7	
	TOTAL	3660	

## ANNUAL TOWN MEETING APRIL 25, 1994

The Annual Town Meeting was called to order at the Senior Center by the Moderator Dennis E. McHugh at 7:40 PM, who recognized the presence of a quorum. There were 152 Town Meeting Representatives present. He went over the various procedures and pointed out the fire exits.

The Moderator then asked for a moment of silence in honor of Arthur Bennett, Charles Marderosian, Elizabeth Ferreira. These individuals had served the Town in various capacities, and had passed away since the October meeting.

Friday, April 29th is Student Government Day at the High School. The Moderator explained that the Students were in attendance at this meeting and that he would read the individual names and offices and when he was done reading the Students are to rise in order to have the Town Meeting acknowledge them. The Students are as follows:

State Representative	Mike Costa
Selectmen	Louie Distasi Kerry Ducharme Gregory Mara Julie McCusker Ben Roberts
Board of Health	Matthew Metivier Tricia Metz Jennifer Pattison
Police Chief	Kiat McLaughlin
Ass't Police Chief	Eric Dishman



School Committee	Christina Eagan Jill Molony Erik Olsson Kater Petersen April Watts
State Senator	Andrea Hamwey
Town Manager	Eric Horndahl
Treasurer/Tax Collector	Ellen McCabe
Finance Committee	Matt Amerson Rebecca Deer Lynn Hyatt Peter Kalpas
Supt. of Schools	Danielle Demers
Housing Authority	Scott Richard Steve Rigazio Aaron Robinson
Council on Aging Director	Christina Tsandikos
DPW/Town Engineer	Marti Fonbing
Planning Board	Jeremy Davis Tony Silvia Jeff Thompson
Building Inspector	Michael Gavin
Veteran's Agent	Ali Bisset
Cemetery Commission	Adam DeYoung Sue Emanouil Tammy Rager
Town Clerk	Theresa Daly
Constable	Brendan Ahern

Board of Assessors	Adriano Agostino Donata Jerome Chris Parke
Supt. of Streets	Charles Hillman
Wiring Inspector	James Rines
Supt. of Public Bldgs.	William Allen
Library Trustee	Rebecca Morse
Sewer Commission	Matthew Caffelle Chrissi Crow Chad McMurrer

The Town Meeting Body proceeded to give the students a round of applause.

The Moderator asked permission from the Body to allow the following non-residents to speak from time to time. These individuals have information concerning certain articles which may be necessary to hear. Ken DiNisco from DiNisco, Kretsch and Associates an architect for the Center School article. Bernie DiNatalie Director of Technology and Adam Wasylyshyn, Director of Data Processing, may speak on any school articles. Robert A. Goober, Project Manager from Weston and Sampson Engineering, may speak on any Sewer articles. The Moderator asked for a show of hands, motion carried, unanimously.

Selectman Robert P. Joyce moved to waive the reading of the Constable's return of service and the posting of the warrant be waived. Motion carried, unanimously, by a show of hands. Selectman Joyce moved to waive the reading of the warrant. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 1 Selectman Robert P. Joyce moved to hear reports of the Town Officers and Committees. Chairman of the Board of Selectman Roger Blomgren explained that this has been done at past meetings, The State Senator and State Representative have been invited by the Board of Selectmen to come to the Annual Town Meeting and report on the activities that occurred during the year. State Senator Lucile Hicks came forward and gave a report of the various bills that have passed or are pending. The money raised from the revenue taxes on cigarettes and the child support reform bill are areas that have benefited Chelmsford greatly. She also explained that the local aid deadline of June 1, 1994, for any state funding concerning the 64% reimbursement from the state for renovations of an Education Facility, has been extended to 1995. Selectmen Blomgren announced that State Representative Carol Cleven was unable to be at the meeting tonight due to sickness.

UNDER ARTICLE 2 Town Manager Bernard L. Lynch moved that the Town vote to transfer and appropriate from available funds the sum of \$300,000.00 for the purpose of funding Line Item 29 Undistributed Expenses - Employee Benefits of the 1994 Fiscal Year Budget.

Bernard Lynch explained that this article concerns the employees health insurance. He had estimated a lower amount when planning the previous budget, this amount was needed to fund the cost, it would come from free cash. He made a presentation which showed the amounts paid by the various surrounding towns for their employees. Questions were asked concerning the increased cost. The Town Manger explained that there are more retirees this year, plus the early retirement program of last year. Also due to the economic constants, many spouses of Town Employees were laid off or retired. As a result more Town Employees take advantage of being under the Town's plan, either as a single or family member. The Moderator asked for the Finance Committee's recommendation. Chairman Dwight Hayward, said that the Finance Committee recommended

the article. Chairman Roger Blomgren said that the Board of Selectmen were in favor of the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

UNDER ARTICLE 3 Town Manager Bernard L. Lynch moved that the Town vote to borrow the sum of \$6,093,399 for the purpose of renovating the Center School for use as an Educational Facility contingent upon approval of state funding to reimburse the Town 64% of the principal and interest expended on the renovation.

Bernard Lynch explained that due to this being a municipal building it is necessary for him to bring this article forward. The School Department has and will make a extended presentation stating the purpose of the article. Dr Richard Moser, Superintendent of Schools came forward and proceeded to explain the article. On his statement of need he showed statistics reflecting the present enrollment and predictions of future up to the year 1999. According to predictions it is expected that 6,148 students will be enrolled through out the system. He gave information showing the present building capacity for all the schools, which included the various capacity for the Parker, McCarthy and High School. He explained the figures shown in the cost of the Center School renovating and listed the items that were not considered in the original study done in 1993, which said that the cost would have been \$841,400. --now the 1994 study reflects the cost of \$6,108,399. a difference of \$5,266,999.

Dr Moser then asked Ken DiNisco, Architect for the firm who has prepared the renovation plans of the school to address the body. He explained that the school was built in 1955 with twenty four classrooms, administration area, bathrooms, teacher's area, health area, cafeteria, on lower level. The two story portion consisted of a kitchen, cafeteria facing the rear. Since 1981 the building has been modified to fit the various needs of the Wang Child Care, and the present Lighthouse Private School which have occupied the premises. In order to return to the



public school building from a private school building structural changes will have to be made through out the building. Classrooms have been made smaller and will have to be returned to the original size. A 6,000 square foot addition will be constructed to the already well constructed 50,000 square foot size building. This would hold the additional classrooms that were not required in 1955. Music rooms, computer rooms, etc. This would house an elevator, thus making the building completely handicap accessible. An expanded parking area will be made. He showed a presentation which reflected the costs of the project. The state would be paying 64% or \$3,899,775. The Town's portion or 36% would be \$2,193,623. paid. Construction would begin in 1998. If this is not applied for by June 1st then there would be no guarantee of any state reimbursement.

School Committee member, Judy Mallette went over the restrictions involved. June 1, 1994 is the actual deadline for making application in order to receive 64% reimbursement. August 30, 1994 notification from Department of Education approval. June of 1998 begin construction. Building a new school is not an option. The State will not fund any other type of reimbursement for any other building because the Center School is owned by the Town. Also the State requires a fifteen acre site for any new school, which, the Town does not have.

Town Manager Bernard Lynch explained the Bonding process. The project would require two bonds. One which would be paid for in five years. This would be for the architect fees and services that must be paid at the beginning of the project in the amount of \$350,000. And another for the construction costs of \$5,750,000., which would be paid off in ten years. This is an affordable project. The impact on the tax rate for the first year of the construction bond would represent roughly 20 cents on the tax rate. The architectural bond would be just under 2 cents on the tax rate. The ten year time frame

was chosen even though it is a rapid payment plan, in order to maintain the present high bond rating. It is estimated that the interest rate will be 6% which is a reasonable and conservative figure.

Numerous questions were asked, and a lengthy discussion took place. Judy Mallette again stated that in order to be guaranteed a definite 64% reimbursement which would include the principal and interest it must be done by June 1st. If done after that date then the state won't act on the application until 1996, at which time a new schedule will be issued for reimbursement at an unknown percentage rate. If not done and property is sold off, the Town must wait ten years for any type of reimbursement for any new or old construction or additions. Janet Dubner questioned who maintained the building now? Bernard Lynch explained that because it is leased through the Town, the Town maintains the property. Why was there a difference in the two reports. Due to the different requirements being met. The State was being more restrictive on the requirements. Sam Poulten questioned the lease terms. It was his understanding that while the building was being leased any renovations had to be temporary because at the end of the lease it had to be returned to the original state. Bernard Lynch said that as far as he knew this was not in the terms. More discussion took place. The Moderator asked for the Finance Committee's recommendation. Chairman Dwight Hayward said that the Finance Committee fully recommended the article. Selectman Roger Blomgren said that a majority of the Board of Selectmen were in favor of the article. Jeff Stallard requested that the Selectmen poll their votes. Selectmen Brem, Lawlor and Joyce were in favor of the article. Selectmen Blomgren and Dalton were against the article. Robert Hall spoke against the article. Carl Olsson, Chairman of the School Committee said that the Board has many restrictions due to proposition 2 1/2 and the School Mandate bill. More discussion took place. Bradford Emerson moved the question. The Moderator asked for a show of hands, motion carried. The Moderator then asked for a show of hands on the article.



Cheryl Warshafsky requested a roll call vote. She felt that the Representative should be accountable to their constituents. The Moderator asked that the following tellers come forward and conduct a hand count:

Dorothy Frawley, Patricia Plank, Lucy Simonian, Jean Horgan. Yes 33 a majority of 40 is needed. The motion for a roll call is denied. The Moderator then asked for a show of hands on the motion. Yes 111 No 36 2/3's required which is 98, the motion carried.

UNDER ARTICLE 4 Thomas Moran moved to withdraw this article. He will re-submit it for the Fall Meeting. He had been advised by Town Counsel that the wording of the article was in question. The Moderator asked for a show of hands, motion carried. The article read as follows: That the Town vote to protect and preserve the existing Town Common by prohibiting the building or placement of any additional structures on this important historical land.

Philip Currier moved to adjourned the meeting until Monday May 2, 1994. Due to the lateness of the hour and that the next article might be subject to a lengthy discussion. The Moderator explained that there is a Special Town Meeting posted to be held on Thursday April 28th. Philip Currier withdrew his motion to adjourn, then asked that the meeting be adjourned to Thursday April 28th, 1994 at 7:30 PM at the Senior Center. The Moderator asked for a show of hands, motion carried, unanimously. The meeting adjourned at 10:50 PM.

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Dennis E. McHugh,  
Moderator

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Mary E. St.Hilaire,  
Town Clerk

**WARRANT FOR  
THE SPECIAL TOWN MEETING  
APRIL 28, 1994**

MIDDLESEX, SS.

To the Constable, or any other suitable person of the Town of Chelmsford.

Greetings:

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the town meeting representatives of said Chelmsford to meet in the Senior Center, Groton Road, North Chelmsford, on Monday, the twenty-eighth day of April, at 7:30 p.m. o'clock in the evening, then and there to act upon the following articles, VIZ:

**For complete warrant information see original documents on file in the Town Clerk's Office.**

**SPECIAL TOWN MEETING  
APRIL 28, 1994**

The Special Town Meeting was called to order at the Senior Center by the Moderator Dennis E. McHugh at 7:35 PM, who recognized the presence of a quorum. There were 149 Town Meeting Representatives present.

Selectman Robert P. Joyce moved to waive the reading of the Constable's return of service and the posting of the warrant be waived. The Moderator asked for a show of hands, motion carried, unanimously. Selectman Joyce moved to waive the reading of the warrant. Motion carried unanimously, by a show of hands.

UNDER ARTICLE 1 Thomas Moran moved that the Town vote to have the town accountant provide quarterly financial reports to all precinct representatives. The reports would be structured the same as the annual town budget passed at town meeting. This report would be provided thirty days after each quarter and would show actual spending vs. the budget.

Thomas Moran explained the article. He felt that this would further help and educate the Town Meeting Representatives. It shouldn't be more than three pages long, have the same format as the budget book. There would be no mailing, it would be noted in the local newspaper and on cable when it would be available at the Town Office Building for pick up. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a show of hands on the article. Motion carried.

UNDER ARTICLE 2 Town Manager Bernard Lynch moved that the Town vote to raise and appropriate the sum of \$12,500.00 for the purpose of providing Senior Citizen Real Estate Tax Payment Vouchers for services rendered, pursuant to an agreement to be formulated by the Council on Aging and approved by the Town Manager.

Town Manager Bernard Lynch explained that this article should have been on the Annual Town Meeting warrant, but due to an oversight it wasn't. This is an annual article. Qualified citizens work a certain amount of hours and in lieu of payment a voucher is issued and applied towards their payment of real estate taxes. The program has been a successful one and he asked for support of the article. The Finance Committee recommended the article. The Selectmen were in favor of the article. A 2/3's vote is required. The Moderator attempted to obtain an unanimous vote. The following tellers were called forward and a hand count was taken: Dorothy Frawley, Patricia Plank, Jean Horgan, Lucy Simonian. The results Yes 116 No 1, 2/3's is 78 the article carried.

UNDER ARTICLE 3 Selectman Peter Lawlor moved to defer action on this article until after article 6. Selectman Lawlor explained that due to this being a petitioned article, more time is needed to obtain further information regarding the funding. The Finance Committee was in favor of tabling the article. The Moderator asked for a show of hands on the motion, motion carried.

UNDER ARTICLE 4 Brad Emerson moved to waive the reading of the article. The Moderator asked for a show of hands, motion carried, unanimously. The Moderator noted that the main motion reflects changes after the petitioner's meeting with the Planning Board. Attorney Joseph Shanahan who represents the Russell Mill Corporation, which is a local corporation owned and operated by the Finnegan and Katz families, who are town residents. They are proposing a real estate venture. As part of the proposal they are introducing by petition a zoning addition. It is not proposing to change the present zoning law, but to add a completely new section. To afford a alternative means of residential use, specifically it would be for senior living and or elder care projects. The situation arose about a year ago when Attorney Shanahan represented a client who was proposing the



congregate living facility on Summer Street. It was 160 plus units that had a common dining room, notions shop, barber shop, beauty shop for use of those who lived in the building. This is a new concept which started in California and has started to become a popular concept on this coast. Presently the only way this can be done is through the Board of Appeals through the Special Permit process, and if approved it continues on to the Planning Board for site plan approval. A problem arose with the Summer Street project. A suit was filed citing that it became a change in land use. A commercial piece of property was being used for a residential use. Any change such as this cited should come before the Town Meeting body for approval first. This litigation was resolved on the Summer Street project, however any future projects will be facing the same issue. Therefore rather than take his clients proposal which is the next article, to the Board of Appeals and face possible litigation and knowing that the Town Meeting body defeated an article last year which would have empowered the Board to grant use variances, it was decided to draft a new section of the bylaw. He cited that the surrounding towns of Bedford, Concord, Carlisle and Lexington already have this type of by-law. So the information was compiled from these four communities and is before the body tonight. As a result meetings with the Town Meeting Representatives, Board of Appeals, Town Counsel, and the Planning Board, four changes have been made to the article. Attorney Shanahan briefly went over the four changes. He indicated that the Planning Board's recommendation was based on the changes to be incorporated into the article, and requested that a vote be made on the article with the changes being part of the article. Dennis Ready moved to vote the article with the changes incorporated. Town Counsel James Harrington felt that a vote should be made on the article as it appeared in the warrant, then a vote on the amendments. He questioned the changes being made, he wasn't informed about all four changes, only three, and requested more information. The Moderator asked for the Finance Committee and Selectmen's recommendation. The Finance Committee recommended the article as it

appeared in the warrant book. The Board of Selectmen recommended the article. The Moderator then explained that he now had before him the main motion with the four changes incorporated and asked if there was any need for further discussion. Town Counsel again questioned the changes and wanted to know who initiated the changes and for what reason, because he was unaware about the Board of Appeals being eliminated from the process. Attorney Shanahan explained that he had made the changes concerning the Board of Appeals and waiting two years to return back to Town Meeting once denied. The Planning Board initiated the other two changes. The Moderator asked for a show of hands on the motion to amend. Motion carried. The article now reads as follows: James P. Good moved to amend the proposed Zoning By-law entitled "(Sec.) 4900. Senior Living and Elder Care Projects" from the form published in anticipation of the Planning Board public hearing on April 13, 1994 and set forth in the Warrant to a form which incorporates the recommendations made by the Planning Board after its public hearing was closed on April 27, 1994, and certain other revisions, as set forth on the attachment hereto.

### **[Sec] 4900. Senior Living and Elder Care Projects**

4910. Purpose. Senior Living and Elder Care Projects (SLECP) allow by special permit from the board of appeals a greater flexibility in development from the pattern otherwise permitted in Chelmsford, provided that an application for such use is approved by the Town Meeting. It is intended to encourage the preservation of open spaces while at the same time allowing a greater mixture of buildings, structures and uses with special attention given to the concerns of the ill and elderly. Attention also shall be given by the planning board as to whether site layout, number, type and size of buildings and structures constitute a suitable project for the neighborhood within which it is to be located and enhance the quality of living for the SLECP residents, the immediate neighborhood and the Town generally.



4920. Definitions.

4921. Nursing/Special Care Project. A project intended to provide the care of persons requiring daily attention by medical or nursing personnel or for reasons of ill health or physical incapacity.

4922. Hospital Project. A project where sick or injured persons are to be given medical and surgical care.

4923. Congregate Living Project. A project intended to provide private or communal lodging for persons requiring limited medical attention or supervision and who ordinarily are ambulatory. In addition to bed space such facilities may include semi-private or private food preparation facilities, common dining facilities and common semi-private or private bath and toilet facilities.

4924. Independent Living Project. A project intended to provide independent dwelling for a retired or elderly couple or individual. In addition to bedspace such facilities ordinarily would include private toilet, bath, food preparation facilities and a private dining area.

4925. Senior or Elder. Two or more persons sharing a household the older of whom is 50 years of age or over or a single person who is 50 years.

4930. Standards.

4931. Minimum Tract Size. Senior Living and Elder Care Projects shall be permitted upon a single tract in one ownership with definite boundaries ascertainable from a recordable deed or record plan which has an area of not less than twenty (20) acres, inclusive of wetlands and land situated within a Floodplain District.

Existing public or private ways need not constitute boundaries of the tract, but the area within such ways shall not be counted in determining minimum tract size.

4932. Permissible Density. In a Senior Living or Elder Care Project shall not exceed an average of fourteen (14) persons per acre, exclusive of wetlands and land situated within a Floodplain District and Common Open Space required under Section 4837 of this By-Law.

4933. Permitted Uses.

(a) Principal Uses:

- (1) Nursing/Special Care Project;
- (2) Hospital Project
- (3) Congregate Living Project;
- (4) Independent Living Project;
- (5) Day Care Center for senior or elderly persons;
- (6) Facilities for medical, rehabilitative, recreational, social and nutritional programs, dining rooms, kitchen facilities and laundry facilities; and
- (7) Any other uses permitted in a Residential District.

(b) Accessory Uses

Accessory uses incidental to the principal uses indicated above, including the following, provided that in all cases such accessory uses shall be for the benefit of the SLECP residents and retired or elderly persons and shall be limited in size and character necessary to serve such persons;

- (1) Limited administrative and professional offices which are required for the operation of any of the principal or accessory uses;

- (2) Lounge, snack bar and related kitchen facilities, barber shop, beauty parlor and pharmacy;
- (3) Facilities for the sale of services and merchandise; and
- (c) Places of public assembly, including auditorium and chapel facilities.

4934. **Frontage and Yard Requirements.** The minimum frontage for a SLECP tract shall be 150 feet. The minimum front yard setback for the tract shall be 100 feet. The minimum side and rear yard setbacks for the tract shall be 40 feet. No parking, building or other above ground structure, except for a freestanding sign as allowed under Section 3300 of this By-Law, shall be located within the front, side or rear yard setbacks of the SLECP tract. The setbacks, except for road or utility crossings, shall provide a continuous landscaped perimeter, provided that nothing shall prevent the erection of walls and fences.

4935. **Height.** The maximum height of any structure shall not exceed 35 feet.

4936. **Maximum Coverage.** The maximum permitted building coverage shall not exceed 15% of the land situated outside the Common Open Space and no more than 5% of the maximum building coverage may be used for accessory structures.

4937. **Common Open Space.**

All land within the SLECP tract which is not specifically reserved for the support of the SLECP facilities and which is not covered by buildings, roads, driveways, parking areas or service areas, or which is not set aside as private yards, patios, or gardens for residents shall be Common Open Space. The area of Common Open Space shall equal at least 25% of the total area of the SLECP tract and no

more than 50% of the minimum required Common Open Space shall be situated within the wetlands or Floodplain District. The Common Open Space shall have a shape, dimension, character and location suitable to enable its enjoyment and use for conservation or agricultural purposes by the residents of the SLECP. Provisions shall be made so that the Common Open Space is owned by the owners of the SLECP.

In all cases, a perpetual restriction of the type described in Chapter 184, Section 31 of the Massachusetts General Laws (including future amendments thereto and corresponding provisions of future laws) shall be recorded in respect to such Common Open Space. Such restrictions shall provide that the Common Open Space shall be retained in perpetuity for use by the residents in the SLECP for the purposes of conservation or agriculture. The restriction shall specifically prohibit the use of Common Open Space for all-terrain vehicles, snowmobiles, motorbikes, motorcycles and similar vehicles, except golf carts. It shall prohibit the construction of any above ground structures, buildings, road and paved areas, except for the construction and maintenance of bicycle, equestrian and foot paths or similar facilities intended to foster active recreation by the residents and a "recreation building" ancillary thereto.

4938. Parking. Except as provided in this section, all parking shall comply to the extent applicable with the provisions of Sec 3100. Off-street parking and loading.

(a) Nursing/Special Care or Hospital Project. One parking space for every sleeping room for single or double occupancy or where not divided into such rooms one parking space for each two beds.

(b) Congregate Living Project. One parking space for each 20 beds.

- (c) Independent Living Project. One parking space fore each dwelling unit.
- (d) Employees, One Parking space for each three employees which can be reasonable expected at any one time on the premises.
- (e) Public Assembly. One parking space for each four seats of rated capacity in the largest place designate for regular use as a place of public assembly.
- (f) Visitors. One parking space for each 20 residents in the congregate living or independent living facilities.

#### 4939. Procedure for Approval.

##### (a) Town Meeting Approval

- (1) Any person who desires a special permit from the board of appeals for a SLECP shall first present the proposed SLECP to the town meeting for approval.

- (i) Presentation. The presentation to the Town Meeting shall contain, but not be limited to, the following information:

- the SLECP name (If any);
- Preliminary site layout, which shall contain the boundaries, of the SLECP tract, proposed structures, drives, parking, landscaping, screening, fences, walls, walks and outdoor lighting.
- Preliminary topography and drainage plan (s);



- Preliminary utility and landscaping plan (s);
  - Preliminary architectural plan (s)
- (ii) Approval. NO SLECP shall be approved by the Town Meeting except by a two thirds vote of those present and voting.
- (2) No proposed SLECP which has been unfavorably acted upon by the town meeting shall be considered by the Town Meeting within two years after the date of such unfavorable action.
- (3) After approval by the Town Meeting, including such cases where Town Meeting approval has been deemed to have been granted, an application shall be submitted to the board of appeals for a special permit in accordance with all the procedures for approval hereinafter set forth. A special permit shall be issued only if the board of appeals shall find that the plans submitted to it conform substantially to the terms of the approval granted by the Town Meeting and provided further that such permit shall be issued in conformance with the provisions of this By-Law. the board of appeals may, in its discretion, permit minor deviations from the preliminary application as approved by the Town Meeting so long as it finds that such deviations are not substantially inconsistent with the Town Meeting approval.

(b) Application to Board of Appeals.

After approval by the Town Meeting in accordance with Subsection 4939 (a), any person who desires a special permit for a SLECP shall submit a application in writing in such form as the board of appeals may require which shall include the following:



- (1) A development statement including a petition, a list of parties in interest with respect to the SLECP tract, the names and specific functions of the development team and a site evaluation statement. The statement shall set forth the development concept in detail, including in tabular form the number of facilities, type, estimated resident population, size (number of bedrooms, floor area) ground coverage, the area of the SLECP and Common Open Space, specifying the portions of each which is situated within wetlands or Floodplain District as a percentage of the total area of the SLECP tract and a development schedule

for all site improvements together with copies of all proposed instruments, including the Common Open Space perpetual restriction.

- (2) Development plans bearing the seal of a Massachusetts Registered Architect, Registered Civil Engineer or similar professional as appropriate and consisting of:
  - (i) Site Plans and Specifications showing all site improvements and meeting, to the extent applicable, the requirements set forth for a Definitive Plan in the Subdivision Rules and Regulations of the Planning Board and/or Site Plan in section 1420 of this By-Law.
  - (ii) Site perspective, section, elevations and typical floor plans;

(iii) Detailed plans for disposal of sanitary sewer and surface drainage; and

(iv) Detailed plans for landscaping.

(3) The Board of Appeals shall, within ten days of receipt of an application under Section 4900, refer the application to the Planning Board, Conservation Commission, Department of Public Works, Board of Health and Building Inspector for written reports and recommendations and no decisions shall be made until such reports are returned or 35 days have elapsed following such referral without receipt of such reports.

(4) Planning Board Report and Recommendation.

The Planning Board shall review the petition and plans and shall submit in writing to the board of appeals its report and recommendations relating to the proposed development, including at least the following:

(a) An evaluation of the natural terrain of the SLECP tract and surrounding areas and of the neighborhood in which the tract is situated.

(b) An evaluation of the proposed development, including the design and use of buildings, roads, utilities, drainage, and of the open spaces of pedestrian and vehicular circulation of the location and adequacy of parking and of the provisions for grading, landscaping and screening.

- (c) Its opinion as to whether the proposed site layout, number, type, size and configuration of housing and other structures constitute a suitable development for the neighborhood within which it is located.
  - (d) The effect of the proposed layout on the town's existing roadways, water supply and sewage disposal facilities.
  - (e) The statement that the applicant's plans comply, as applicable, with the Subdivision Rules and Regulations and/or site plan review requirements of the planning board or, wherever such plans do not comply, a statement of the respects in which they do not so comply.
  - (f) Recommendations for the granting or denial of the Special Permit, including recommendations for modifications, restrictions or requirements to be imposed as a condition of granting the Special Permit.
- (5) Conservation commission's Report and Recommendations.

The Conservation Commission shall review the petition and plans and shall submit in writing to the Board its report and recommendations upon the degree to which the proposed project enhances the conservation of significant environmental qualities, including at least:

- (a) An evaluation and opinion upon the degree to which the project itself affects critical environmental areas.

(b) An evaluation and opinion upon the degree to which the Common Open Space conserves:

(i) Critical environmental areas and provides a valuable outdoor resource:

(ii) Enhances the long-term conservation of critical environmental areas unique natural features, scenic vistas or potential for existing farmland; or

(iii) Provides a valuable addition to the open space resources of the Town

(6) Board of Appeals Grant.

A Special Permit may be issued under this Section only if the board of appeals finds that the SLECP conforms to the requirements and is in harmony with the general purpose and intent of this Section, and that the site layout, number, type and size of buildings and structures constitute a suitable development for the neighborhood in the vicinity of the SLECP. If a Special permit is granted the Board of Appeals may impose as a condition thereof that the installation of municipal services and construction of interior drives within the SLECP shall comply, to the extent applicable, with the requirements of the Subdivision Rules and Regulations of the Planning Board, and may require sufficient security to ensure such compliance and the completion of planned recreational facilities and site amenities and may impose such additional conditions and safeguards as public safety, welfare and convenience may require, either as recommended by the Planning Board or

Conservation Commission or upon its own initiative. The Board of Appeals shall give due consideration to the reports of the Planning Board and Conservation Commission and if the decision of the Board of Appeals differs from the recommendations of the Planning Board or Conservation Commission, the reasons therefor shall be stated in writing.

The Board of Appeals, as a condition of a Special Permit issued under Section 4900, shall impose appropriate limitations and safeguards to insure the minimum age requirement and maximum permissible density shall be maintained within the SLECP in perpetuity. Such limitations and safeguards may be in the form of deed restrictions, resale monitoring, requirements for age verification of purchasers and/or tenants, rent level and condominium fee penalties and the like.

(c) Application to Planning Board.

After approval by the Town Meeting in accordance with Subsection 4930 (a) and the issuance of a special permit by the Board of Appeals in accordance with Subsection 4939 (b), any person proposing a SLECP shall then submit and application in writing to the Planning Board for site plan review and the Planning Board shall process and act upon said application in accordance with the provisions of Section 1400 of the by-law.



AND ADDING A NEW SECTION TO THE RESIDENTIAL USED SET FORTH UNDER SECTION 2300 AS FOLLOWS:

Residential Uses

Single Family Dwelling:

P P P P O O O O O O O O O O

Two Family Dwelling:

O O P P O O O O O O O O O O

Multifamily Dwelling:

O O O P B O O O O O O O O O O

Conversion of Dwellings:

(see sec 2560 O B A P B A O O O O O O O O O O O O

Boarding Houses:

O O P O O P O P O O O O O O

Mobile Home:

O O O O O O O O O O P(6)O O O

Cluster Development:

PB PB O O O O O O O O O O O O

Senior Living and

Elder Care Projects:

O B A B A B A B A B A O B A B A O O O O

A lengthy question and answer period took place. David McLachlan, Glenn Thoren, Barbara Scavezze, Dean Camerias, George Merrill, Paul Gleason, Chris Garrahan, questioned the acreage, the age of 50, professional review of the by-law, taxes to be paid if a non profit group builds a complex. Bob Morse research the other communities where the by-law has been passed and shared the information. 95% of the by-law comes from the Town of Bedford by-law, which was done for one specific project. Some of the sections in the proposed article were changed from those passed in the other Towns. He felt that the Town should be careful of passing a by-law that would allow over building on limited acreage. William Dalton felt that the Board of Appeals was more qualified than the Representatives when it came to reading and understanding the



information, and that they should be the ones who vote and make a recommendation not the Town Meeting Body. He asked for Town Counsel's opinion on what would be in the best interest of the Town. James Harrington, Town Counsel came forward and said that he was troubled by the removal of the need to go to any Town Board before Town Meeting. He was troubled that he was not asked for his review of the by-law, and the fact that the Planning Board should be the ones who study, prepare, and present to the Body any major zoning by-law, not a developer. Samuel Poulten moved to amend the article with the wording: To require that Elder Care/Senior Living projects first be presented to the Zoning Board and Planning Board for their recommendations prior to action by Town Meeting. James Sousa cautioned the Body that they should concentrate on the by-law, not who was going to review any project. If this by-law passes this is how the procedure will be followed, regardless who recommends whatever. The Moderator asked for the Finance Committee's recommendation. The Finance Committee recommended the motion to amend. The Board of Selectmen also recommended the motion. The Moderator asked for a show of hands, motion defeated. Thomas Welch spoke in favor of the article. Michael Sokol moved the question to stop debate. The Moderator asked for a show of hands, motion carried. The Moderator asked for the Finance Committee's recommendation on the article. The Finance Committee did not recommend the article. The majority of the Board of Selectmen did not recommend the article. James Good Chairman of the Planning Board read the Planning Board's recommendation. The Planning Board held a Public hearing on April 13, 1994 on the above mentioned article. At the meeting of April 27, 1994, the Planning Board voted (6-1) to recommend an amendment to the Town of Chelmsford Zoning by-laws by adding a new section under Section 4900 Senior Living and Elder Care Projects, as amended. The Planning Board will only make this recommendation based on a new provision being included. They recommend that under Section 4939 Procedure for Approval, (b) Grant, the following restrictions are added to insure the future availability of

these units for occupancy by residents 50 years or older, be added. The Planning Board recommended the addition as follows:

The Board of Appeals, as a condition of a Special permit issued under Section 4900, shall impose appropriate limitations and safeguards to insure the minimum age retirement and maximum permissible density shall be maintained within the SLECP in perpetuity. Such limitations and safeguards may be in the form of deed restrictions, resale monitoring, requirements for age verification of purchases and/or tenants, rent level and condominium fee penalties and the like. The Moderator asked for a show of hands on the article as amended. Motion defeated.

UNDER ARTICLE 5 Chairman of the Planning Board James Good moved that the Town vote to approve an Independent Living Project under section 4900 of the Zoning By-law to be developed on a parcel of land, containing approximately 21.80 acres, situated on the easterly side of Mill Road.

James Good Chairman of the Planning Board, moved to withdraw this article due to the defeat of the previous article. The Finance Committee and the Board of Selectmen were in favor of the withdrawal. The Moderator asked for a show of hands, motion carried.

UNDER ARTICLE 6 Selectman Robert Joyce moved that the Town vote to authorize the Board of Selectmen to acquire in fee simple the land with the buildings and trees thereon by purchase, eminent domain, or otherwise the property located at 24 Central Square, Chelmsford, Massachusetts, and further described in the deeds recorded in the Middlesex North District Registry of Deeds in Book 992, Page 429 and Book 1018, Page 163; for the purpose of providing municipal parking and to see if the Town will vote to borrow the sum of \$101,000.00 to defray all necessary costs, fees and expenses in

connection with the acquisition of said land and for paying any damages which may be awarded as the result of any such taking.

Town Manager Bernard Lynch explained that this property is located in Central Square. The Board of Selectmen had voted a year ago to remove parking spaces in front of the bank. By purchasing or taking the property by eminent domain, additional parking can be regained for the businesses located in the square.

A number of Representatives spoke against the article. The concern was of taking down the building when it could be possibly sold to someone who would be willing to refurbish it. There is parking within the area, however, there is question about liability. Robert Joyce said many of the business people express the need for additional parking. Businesses are leaving the square and going else where. He asked for support of the article and added that the town could float a five year bond and install meters to help defray the costs. The Moderator asked for the Finance Committee's recommendation. The Finance Committee was against the article. Chairman Dwight Hayward said that the committee felt it was an expensive parking lot. The Board of Selectmen voted four to one in favor of the article. More discussion took place. Henrick Johnson spoke in favor of the article. Matthew Doyle moved the question. The Moderator asked for a show of hands, motion carried, unanimously. The Moderator asked for a show of hands, motion defeated.

Michael Sokol moved to adjourn the Special Town Meeting and the Annual Town Meeting to Monday May 2, 1994 to the Senior Center at 7:30 PM. The Moderator asked for a show of hands, motion carried. The meeting adjourned at 10:55 PM.

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Dennis E. McHugh,  
Moderator

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Mary E. St.Hilaire  
Town Clerk

**ADJOURNED SPECIAL  
TOWN MEETING  
MAY 2, 1994**

The Adjourned Special Town Meeting was called to order at the Senior Center by the Moderator Dennis E. McHugh at 7:35 PM, who recognized the presence of a quorum. There were 150 Town Meeting Representatives present.

The Moderator explained that the first order of business was to be article three, which had been tabled and to be acted upon at the conclusion of article six.

UNDER ARTICLE 3 W. Allen Thomas moved that the Town vote to transfer the sum of \$5,000.00 from available funds from unexpended bonds under Article 13 of the Annual Town Meeting of 1988 for the purpose of preparing plans and specifications for renovating the girls locker room facilities at Chelmsford High School to more closely reach parity with the boys locker room facilities Chelmsford High School, said contracts to be made under the supervision of the Athletic Task Force Committee.

James Moriarty of the Athletic Task Force explained the article. When the School was built in 1973 the locker rooms were installed, however sometime on or about 1980, the boys locker room was upgraded. There is a definite need for the upgrade. The Task force is asking for \$5,000.00 at this time in order to make a complete study of the total expense. They will present a report with figures and plans at the October meeting and at which time make a request for the amount of monies needed. Town Manager Lynch explained that this was going to be a capital planning article, but instead withdrew the project for now and will deduct the \$5,000. from the actual amount when the final figure is determined. A numerous amount of questions were asked. Michael Sokol moved the question. The Moderator asked for the recommendation from the Finance Committee. The Finance Committee was in favor of the article. The Board of Selectmen supported



the article. The Moderator asked for a show of hands on the motion to stop debate. Motion carried, unanimously. The Moderator then asked for a show of hands on the article, motion carried, unanimously.

UNDER ARTICLE 7 Town Manager Bernard Lynch moved that the Town vote to transfer the sum of \$95,000. from Line Item 31, Interest to amend FY94 Budget by increasing Line Item 29, Undistributed Expenses.

Bernard Lynch explained that this amount is for the Middlesex County Retirement System. The Finance Committee and the Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

Seeing that there was no further business at hand, the Moderator adjourned the Special Town Meeting sine die at 8:10 PM.

The Adjourned Annual Town Meeting reconvened at 8:10 PM

UNDER ARTICLE 5 Chairman of the Sewer Commission John Emerson Jr moved that the Town vote to amend the Chelmsford Home Rule Charter under part VIII Transitional Provisions, Section 8-5 (1) Time of Taking Effect, by deleting the following:

- (1) The Sewer Commission shall cease to exist and be dissolved on January 1, 2005, and all duties, powers, functions and assets shall be assigned to the department of public works or its successor agency.

and add the following as Part VIII, Section 8-5 (1):

- (1) The Sewer Commission shall cease to exist and be dissolved upon completion of the sewer project at which time all duties, powers, functions and assets shall be assigned to the department of public works or its successor agency.

Chairman of the Sewer Commission, John Emerson explained the purpose of the article. The Commission felt that they should stay elected and in control until the completion of the entire sewer project. To date 43% of the town wide project is completed. Once the project is completed over 68% of the Town will be sewerred. The remaining areas to be sewerred include:

The Westlands, Freeman Lake Area, Westford St. Area, North Road Area, East Chelmsford, Hart Pond, and approved petitioned areas.

Any monies for projects have to be requested so far in advance of the actual construction of a phase that an elected board has more clout on the Federal or State level when the time comes for requesting funding. He further explained that by being an elected board vs an appointed board more accountability is expected by the taxpayers. An elected board has control over the fee's etc. An appointed Board would not necessarily have this control. This would require a question to be put on the April 1995 Town Ballot.

A numerous amount of questions were asked. One was why not just extend the time period for another five or ten years? It was explained that this required a change to the charter so it would make more sense to dissolve the commission when everything was done rather than have to keep coming back amending the charter and putting a question on the ballot. The Moderator asked for Finance Committee's recommendation. The Finance Committee recommended the article. The Board of Selectmen recommended four in favor to one absent on the article. Many Representatives spoke in favor of the article. State Laws are going to become more strict regarding septic systems and the need is there to keep the Commission. Edward Marshall moved the question to stop debate. The Moderator asked for a show of hands, motion carried, unanimously. The Moderator attempted for a vote by way of a show of hands, a 2/3's vote is required, the



following tellers came forward and conducted a hand count: Dorothy Frawley, Patricia Plank, Lucy Simonian, Jean Horgan. Yes 126 No 8 2/3's is 89 the motion carried.

UNDER ARTICLE 6 Christopher Garrahan moved that the Town vote to amend the General By-laws Article XI General Wetland By-Law Section 1. Applications by deleting the last sentence of the second paragraph and inserting the following in its place:

"Provided however that the construction of any building as defined herein on any lot having an area of 40,000 square feet or more, shall be prohibited within fifty (50) feet of any bank, fresh water wetland, beach, flat, marsh, meadow, bog, swamp, bordering on any estuary, creek, river, stream, or lake or any land under said waters and any parking lot containing 10 or more parking spaces on any lot having an area 40,000 square feet or more, shall be prohibited within twenty-five (25) feet of any bank, fresh water wetland, beach, flat, marsh, meadow, bog, swamp, bordering on any estuary, creek, river, stream, or lake or any land under said waters."

The Finance Committee and the Board of Selectmen were in favor of the article. David McLachlan of the Conservation Commission, moved to amend the article by changing the section which says twenty-five (25) feet to read fifty (50) feet of any bank, fresh water wetland etc. David McLachlan explained the amendment. Presently a parking lot run off is more damaging then a run off from a building. Glenn Thoren supported the amendment. Robert Joyce asked how the rest of the Conservation Commission felt about the amendment. Christopher Garrahan said that enforcement may be difficult. John Harrington spoke against the amendment. The Moderator asked for the Finance Committee's recommendation. The Finance Committee was in favor of the amendment. The Board of Selectmen supported the amendment. The Moderator asked for a show of hands on the motion to

amend, motion carried. He then asked for a show of hands on the article as amended, motion carried and reads as follows:

To see if the Town will vote to amend the General By-laws Article XI General Wetland By-Law Section 1 Applications by deleting the last sentence of the second paragraph and inserting the following in its place:

Provided however that the construction of any building as defined herein and any parking lot containing 10 or more parking spaces on any lot having an area of 40,000 square feet or more, shall be prohibited within fifty (50) feet of any bank, fresh waters wetland, beach, flat, marsh, meadow, bog, swamp, bordering on any estuary creek, river, stream, or lake or any land under said waters.

UNDER ARTICLE 7 Christopher Garrahan moved that the Town vote to amend the General By-laws, Article XI General Wetlands By-Law Section 16 Definitions subsection (e) by adding the following sentence:

"The boundary of these wetlands is the line within which fifty (50) percent or more of the vegetation consists of wetland plant species as set forth in Massachusetts General Laws Chapter 131, Section 40 and in situations where a dispute exists the line within which the soil conditions meet the technical criterion of a hydric soil as defined by currently approved Army Corps of Engineers delineation manual.

Christopher Garrahan explained the article. The Finance Committee supported the article. The Board of Selectmen were in favor of the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 8 Town Manager Bernard Lynch explained that the Town is selling assets that it does not need. This article and the following seven is about land that is town owned. In order to sell it, the town must conform to State Law Chapter 30B and go out for

competitive bid. This land was taken due to back taxes being owed. Christopher Garrahan questioned why the land wasn't deeded over to the Town? If the land is unbuildable due to being wet then it shouldn't be sold off, this is one way that the Town could preserve it's wetlands and open space. Robert Hall questioned if it was necessary to say minimum bid amount should be stated in the article. Town Counsel James Harrington said that it could be added. Robert Hall moved to amend the article by adding the wording minimum bid. The Finance Committee and the Board of Selectmen supported the article. William Dalton moved to delete the motion under this article and made the following motion: That the Board of Selectmen be authorized to transfer management and control of a certain parcel of land on 13 Harold Street, shown as Lot 24 on Assessor's Map 132 containing 25,170 square feet more or less and more fully described in a deed recorded in the Middlesex North District Registry of Deeds in Book 6218 Page 66, to the Conservation Commission pursuant to M.G.L. Chapter 40 section 8C. that the Town of Chelmsford deed this lot control and supervision of the Conservation Commission. William Dalton said that this amendment could be applied to all the land articles 8 thru 15, if so voted. Robert Hall withdrew his motion. The Finance Committee was in favor of the amendment. The Board of Selectmen were in favor of the amendment. Questions were asked concerning who would maintain the property. The owner would maintain it. The Town is the owner, so nothing would change. Ronald Wetmore speaking as a water commissioner, said that the commissioners would be in favor of because it would protect the water wells and open space. The Moderator asked for a vote on the motion to amend. Motion carried. He then asked for a show of hands on the main motion, motion carried, unanimously.

UNDER ARTICLE 9 William Dalton moved to delete the motion under this article and made the following motion: That the Board of Selectmen be authorized to transfer management and control of a certain parcel of land on 11 Harold Street, shown as Lot

25 on Assessor's Map 132 containing 29,060 square feet more or less and more fully described in a deed recorded in the Middlesex North District Registry of Deeds in Book 6218 Page 67, to the Conservation Commission pursuant to M.G.L. Chapter 40 section 8C. The Moderator asked for the Finance Committee and Board of Selectmen's recommendation. The Finance Committee was in favor of the article. The Board of Selectmen were in favor of the article. The Moderator asked for a show of hands on the motion to amend, motion carried. He then asked for a show of hands on the article as amended, motion carried unanimously.

UNDER ARTICLE 10 William Dalton moved to delete the motion under this article and made the following motion: That the Board of Selectmen be authorized to transfer management and control of a certain parcel of land on University Lane, Shown as Lot 26 on Assessor's Map 133 containing 1.5 acres more or less and more fully described in a deed recorded in the Middlesex North District Registry of Deeds in Book 6250 Page 134, to the Conservation Commission pursuant to M.G.L. Chapter 40 section 8C. The Moderator asked for the Finance Committee and Board of Selectmen's recommendation. The Finance Committee was in favor of the article. The Board of Selectmen were in favor of the article. Brad Emerson spoke against the article. Christopher Garrahan spoke in favor. Barry Balan moved the question. The Moderator asked for a show of hands on the motion to stop debate. Motion carried, unanimously. The Moderator asked for a show of hands on the motion to amend motion carried. He then asked for a show of hands on the article as amended, which left the Chair in doubt. The tellers came forward and a hand count was taken. Yes 108 No 23 2/3's is 87, the motion carried.

UNDER ARTICLE 11 Bernard Lynch explained that it was planned to dismiss this article, due to the fact that the land abuts Land Trust Land. William Dalton moved to delete the motion under this article and made the following motion: That the Board of Selectmen be



authorized to transfer management and control of a certain parcel of land on University Lane shown as Lot 45 on Assessor's Map 133 containing 2.15 acres more or less and more fully described in a deed recorded in the Middlesex North District Registry of Deeds in Book 6250 Page 135, to the Conservation Commission pursuant to M.G.L. Chapter 40 section 8C. The Moderator asked for the Finance Committee and Board of Selectmen's recommendation. The Finance Committee was in favor of the article. The Board of Selectmen were in favor of the article. The Moderator asked for a show of hands on the motion to amend, motion carried. He then asked for a show of hands on the article as amended, motion carried unanimously.

UNDER ARTICLE 12 William Dalton moved to delete the motion under this article and made the following motion: That the Board of Selectmen be authorized to transfer management and control of a certain parcel of land on South Row Street, shown as Lot 25 on Assessor's Map 141 containing 15,000 square feet more or less and more fully described in a deed recorded in the Middlesex North District Registry of Deeds in Book 6250 Page 136, to the Conservation Commission pursuant to M.G.L. Chapter 40 section 8C. The Moderator asked for the Finance Committee and Board of Selectmen's recommendation. The Finance Committee was in favor of the article. The Board of Selectmen were in favor of the article. The Moderator asked for a show of hands on the motion to amend, motion carried. He then asked for a show of hands on the article as amended, motion carried unanimously.

UNDER ARTICLE 13 John Emerson questioned if this could be an actual building lot. Town Manager Bernard Lynch said there was a possibility that it could be combined with another lot and become a buildable lot. The Finance Committee and the Board of Selectmen were in favor of the article. Michael Sokol moved the question. The Moderator asked for a show of hands, motion carried. He asked for a show of hands on the article. Motion carried, unanimously. The article reads as



follows: Selectman Robert Joyce moved that the Town vote to authorize the Board of Selectmen to convey in accordance with M.G.L. Chapter 30B, for consideration to be determined all right, title and interest, if any held by the Town, in a certain parcel of land on Dover Street, shown as Lot 28 on Assessor's Map 45, containing 5000 square feet more or less; and more fully described in a deed recorded in the Middlesex North District Registry of Deeds in Book 2153, Page 301.

UNDER ARTICLE 14 Bernard Lynch explained that this land has frontage on Billerica Road and abuts route three. It is an unbuildable lot. William Dalton moved to delete the motion under this article and made the following motion: That the Board of Selectmen be authorized to transfer management and control of a certain parcel of land on Billerica Road shown as Lot 5 on Assessor's Map 119 containing 1.26 acres more or less and more fully described in a deed recorded in the Middlesex North District Registry of Deeds in Book 6761 Page 165, to the Conservation Commission pursuant to M.G.L. Chapter 40 section 8C. The Moderator asked for the Finance Committee and Board of Selectmen's recommendation. The Finance Committee was in favor of the article. The Board of Selectmen were in favor of the article. The Moderator asked for a show of hands on the motion to amend, motion carried. He then asked for a show of hands on the article as amended, motion carried unanimously.

UNDER ARTICLE 15 Selectman Robert Joyce moved that the Town vote to authorize the Board of Selectmen to convey in accordance with M.G.L. Chapter 30B, for consideration to be determined all right, title and interest, if any held by the Town, in a certain parcel of land off Second Street shown as Lot 32 on Assessor's Map 130, containing 4127 square feet more or less; and more fully described in a deed recorded in the Middlesex North District Registry of Deeds in Book 6933, Page 38.

Bernard Lynch explained that this land has an assessed value of \$26,000. Christopher Garrahan felt it should be sold. The Moderator asked for the Finance Committee's recommendation. The Finance Committee supported the article. The Board of Selectmen were in favor of the article. The Moderator asked for a show of hands on the article. Motion carried, unanimously.

UNDER ARTICLE 16 Charles Piper moved that the Town vote to appoint a committee to consist of one Town Meeting Representative from each precinct to be elected by the Representatives of that precinct for the purpose of conducting a study and preparing a report of recommendation to the Town Meeting to increase the accountability of Town Meeting Representatives. These recommendations may take the form of proposed amendments to the General Bylaws or Charter as deemed appropriated. The report to be presented at the Fiscal 1995 Fall Annual Town Meeting.

Charles Piper explained the article. He gave a presentation which showed the various hand counted votes taken vs the recorded attendance on the particular night. He felt that more accountability should be made. A number of questions were asked. The Finance Committee was in favor of the article. A majority of the Board of Selectmen were in favor of the article. Michael Sokol spoke against the article. Thomas Moran moved to amend the article. By striking the words increase the accountability of the Town Meeting Representatives. And insert in it's place: Study voting procedure of Town Meeting Representatives and make recommendations to Town Meeting. A discussion took place. The Finance Committee was in favor of the motion to amend. The Board of Selectmen were in favor of the amendment. The Moderator asked for a show of hands on the motion to amend, motion carried. More discussion took place. Jacob Sartz spoke against the article. Bill Dalton spoke in favor of the article. John Emerson moved the question to stop debate. The Moderator asked for a show of hands, motion carried. The Moderator then asked for a show of hands on the main motion as amended, which left the

Chair in doubt. The tellers came forward and a hand count was taken. Jeff Stallard question if a roll call could be taken at this time. The Moderator explained that it could not. He further explained that this was due to the tellers being in the process of taking a hand count. If at the conclusion of the hand count and after the vote is read, then the vote could be reconsidered at which time a roll call could be taken if so desired. The result of the hand count Yes 69 No 65, the motion carried. The Article reads as follows:

Charles Piper moved that the Town vote to appoint a committee to consist of one Town Meeting Representative from each precinct to be elected by the Representatives of that precinct for the purpose of conducting a study and preparing a report of recommendation to the Town Meeting to study voting procedure of Town Meeting Representatives and make recommendations to Town Meeting. These recommendations may take the form of proposed amendments to the General Bylaws or Charter as deemed appropriated. The report to be presented at the Fiscal 1995 Fall Annual Town Meeting.

Cheryl Warshafsky moved to adjourn the Annual Town Meeting until Thursday May 5, 1994 at 7:30 PM at the Senior Citizen Center. Motion carried. The meeting adjourned at 11:30 PM.

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Dennis E. McHugh,  
Moderator

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Mary E. St.Hilaire,  
Town Clerk

**ADJOURNED ANNUAL  
TOWN MEETING  
MAY 5, 1994**

The Adjourned Annual Town Meeting was called to order at the Senior Center by the Moderator Dennis E. McHugh at 7:35 PM, who recognized the presence of a quorum. There were 138 Town Meeting Representatives present.

The Moderator announced that all the Representatives were to gather within their precincts and elect among them one representative to the Voting Procedure Committee, so named by the Moderator. This Committee was established under article 16 at the May 2, 1994 adjourned Annual Meeting. Once a person has been elected they are to give the name to the Town Clerk for the record. The Members elected to the Voting Procedure Committee are as follows:

- Pct 1 Sandra Kilburn (voted 5-9-94 mtg due to lack of quorum of Reps present at the time)
- 2 George Merrill
  - 3 Susan Olsen
  - 4 Jacob Sartz
  - 5 Steven Mallette
  - 6 Edward Marshall
  - 7 Leonard Doolan
  - 8 Gail Poulten
  - 9 Alan Pajak

UNDER ARTICLE 17 Selectman Robert Joyce moved to waive the reading of the article. The Moderator asked for a show of hands on the motion, motion carried. Town Manager Bernard Lynch said that this article is the result of many meetings with the Business Community of the Town. The funding for this proposed article is derived from the local room occupancy tax currently in effect. This article seeks to designate a portion of those funds as explained in the article. Douglas Houser of the Business Association came forward and explained the article. The purpose was to promote The



Town of Chelmsford. The article would reflect that the Town supports its local business establishments, many of which are owned by residents of this community. It would be a reinvestment into the community. The Finance Committee wanted to hear more discussion before recommending the article. A majority of the Board of Selectmen supported the article. Numerous questions were asked. John Harrington explained that \$2.10 is paid per room per night, which amounts to approximately \$30,000. a year in room taxes paid to the town. The Town Meeting Body would decide each year the percentage that could be taken from the fund and used. The Business Association would like to promote exit 34 off of 495. This is the area where two of the local hotels are located and other establishments. He asked for support of the article. Ed Cady questioned who would expend the funds. The Town Manager explained that there would be a five person committee appointed. Michael Bahia asked if this would be a annual article. The Town Manager said it would be. David McLachlan spoke against the article. Matthew Doyle said more information should be given. The Finance Committee recommended the article. The Moderator asked for a vote by way of a show of hands. Motion defeated. For the record the article read as follows:

Town Manager Bernard T. Lynch moved to see if the Town will vote to petition the Great and General Court of the Commonwealth of Massachusetts to adopt Special Legislation pertaining to the Town of Chelmsford as follows: AN ACT ESTABLISHING A VISITOR PROMOTION FUND AND ECONOMIC DEVELOPMENT FUND IN THE TOWN OF CHELMSFORD. Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Notwithstanding the provisions of section fifty-three of chapter forty-four of the General Laws or any other general or special law to the contrary, the Town of Chelmsford is hereby authorized to establish in the town treasury a special account to be known as the



"Visitor Promotion and Economic Development Fund," into which account may be deposited certain receipts which comprise a portion of the total local room occupancy tax received annually by the Town under the provisions of section three A of Chapter sixty- four G of the General Laws.

SECTION 2. For the purposes of establishing the portion of the local room occupancy tax that may be deposited in the Visitor Promotion and Economic Development Fund the town is hereby authorize to deposit, commencing during the fiscal year nineteen hundred and ninety-five, up to twenty-five percent of all local room occupancy tax receipts; in fiscal year nineteen hundred and ninety-six, up to thirty-five percent of all receipts from said tax; in fiscal year nineteen hundred and ninety-seven, up to forty-five percent of all receipts from said tax; and in each fiscal year subsequent to fiscal year nineteen hundred and ninety-seven, up to forty-five percent of all local room occupancy tax receipts may be deposited in said fund. All interest earned from said fund shall be treated as general fund revenue of the town of Chelmsford. The exact percentage of funds to be designated each fiscal year shall be determined by vote of Town Meeting at the spring Annual Town Meeting.

SECTION 3. There is hereby established in the town of Chelmsford a visitor services board consisting of five members to be appointed by the Town Manager as follows: one member nominated by the Chelmsford Business Association, Inc., one member nominated by the Regional Visitors Council, and three members at large. If any of the organizations with nominating privileges hereunder cease to exist or operate, the Town Manager may appoint in place of such nominees individuals qualified to serve on said visitor services board as appointees at-large. The Town Manager shall fill any vacancies in said visitor services board in a like manner.

SECTION 4. The visitor services board shall recommend to the Spring Annual Town Meeting, commencing with the nineteen hundred and ninety-five

spring town meeting, programs and projects that enhance the beautification, recreational resources, public safety, promotional and marketing activities, events, services, and public improvements which are of clear mutual interest to the residents and visitors to the Town of Chelmsford and which strengthen said town as an attractive center for tourism, conventions, and related purposes of the visitor industry. The cost of such programs shall not exceed the funds available in the Visitor Promotion and Economic Development Fund , and shall be allocated by vote of the Town Meeting as follows: no less than ten percent and no more than forty percent of said Visitor Promotion and Economic Development Fund shall be used for public improvements including beautification, recreational resources, and public safety related to the mutual needs of visitors and residents with the balance available for promotional programs and projects.

SECTION 5. Upon approval by town meeting of the programs, services and other projects set forth under section four of this act, the visitor services board with the approval of the town manager shall be empowered to expend from said special revenue fund for the uses authorized by town meeting and may for the purposes of this section designate funds to be expended under the direction of the Chelmsford department of public works or other town agency as applicable; or obtain competitive proposals or bids for any services, programs or projects to be provided to the town by vendor contracts, all in accordance with the requirements of chapter thirty B of the General Laws or any other general law governing public bidding and procurement as may apply to the program or project. Any and all contracts for services, programs and projects authorized hereunder shall be awarded and executed by the town manager on the recommendation of the visitor service board, subject to compliance with applicable procurement laws of the commonwealth.

UNDER ARTICLE 18 Mary Franz of the School Committee moved that the Town vote to accept the provisions of Section 83 of Chapter 71 of the Acts of 1993, as amended, known as the "Education Reform Act of 1993" to provide for an Early Retirement Incentive Program for the members of the Massachusetts Teacher's Retirement System employed by the Chelmsford Public Schools, with said program to include a five year additional credit for age, service, or a combination thereof and limited to 7 members who have met application requirements.

Robert Cruickshank, Business Manager for the School Department presented the article. This is a portion of the Education Reform Act that was passed by Legislation in 1993 and the Town had two years to accept it. It was withdrawn last year, and now has come before the body for approval. In the long run it would save the Town some money and keep teachers who may be laid off next year. Originally thirty people had applied for the early retirement. However, due to the extreme high cost, only seven people will be allowed to take advantage of the it. The potential retiree must have twenty years or more service with the system. They would be allowed to add time to either their years of service, or to their age, or combination of both. The potential retirees are chosen by certain application requirements. The state will make the final choice based on a state wide eligibility list. The state contributes half the cost of the retirement incentive. The estimated cost to the Town would be \$32,000. over 15 years, for a total cost of \$485,000. Teachers pay their own retirement. The Town does not contribute any monies. The Representatives asked many questions. The Finance Committee recommended the article. A majority of the Board of Selectmen recommended the article. A lengthy discussion took place. Ed Cady, Leonard Doolan spoke against the article. Sam Poulten spoke in favor. Brad Emerson moved the question. The Moderator asked for a show of hands, motion carried, unanimously. The Moderator asked for a show of hands on the article, which left the Chair in doubt. The Moderator asked for the following tellers to come forward and take a hand

count: Dorothy Frawley, Patricia Plank, Lucy Simonian, Jean Horgan. Michael Sokol called for a roll call vote. The Moderator explained that 40 or more representatives in favor are needed in order to have a roll call vote. He asked for a show of hands of those in favor of having a roll call. Result of the hand count was 72, a roll call vote was conducted.

The Moderator went over the procedure for conducting a roll call vote. The Town Clerk would call every name in each precinct and the representative would register a yea or a nea, or abstain. It was decided that yea or nea sounded to similar, therefore the response is to be yes or no. Mary St.Hilaire, began reading the names of the Representatives in precinct 1 through precinct 9, and she asked that when a representative's name was called, to stand and say their vote. This procedure took between 15 to 20 minutes. 162 names were called and recorded. The Moderator then allowed a one time chance for any representative to change their vote. One representative did change from a yes to a no. The total count was: Yes 92, No 43, 27 absent/abstain, the motion carried. **Note:** The actual results are on file in the Town Clerk's Office.

UNDER ARTICLE 19 Selectman Robert Joyce moved that the Town vote to accept the following mentioned streets, as laid out by the Board of Selectmen and shown by their reports duly filed in the office of the Town Engineer:

1. Kelshill Road
2. Rhum Circle
3. Minuteman Drive
4. Doris Drive
5. Shedd Lane Station 15+25.67 to station 26+59.0
6. McHugh Farm Lane
7. Waterford Place 8+29.67 to station 16+12.85

Providing all the construction of the same meets with the requirements of the Board of Selectmen, and subject to the withholding of any remaining bonds until such requirements have been met; and to see if the Town will



vote to authorize the Board of Selectmen to acquire any and all temporary and/or permanent easements, and any property in fee simple, with trees thereon, by purchase, eminent domain, or otherwise, for the purpose of securing traffic safety and road improvements, and to see if the Town will vote to raise and appropriate the sum of \$7.00 to defray all necessary costs, fees and expenses in connection with the acquisition of said land and for paying any damages which may be awarded as a result of any such taking; and to see if the Town will vote to authorize the Board of Selectmen to negotiate and execute all necessary and proper contracts and agreements thereto.

James Pearson, Director of the DPW and Town Engineer explained the article. This is a yearly article and these streets have meet the Town's building requirements and the Town is ready to accept them. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried.

UNDER ARTICLE 20 Town Manager Bernard F. Lynch, moved that the Town vote to transfer and appropriate from available funds or transfer and appropriate from the 1991 transportation Bond Issue as set forth in Chapter 33 of the Acts of 1991, a certain sum of money for the purpose of Chapter 90 expenditures.

The Town Manager moved to dismiss this article. The Finance Committee and the Board of Selectmen were in favor of dismissal. The Moderator asked for a show of hands, motion carried.

UNDER ARTICLE 21 Town Manager Bernard F. Lynch, moved that the Town vote to transfer the sum of \$12,500, from the sale of the Graves and Lots to the Cemetery Improvement and Development Fund.

The Finance supported the article. The Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.



UNDER ARTICLE 22 Town Manager Bernard F. Lynch moved that the Town vote to raise and appropriate or transfer from available funds a certain sum of money with which to meet bills from previous years.

Town Manager Bernard Lynch moved to dismiss the article. The Finance Committee and the Board of Selectmen were in favor of dismissal. The Moderator asked for a show of hands, Motion carried, unanimously.

UNDER ARTICLE 23 Town Manager Bernard Lynch moved to dismiss the article. The Finance Committee and the Board of Selectmen were in favor of dismissal. The Moderator asked for a show of hands, Motion carried, unanimously. For the record the article was as follows: That the Town vote to accept the provisions of Massachusetts General Laws Chapter 44, Section 53 D "Recreation and Park Self-Supporting Service Revolving Funds".

UNDER ARTICLE 24 Selectman Robert Joyce moved to amend the figure to be \$1,000. instead of \$2,000. The Finance Committee was in favor. The Moderator asked for a show of hands on the motion to amend, motion carried. He then asked for a show of hands on the article as amended, motion carried, unanimously. The article reads as follows:

Bernard Lynch, Town Manager, moved that the Town vote to transfer the sum of \$1,000 from Conservation fees under Wetlands Special Reserve Fund to reduce the Conservation Commission Budget Fiscal Year 1995.

UNDER ARTICLE 25 Chairman of the Sewer Commission John Emerson Jr moved that the Town vote to transfer \$1,000,000.00 from Sewer Betterments, Special Revenue, to reduce the exempt portion of debt and interest in the Fiscal Year 1995 Budget.

The Moderator asked for the Finance Committee recommendation. The Finance Committee recommended the article. The Moderator asked for a show of hands on the article, Motion carried, unanimously.

Steve Mallette moved to adjourn the meeting until Monday May 9, 1994. Due to the next article being the budget he felt that the discussion would be lengthy. The Finance Committee was against the motion, because there were other articles that could be taken up if so desired. Selectman Robert Joyce moved to postpone the article until the conclusion of article 30. Steve Mallette withdrew his motion to adjourn. The Moderator asked for a show of hands on the motion to postpone article 26, motion carried.

UNDER ARTICLE 27 Town Manager Bernard F. Lynch moved that the Town vote to raise and appropriate the sum of \$20,000. for the purpose of funding the sand lease approved by the Town under Article 12 of the 1989 Annual Town Meeting.

Bernard Lynch explained that this is a yearly item and asked for support of the article. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

UNDER ARTICLE 28 Town Manager Bernard F. Lynch moved that the Town vote to raise and appropriate the sum \$19,000.00 to engage a private accounting firm to prepare an audit of all accounts in all departments in the Town of Chelmsford.

The Finance Committee and Board of Selectmen supported the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

UNDER ARTICLE 29 Town Manager Bernard Lynch moved that the Town vote to raise and appropriate the sum of \$150,000.00 to be used as a Reserve Fund at the discretion of the Finance Committee, as provided in General Laws Chapter 40, Section 6.

James Sousa questioned if this should be acted upon after the budget. Bernard Lynch said this wasn't necessary and it could be vote at this time. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 30 moved that the Town vote to appropriate the sum of \$867,000.00 for the following capital projects:

<u>DEPARTMENT</u>	<u>ITEM</u>	<u>BUDGET</u>
Police	Four (4) Cruisers	\$ 65,000.00
School Dept.	Auditorium Remodeling	\$ 30,000.00
	Baseball Field Fencing	\$ 15,000.00
	Water Back-flow Prevention	\$ 12,000.00
	Fire Alarm & Fire Doors	\$ 30,000.00
	Handicap Access	\$ 25,000.00
	Central Office Main Computer	\$150,000.00
	Computer Lab Middle School	\$ 50,000.00
	Lockers McCarthy	\$ 15,000.00
	Floor McCarthy	\$ 40,000.00
	HVAC Replacement	\$ 30,000.00
	Library Furniture	\$ 15,000.00
Data Processing	Equipment & Software	\$100,000.00
D.P.W.	Road Maintenance	\$200,000.00
	Dump truck with Sander	\$ 60,000.00
	One Ton Truck Parks Dept	<u>\$ 30,000.00</u>
	<b>TOTAL</b>	<b>\$867,000.00</b>

and to borrow the sum of \$842,000.00 and transfer the sum of \$25,000.00 from unexpended bond funds as follows: Article 13 of the Annual Town Meeting of 1988 the sum of \$16,000.00; Article 16 of the Annual Town Meeting of 1992 the sum of \$4,268.00; and Article 28 of the Annual Town Meeting of 1993 the sum of \$4,732.00 to fund these obligations.

The Town Meeting Representatives asked questions about the items shown. The Finance Committee was in favor of the article. The Selectmen were in favor of the article. The Moderator asked for a vote on the article by way of a show of hands, motion carried, unanimously.

Selectman Robert Joyce moved to adjourn the meeting until Monday May 9, 1994 at 7:30 PM at the Senior Center. Motion carried, unanimously. The meeting adjourned at 10:20 PM.

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Dennis E. McHugh,  
Moderator

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Mary E. St.Hilaire,  
Town Clerk

**ADJOURNED ANNUAL  
TOWN MEETING  
MAY 9, 1994**

The Adjourned Annual Town Meeting was called to order at the Senior Center by the Moderator Dennis E. McHugh at 7:40 PM, who recognized the presence of a quorum. There were 146 Town Meeting Representatives present.

The Moderator asked for Precinct One Representatives to gather and elect one person to go on the Voting Procedure Committee that was established under article 16 at the May 2, 1994 Town Meeting. Due to not enough representatives being present on May 5th, the Moderator made this the first order of business. Sandra Kilburn was elected and her name was added to the Committee.

UNDER ARTICLE 26 Town Manager, Bernard Lynch explained that there were changes in some of the figures and asked that the Representatives note the changes. The School Budget's total figure is to be \$26,069,040.00, instead of \$25,869,040.00. Under Public Safety, due to the elimination of the Public Safety Director position, Personnel Services should be \$5,187,180. instead of \$5,257,180. Under the Sewer Division section within the Public Works budget, Offset Receipts should be \$520,000, instead of \$490,000. Under Cemetery Department, Expenses, the figure is \$12,324 from \$25,865. The Commissioners agreed to supplement the account from their special accounts. He then went on with a presentation of the budget. He went over the budget process, discussed the revenue and expenditure highlights, and concluded with a discussion on the trends and spending analysis. Dr Moser, Superintendent of Schools came forward and presented the School Committee's budget request. The presentation consisted of three budgets, and what could be achieved or maintained under them. Even though the Town Manager has increased the School's budget, Dr Moser felt that an additional \$100,000. was still needed. The Moderator



asked if there were any questions, hearing none he went on and explained the procedure he was going to use concerning the budget. He would read the total figure in the grey area of the budget book, then proceeded to read the figures within the budget, asking if there was any need for discussion or questions. One vote will be taken at the conclusion which will be the total money needed to be raised and appropriated.

The Moderator began reading the individual lines and figures under Municipal Administration at the Law Department a discussion took place. William Dalton wanted to know what the expense figure was for. The Town Manager explained that this money is used during negotiations. The Moderator continued to read through the budget asking for any discussion. At the School Department a discussion took place. Michael Bahia cited personal reasons why he felt that the School was not as efficient as it should be. Kit Harbison asked if the figures that were presented for enrollment included any new children coming from proposed developments within the Town? Dr Moser said that they did not. She then questioned if all the free cash was gone? Town Manger Bernard Lynch said that it was. She wanted to know what would happen if the budget passed unbalanced (this would happen if the School's budget was increased by \$100,000). The Town Manager advised against doing this. However, if that is how the Representatives vote then the money will have to be raised somehow before the tax rate is set. John Carson asked where the money would come from. Either by way of an over-ride or within the Town's side of the budget. John Carson then moved that the School Departments budget figure be increased by \$100,000 for a total figure of \$26,169,040.00. Selectman Blomgren stated if given ten minutes that perhaps the Manager could find the money within the present budget. Town Manager Bernard Lynch explained that this is not so. The budget process is done over the course of many months and \$100,000. can not be easily found without causing problems within the individual departmental budgets. The Moderator asked for the Finance Committee's recommendation on the

motion. Chairman Dwight Hayward said that the members present voted two in favor, two against, and two abstained, therefor not recommendation could be made. The Board of Selectmen were not in favor. A discussion took place. Glen Thoren said that the School Department needed to have a five year plan, he supported the motion to amend. John Emerson spoke against the motion. It isn't right to take \$100,000. from the municipal side, he'd rather see an over-ride. Tom Moran spoke against the motion. He reminded the Representatives that when he tried to re-open the West Fire Station, he had to show where the money would come from within the budget. Barry Balan spoke against the motion. Selectman Jeffrey Brem explained that the preparing of the budget is a long lengthy process, and asked that an unbalanced budget not be voted. Michael Sokol asked if the teacher's salaries could be frozen. Dr Moser explained that non-union personnel already are, however it would require re-negotiating the contracts. He was against the motion. Janet Dubner questioned if the money could come from the other departments? The Town Manager said that if the Representatives wanted an unbalanced budget then vote it and the problem will be addressed in the fall. Carl Olsson, Chairman of the School Committee expressed that it would not be fair for the students or staff if a budget is not agreed on prior to the fall. It would be better to know what the actual figure was going be to work with as soon as possible. Michael Sokol moved the question. The Moderator asked for a show of hands, which left the Chair in doubt. The following tellers came forward and a hand count was taken: Dorothy Frawley, Patricia Plank, Lucy Simonian, Jean Horgan. The result Yes 126 No 11 2/3's is 91 motion carried to stop debate. The Moderator asked for a show of hands on John Carson's motion, motion defeated. Barry Balan then made a motion to end debate and take a vote on the entire budget with a R & A figure of \$48,855,485. The Moderator asked for the teller's to come forward. A discussion followed, Barry Balan withdrew his motion. Cheryl Warshafsky questioned why teacher positions have to be cut, it should be in administration. The Moderator continued reading the budget, under Public Safety a

discussion took place. Dennis Ready question now that there is no Public Safety Director and no Deputy Chiefs, who will pick up the responsibility. Selectman Blomgren explained that the position has been delayed at this time and will be examined more closely. Thomas Moran questioned if the present budget can handle all Fire Stations being opened. The Town Manager explained that all five stations will remained open. Jeff Stallard question the Police personnel situation. Chief Caron explained that three police graduates will be assigned to regular patrol as so as possible, thus three more detectives will be able to go back to their work. Kathleen Redican questioned the money under personnel, does this included union raises or would more money be needed. The Town Manager said that it's been three years since a increase, he may have to come back at a future town meeting requesting more money. Tom Moran questioned if all the fire stations will be manned? The Town Manager explained that periodically one may have to shut down due to lack of manning a station, but all stations are to remain open. The Moderator continued reading the budget, under the Sewer Division of the Public Works budget a questioned was raised and answered concerning the expenses. The Moderator continued under the Community Services the Veteran's Agent, Cheryl Warshafsky questioned if the present agent's salary is more than what was advertised? The Town Manager was not aware of any difference. The Moderator continued reading. Under Undistributed Expenses Leonard Doolan questioned what was Chapter 32B Insurance. The Town Manager said that this is the employee's health insurance. John Coppinger questioned what was "out of state" line items that appeared in certain budgets. The Town Manager explained that this is money used for travel for conferences by the department heads. The Moderator read the figure of \$50,376,485.00 as the gross operating budget. He then minus from that \$1,000,000. the Sewer Betterment Revenue, under article 25, then \$520,000. which is the Sewer Offset Receipts, and \$1000.00 from article 24, the Conservation Reserve Fund. for a total raise and appropriate figure of \$48,855,485. The

Finance Committee supported the article. The Board of Selectmen were in favor of the article. The Moderator asked for a vote by way of a show of hands, motion carried. The budget is as follows:

Town Manager Bernard F. Lynch moved that the Town vote to raise and appropriate the sum of \$48,855,485.00 to defray Town charges for the fiscal period July 1, 1994 to June 30, 1995.

### MUNICIPAL ADMINISTRATION

1. Personnel Services	\$ 983,773.
2. Expense	387,277.
3. Out of State	4,500.
4. Outlay	2,000.
5. Legal Services	<u>20,000.</u>
TOTAL	\$ 1,397,550.

### EDUCATION

#### CHELMSFORD SCHOOL DEPARTMENT

6. Total Budget	\$26,069,040.
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#### NASHOBA VALLEY TECH HIGH SCHOOL

7. Total Budget	\$ 590,222.
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### PUBLIC SAFETY

8. Personnel Services	\$ 5,187,180.
9. Expense	454,493.
10. Out of State	3,600.
11. Outlay	<u>25,500.</u>
TOTAL	\$ 5,670,773

### PUBLIC WORKS

12. Personnel Services	\$ 1,051,867.
13. Expense	2,664,407.
14. Out of State	1,500.
15. Outlay	0.
16. Snow and Ice	<u>350,000.</u>
TOTAL	\$ 4,067,774.



SEWER COMMISSION

17. Expense	\$ 15,000.
18. Out of State	2,000.
TOTAL	<u>\$ 17,000.</u>

CEMETERY DEPARTMENT

19. Personnel Services	\$ 158,304.
20. Expense	12,325.
21. Out of State	500.
22. Outlay	4,000.
TOTAL	<u>\$ 175,129.</u>

COMMUNITY SERVICES

23. Personnel Services	\$ 323,408.
24. Expense	133,337.
TOTAL	<u>\$ 456,745.</u>

LIBRARY

25. Personnel Services	\$ 571,508.
26. Expense	204,879.
27. Out of State	1,000.
TOTAL	<u>\$ 777,387.</u>

UNDISTRIBUTED EXPENSES

28. TOTAL	\$ 5,347,957.
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DEBT & INTEREST

29. Principal	\$ 3,833,142.
30. Interest	\$ 1,973,766.
TOTAL	<u>\$ 5,806,908.</u>



GROSS OPERATING BUDGET	\$50,376,485.
(art 25) Sewer Betterments -	1,000,000.
Sewer Offset Rec -	520,000.
(art 24) Conservation Rev -	<u>        1,000.</u>
<b>TOTAL R &amp; A</b>	<b>\$48,855,485.</b>

UNDER ARTICLE 31 Selectman Robert Joyce moved that the Town vote to instruct the Board of Assessors to issue a certain amount of money from Free Cash in the Treasury for the reduction of the tax rate.

Town Manager Bernard Lynch explained that there was no free cash and moved for dismissal. The Finance Committee supported the motion to dismiss. The Board of Selectmen supported the motion. The Moderator asked for a show of hands, motion carried.

Selectman Robert Joyce asked for a show of hands of the Town Meeting Representatives who were in favor of returning to the Senior Center for future meetings. A favorable showing was the response.

John Emerson moved to adjourn the meeting sine die. Motion carried, unanimously. The meeting adjourned at 10:55 PM.

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Dennis E. McHugh,  
Moderator

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Mary E. St.Hilaire,  
Town Clerk

**TOWN WARRANT FOR STATE  
PRIMARY ELECTION  
SEPTEMBER 20, 1994**

MIDDLESEX, SS.

To the Constable of the Town of Chelmsford:

Greeting:

In the name of the Commonwealth you are hereby required to notify and warn the Inhabitants of said Town who are qualified to vote in Primaries to vote at:

Precinct 1:

Town Offices Gymnasium, 50 Billerica Road

Precinct 2:

Harrington School Gymnasium, 120 Richardson Road

Precinct 3:

Harrington School Gymnasium, 120 Richardson Road

Precinct 4:

Westlands School Cafeteria, 170 Dalton Road

Precinct 5:

Byam School Cafeteria, 25 Maple Road

Precinct 6:

Westlands School Cafeteria, 170 Dalton Road

Precinct 7:

McCarthy Middle School, Small Gymnasium,  
250 North Road

Precinct 8:

McCarthy Middle School, Small Gymnasium,  
250 North Road

Precinct 9:

Town Offices Gymnasium, 50 Billerica Road

On Tuesday, the twentieth day of September, 1994 from 7:00 a.m. to 8:00 p.m. for the following purpose.

To cast their votes in the State Primary for the candidates of political parties for the following offices:

U.S. SENATOR

FOR THE COMMONWEALTH

GOVERNOR

FOR THE COMMONWEALTH

LT. GOVERNOR

FOR THE COMMONWEALTH

ATTORNEY GENERAL

FOR THE COMMONWEALTH

SECRETARY

FOR THE COMMONWEALTH

TREASURER

FOR THE COMMONWEALTH

AUDITOR

FOR THE COMMONWEALTH

REPRESENTATIVE IN CONGRESS

Fifth Congressional District

COUNCILLOR

Third Councillor District

SENATOR IN GENERAL COURT

Fifth Middlesex Senatorial District

REPRESENTATIVE IN GENERAL COURT

16th Middlesex Representative District

DISTRICT ATTORNEY

Northern District

CLERK OF COURTS

Middlesex County

REGISTER OF DEEDS

Middlesex Northern District

COUNTY COMMISSIONER

Middlesex County

**For complete warrant information see original documents on file in the Town Clerk's Office.**

DEMOCRATIC STATE PRIMARY

September 20, 1994

\*Note Recount of Reg. of Deeds - October 3, 1994

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
<b>SENATOR IN CONGRESS</b>										
Blanks	95	55	87	87	97	119	105	93	84	822
Edward M. Kennedy	199	144	225	192	197	301	190	201	156	1805
Write-In	5	3	6	4	5	3	7	3	6	42
Misc	1	5	5	4	4	3	3	3	2	30
<b>TOTAL</b>	<b>300</b>	<b>207</b>	<b>323</b>	<b>287</b>	<b>303</b>	<b>426</b>	<b>305</b>	<b>300</b>	<b>248</b>	<b>2699</b>

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
<b>GOVERNOR</b>										
Blanks	68	36	61	50	61	98	80	73	51	578
George A. Bachrach	56	43	67	60	77	93	51	55	64	566
Michael J. Barrett	64	54	71	54	56	84	63	64	44	554
Mark Roosevelt	109	74	116	123	106	145	106	104	88	971
Write-In	3	0	4	0	3	5	4	2	0	21
Misc	0	0	4	0	0	1	1	2	1	9
<b>TOTAL</b>	<b>300</b>	<b>207</b>	<b>323</b>	<b>287</b>	<b>303</b>	<b>426</b>	<b>305</b>	<b>300</b>	<b>248</b>	<b>2699</b>

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
<b>LIEUTENANT GOVERNOR</b>										
Blanks	111	66	122	85	117	168	130	114	85	998
Marc D. Draisen	91	47	95	91	79	95	83	80	67	728
Robert K. Massie	98	94	101	110	107	161	90	104	96	961
Write-In	0	0	0	0	0	1	0	0	0	1
Misc	0	0	5	1	0	1	2	2	0	11
<b>TOTAL</b>	<b>300</b>	<b>207</b>	<b>323</b>	<b>287</b>	<b>303</b>	<b>426</b>	<b>305</b>	<b>300</b>	<b>248</b>	<b>2699</b>

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
<b>ATTORNEY GENERAL</b>										
Blanks	72	55	85	72	82	118	91	71	76	722
L. Scott Harshbarger	226	151	235	212	219	307	214	226	169	1959
D. Duck	1	0	0	0	0	0	0	1	1	3
Misc	1	1	3	3	2	1	0	2	2	15
<b>TOTAL</b>	<b>300</b>	<b>207</b>	<b>323</b>	<b>287</b>	<b>303</b>	<b>426</b>	<b>305</b>	<b>300</b>	<b>248</b>	<b>2699</b>

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
<b>SECRETARY OF STATE</b>										
Blanks	79	45	87	55	83	114	88	76	74	701
William Francis Galvin	116	92	130	124	118	169	108	115	82	1054
Augusto F. Grace	104	70	106	108	102	143	108	107	92	940
Write-In	0	0	0	0	0	0	0	0	0	0
Misc	1	0	0	0	0	0	1	2	0	4
<b>TOTAL</b>	<b>300</b>	<b>207</b>	<b>323</b>	<b>287</b>	<b>303</b>	<b>426</b>	<b>305</b>	<b>300</b>	<b>248</b>	<b>2699</b>

**DEMOCRATIC STATE PRIMARY**  
September 20, 1994

\*Note Recount of Reg. of Deeds - October 3, 1994

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
<b>TREASURER</b>										
Blanks	117	74	135	96	133	178	148	126	114	1121
Shannon P. O'Brien	180	132	185	190	170	245	155	172	133	1562
Write-In	1	0	0	0	0	1	1	0	0	3
Misc	2	1	3	1	0	2	1	2	1	13
<b>TOTAL</b>	300	207	323	287	303	426	305	300	248	2699

**AUDITOR**

Blanks	107	77	116	90	120	146	128	112	104	1000
A. Joseph DeNucci	191	130	207	196	182	280	176	186	142	1690
Write-In	1	0	0	0	0	0	0	0	0	1
Misc	1	0	0	1	1	0	1	2	2	8
<b>TOTAL</b>	300	207	323	287	303	426	305	300	248	2699

**REP IN CONGRESS 5TH DIST**

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
Blanks	28	13	20	23	23	42	20	14	19	202
Martin T. Meehan	221	150	233	192	212	302	226	223	177	1936
Thomas J. Quinn	51	44	70	71	68	82	59	63	51	559
Write-In	0	0	0	0	0	0	0	0	0	0
Misc	0	0	0	1	0	0	0	0	1	2
<b>TOTAL</b>	300	207	323	287	303	426	305	300	248	2699

**COUNCILLOR 3RD DIST**

Blanks	83	44	92	45	93	105	93	68	74	697
Cynthia S. Creem	53	23	41	56	54	64	48	56	52	447
Joseph M. Downes Jr	136	126	165	150	119	214	138	145	104	1297
Robert A. Kahn	11	4	5	4	13	13	6	8	4	68
Jackie Morrissey	15	10	19	32	24	30	18	21	14	183
Write-In	0	0	0	0	0	0	0	0	0	0
Misc	2	0	1	0	0	0	2	2	0	7
<b>TOTAL</b>	300	207	323	287	303	426	305	300	248	2699

**SENATOR IN GENERAL COURT 16TH MDLSX**

Blanks	260	191	294	254	272	383	289	268	224	2435
Write-In	6	2	0	3	3	1	3	2	5	25
Misc	34	14	29	30	28	42	13	30	19	239
<b>TOTAL</b>	300	207	323	287	303	426	305	300	248	2699



**DEMOCRATIC STATE PRIMARY**  
September 20, 1994

\*Note: Recount of Reg. of Deeds - October 3, 1994

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
<b>REP IN GENERAL COURT 16TH MDLSX</b>										
Blanks	276	198	304	266	279	401	296	279	229	2528
Write-In	3	2	1	3	2	2	2	0	5	20
Misc	21	7	18	18	22	23	7	21	14	151
	300	207	323	287	303	426	305	300	248	2699
<b>TOTAL</b>										
<b>DISTRICT ATTORNEY NORTHERN DIST</b>										
Blanks	114	74	117	79	136	159	127	102	110	1018
Thomas F. Reilly	185	133	203	207	167	265	177	196	136	1669
Write-In	1	0	0	0	0	0	0	0	1	2
Misc	0	0	3	1	0	2	1	2	1	10
	300	207	323	287	303	426	305	300	248	2699
<b>TOTAL</b>										
<b>CLERK OF COURTS MDLSX CITY</b>										
Blanks	73	39	78	40	87	109	80	73	71	650
Edward J. Sullivan	107	85	116	121	98	155	120	117	84	1003
James P. Kennedy	118	83	126	125	118	162	103	108	92	1035
Write-In	1	0	0	0	0	0	0	0	0	1
Misc	1	0	3	1	0	0	2	2	1	10
	300	207	323	287	303	426	305	300	248	2699
<b>TOTAL</b>										

\*Note Recount of Reg. of Deeds - October 3, 1994

DEMOCRATIC STATE PRIMARY  
September 20, 1994

REGISTER OF DEEDS MDLSX CTY NORTHERN DIST (Recount of this race Oct 3, 1994 total will be off by 1 vote in Prec 6)

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
Blanks	12	8	15	2	20	11	8	7	12	95
Walter J. Flynn	8	9	13	16	4	8	4	8	8	78
Richard P. Howe Jr	36	32	40	22	19	50	31	36	14	280
Patricia A. Kirwin Keily	12	23	20	20	24	33	16	23	18	189
Edward J. Kennedy	11	10	7	6	10	18	6	7	9	84
Dennis E. McHugh	164	81	159	137	159	211	193	141	133	1378
Dennis Scammell	12	11	4	15	2	13	9	9	4	79
David A. Shaughnessy	2	1	4	5	8	3	1	3	2	29
Frederick L. Simon	17	20	24	37	16	29	17	35	20	215
Karin Theodoros	26	12	37	27	41	51	20	31	28	273
Write-In	0	0	0	0	0	0	0	0	0	0
Misc	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>300</b>	<b>207</b>	<b>323</b>	<b>287</b>	<b>303</b>	<b>427</b>	<b>305</b>	<b>300</b>	<b>248</b>	<b>2700</b>
<b>COUNTY COMMISSIONER MDLSX CTY</b>										
Blanks	69	34	75	46	89	103	83	66	58	623
Francis X. Flaherty	36	33	49	42	36	49	35	42	38	360
Gerald J. Flynn Jr	176	126	185	172	163	262	172	177	137	1570
Douglas E. MacDonald	7	4	4	14	5	3	3	6	4	50
John M. MacGillivray	11	10	8	13	10	9	11	7	11	90
Write-In	1	0	0	0	0	0	0	0	0	0
Misc	1	0	2	0	0	0	1	2	0	6
<b>TOTAL</b>	<b>300</b>	<b>207</b>	<b>323</b>	<b>287</b>	<b>303</b>	<b>426</b>	<b>305</b>	<b>300</b>	<b>248</b>	<b>2699</b>

REPUBLICAN STATE PRIMARY  
September 20, 1994

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
<b>SENATOR IN CONGRESS</b>										
Blanks	8	4	3	3	4	3	3	3	4	35
John R. Laskian	22	18	28	18	18	34	37	17	40	232
W. Mitt Romney	185	90	110	152	195	201	177	177	192	1465
Write-In	1	0	0	0	0	0	0	0	0	1
Misc	0	0	0	0	1	0	0	0	0	1
<b>TOTAL</b>	216	112	141	173	186	232	241	197	236	1734
<b>GOVERNOR</b>										
Blanks	14	15	17	17	13	21	13	16	25	151
William F. Weld	198	96	124	156	170	209	228	180	211	1572
Write-In	2	1	0	0	2	1	0	1	0	7
Misc	2	0	0	0	1	1	0	0	0	4
<b>TOTAL</b>	216	112	141	173	186	232	241	197	236	1734
<b>LIEUTENANT GOVERNOR</b>										
Blanks	24	20	23	25	26	31	24	18	30	221
Argeo Paul Cellucci	191	91	118	148	159	200	217	179	206	1509
Write-In	0	1	0	0	0	0	0	0	0	1
Misc	1	0	0	0	1	1	0	0	0	3
<b>TOTAL</b>	216	112	141	173	186	232	241	197	236	1734
<b>ATTORNEY GENERAL</b>										
Blanks	34	23	32	26	36	46	35	22	46	300
Janis M. Berry	145	66	80	117	118	149	148	130	142	1095
Gay A. Carbone	37	23	28	30	32	36	58	45	48	337
Write-In	0	0	1	0	0	0	0	0	0	1
Misc	0	0	0	0	1	1	0	0	0	1
<b>TOTAL</b>	216	112	141	173	186	232	241	197	236	1734

REPUBLICAN STATE PRIMARY  
September 20, 1994

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
<b>SECRETARY OF STATE</b>										
Blanks	55	28	28	34	47	51	43	29	61	376
Arthur E. Chase	81	50	72	71	83	99	103	87	109	755
Peter V. Forman	80	34	41	68	56	81	95	81	66	602
Write-In	0	0	0	0	0	0	0	0	0	0
Misc	0	0	0	0	0	1	0	0	0	1
<b>TOTAL</b>	<b>216</b>	<b>112</b>	<b>141</b>	<b>173</b>	<b>186</b>	<b>232</b>	<b>241</b>	<b>197</b>	<b>236</b>	<b>1734</b>
<b>TREASURER</b>										
Blanks	34	21	18	30	33	35	36	27	36	270
Joseph Daniel Malone	182	91	123	143	152	197	205	169	199	1461
Write-In	0	0	0	0	0	0	0	1	1	2
Misc	0	0	0	0	1	0	0	0	0	1
<b>TOTAL</b>	<b>216</b>	<b>112</b>	<b>141</b>	<b>173</b>	<b>186</b>	<b>232</b>	<b>241</b>	<b>197</b>	<b>236</b>	<b>1734</b>
<b>AUDITOR</b>										
Blanks	62	32	43	47	52	66	63	48	66	479
Forrester A. Tim Clark Jr	97	53	58	87	84	88	102	90	102	761
Earle B. Stroll	56	27	40	39	50	77	76	59	68	492
Write-In	0	0	0	0	0	1	0	0	0	1
Misc	1	0	0	0	0	0	0	0	0	1
<b>TOTAL</b>	<b>216</b>	<b>112</b>	<b>141</b>	<b>173</b>	<b>186</b>	<b>232</b>	<b>241</b>	<b>197</b>	<b>236</b>	<b>1734</b>
<b>REP IN CONGRESS 5TH DIST</b>										
Blanks	79	42	54	55	65	65	68	54	79	561
David E. Coleman	137	70	86	116	120	167	172	141	157	1166
Write-In	0	0	1	2	0	0	1	2	0	6
Misc	0	0	0	0	1	0	0	0	0	1
<b>TOTAL</b>	<b>216</b>	<b>112</b>	<b>141</b>	<b>173</b>	<b>186</b>	<b>232</b>	<b>241</b>	<b>197</b>	<b>236</b>	<b>1734</b>

REPUBLICAN STATE PRIMARY  
September 20, 1994

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
<b>COUNCILLOR 3RD DIST</b>										
Blanks	94	49	58	67	76	79	79	71	95	668
William M. Mommie	122	63	83	106	109	153	162	125	140	1063
Write-In	0	0	0	0	0	0	0	1	1	2
Misc	0	0	0	0	1	0	0	0	0	1
<b>TOTAL</b>	<b>216</b>	<b>112</b>	<b>141</b>	<b>173</b>	<b>186</b>	<b>232</b>	<b>241</b>	<b>197</b>	<b>236</b>	<b>1734</b>
<b>SENATOR IN GENERAL COURT 16TH MDLSX</b>										
Blanks	52	33	36	49	48	51	45	48	53	415
Lucile "Cile" P. Hicks	164	77	105	120	135	181	195	148	183	1308
Write-In	0	2	0	0	1	0	0	1	0	4
Misc	0	0	0	4	2	0	1	0	0	7
<b>TOTAL</b>	<b>216</b>	<b>112</b>	<b>141</b>	<b>173</b>	<b>186</b>	<b>232</b>	<b>241</b>	<b>197</b>	<b>236</b>	<b>1734</b>
<b>REP IN GENERAL COURT 16TH MDLSX</b>										
Blanks	52	32	34	60	55	60	50	47	53	443
Carol C. Clevon	163	77	106	110	127	169	186	145	178	1261
Write-In	1	3	0	1	3	2	2	5	5	22
Misc	0	0	1	2	1	1	3	0	0	8
<b>TOTAL</b>	<b>216</b>	<b>112</b>	<b>141</b>	<b>173</b>	<b>186</b>	<b>232</b>	<b>241</b>	<b>197</b>	<b>236</b>	<b>1734</b>
<b>DISTRICT ATTORNEY NORTHERN DIST</b>										
Blanks	196	108	138	167	176	217	228	184	219	1633
Write-In	3	0	1	0	1	1	2	13	5	26
Misc	17	4	2	6	9	14	11	0	12	75
<b>TOTAL</b>	<b>216</b>	<b>112</b>	<b>141</b>	<b>173</b>	<b>186</b>	<b>232</b>	<b>241</b>	<b>197</b>	<b>236</b>	<b>1734</b>
<b>CLERK OF COURTS MDLSX CTY</b>										
Blanks	202	107	137	170	179	221	234	186	227	1663
Write-In	2	0	2	0	2	4	0	11	4	25
Misc	12	5	2	3	5	7	7	0	5	46
<b>TOTAL</b>	<b>216</b>	<b>112</b>	<b>141</b>	<b>173</b>	<b>186</b>	<b>232</b>	<b>241</b>	<b>197</b>	<b>236</b>	<b>1734</b>



REPUBLICAN STATE PRIMARY  
September 20, 1994

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
<b>REGISTER OF DEEDS MDLSX CTY NORTHERN DIST</b>										
Blanks	82	49	60	72	85	93	82	80	108	711
John L. Noonan	124	58	73	96	90	132	150	110	120	953
Write-In	0	3	5	3	5	0	0	0	0	16
K. Theodoros	3	1	2	0	2	2	0	0	5	15
D. Scamell	2	0	0	0	0	0	1	0	0	3
D. McHugh	2	1	0	0	0	5	6	6	2	22
R. Howe	2	0	1	0	1	0	2	0	0	6
F. Simon	1	0	0	2	1	0	0	1	0	5
Misc	0	0	0	0	2	0	0	0	1	3
<b>TOTAL</b>	216	112	141	173	186	232	241	197	236	1734
<b>COUNTY COMMISSIONER MDLSX CTY</b>										
Blanks	204	107	139	165	179	216	230	180	216	1636
Write-In	3	1	2	1	2	3	0	17	11	40
Write-In	0	4	0	0	0	0	0	0	0	4
Misc	9	0	0	7	5	13	11	0	9	54
<b>TOTAL</b>	216	112	141	173	186	232	241	197	236	1734

**WARRANT FOR  
FALL ANNUAL TOWN MEETING  
OCTOBER 17, 1994**

MIDDLESEX, SS.

To the Constable, or any other suitable person of the Town of Chelmsford.

Greetings:

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the town meeting representatives of said Chelmsford to meet in the Senior Center, Groton Road, North Chelmsford, on Monday, the seventeenth day of October, at 7:30 p.m. o'clock in the evening, then and there to act upon the following articles, VIZ:

**For complete warrant information see original documents on file in the Town Clerk's Office.**

## ANNUAL TOWN MEETING OCTOBER 17, 1994

The Annual Town Meeting was called to order at the Senior Center at 7:40 PM by the Moderator Dennis E. McHugh, who recognized the presence of a quorum. There were 148 Town Meeting Representatives present.

The Moderator went over and explained the Town Meeting procedures, and pointed out the emergency exits located within the hall.

The Moderator asked for a moment of silence for two people who have recently passed away who were active in the Town. Patrick Murtagh, Head Custodian at the Town Office Building, and Matthew Whiting who had participated in various Town and State elections.

UNDER ARTICLE 1 Selectman Roger Blomgren moved that the Town vote to hear reports of the Town Officers and Committees.

The Town Moderator explained that at the Spring meeting a committee was formed under article 16 called the Voting Procedural Committee and it was to meet and give a report at this meeting. Due to communication and scheduling problems between the Moderator and the Committee, no meetings have taken place as of yet. He apologized for this and requested that all the members meet at the end of tonight's meeting and decided on when the Committee will meet in order to begin discussions.

Roger Blomgren, Chairman of the Board of Selectman, asked that the Town Meeting Body listen to the following speakers concerning the closing of Hanscom Air Force Base. The base is located in the neighboring town of Bedford and the impact of the closing is going to greatly effect Chelmsford economically.

Mark Provost, Director of Team Hanscom came forward and provided information. He explained that the base does not deal with airplanes anymore, it is responsible for major technology in the fields of medicine and science. He explained that there are 551 employees from Bedford that live in Chelmsford. They pay real estate taxes and support the local businesses with their salaries. He urged that people contact the Federal Senator and Congressman of this district and make them aware of the financial impact this will have on the voters in this district. Richard Galloway of Team Hanscom, asked if there were any questions at this time, hearing none he thanked the body for their time.

Upon hearing no further reports the Moderator moved on.

Selectman Roger Blomgren moved the reading of the Constable's return of service and the posting of the warrant be waived. It was so voted, unanimously, by a show of hands. Selectman Blomgren moved that the reading of the warrant be waived. It was so voted unanimously, by a show of hands.

UNDER ARTICLE 2 John Emerson, Chairman of the Sewer Commission, moved that the Town vote to authorize the Board of Selectmen and/or the Sewer Commissioners to acquire any and all temporary and/or permanent easements, and any property in fee simple with the buildings and trees thereon by purchase, eminent domain, or otherwise, for the property located in the Town of Chelmsford, Massachusetts, and further described and shown on a set of plans entitled "Plan of Sewer Easement in Chelmsford, Massachusetts, Freeman Lake Area Lateral Sewers October 1994, prepared for the Chelmsford Sewer Commission by Richard F. Kaminski & Associates, Inc." a copy of which is on file in the Office of the Town Engineer and is incorporated herein by reference, for the purpose of constructing and maintaining sewers, pumping stations, and all other appurtenances thereto.

John Emerson, Chairman of the Sewer Commission explained that this was a standard article. It was slated to be done six years ago with a agreement by the Town of Westford who has chosen not to continue negotiations. This project will begin in the Spring. It will include the Scotty Hollow Condominiums, due to the number of units in the complex the fees collected for the project will enable a bigger area then originally intended to be sewerred. The Finance Committee and the Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 3 Selectman Roger Blomgren moved that the Town vote to authorize the Board of Selectmen to convey in accordance with M.G.L. Chapter 30B, for consideration to be determined, all right, title and interest, if any held by the Town, in a certain parcel of land on Fourth Avenue, shown as Lots 11 and 12 on Assessor's Map 67, containing 9,720 square feet and 4,860 square feet more or less respectively and more fully described in the Final Judgement of the Land Court dated August 24, 1992 and recorded in the Middlesex North District Registry of Deeds in Book 6218, Page 64 and deed recorded in Book 2153, Page 301.

Bernard Lynch, Town Manager explained that these lots have an assessed value of \$3,300.00, and \$3,700.00. The direct abutter's were interested. According to the Building Inspector and Conservation Commission they were not buildable lots. Tom Christiano asked what was then the interest. The Town Manager explained that the abutter would like to be able to increase the size of his lot. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 4 Selectman Roger Blomgren moved that the Town vote to authorize the Board of Selectmen to convey in accordance with M.G.L. Chapter 30B, for consideration to be determined, all right, title and interest, if any held by the town in a certain parcel of



land off Twelfth Street, shown as Lots 13 and 16 on Assessor's Map 62, containing 6,400 square feet and 4,020 square feet more or less respectively and more fully described in a deed recorded in the Middlesex North District Registry of Deeds in book 2153, Page 300 and Book 2153, Page 301.

Bernard Lynch, Town Manager explained that abutters who own all the property surrounding the lot expressed an interest in the lot. They are assessed at \$3,500.00 and \$3,100.00, which is what he would recommend as the minimum bid to be. Just like the preceding article these are non buildable lots. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 5 Selectman Roger Blomgren moved that the town vote to authorize the Board of Selectmen to convey in accordance with M.G.L. Chapter 30B, for consideration to be determined, all right, title and interest, if any held by the Town, in a certain parcel of land off Groton Road, shown as Lots 35 and 36 on Assessor's Map 195, containing 17,800 square feet and 2.11 acres more or less respectively and more fully described in a deed recorded in the Middlesex North District Registry of Deeds in Book 2153, Page 302.

The Town Manager explained that the lots are land locked and have an assessed value of \$1,900.00 and \$1,800.00. The Finance Committee and the Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 6 Martin A. Gruber moved that the Town vote to amend the General Bylaws Article VI Police Regulations by adding the following:

## Section 24 Safety Reflectors

No person shall walk, run, jog or ride a bicycle without having reflectors on their shoes, sneakers or outer wear, when on public ways, streets and sidewalks in the Town from dusk to dawn.

Martin Gruber spoke about the article. His intent was not to take any rights away from anyone, or create revenues from fines. He just wanted to establish public awareness and common sense regarding safety. A number of questions and concerns were expressed. Scott Ubele of the Police Department's Traffic and Safety Division, explained that the concept was a good idea, however the enforcement was not possible. There is a need to make the public aware of the issue and should be address. The Finance Committee does not recommend the article due to it not being enforceable. The majority of the Board of Selectmen recommended the article. John Emerson moved to dismiss the article and the Police Department make recommendations to the proponent as to future action on this proposal. The Finance Committee recommended the motion to dismiss. A majority of the Board of Selectmen were in favor of the motion. The Moderator asked for a show of hands, motion carried.

UNDER ARTICLE 7 Town Manager Bernard Lynch, explained that there are major intersections in the Town that have shrubs, plantings, fences, etc planted to close to the roadways. This results in poor visibility. This by-law would address this issue. Other surrounding town's have similar by-laws. The Traffic and Safety Committee recommended the by-law. Dean Carmeris questioned if there is a grandfather clause, who would decide that the object should be removed and would there be an appeal process. Jim Pearson, Director of the DPW and member of the Traffic and Safety Committee, explained that the Board of Selectmen and the Traffic and Safety Committee would view the site and decide if the area in question was a potential hazard and make recommendations. Dean Carmeris felt that individual cases shouldn't be determined unless a grandfather clause

be included in the law. A discussion took place. Concerns were raised about driveways and fences on property which abut public ways. It was explained that this issue only pertained to intersection. Michael Sokol asked how this could be enforced if there was no grandfather clause. Town Counsel James Harrington stated that the by-law would be enforceable. Matthew Doyle expressed that the article should be re-written and include more details. He moved to dismiss the article. Selectman Peter Lawlor the Selectmen's Representative to the Traffic and Safety Committee asked that the article not be dismissed. He cited that the Board is responsible for the safety of the Town and it should be voted. The Moderator asked for the Finance Committee's recommendation on dismissing the article. The Finance Committee was against dismissing the article. The Board of Selectmen were against dismissing the article. The Moderator asked for a show of hands on the motion to dismiss. This left the Chair in doubt. The following tellers came forward and a hand count was taken:

Patricia Plank, Dorothy Frawley, Jean Horgan, Lucy Simonian. The results of the motion to dismiss: Yes 52 No 79. Motion defeated, the discussion continued. Susan Gates proposed that the following wording be added to the end of paragraph one:

Buildings existing as of October 17, 1994 are exempt from this by-law.

The Finance Committee does not support the motion to amend. The Board of Selectmen support the motion to amend. More discussion took place. The Moderator asked for a show of hands on the motion to amend. Motion carried. Dean Carmaris spoke against the main motion as amended. He felt that even with this amendment there is still no actual grandfather clause and no process for appeal. The Moderator asked for a show of hands on the main motion as amended. This left the Chair in doubt. The tellers came forward and a hand count was conducted. Results Yes 99 No 35 motion carried. The article reads as follows:

Selectman Roger Blomgren moved that the Town vote to amend the General By-laws ARTICLE V Streets and Sidewalks by adding the following Section 22 Corner Clearance:

Section 22 Corner Clearance

1. No person owning, possessing or having under his control any real estate abutting any intersection of streets, shall erect, place, plant or permit or suffer the erection, placing or planting or maintenance of anything in such a manner that it shall impact safety by materially impeding the vision of operators of motor vehicles between a height of two and one half (2 1/2) and ten (10) feet above the grades of the intersecting streets in the area bounded by the street lines of said real estate and a line joining points thirty (30) feet along said street lines from the point of intersection of said street lines. Buildings existing as of October 17, 1994 are exempt from this by-law.
2. Any person who violates this provision and after being notified of violation by the Board of Selectmen in writing, permits said violation to continue for 30 days after receipt of notice, may be punished by a fine of not more than fifty dollars (\$50.00) For the purposes of this section, each successive day during which any violation is committed or continued shall be deemed a separate offense.

UNDER ARTICLE 8 Selectman Roger Blomgren moved that the Town vote to enter into a cooperation agreement pursuant to M.G.L. Chapter 166 Section 22E with the utility company for the removal and replacement of facilities by the Municipality to facilitate the depression of overhead utilities in the Center Area and further described and shown on a set of plans on file in the office of the Town Engineer which is incorporated herein by reference.



Selectman Jeffrey Brem explained the article. He made a presentation to the body with slides that showed the utility poles as seen now and what the area would look like after the removal of the poles. The stretch of roadway shown is the Gateway to the Center. It is an eyesore that should be corrected. It is an investment for the future. The Town of Ayer has just done this. The Town could work with the utilities now and the cost would be 2% over the next five years. This would be added to the utilities bills. He cited the examples provided by the companies. The average monthly electric bill is \$60.00 and phone bill is \$30.00, the total cost is \$90.00 per household. Which would be a average increase of \$2.00 per month to pay for the project. A lengthy discussion took place. Many Representatives spoke in favor and against the article. They cited more important priorities that needed to be addressed at this time, However, many felt that this was an important issue that needed to be addressed now while cost factor co-operation was available from the utility companies. The Finance Committee was not in favor of the article. They felt that the over all cost did not merit the actual pay back to the town. The majority of the Board of Selectmen were not in favor of the article. It was suggested that perhaps a future non-binding question could be put before the town. John Emerson moved the question to stop debate. Motion carried unanimously, by a show of hands. The Moderator asked for a show of hands on the article, motion defeated.

UNDER ARTICLE 9 Selectman Roger Blomgren moved to amend the General By-laws V Streets and Sidewalks Section 29 Pond Street Closing by deleting Section 29 which reads as follows:

#### Section 29 Pond Street Closing

1. Pond Street in South Chelmsford shall be closed to vehicular traffic from Parkerville Road to a point twenty-five (25) feet northerly from the boundary line



dividing the property of one Blaisdell and the South Chelmsford Village Improvement Association property, from June 15 to September 15, yearly.

2. Signs warning all persons of the provisions of this By-Law shall be erected at the intersection of Pond Street and Parkerville Road and a point twenty-five (25) feet northerly from the boundary line dividing the property of one Blaisdell and the South Chelmsford Improvement Association property.
3. Any violation of the by-law shall be punished by a fine or not more than twenty Dollars (\$20.00) for each offense.

And substitute the following Section 29 Pond Street Closing

1. Pond Street shall be closed to vehicular traffic from Parkerville Road to a point twenty-five (25) feet northerly from the boundary line dividing the property of one Blaisdell and the South Chelmsford Village Improvement Association property.
2. Signs warning all persons of the provisions of this By-Law shall be erected and Town maintained at the intersection of Pond Street and Parkerville Road and a point twenty-five (25) feet northerly from the boundary line dividing the property of one Blaisdell and the South Chelmsford Improvement Association property.

Selectman Roger Blomgren moved to dismiss the article. He explained that no representative from the South Chelmsford Village Association was available to address the article at this time. The Finance Committee was in favor of the motion to dismiss. The Moderator asked for a show of hands on the motion. Motion carried unanimously.

UNDER ARTICLE 10 Selectman William Dalton explained the article. He had been asked to bring this article to the body because the present zoning by-law does not allow revolving barber poles. The barber pole is the symbol of barbers and traditionally it was always a moving, rotating pole. This would be the only amendment to the by-law. He stated that the Sign Advisory Committee was in favor of the article, and that the Planning Board supported the article as long as they could recommend one amendment to the article. Selectman Dalton presented the amendment. At the end of the first sentence, after the word pillars the following wording be added:

That only registered and licensed barber shops be allowed to display a barber pole and that the barber pole not exceed 18" in height.

The Finance Committee did not recommend the article. The Board of Selectmen recommended the article.

James Good, Chairman of the Planning Board came forth and read the Board's recommendation:

The Planning Board held a public hearing on October 12, 1994 on the above mentioned article after advertising a legal notice in the Chelmsford Independent on September 22nd and 29th, 1994 a minimum of 14 days before the hearing. A copy of the ad was sent to all abutting towns and the appropriated agencies, as required in the Massachusetts General Laws, Chapter 40A, Section 5. At that meeting, the proponents, residents and the Planning Board discussed the merits of this zoning by-law change. The Planning Board voted (4-1) to recommend an amendment to the Town of Chelmsford Zoning By-laws under ARTICLE III, GENERAL REGULATIONS, section 3314 (a) prohibitions, to include the phrase "except for traditional illuminated barbershop poles with revolving pillars". They have made this recommendation contingent upon the inclusion of the

phrase "exclusive to registered Barbers" to be added at the end of the sentence and that the applicant present a favorable letter from the Sign Advisory Committee.

The Moderator asked for a show of hands on the motion to amend, motion carried, unanimously. The Moderator then asked for a show of hands on the main motion as amended. This left the Chair in doubt. The tellers came forward and a hand count was taken: Yes 114 No 10 2/3's is 82 the motion carried and the article reads as follows:

William Dalton moved that the Town vote to amend the Zoning By-law under III GENERAL REGULATIONS SECTION 3314 (a) Prohibition as follows:

Delete the existing Section 3314 (a) Prohibitions as follows:

- (a) No moving, animated, revolving, moving light, or flashing sign or sign elements shall be permitted. No pennants, streamers, advertising flags, spinners, or similar devices shall be permitted.

And substitute the following Section 3314 (a)

- (a) No moving, animated, revolving, moving light, or flashing sign or sign elements shall be permitted, except for traditional illuminated barber shop poles with revolving pillars. That only registered and licensed barber shops be allowed to display a barber pole and that the barber pole not exceed 18" in height. No pennants, streamers, advertising flags, spinners, or similar devices shall be permitted.

The Moderator made a point of order. He had a conflict with the following article and was stepping down as Moderator at this time. Town Counsel James Harrington would preside over the meeting during this article.

UNDER ARTICLE 11 Attorney James Geary representing the Radisson Hotel explained that the Hotel would like to be able to offer rental of vehicles. Due to their building being in the CD district zone, this use is not allowed. This use is allowed in the CB and the other hotel located in town is in this zone. His clients wanted to be compatible with their competition. There was a separate building located on the lot which would house the operation. A discussion took place regarding the parking and the amount of the vehicles this would entail. Attorney Geary said that there would be twenty-two cars and five trucks. The excise tax would be payable to the Town of Chelmsford. John Wilder questioned how it was done in the past. Attorney Geary explained that there was an office located in the Hotel whose service was offered only to patrons of the Hotel. Now the Hotel wants to extend the service which would go beyond the requirements of the zoning law, which is why this article is before the body. The Finance Committee recommended the article. The Board of Selectmen could not recommend due to having a 2-2 vote.

James Good of the Planning Board came forward and read the Board's recommendation:

The Planning Board held a public hearing on September 28 1994 on the above mentioned article after advertising a legal notice in the Chelmsford Independent on September 1st and 8th, 1994, which meets the minimum of 14 days before the hearing. A copy of the ad was sent to all abutting towns and the appropriated agencies, as required in the Massachusetts General Laws, Chapter 40A, Section 5. At that meeting, the proponents, residents and the Planning Board discussed the merits of this zoning by-law change. It is the opinion of the Planning Board that the Motor Vehicle Rental Use as described in the legal ad is currently an appropriate and an accessory use for the CD zone. Therefore, in keeping consistent with the general intent of the Zoning By-laws for continuity in the development of the community, The Planning Board voted (3-2) to recommend this Zoning By-law Change to the Town of Chelmsford.



David McLachlan asked for defeat of the article. He cited creeping of business. Michael Sockol moved the question to stop debate. The Acting Moderator asked for a show of hands on the motion, motion carried, unanimously. The Acting Moderator asked for show of hands on the article. This left the Chair in doubt. The tellers came forward and a hand count was conducted: Yes 95 No 39 2/3's is 89 motion carried. the article reads as follows:

James Good moved that the Town vote to amend the existing Town of Chelmsford Zoning By-laws, Section 2300 Use -Regulations Schedule - Business Uses - Motor Vehicle Rentals - by authorizing such business use in a General Commercial District (CD) under a Special Permit for exception from the Planning Board as provided for in Section 1500.

Moderator Dennis McHugh returned to the podium.

Due to a Special Town Meeting already scheduled and because of the hour, Selectman Blomgren moved to adjourn the meeting to Monday October 24, 1994, 7:30 PM, at the Senior Center on Groton Road. The Moderator asked for a show of hands, motion carried, unanimously. He made a few announcements. He asked that the Representatives clean up their tables. Also absentee ballots for the November 8th State Election were now available in the Town Clerk's Office. Halloween Trick and Treat Hours would be Sunday October 30th from 5 PM to 8PM. The Town Meeting adjourned at 10:45 PM.

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Dennis E. McHugh,  
Moderator

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Mary E. St.Hilaire,  
Town Clerk



**WARRANT FOR  
SPECIAL TOWN MEETING  
OCTOBER 24, 1994**

MIDDLESEX, SS.

To the Constable, or any other suitable person of the Town of Chelmsford.

Greetings:

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the town meeting representatives of said Chelmsford to meet in the Senior Center, Groton Road, North Chelmsford, on Monday, the twenty-fourth day of October, at 7:30 p.m. o'clock in the evening, then and there to act upon the following articles, VIZ:

**For complete warrant information see original documents on file in the Town Clerk's Office.**

**ADJOURNED ANNUAL TOWN MEETING  
OCTOBER 24, 1994**

The Annual Town Meeting was called to order at the Senior Center at 7:30 PM by the Moderator Dennis E. McHugh, who recognized the presence of a quorum. There were 142 Town Meeting Representatives present. He announced that the Board of Selectmen will hold a Tax Classification hearing on November 7th at 7:30 PM at the Town Office Building. The Moderator explained that there was a Special Town Meeting posted to begin at 7:30 PM therefore he was going to adjourn the Annual Town Meeting at this time and take up the posted Special.

**SPECIAL TOWN MEETING  
OCTOBER 24, 1994**

Selectman Roger Blomgren moved the reading of the Constable's return of service and the posting of the warrant be waived. It was so voted, unanimously, by a show of hands. Selectman Blomgren moved that the reading of the warrant be waived. It was so voted unanimously, by a show of hands.

UNDER ARTICLE 1 Selectman Roger Blomgren moved that the Town vote to amend the Chelmsford Home Rule Charter under Part III Elected Town Officers Section 3-1 (a) Elective Offices to include Assessor, Town Clerk, Treasurer Collector and Board of Appeals.

Selectman Roger Blomgren explained that a public hearing had been held on October 18th concerning the proposed charter changes. Since last year a Charter review sub committee had been formed. The members were Selectman Lawlor and Selectman Joyce, who heard suggested charter changes. Some of the areas addressed during the meetings were: the loss of balance of power, Town Manager to strong, more power should be given to

the Board of Selectmen and not to the Town Manager, to many appointed officials and not enough elected officials, one person should not be able to appoint the Finance Committee. The following articles are a result of the feedback addressed from the sub committee meetings. If passed then these articles must be voted on as a ballot questions next April. The Board of Selectman worked closely with Town Counsel in order to make certain that the proposed changes addressed within the articles were handled correctly.

Selectman Blomgren proceeded to explain the purpose of article 1. He gave a presentation and explained the responsibilities that each position held. The Conservation Commission was not to be addressed. This Commission must be an appointed Board according to State law. He said that as of tonight's meeting the majority of the Board of Selectmen recommended the motion due to the elimination of the Conservation Commission. He asked if there were any questions. Barbara Ward questioned if there has been any problems within these positions if not then why change the process. Selectman Lawlor explained that no problems were cited, just that the general conception that elected officials are closer to the public than appointed officials. Cheryl Warshafsky questioned what if just certain positions could be elected, could this be addressed in this article. Town Counsel James Harrington explained that there is a motion by Glenn Thoren to divide the question. This would allow the individual positions to be brought up and voted on separately on whether to be appointed or elected. The Moderator asked for the Finance Committee's recommendation. The Finance Committee felt that the positions should stay appointed by the Manager. The majority of the Board of Selectmen were in favor of the article. Edward Marshall spoke against the amendment and the article. He said that the Town Manager appoints these positions subject to the approval of the Board of Selectmen. He is accountable to the Board of Selectmen. Therefore, he must be allowed to appoint departmental heads/managers, which makes him accountable. He is responsible for their actions. The ability to get elected

does not qualify a person for a position. The voter's do not necessarily know or understand what specific duties or responsibilities are required for a position. He did question, however, why the Board of Appeals, which is a policy making Board, is not appointed by the Board of Selectmen, instead of the Town Manager, regardless it definitely shouldn't be an elected board. Glenn Thoren explained that the voters should be able to have a choice on whether or not these positions should be elected ones. John Emerson questioned how could the article be dismissed if it was divided. The Moderator explained that if that is his intent then he should vote against dividing the question. If it passes to divide the question then each position would be voted on individually for dismissal. The Finance Committee opposes dividing the question. The Board of Selectmen are against dismissal of the article. The Moderator asked for a show of hands on the motion to divide the questions. Motion defeated. James Doukszewicz, who was a former elected official who became appointed under the Charter and has since left to work in the private sector spoke against electing these positions, and urged for defeat of the article. Brad Emerson moved the question to stop debate. This left the Chair in doubt, the following tellers came forward and a hand count was taken, Patricia Plank, Dorothy Frawley, Jean Horgan, Lucy Simonian. Result of the hand count: Yes 111 No 7, 79 is 2/3's motion carried. The Moderator asked for show of hands on the article, motion defeated.

UNDER ARTICLE 2 Selectman Roger Blomgren moved that the Town vote to amend the Chelmsford Home Rule Charter under Part III, Section 3-2 (c), Board of Selectmen Appointment Powers, by deleting the following:

"(c) Appointing Powers

The Board of Selectmen shall appoint a Town Manager, a Town Counsel, a Town Accountant, and a Board of Registrars of Voters (but not including the Town



Clerk). The Board of Selectmen shall also appoint such other multiple member bodies as may be provided by by-law."

and add the following as Part III, Section 3-2 (c):

"(c) the Board of Selectmen shall appoint a Town Manager, a Town Counsel, a Town Accountant, and a Board of Registrars of Voters (but not including the Town Clerk). The Board of Selectmen shall also appoint such policy advisory committees as they deem necessary, and such other multiple member bodies as may be provided by by-law."

Selectman Blomgren explained that presently the Town Manager has sole responsibility for appointing all other officials and committees except those mentioned above. The Manager appoints the committee's who are to advise the Board of Selectmen, such as: Solid Waste Advisory, Economic Development Advisory, Municipal Building Advisory, This is the third time that this has come up. Liz Marshall questioned the wording. She said that the Selectmen vote whether or not to accept the Town Manager's recommendation when an appointment is made to a committee. David McLachlan wanted to know what this article would accomplish. Selectman Robert Joyce explained that the word "policy" is the key word. Henrick Johnson spoke against the article. Glenn Thoren explained that the Selectmen want the opportunity to be able to make their own appointments to a committee that is formed to study and advise them on certain issues. More discussion took place. Barry Balan questioned if multiple committee's will be formed. Barbara Scavezze who is presently a member of the Solid Waste Committee wanted to know if this was the case, which committee would be responsible for reporting information, and then who will make the final decision when the time comes. The Finance Committee didn't approve of the wording in the article. The Board of Selectmen supported the article. The Moderator began to ask for a vote by way of a show of hands, Jeffrey Stallard requested a roll call vote be taken. The by-law requires that 40 Town Meeting



Representatives must be in favor of conducting a roll call. The tellers came forward and a hand count was taken, 76 Representatives voted in favor.

The Moderator explained the process that would take place. The Town Clerk would read each name alphabetically within each of the nine precincts. Mary St.Hilaire read each of the 162 Representatives names beginning with precinct 1 and recorded their votes as Yes No or absent. The process took 15 minutes. The Moderator then allowed a one time chance for any representative to change their vote. One representative in precinct 6 did change from an absent to a no vote. The total count was : Yes 69 No 73, 20 absent/abstain. The motion was defeated. **Note:** The actual results are on file in the Town Clerk's Office.

Michael Sockol requested that a time limit for questions and answers be set at ten minutes. The Moderator asked for a show of hands on the suggestion, which was defeated.

The Town Moderator stepped aside for this article. Town Counsel James Harrington took over the meeting.

UNDER ARTICLE 3 Selectman Roger Blomgren moved that the Town vote to amend the Chelmsford Home Rule Charter under Part III, Elected Town Officers Section 3-4 Town Moderator (b) Powers and Duties by deleting the third sentence of subsection (b) which reads as follows:

The Moderator shall appoint a Finance Committee as provided by bylaw.

and further amend the Chelmsford Home Rule Charter under Part II Legislative Branch/Representative Town Meeting Section 2- 12 Procedures (d) Establishment of Committees by adding the following paragraph:

"The Town Meeting Members shall appoint a Finance Committee as provided by bylaw."

The action of Town Meeting under this Article shall be contingent upon an affirmative vote on a motion under Article 4 of this Warrant establishing a by-law for appointment of a Finance Committee. Failure of an affirmative vote on the motion under Article 4 shall render this vote a nullity.

Selectman Blomgren spoke about the article. It was felt that this committee is often used as a stepping stone to go onto other offices. Barry Balan said that the Moderator does a fine job appointing these positions. Cheryl Warshafsky spoke in favor of the article, voters should be able to decide on who should appoint the members to the Finance Committee. Selectman Lawlor spoke against the article. The Finance Committee did not recommend the article. The majority of the Board of Selectman recommended the article. The Acting Moderator asked for a vote by way of a show of hands, motion defeated.

Dennis McHugh returned to the podium as the Moderator.

UNDER ARTICLE 4 Selectman Roger Blomgren moved that the Town vote to amend the General By-laws Article III Town Officers SECTION 1 FINANCE COMMITTEE, by deleting Section 1 in its entirety which reads as follows:

SECTION 1 FINANCE COMMITTEE - The Town Moderator shall appoint a Finance Committee which shall be composed of seven (7) members; each of whom shall serve for a term of not more than three (3) years from the date of appointment.

and insert the following SECTION 1 FINANCE COMMITTEE:

SECTION 1 Finance Committee - The Town Meeting Members shall appoint a Finance Committee composed of one member for each precinct in the Town with each precinct voting and appointing one member to said

committee. The Town Meeting Members shall vote by precinct at the Annual Spring Town Meeting and the person receiving a majority vote of the Town Meeting Members present and voting within each precinct shall be appointed for a three year term commencing August 1st of the year of appointment. The Precinct Meeting shall require a quorum of fifty percent of the Town Meeting Members in each precinct to vote on the appointment . The Finance Committee member shall not be required to be a Town Meeting Member but shall reside within the precinct voting on the appointment.

The validity of this amendment shall be contingent upon a valid amendment to the Chelmsford Home Rule Charter under article 3 of this Warrant.

Selectman Blomgren moved to dismiss the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 5 Selectman Roger Blomgren moved that the Town vote to amend the General By-laws Article II Town Meeting Section 4 Procedures Subsection 4.17 by deleting said subsection which reads as follows:

4.17 ROLL CALL BALLOT - A main motion on any article shall be voted upon by roll call ballot if forty (40) town meeting representatives so vote as the end of debate of that main motion and before a motion under the next article.

and substituting in its place the following:

4.17 ROLL CALL BALLOT - A main motion on any article shall be voted upon by roll call ballot if eighteen (18) town meeting representatives so vote as the end of debate of that main motion and before a motion under the next article.

Selectman Blomgren spoke about the article. The Finance Committee and the Board of Selectmen were in favor of the article. David McLachlan felt that the Body

should wait until the Committee that was formed in the Spring (Voting Procedure Committee) reports its findings. He was a member of the original rules committee and at that time it was felt that 40 Representatives requesting a roll call vote was sufficient. The Town Meeting Representatives approved of this number also and voted it as a by-law. John Emerson spoke in favor of the article. He felt that it would keep everyone present until the end of the night. Cheryl Warshafsky spoke in favor citing more accountability. John Carson spoke against the article. The Moderator asked for a show of hands, motion defeated.

UNDER ARTICLE 6 Selectman Roger Blomgren moved that the Town vote to appoint a committee to consist of one Town Meeting Representative from each precinct to be elected by the Representatives of that precinct for the purpose of conducting a study and preparing a report of recommendations to the Town Meeting to review the current parliamentary procedures. These recommendations may take the form of proposed amendments to the General Bylaws or Charter as deemed appropriate. The report to be presented at the 1995 Annual Spring Town Meeting.

Selectman Blomgren spoke about the article. Michael Sockol asked what was the difference from the proposed committee and the committee that was voted in the spring, (The Voting Procedure Committee). The Moderator read the minutes of article 16 of the May 2, 1994 Spring Town Meeting. A discussion took place. Selectman Blomgren suggested that perhaps the duties requested between the two articles could be combined, and the committee that was formed in the Spring would undertake it. Susan Olsen moved to amend the article by deleting the last sentence and add then those currently serving on the Rules Committee be delegated this task and the report be presented at the Fall Annual Town Meeting. Edward Marshall who was a member of the Committee was not in favor the amendment. Their purpose was to study and report on the one issue of voting procedures, and that is all they should do. Sandra Kilburn also a



member of the committee said that was the only item she was going to participate in, if anything else was to be done then she would resign. Barry Balan suggested that perhaps the Selectmen should remove the article and bring it back at the Spring Meeting. The Moderator asked for a show of hands on the motion to amend, motion defeated. More discussion took place under the main motion. Dennis Ready spoke against the article. The Moderator asked for vote by way of a show of hands, motion defeated.

UNDER ARTICLE 7 Selectman Roger Blomgren moved that the Town vote to amend the General By-Laws Article IV Financial Regulation Section 4 Capital Planning Committee by deleting the first sentence that reads as follows:

A committee to be known as the Capital Planning shall be established and shall be composed of the following committee members: The Town Accountant (non-voting member), the Town Treasurer, one (1) member designated by the School Committee, one (1) member designated by the Finance Committee, one (1) member designated by the Board of Library Trustee, and two (2) citizens of the Town of Chelmsford to be appointed by the Board of Selectmen who are neither a municipal employee of the Town or an elected or appointed Town Official except that they may be Town Meeting Members.

and substitute the following in its place:

A committee to be known as the Capital Planning shall be established and shall be composed of the following committee members: The Town Accountant (non-voting member), the Town Treasurer, one (1) member of the Board of Selectmen, one (1) member designated by the School Committee, one (1) member designated by the Finance Committee, one (1) member designated by the Board of Library Trustee, and two (2) citizens of the Town of Chelmsford to be appointed by the Board of



Selectmen who are neither a municipal employee of the Town or an elected or appointed Town Official except that they may be Town Meeting Members.

Selectman Blomgren explained why the Board of Selectmen felt that a member of their Board should be on the committee. A discussion took place. The Finance Committee was against the article. The Board of Selectmen were in favor. The Moderator asked for a vote by way of a show of hands, motion defeated.

George Ripsom moved for re-consideration of Article 2. The Finance Committee did not recommend the motion for reconsideration. The majority of the Board of Selectmen were not in favor of the motion. Cheryl Warshafsky spoke in favor of the motion. Michael Sockol moved the question to stop debate. The Moderator asked for a show of hands on the motion to stop debate, motion carried. The Moderator asked for a show of hands on the motion to reconsider, motion defeated.

At this time seeing that there was no further business, Michael Sockol moved to adjourn the Special Town Meeting at 10:25 PM in order to reconvene the Adjourned Annual Town Meeting. The Moderator asked for a show of hands, motion carried.

UNDER ARTICLE 12 James Good moved that the town vote to amend the existing Town of Chelmsford Zoning Map by removing the following described properties on the southerly side of Mill road (also known as Russell Mill Road) from Public District (P) and placing said properties in a Residential B District (RB)

#### PARCEL I

The property described in a deed to Merrimack Education Center, Inc., dated January 3, 1978 and recorded with the Middlesex North District Registry of Deeds in Book 2284, Page 545. Said property contains

1.73 acres more or less. This property is also identified as 101 Mill Road and shown as Map 142, Lot 66 on the records of the Town of Chelmsford Board of Assessors.

## PARCEL II

The easterly portion of the property described in a deed to Lloyd C. Green, Jr., dated May 19, 1954 and recorded with the Middlesex North District Registry of Deeds in Book 1255, Page 573. This property is also identified as a portion of 99 Mill Road and shown as the easterly portion of Map 141, Lot 1 on the records of the Town of Chelmsford Board of Assessors.

The Moderator asked for the Finance Committee's recommendation. The Finance Committee supported the article, Dwight Hayward explained that this was clarification of a zoning district line that had been inadvertently rezoned during the 1986 master plan update. The Board of Selectmen recommended the article.

James Good, Chairman of the Planning Board came forth and read the Board's recommendation:

The Planning Board held a public hearing on October 12, 1994 on the above mentioned article after advertising a legal notice in the Chelmsford Independent on September 22nd and 29th, 1994 a minimum of 14 days before the hearing. A copy of the ad was sent to all abutting towns and the appropriated agencies, as required in the Massachusetts General Laws, Chapter 40A, Section 5. At that meeting, the proponents, residents and the Planning Board discussed the merits of this zoning by-law change. It is the opinion of the Planning Board that the area on Mill Road that was described in the legal ad is currently incorrectly zoned. Therefore, in keeping consistent with the general intent of the Zoning By-laws for continuity in the development of the community, the Planning Board voted (5-0) to recommend an amendment

to the Town of Chelmsford Zoning Map to remove the property on 99 Mill Road and 101 Mill Road (P) Public and place all of said property in a (RB) Residential (B) District.

The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

UNDER ARTICLE 13 Town Manager Bernard Lynch moved that the Town vote to establish a Special Revenue Fund to set aside Special Education reimbursements from the medicaid system.

Town Manager Bernard Lynch explained the article. The School Committee in the Spring session gave a presentation regarding their budget operation. Some of the money they anticipated to receive was to come from the Federal Government through the medicaid program. This was the reimbursement of the costs associated with special education. The money has not yet arrived, but once it does it needs to be segregated, which is the purpose of this article, to set up a Special Revenue Account Fund. The Finance Committee was in favor of the article. The Board of Selectmen are in favor of the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

UNDER ARTICLE 14 Town Manager Bernard Lynch moved to transfer a certain sum of money from Medicaid Special Education Reimbursements, Special Revenue, to amend the Fiscal Year 1995 Budget contained within the 1994 Annual Town Meeting 26, Line Item, 6, Chelmsford School Department.

Bernard Lynch moved to dismiss this article. He had explained in the previous article that because the funding has yet to arrive from the Federal Government there is no money to transfer at this time. The Finance Committee and the Board of Selectmen were in favor of dismissing the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

UNDER ARTICLE 15 Town Manager Lynch explained the purpose of the article. He said that as part of the School Department's Comprehensive Budget Plan presented at the past spring meeting, a certain sum of money was to be saved and carried over to FY 1995. Due to a the requirement of State law this is no longer an option. It has been generated to free cash. \$112,000.00 needs to be transferred in order for the School Department to maintain their budget and level of operation as presented in the spring. John Carson asked Dr Moser, Superintendent of Schools to update the body on what has happened to the schools since the School Committee didn't receive their requested funding from the Town. Dr Moser explained that 112 additional students were added to the roles. The re-organization process that was required due to lack of funding went well. However, the results are larger classrooms in the Kindergarten through fourth grade classrooms. 86 more students were added in these areas. If the Town was to budget him the additional \$100,000.00, which was requested in the spring, then the pressing need for supporting the increase in class size could be addressed. Eight more class room aides could be added, additional guidance counselors in the high school area, and instrumental music could continue. This would be a one time expenditure. John Carson asked Bernard Lynch where this additional money could come from. The Town Manager explained that the money from free cash, in which \$190,000 was money being returned from the Solid Waste Program due to funding from the override question in 1992 could be dispersed differently within the remaining articles, if so voted. Example, if the Body wanted to take the amount from article 16 and apply it towards this article that would be an avenue. Discussion took place. The Finance Committee supported the article. The Board of Selectmen supported the article. John Carson moved to amend the figure to read \$200,000.00 and explained that the money would come from article 16. More discussion took place. A number of Representatives spoke in favor of the increase. The Finance Committee did not recommend the amended figure. The Board of Selectmen were against the



increase. John Coppinger asked what the anticipated tax increase would be on a average \$150,000.00 home when the tax rate was set for this year. The Town Manager explained that the figures are still being worked on but an anticipated increase could be between \$150.00 to \$180.00. Cheryl Warshafsky asked what was the amount that the average household would receive back if the \$190,000.00 was used to reduce the tax rate. The Town Manager explained that based on an \$160,000.00 assessment that each household would receive \$15.00 or \$20.00 per household if the free cash amount stayed at \$250,000.00. Cheryl Warshafsky felt that this would be an good investment for the Town and supported the amendment to increase the amount given to the School Budget. Michael Sockol spoke in favor citing that now was the time to spend the money, it wasn't feasible last April when it wasn't available. Barry Balan spoke against the increase. He felt that the School Department should be given the \$112,000.00 because that was what they were budgeted for, but they should be live within their budget like all the other departments do. George Merrill spoke against the motion to amend. More discussion took place. Henrick Johnson moved the question to stop debate. The Moderator asked for a show of hands, motion carried, unanimously. He then asked for a show of hands on the motion to amend the figure to read \$200,000.00. Motion carried. The Moderator then asked for a show of hands on the main motion as amended, motion carried. The article reads as follows:

Town Manager Bernard Lynch moved that the town vote to transfer the sum of \$200,000.00 from Line Item 28 Undistributed Expenses to Line Item 6 Chelmsford School Department.

UNDER ARTICLE 16 Town Manger Bernard Lynch moved that the Town vote to reduce the sum raised and appropriated under Article 26 of the Annual Spring Town Meeting in May 1994 by \$88,000 and amend the 1995 Budget by decreasing Line Item 28 Undistributed Expenses by said sum.



The Town Manager moved to dismiss this article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 17 Town Manager Bernard Lynch moved that the Town vote to raise and appropriate the sum of \$35,512.00 with which to meet bills from previous years.

The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 18 Town Manager Bernard Lynch moved that the town vote to transfer and appropriate from Free Cash the sum of \$826,600.00 to the Stabilization Fund.

The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 19 Town Manager Bernard Lynch moved that the town vote to instruct the Board of Assessors to issue the sum of \$190,000.00 from Free Cash in the Treasury for the reduction of the tax rate.

The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 20 Town Manager Bernard Lynch moved that the Town vote to instruct the Board of Assessors to issue the sum of \$578,918.00 from Free Cash in the Treasury to balance the FY 95 budget.

The Moderator asked for a show of hands, motion carried, unanimously.

The Town Manager announced that the quarterly financial reports required by Town Meeting vote, were available tonight at the back of the hall, and will also be at the Town Office Building.

The Moderator asked that the Representatives cleanup their tables after the meeting adjourns.

Seeing that there was no further business at hand, Michael McCall moved to adjourn the Town Meeting. The Moderator asked for a show of hands, motion carried, unanimously. The meeting adjourned at 11:10 PM.

---

Dennis E. McHugh,  
Moderator

---

Mary E. St.Hilaire,  
Town Clerk

**TOWN WARRANT FOR  
STATE ELECTION  
NOVEMBER 8, 1994**

MIDDLESEX, SS.

To the Constable of the Town of Chelmsford:

Greeting:

In the name of the Commonwealth you are hereby required to notify and warn the Inhabitants of said Town who are qualified to vote in State Elections to vote at:

Precinct 1:

Town Office Gymnasium, 50 Billerica Road

Precinct 2:

Harrington School Gymnasium, 120 Richardson Road

Precinct 3:

Harrington School Gymnasium, 120 Richardson Road

Precinct 4:

Westlands School Cafeteria, 170 Dalton Road

Precinct 5:

Byam School Cafeteria, 25 Maple Road

Precinct 6:

Westlands School Cafeteria, 170 Dalton Road

Precinct 7:

McCarthy Middle School, Small Gymnasium,  
250 North Road

Precinct 8:

McCarthy Middle School, Small Gymnasium,  
250 North Road

Precinct 9:

Town Offices Gymnasium, 50 Billerica Road

On Tuesday, the eight day of November, 1994 from 7:00 a.m. to 8:00 p.m. for the following purpose.

1) To cast their votes in the State Election for the candidates of political parties for the following offices:

U.S. SENATOR

FOR THE COMMONWEALTH

GOVERNOR

FOR THE COMMONWEALTH

LT. GOVERNOR

FOR THE COMMONWEALTH

ATTORNEY GENERAL

FOR THE COMMONWEALTH

SECRETARY

FOR THE COMMONWEALTH

TREASURER

FOR THE COMMONWEALTH

AUDITOR

FOR THE COMMONWEALTH

REPRESENTATIVE IN CONGRESS

Fifth Congressional District

COUNCILLOR

Third Councillor District

SENATOR IN GENERAL COURT

Fifth Middlesex Senatorial District

REPRESENTATIVE IN GENERAL COURT

16th Middlesex Representative District

DISTRICT ATTORNEY

Northern District

CLERK OF COURTS

Middlesex County

REGISTER OF DEEDS

Middlesex Northern District

COUNTY COMMISSIONER

Middlesex County

2) To Vote on the following Questions:

#1 - Regulating Spending on Ballot Question Campaigns

#2 - Seat Belt Law

#3 - Changing the Law Regarding Student Fees

#4 - Term Limits

#5 - Opening of Retail Stores on Sunday Mornings  
and Certain Holidays

#6 - Graduated Income Tax

#7 - Personal Income Tax Changes

#8 - State Highway Fund Changes

#9 - Prohibiting Rent Control

**For complete warrant information see original documents on file in the Town Clerk's Office.**



STATE ELECTION NOVEMBER 8, 1994

Amended Nov 18, 1994 to count one out of the country ballot in pct 1 w/a postmark of Nov 8th

\*Candidate for re-election

SENATOR IN CONGRESS

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
Blanks	61	22	28	27	28	22	24	28	29	269
Edward M. Kennedy*	722	641	801	763	846	923	842	792	764	7094
W. Mitt Romney	759	547	765	660	798	848	956	718	776	6827
Lauraleigh Dozier	8	10	11	10	11	8	4	6	12	80
William A. Ferguson Jr	2	3	1	2	3	5	4	1	0	21
Write-In	0	1	1	0	1	0	1	0	0	4
Misc	0	1	1	0	0	0	0	0	0	2
<b>TOTAL</b>	1552	1225	1608	1462	1687	1806	1831	1545	1581	14297

GOVERNOR

Blanks	47	23	23	25	33	30	17	20	28	246
Weld and Celibuci*	1205	932	1267	1134	1326	1403	1325	1218	1292	11302
Roosevelt and Massie	289	259	309	294	306	360	282	299	250	2648
Cook and Crawford	10	9	7	7	17	11	7	6	9	83
Rebello and Giske	1	1	1	1	3	2	0	2	0	11
Write-In	0	1	1	1	2	0	0	0	2	7
Misc	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	1552	1225	1608	1462	1687	1806	1831	1545	1581	14297

ATTORNEY GENERAL

Blanks	97	54	71	68	93	72	76	61	72	664
L. Scott Harsibarger*	949	792	1032	897	1044	1196	1114	955	943	8922
Janis M. Berry	505	379	504	495	550	538	641	528	565	4705
Write-In	1	0	0	1	0	0	0	1	1	4
Misc	0	0	1	1	0	0	0	0	0	2
<b>TOTAL</b>	1552	1225	1608	1462	1687	1806	1831	1545	1581	14297

SECRETARY OF STATE

Blanks	250	141	181	178	219	208	247	165	192	1781
Arthur E. Chase	637	464	683	576	698	735	858	658	686	5995
William Francis Galvin	611	584	690	663	711	818	674	676	653	6080
Peter C. Everett	50	36	54	45	58	44	51	44	40	431
Write-In	1	0	0	0	1	0	0	1	0	3
Misc	3	0	0	0	0	1	1	1	1	7
<b>TOTAL</b>	1552	1225	1608	1462	1687	1806	1831	1545	1581	14297

STATE ELECTION NOVEMBER 8, 1994

Amended Nov 18, 1994 to count one out of the country ballot in prec 1 w/a postmark of Nov 8th

\*Candidate for re-election

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
<b>TREASURER</b>										
Blanks	105	60	84	71	83	86	81	72	65	707
Joseph Daniel Malone*	1088	837	1111	990	1199	1273	1411	1089	1163	10161
Shannon Patricia O'Brien	297	273	348	341	338	396	290	326	287	2896
Susan B. Poulin	33	39	35	35	38	28	28	33	34	303
Thomas P. Tierney	29	16	30	25	29	23	21	24	31	228
Write-In	0	0	0	0	0	0	0	1	0	1
Misc	0	0	0	0	0	0	0	0	1	1
<b>TOTAL</b>	<b>1552</b>	<b>1225</b>	<b>1608</b>	<b>1462</b>	<b>1687</b>	<b>1806</b>	<b>1831</b>	<b>1545</b>	<b>1581</b>	<b>14297</b>
<b>AUDITOR</b>										
Blanks	216	129	180	152	213	194	214	173	151	1622
A. Joseph DeNucci*	873	780	991	918	990	1108	1047	922	914	8543
Forrester A. "Tim" Clark Jr	428	273	390	359	445	461	530	406	476	3768
Geoff M. Weil	32	43	46	33	39	43	40	41	39	356
Write-In	0	0	0	0	0	0	0	1	0	1
Misc	3	0	1	0	0	0	0	2	1	7
<b>TOTAL</b>	<b>1552</b>	<b>1225</b>	<b>1608</b>	<b>1462</b>	<b>1687</b>	<b>1806</b>	<b>1831</b>	<b>1545</b>	<b>1581</b>	<b>14297</b>
<b>REP IN CONGRESS 5TH DIST</b>										
Blanks	102	51	77	63	85	83	91	70	76	698
Martin T. Meehan*	1036	846	1110	1001	1111	1258	1202	1022	999	9585
David E. Coleman	414	326	419	395	491	464	538	451	504	4002
Write-In	0	0	1	1	0	0	0	1	1	4
Misc	0	2	1	2	0	1	0	1	1	8
<b>TOTAL</b>	<b>1552</b>	<b>1225</b>	<b>1608</b>	<b>1462</b>	<b>1687</b>	<b>1806</b>	<b>1831</b>	<b>1545</b>	<b>1581</b>	<b>14297</b>
<b>COUNCILLOR 3RD DIST</b>										
Blanks	363	262	357	287	395	395	436	347	358	3200
Cynthia S. Creem	579	557	673	643	647	777	596	613	577	5662
William M. Monnie	608	406	578	530	642	633	796	582	548	5418
Write-In	0	0	0	0	2	1	1	1	1	6
Misc	2	0	0	2	1	0	2	2	2	11
<b>TOTAL</b>	<b>1552</b>	<b>1225</b>	<b>1608</b>	<b>1462</b>	<b>1687</b>	<b>1806</b>	<b>1831</b>	<b>1545</b>	<b>1581</b>	<b>14297</b>
<b>SENATOR IN GENERAL COURT 5TH MDLXS</b>										
Blanks	417	321	418	389	441	508	431	416	422	3763
Lucile "Cile" P. Hicks*	1120	884	1177	1057	1237	1283	1388	1116	1153	10415
Write-In	10	12	1	7	6	4	6	7	3	56
Misc	5	8	12	9	3	11	6	6	3	63
<b>TOTAL</b>	<b>1552</b>	<b>1225</b>	<b>1608</b>	<b>1462</b>	<b>1687</b>	<b>1806</b>	<b>1831</b>	<b>1545</b>	<b>1581</b>	<b>14297</b>

STATE ELECTION NOVEMBER 8, 1994

Amended Nov 18, 1994 to count one out of the country ballot in pct. 1 w/a postmark of Nov 8th

\*Candidate for re-election

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
<b>REP IN GENERAL COURT 16TH MDLSX</b>										
Blanks	132	108	96	99	116	120	82	109	107	969
Carol C. Clevant*	921	742	1044	837	1124	1150	1284	989	1013	9104
Henry E. Sullivan	499	372	467	525	446	532	465	443	461	4210
Write-In	0	1	0	1	1	2	0	1	0	6
Misc	0	2	1	0	0	2	0	3	0	8
<b>TOTAL</b>	<b>1552</b>	<b>1225</b>	<b>1608</b>	<b>1462</b>	<b>1687</b>	<b>1806</b>	<b>1831</b>	<b>1545</b>	<b>1581</b>	<b>14297</b>
<b>DISTRICT ATTORNEY NORTHERN DIST</b>										
Blanks	532	343	472	446	581	549	655	513	548	4639
Thomas F. Reilly*	1011	869	1129	1013	1101	1244	1167	1022	1020	9576
Write-In	4	6	0	1	2	3	5	6	7	34
Misc	5	7	7	2	3	10	4	4	6	48
<b>TOTAL</b>	<b>1552</b>	<b>1225</b>	<b>1608</b>	<b>1462</b>	<b>1687</b>	<b>1806</b>	<b>1831</b>	<b>1545</b>	<b>1581</b>	<b>14297</b>
<b>CLERK OF COURTS MDLSX CITY</b>										
Blanks	586	387	519	466	630	586	722	565	600	5061
Edward J. Sullivan*	959	826	1078	991	1050	1208	1099	973	972	9156
Write-In	5	7	0	2	3	2	5	2	3	29
Misc	2	5	11	3	4	10	5	5	6	51
<b>TOTAL</b>	<b>1552</b>	<b>1225</b>	<b>1608</b>	<b>1462</b>	<b>1687</b>	<b>1806</b>	<b>1831</b>	<b>1545</b>	<b>1581</b>	<b>14297</b>
<b>REGISTER OF DEEDS MDLSX CITY NORTHERN DIST</b>										
Blanks	205	148	188	160	238	200	242	174	218	1773
Richard P. Howe Jr	733	641	822	755	778	1004	856	828	692	7109
John L. Noonan	473	316	413	420	520	465	601	436	556	4231
Patrick A. O'Connor	139	117	145	133	150	136	130	103	112	1165
Write-In	0	3	2	1	1	0	1	2	2	12
Misc	2	0	0	0	0	1	1	2	1	7
<b>TOTAL</b>	<b>1552</b>	<b>1225</b>	<b>1608</b>	<b>1462</b>	<b>1687</b>	<b>1806</b>	<b>1831</b>	<b>1545</b>	<b>1581</b>	<b>14297</b>
<b>COUNTY COMMISSIONER MDLSX CITY</b>										
Blanks	360	228	322	285	429	353	428	339	362	3106
Francis X. Flaherty*	657	589	749	701	688	879	759	687	654	6363
Barbara J. Collins	531	406	536	474	567	569	643	512	562	4800
Write-In	1	2	0	1	1	1	0	2	0	8
Misc	3	0	1	1	2	4	1	5	3	20
<b>TOTAL</b>	<b>1552</b>	<b>1225</b>	<b>1608</b>	<b>1462</b>	<b>1687</b>	<b>1806</b>	<b>1831</b>	<b>1545</b>	<b>1581</b>	<b>14297</b>

STATE ELECTION NOVEMBER 8, 1994

Amended Nov 18, 1994 to count one out of the country ballot in pct 1 w/a postmark of Nov 8th.

\*Candidate for re-election

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
<b>QUESTION 1</b>										
Blanks	168	55	52	45	71	72	53	62	49	627
Yes	535	479	641	554	662	688	639	598	598	5394
No	849	691	915	863	954	1046	1139	885	934	8276
<b>TOTAL</b>	<b>1552</b>	<b>1225</b>	<b>1608</b>	<b>1462</b>	<b>1687</b>	<b>1806</b>	<b>1831</b>	<b>1545</b>	<b>1581</b>	<b>14297</b>
<b>QUESTION 2</b>										
Blanks	353	30	39	35	44	38	27	37	24	627
Yes	715	659	875	788	969	1093	1185	954	972	8210
No	484	536	694	639	674	675	619	554	585	5460
<b>TOTAL</b>	<b>1552</b>	<b>1225</b>	<b>1608</b>	<b>1462</b>	<b>1687</b>	<b>1806</b>	<b>1831</b>	<b>1545</b>	<b>1581</b>	<b>14297</b>
<b>QUESTION 3</b>										
Blanks	380	97	100	89	125	149	107	107	105	1259
Yes	629	572	796	681	814	799	927	729	787	6734
No	543	556	712	692	748	858	797	709	689	6304
<b>TOTAL</b>	<b>1552</b>	<b>1225</b>	<b>1608</b>	<b>1462</b>	<b>1687</b>	<b>1806</b>	<b>1831</b>	<b>1545</b>	<b>1581</b>	<b>14297</b>
<b>QUESTION 4</b>										
Blanks	80	48	48	53	78	69	45	61	38	520
Yes	869	689	952	805	895	996	1052	811	884	7953
No	603	488	608	604	714	741	734	673	659	5824
<b>TOTAL</b>	<b>1552</b>	<b>1225</b>	<b>1608</b>	<b>1462</b>	<b>1687</b>	<b>1806</b>	<b>1831</b>	<b>1545</b>	<b>1581</b>	<b>14297</b>
<b>QUESTION 5</b>										
Blanks	64	39	45	41	45	56	40	31	23	384
Yes	878	725	949	802	992	984	1043	906	918	8197
No	610	461	614	619	650	766	748	608	640	5716
<b>TOTAL</b>	<b>1552</b>	<b>1225</b>	<b>1608</b>	<b>1462</b>	<b>1687</b>	<b>1806</b>	<b>1831</b>	<b>1545</b>	<b>1581</b>	<b>14297</b>
<b>QUESTION 6</b>										
Blanks	66	46	57	41	63	75	58	56	39	501
Yes	334	317	343	336	346	414	339	325	349	3103
No	1152	862	1208	1085	1278	1317	1434	1164	1193	10693
<b>TOTAL</b>	<b>1552</b>	<b>1225</b>	<b>1608</b>	<b>1462</b>	<b>1687</b>	<b>1806</b>	<b>1831</b>	<b>1545</b>	<b>1581</b>	<b>14297</b>

**STATE ELECTION NOVEMBER 8, 1994**

Amended Nov 18, 1994 to count one out of the country ballot in pct 1 w/a postmark of Nov 8th

\*Candidate for re-election

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
<b>QUESTION 7</b>										
Blanks	72	50	59	43	70	73	72	66	39	544
Yes	306	308	336	310	323	393	304	305	331	2916
No	1174	867	1213	1109	1294	1340	1455	1174	1211	10837
<b>TOTAL</b>	<b>1552</b>	<b>1225</b>	<b>1608</b>	<b>1462</b>	<b>1687</b>	<b>1806</b>	<b>1831</b>	<b>1545</b>	<b>1581</b>	<b>14297</b>
<b>QUESTION 8</b>										
Blanks	77	54	62	46	80	88	62	62	40	571
Yes	1202	963	1270	1154	1282	1387	1467	1253	1316	11294
No	273	208	276	262	325	331	302	230	225	2432
<b>TOTAL</b>	<b>1552</b>	<b>1225</b>	<b>1608</b>	<b>1462</b>	<b>1687</b>	<b>1806</b>	<b>1831</b>	<b>1545</b>	<b>1581</b>	<b>14297</b>
<b>QUESTION 9</b>										
Blanks	116	69	95	72	117	141	112	80	85	887
Yes	776	613	798	739	843	849	985	807	880	7290
No	660	543	715	651	727	816	734	638	616	6120
<b>TOTAL</b>	<b>1552</b>	<b>1225</b>	<b>1608</b>	<b>1462</b>	<b>1687</b>	<b>1806</b>	<b>1831</b>	<b>1545</b>	<b>1581</b>	<b>14297</b>







OFFICE OF THE TOWN MANAGER  
TOWN OFFICES  
50 BILLERICA ROAD  
CHELMSFORD, MA 01824-3193

**CITIZENS ACTIVITY RECORD**

**"GOOD GOVERNMENT STARTS WITH YOU"**

If you are interested in serving on an appointed town committee, please fill out this form and mail to: Office of the Town Manager, Town Offices, 50 Billerica Road, Chelmsford, MA 01824-3193. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

HOME PHONE: ( ) \_\_\_\_\_ BUSINESS PHONE: ( ) \_\_\_\_\_

ADDRESS: \_\_\_\_\_

AMOUNT OF TIME AVAILABLE: \_\_\_\_\_

INTEREST IN WHAT TOWN COMMITTEE: \_\_\_\_\_

PRESENT BUSINESS AFFILIATION AND WORK: \_\_\_\_\_

BUSINESS EXPERIENCE: \_\_\_\_\_

EDUCATION OR SPECIAL TRAINING: \_\_\_\_\_

DATE APPOINTED	TOWN OFFICES HELD	TERM EXPIRED

REMARKS: \_\_\_\_\_

FORM AVAILABLE AT TOWN MANAGER'S OFFICE

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**For Reference**

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*"Disabled individuals requiring auxiliary aides to fully benefit from the Town of Chelmsford's programs should contact the Personnel Coordinator at 250-5201. It is necessary to give the request at least one week in advance."*